



# YES Team!

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Yolo Encourages Success through Talent Engagement, Assistance & Motivation

## Yolo County Onboarding Plan

Employee Name

Date:

### Month Six

**Who:** Supervisor & Employee

**When:** By the end of month 6

- What:**
- Complete Performance Evaluation
  - Have Employee Self-report on Goals and Progress
  - Engage with Human Resources about Employee Standing/Status
  - Review Status of Mandatory Trainings and Develop Training Schedule for Next 3 Months
  - Gauge Employee Interest and Encourage Participation in Voluntary Employee Engagement Groups (e.g. Employee Council, YES Team, Being a Trainer, etc.)
  - Inquire About Any Questions or Needs from the Employee
  - Program Specific Requirements (TBD by Supervisor/Department)  
*List as applicable or attach additional sheets*

