



COUNTY OF YOLO

Office of the County Administrator

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To: Honorable Judge Paul Richardson
Superior Court of California, County of Yolo
1000 Main Street
Woodland, CA 95695

July 26, 2016

To: Yolo County Grand Jury
P.O. Box 2142
Woodland, CA 95776

via e-mail: grand-jury@sbcglobal.net

RE: 2015-2016 Yolo County Grand Jury Report – Wild Wings County Service Area:
Management and Service Concerns

Honorable Judge Richardson:

The following is the response to the findings and recommendations in the 2015-2016 Yolo County Grand Jury Report titled, “Wild Wings County Service Area: Management and Service Concerns” from the Wild Wings County Service Area Board of Directors, Yolo County Director of Community Services (formerly Planning, Public Works & Environmental Services) Taro Echiburu, County Administrator Patrick Blacklock (currently overseeing Community Service Area management) and Chief Financial Officer Howard Newens. For purposes of readability, we have included the Grand Jury’s recommendations in **bold**.

F1 There is a lack of transparency and accessibility of information regarding the operations of the Wild Wings CSA.

Response: The respondents disagree partially with the finding. While there may have been instances of break-downs in communication or occasions where information was not readily available, generally, information regarding the operations of the Wild Wings CSA is posted online and/or obtainable from County staff.

F2 The Wild Wings CSA meeting times are inconvenient for working families. Meeting dates are not always consistent.

Response: The respondents disagree partially with the finding. The meeting times and dates are set by the Advisory Committee, who are members of the community and working individuals. The general Advisory Committee meets at 6:00 p.m. and the Golf

Course Subcommittee meets at 5:00 p.m. The meetings are generally held every other month on a Wednesday and are also set by the Advisory Committee.

F3 Wild Wings CSA meeting agendas and minutes are not posted online in a timely manner.

Response: The respondents disagree partially with the finding. Meeting agendas are posted online prior to the meeting date and in compliance with the Brown Act. Meeting minutes are typically posted in a timely manner when provided by the Wild Wings CSA Advisory Committee.

F4 KemperSports' monthly updates are not regularly posted to the Yolo County Wild Wings Golf Club web page.

Response: The respondents agree with the finding.

F5 The Yolo County website is not user-friendly and is difficult to navigate. Information is not updated on a regular basis.

Response: The respondents disagree partially with the finding. While there are sections of the Yolo County website that could be improved upon, the website generally is user-friendly, easy to navigate and updated on a regular basis.

F6 The Wild Wings CSA failed to fully fund reserve accounts (capital improvement, sewer, and water) during the years 2011, 2013, and 2014.

Response: The respondents disagree wholly with the finding. Amounts were transferred to fund the reserve accounts for the years 2011, 2013 and 2014.

F7 The Wild Wings CSA borrowed from restricted funds to cover general expenses.

Response: The respondents agree with the finding. Though funds might be restricted for various purposes, occasionally circumstances could warrant a loan to another fund when the governing board determines that such a transaction advances the goal of the organization and serves the best interest of the organization in the long term. In such cases, the governing board could authorize an inter-fund loan with certain conditions that guarantee timely and full repayment, and hold the lending fund harmless. The loan for the purchase of the golf course was properly authorized and repaid in full.

F8 Wild Wings CSA management is frequently unresponsive or gives incomplete responses to requests for information.

Response: The respondents disagree partially with the finding. Staff endeavors to provide all information requested to the extent that the information is available. In some cases however, there has been a break-down in communication, resulting in the provision of incomplete information. In other cases, time is required to gather information or the information does not exist.

R1 Beginning with the next meeting following the publication of this report and for all ensuing meetings, the draft minutes from Wild Wings CSA meetings should be posted online within 10 working days of the meeting date.

Response: This recommendation will be implemented.

R2 By September 1, 2016, Wild Wings CSA public meeting dates should be scheduled and held on a consistent basis, for example, the second Tuesday of every other month.

Response: This recommendation will be implemented by before 2017.

R3 By September 1, 2016, Wild Wings CSA meeting start time should be no earlier than 7:00 p.m. to allow for greater resident participation.

Response: This recommendation requires further analysis. As stated above, meetings times have been set by the Advisory Committee. However, before 2017, staff will survey CSA members to determine the best meeting start time for CSA residents and will agendize reconsideration of meeting start times.

R4 By September 1, 2016, KemperSports' monthly updates should be posted by CSA management or staff within 30 days of the end of the month to the Yolo County Wild Wings Golf Club web page.

Response: This recommendation will be implemented by November 1, 2016. However, as the Wild Wings Golf Club webpage is meant as a marketing tool to provide non-CSA residents information about the golf course, KemperSports' monthly updates will instead be posted on a webpage dedicated for CSA residents.

R5 By January 2, 2017, Yolo County will maintain a regularly updated and easy-to-navigate website related to the Wild Wings CSA.

Response: This recommendation will be implemented by January 2, 2017.

R6 Water and sewer rates should be adjusted on a yearly basis to fund reserve accounts (capital improvement, sewer, and water) as recommended by the most current Engineer's Report.

Response: This recommendation will not be implemented because it requires further analysis to determine whether it is warranted. Annually, CSA staff and fiscal teams will evaluate the amounts needed to fund reserve accounts as recommended by the most current Engineer's Report, and adjustments will be made as appropriate and in a timely manner.

R7 By September 1, 2016, Wild Wings CSA staff should acknowledge complaints and concerns in writing within ten calendar days of receipt and then issue a response within 30 calendar days.

Response: This recommendation will be implemented by September 1, 2016.