

Executive Director
Yolo County Arts Council dba YoloArts
Woodland, CA
<http://www.yoloarts.org>



Mission

YoloArts is dedicated to cultivating and enriching people's lives through the arts.

Vision

We accomplish this mission by supporting art education programs, exhibitions, galleries, businesses, farms and public places. YoloArts connects artists with their communities to create vitality, emotional and intellectual enrichment, and fun.

Organization BACKGROUND

YoloArts is a small, yet mighty local arts council serving the residents of Yolo County, CA since 1981. Our support and dedication to the arts in Yolo County has its foundation in projects reflecting the cultural make-up of the county as we work to connect artists, young people, students, art supporters, the community at large, and political and business stakeholders to developing the creative culture.

We provide arts education in partnership with public schools, the Art & Ag project is our signature creative placemaking effort, we operate Gallery 625, and we provide support and outreach for artists in the county.

The organization's offices are located in Woodland @ 120 W. Main Street, Suite B. The organization is supported by four dedicated ¾ -time staff, 15 teaching artists, 9 board members and more than 100 artists join forces to provide and participate in programs that have been recognized as exemplary on a local, state and national level. The organization operates on a budget of \$750,000 per annum. Funding for the organization comes from foundations, government agencies, corporate sponsors, and private donor.

To learn more about YoloArts we invite you to visit our website: <http://www.yoloarts.org>

THE POSITION

The Executive Director functions as the Chief Executive Officer and Chief Financial Officer of the organization. In this capacity she/he is responsible for carrying out the vision and mission of the organization as determined in collaboration with the Board of Directors, including implementation of policies, leading the financial and administrative management of the organization, and working with program staff to carry out the artistic and program objectives. Guidance and direction is provided by the Board.

The Executive Director of YoloArts must be a strong, articulate and charismatic leader with excellent outreach and fundraising skills, especially in the areas of corporate, foundation and major donor cultivation. Overall knowledge and experience in nonprofit governance, management, compliance and finances, board support and management, development strategy and implementation, program design and delivery, plant management, and public relations are all key elements of the position. An understanding and passion for the arts as a medium for social change are important.

QUALIFICATIONS

Five years of increasingly responsible administrative experience, at least two of which shall have been at an executive level in a management and fundraising capacity.

Experience in nonprofit fiscal management a plus. Experience with Human Resources.

Demonstrated leadership/track record in fundraising and capacity building.

ADDITIONAL EXPERIENCE SKILLS AND ABILITIES

Knowledge of the principles and techniques of research grant administration, contract administration and negotiation, program administration, community organization, fiscal and organizational management, principles and practices of marketing and public relations.

The successful candidate will have the highest moral and ethical standards, self-accountability and be a confident, creative self-starter and a team leader/player with excellent organizational, speaking, and writing skills. She/he should feel comfortable speaking to large groups, managing teams, chairing committees, and working independently; as well as bring energy, passion and strong work ethic.

COMPENSATION AND BENEFITS

YoloArts offers competitive compensation relative to organizations of its size. Compensation for the Executive Director does include benefits.

CONDITION OF EMPLOYMENT

PLEASE NOTE: Due to the nature of YoloArts work with minors, all YoloArts employees must undergo a Department of Justice fingerprint/background check for history of violence and/or sexual misconduct.

YoloArts an Equal Opportunity Employer

CONTACT INFORMATION

For consideration, please submit cover letter and resume to:

Matt Lane, President

search_team@yoloarts.org

Priority consideration will be given to resumes received no later than end of business on Friday, August 5, 2016.