



Yolo County Housing

Lisa A. Baker, Executive Director

147 W. Main Street
WOODLAND, CA 95695

Woodland: (530) 662-5428
Sacramento: (916) 444-8982
TTY: (800) 545-1833, ext. 626

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DATE: May 1, 2008
TO: YCH Board of Commissioners
FROM: Lisa A. Baker, Executive Director
SUBJECT: **Review and Approve Proposed Memorandum of Understanding (MOU) between Yolo County Housing and the County of Yolo for Continued Legal Services through the Office of the County Counsel**

RECOMMENDED ACTIONS:

That the Board of Commissioners:

1. Review and Approve the proposed MOU for continued legal services with the County of Yolo's Office of County Counsel; and
2. Authorize the Chair to execute the MOU in an amount not to exceed \$40,000 for continued legal services.

BACKGROUND / DISCUSSION:

In June 2006, the County of Yolo Office of County Counsel began to provide pro bono legal services to the YCH as it worked through its legal, organizational and fiscal issues. During this time, the Agency has worked through a number of important legal issues and the County Counsel's Office has been invaluable in helping with the triage, assessment and stabilization of the organization.

Over time, as the organization has improved operations, its use of legal services has moved from triage and investigation into providing the more usual forms of legal assistance required for an operation of this size and complexity. The Office of County Counsel has been able to meet the needs of the YCH in this venue as well and provides good, scalable services that are of benefit to the YCH.

As the YCH stabilizes and moves into its next phase, it wishes to continue to retain the services of the Office of County Counsel and to formalize the arrangement for legal services. In order to formalize that relationship, staff is bringing forward to the Board, the proposed Memorandum of Understanding (MOU) for its review and recommended approval. The proposed MOU would cover legal services from July 1, 2008 through June 30, 2009 at a total amount not to exceed forty thousand dollars (\$40,000).

FISCAL IMPACT:

The YCH would no longer receive no cost legal services from the Office of County Counsel. Services would cost a not-to-exceed amount of \$40,000, which would predominantly be payable from the Central Office Cost Center and/or other programs as necessary and eligible. Adopting this MOU will allow staff to budget funds for the FY 2008-2009 year and plan accordingly for those expenditures.

CONCLUSION:

Staff recommends that the Board authorize the Chair to execute the agreement with the Yolo County Office of County Counsel.

Attachment: Proposed MOU