

625 Court Street, Suite 203 Woodland CA 95695 (530) 666-8048 lafco@yolocounty.org

www.yololafco.org



## **PROPOSAL APPLICATION**

Includes: Changes of Organization/Reorganization (Incorporation, Formation, Annexation, Detachment, Dissolution, or Consolidation), Out of Agency Service Reviews, Sphere of Influence Amendment, and Expansion of District Powers

This application is designed to be used for all proposals received by the Commission. If a question is not applicable to your proposal, please note accordingly.

A) An application is hereby made for changes involving the following cities and special districts:

	Agency:
to/from	
to/from	
toynom	
to/from	
	to/from

B) Proposal Detail (submit separate attachment if necessary):

C) This proposal includes:

YES	NO

- 1) 12 or more registered voters:
- 2) 100% consent of property owners:
- D) Assessor's Parcel Numbers (Attach a list if necessary):

- E) Is this proposal consistent with the adopted Sphere of Influence of all affected agencies? If no, this application must include a Sphere of Influence Amendment.
- F) If the proposal includes a Change of Organization/Reorganization, the following items must be submitted with this application:
  - 1) A **resolution of application** adopted by the affected city or special district

OR

A **petition** of landowners or registered voters.

The <u>Notice of Intent to Circulate a Petition</u> and the Petition forms are located on the <u>Forms</u> page of LAFCo's website.

- 2) One copy of a metes-and-bounds description of the perimeter of the subject territory for review and approval by LAFCo's Surveyor.
- 3) A reproducible plat map (1 "hardcopy" and 1 digital copy) showing the subject territory AND the existing boundaries of the affected city or district.
- 4) Environmental Documents:
  - a) If a Negative Declaration or Environmental Impact Report (EIR) has been prepared by another agency for a project associated with this proposal, submit one copy to LAFCo with this proposal.
  - b) If no environmental document has been prepared, please complete the Environmental Questionnaire.
- 5) <u>City Proposals</u>:

If the proposal includes annexation to a city, submit one copy of the city's resolution or ordinance prezoning the subject territory. LAFCo <u>cannot</u> consider the proposal until prezoning has been completed.

a) For all city annexations that include areas that are inhabited (territory where 12 or more registered voters reside) or developed, include the number of existing housing units within the proposed city's annexation area as of the date in the resolution.

Annexing City:	
Detaching City/County:	
Total Housing Units:	

#### 6) <u>Property Tax Revenues</u>:

If the proposal involves an annexation to a city and/or changes in district boundaries, negotiations for any exchange of property tax revenues *must be completed by the County and any affected city prior to LAFCo action*. For those proposals, LAFCo will notify the affected agencies after receiving your application and will provide preliminary information to begin the negotiations process.

7) <u>Indemnification</u>:

LAFCo requires that applicants indemnify LAFCo from litigation costs as a condition of submitting an application. Click the highlighted hyperlink for the <u>Indemnification Form</u>. Contact LAFCo staff if you have any questions.

8) <u>Deposit</u>:

Fees will be charged for all Commission proceedings and actions at the Commission's actual costs (including overhead). Click the highlighted hyperlink for the LAFCo's <u>Fee Schedule</u>.

All deposit fees listed are required to be paid by the applicant upon submittal of a proposal. A proposal with multiple actions requires a deposit for each action. If a proceeding is not listed, it will be subject to an initial fee as estimated by the Executive Officer. Any additional expenses incurred by the Commission, in excess of the deposited amount, will be billed to and paid by the applicant before completion of the LAFCo proceedings, including, but not limited to, consultant costs, feasibility studies, final recordation, and filings. Billing will be based on hourly rates. If a proposal is abandoned or terminated for any reason, the deposit amount not expended prior to that termination point will be refunded to the applicant.

Fees due to the State of California, including <u>State Board of Equalization</u> and the Department of <u>Fish and Wildlife CEQA filing fees</u>, will be paid by the applicant at the appropriate time and prior to final recordation of the Certificate of Completion.

#### **JUSTIFICATION**

A) In as much detail as possible, please explain why this proposal is necessary and/or beneficial <u>at this</u> <u>time</u>. (For example, a proposed development or existing residences might require services not currently provided or available.)

B) Is this application proposed to carry out a development project? If so, describe the project.

C) Indicate below all discretionary approvals or permits from a city, the County, or another agency that will be needed to complete the project. If already approved, please indicate the date of approval and attached the adopted conditions of approval.

	Project File Number	Date of Approval
City or County Plan Amendment		
Prezoning (City)		
Rezoning (City)		
Tentative Subdivision Map		
Minor Land Division		
Other		

#### SITE DESCRIPTION

A) Describe the general location and physical features of the territory included in this proposal. Refer to major roads, watercourses, and topographical features.

- B) How many acres (or square miles) of territory are included in the proposal?
- C) How many people live in the subject territory?
- D) How many registered voters live in the subject territory?

#### LAND USE INFORMATION

- A) <u>General Plan and Zoning</u>:
  - 1) If in the unincorporated area, what is the current General Plan designation?

