

## YES Team!

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Yolo Encourages Success through Talent Engagement, Assistance & Motivation

## **Yolo County Onboarding Plan**

Employe	e Name Date:
One Year – Success!	
Who:	Supervisor & Employee
When:	By 1 Year
What:	<ul> <li>□ Complete Performance Evaluation</li> <li>□ Have Employee Self-report on Goals and Progress</li> <li>□ Review Status of Mandatory Trainings and Develop Training Schedule for Next 3 Months</li> <li>□ Inquire About Any Questions or Needs from the Employee</li> <li>□ Program Specific Requirements (TBD by Supervisor/Department)         List as applicable or attach additional sheets</li> </ul>