	2)	What is the current County zoning?
	3)	Is the territory within a city general plan area? YES NO
		If so, what is the current general plan designation?
		Has a city zoned or prezoned the territory? YES NO
		If so, how is the territory zoned or prezoned?
B)	1)	<u>posed Land Use</u> : Will the territory be developed with approval(s)? YES NO If no development is planned at this time, is development of the area anticipated? If so, when?
-		

### PLAN FOR PROVIDING SERVICES

A) List the agencies providing existing and proposed services to the territory. If not applicable or no change, please indicate accordingly.

SERVICE TYPE	Existing	Proposed
Sewer Service		
Water Service		
Fire Protection		
Storm Drainage		
Police		
Street Lighting		
Maintenance		
Trash Pick-up		
Parks and Recreation		
Library		
Street Cleaning		
Other		

#### B) <u>Water/Wastewater Service</u>:

If water/wastewater services will be provided to the territory, please answer the following:

1)	What is the distance for connection to the agency's system?		
2)	Does the agency have capacity for the anticipated service?	YES	NO
3)	Will the agency be prepared to furnish service immediately?	YES	NO

C) <u>Service Plan</u>: Describe any services to be extended to the affected territory, including the level and range of services and any improvements (on and off site) that will be necessary to connect and serve the anticipated development. Indicate an indication of when those services can feasibly be extended and the method of financing. (For example, assessment district, property owner, or developer fees etc.) *Please provide will serve letter or other agency approvals.* 

#### SPECIAL REVENUES

A) Does the city or special district have plans to establish any new assessment districts, service charges, or other means to pay for new or extended services to this area?

B)	Will the area assume liability for any existing bonded debt upon annexation? YES	NO
	If so, please indicate taxpayer cost:	
C)	Will the territory be subject to any new or additional taxes, benefit charges, or fees? YES	NO
	If so, please explain:	
	PROPONENT INFORMATION	

LAFCo will consider the person signing this application as the proponent of the proposed action(s).

Notices and other communications regarding this application will be directed to the proponent at:

Name:			
Address:			
City:			Zip:
Phones:	Work:	Fax:	
	Cell:	Home:	
email:			
Signature:			

List any other person or agent who should be contacted concerning questions on this proposal (attach additional if needed):

Name:				
Address:				
City:			Zip:	
Phones:	Work:	Fax:		
	Cell:	Home:		
email:				
Signature:				



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# DISCLOSURE OF POLITICAL EXPENDITURES

Effective January 1, 2008, expenditures for political purposes, which are related to a change of organization or reorganization proposal that will be or has been submitted to LAFCo, are subject to the reporting and disclosure requirements of the Political Reform Act of 1974 and the Cortese-Knox-Hertzberg Act of 2000.

# Please carefully read the following information to determine if reporting and disclosure provisions apply to you.

- Any person or combination of persons who, for political purposes, directly or indirectly contributes \$1,000 or more, or expend \$1,000 or more in support of, or in opposition to a proposal for a change of organization or reorganization that will be submitted to the Commission, shall disclose and report to the Commission to the same extent and subject to the same requirements of the Political Reform Act of 1974 (Government Code Section 81000 et seq.) as provided for local initiative measures, and Section 56700.1 of the Cortese-Knox-Hertzberg Act of 2000.
- Pursuant to Government Code Section 57009, any person or combination of persons who directly or indirectly contributes \$1,000 or more, or expends \$1,000 or in support of, or in opposition to, the conducting authority proceedings for a change of organization or reorganization, must comply with the disclosure requirements of the Political Reform Act of 1974, (Government Code section 81000 et seq.). Applicable reports must be filed with the Secretary of State and the appropriate city or county clerk. Copies of the report must also be filed with the Executive Officer of Yolo LAFCO.

A roster of current Yolo LAFCo commissioners is available from the LAFCo office



# EVALUATION CHECKLIST FOR DISCLOSURE OF POLITICAL EXPENDITURES

The following checklist is provided to assist you in determining if the requirements of Government Code Sections 81000 et seq. apply to you. For further assistance contact the Fair Political Practices Commission at 428 J Street, Suite 450, Sacramento, CA 95814, (866) 275-3772 or at http://www.fppc.ca.gov.

1. Have you directly or indirectly made a contribution or expenditure of \$1,000 or more related to the support or opposition of a proposal that has been or will be submitted to LAFCo?

> Yes No

Date of contribution:

Amount: \$

Name/Ref. No. of LAFCo proposal:

Date proposal submitted to LAFCo:

2. Have you, in combination with other person(s), directly or indirectly contributed or expended \$1,000 or more related to the support or opposition of a proposal that has been or will be submitted to LAFCo?

Yes No Date of contribution:

Amount: \$

Name/Ref. No. of LAFCo proposal:

Date proposal submitted to LAFCo:

3. If you have filed a report in accordance with FPPC requirements, has a copy of the report been filed with Yolo LAFCo? Yes No