

Yolo County Aviation Advisory Committee (AAC)

August 11, 2016

The Aviation Advisory Committee (AAC) convened at Davis Flight Support located at 25170 Aviation Ave., Davis, CA 95616, Yolo County Airport August 11, 2016.

The following members were in attendance from the AAC.

Present: Gary Pelfrey (Chair), Patrick Scribner, Joel Larsen, Stanley Maricich

Absent: Blake Jessen, James Hechtl

Staff: Gary Engel, Anisa Vallejo

1. Call to Order.

Meeting called to order at 6:30 PM by AAC Chair Gary Pelfrey.

2. Introductions.

Members of AAC Board introduced themselves.

3. Public Comment / Announcements / Non-Agenda Items.

Public: No comments.

Pelfrey AAC: Brought up he had received a question via E Mail from a neighbor. The question was: If possible, my one comment/question to the committee concerns installing new fence from Aviation avenue down Country Rd. 95 and tying into the new fence at the end of Country Road 29/Aviation. As a neighbor to the airport for over 10 years. I would like to see the county make every attempt possible to secure funding from either federal, state, and/or local government resources to install new fencing around the entire perimeter of the airport.

Pelfrey responded that the issue would be considered that there was also the action of repairing the missing or damaged livestock fencing. The funding from the FAA had only been for the fence that had been recently installed. There is the concern that the area along Lillard Hall is open to the airport.

Vallejo, Airport Manager Took opportunity to note that after being in the position for three months she wanted to thank everyone for the warm welcome, ideas and for pointing out concerns and areas needing improvement. She appreciated everyone's patience as this transition has taken place and if she hadn't met you personally she planned to along with others on the airport. She wanted to look at a date on airport on a Saturday when we could have a meet and greet, share some food and to get to know everyone better.

Pointed out that hangar inspections were not included in the agenda as she was still waiting for some information and dates to schedule for the inspection. She noted communication regarding this would be forthcoming.

Public: Pointed out there was some recent information from the FAA better detailing what could be kept in hangars and this should be considered.

Pelfrey, AAC: Took a moment to thank Plainfield Fire Department for responding to a false alarm that took place at Davis Flight Support at 1:45 AM after the system had been tested earlier that day. He appreciated the professionalism and quick response noting it was good to see the team waiting for him when he arrived.

Noted that Davis Flight Support does receive hazardous waste from on airport non-business owners and aircraft based here. This includes small amounts of waste fuel, tires, batteries but no used oil. Pelfrey noted if anyone had waste they were not sure of how to handle to contact him and he would assist with information to properly dispose.

He shared AT&T did complete pulling fiber optics to his location to increase bandwidth and a good enhancement to the airport for businesses.

Announced there are two positions open at Davis Flight Support for line service and asked if anyone knew of someone who might be interested to let him know. The position included movement and fueling of aircraft, light maintenance and the cleaning of aircraft. Training provided, good entry level starting pay with benefits. He was seeking applicants with good work ethics, punctual, follows directions, good customer service and works hard.

4. Establish Quorum

There were four out of six members present and a quorum was established.

5. Approval of Agenda.

- a. Motion to approve the Meeting Agenda by Scribner and second by Larsen;

Motion passed.

AYES	4
NOES	0
ABSENT	2
ABSTAIN	0

6. Approval of Minutes from May 12, 2016 AAC meeting.

- a. Motion to approve the Minutes from May 12, 2016 AAC Meeting by Scribner and second by Larsen; Motion passed.

AYES	4
NOES	0
ABSENT	2
ABSTAIN	0

7. Complaint Update – Gary Pelfrey AAC

Pelfrey reported four complaints that had been reported since the previous AAC meeting on May 12, 2016.

Two complaints were for a low flying aircraft or vehicle from locations not on airport approximately in north Davis in separate locations in the early morning hours. There was no ID or description of the aircraft or vehicle and based on the description, timing and duration the noise may have been from powered parachutes as one was spotted in the area. One complaint was for loud music on a Saturday evening after 10 PM and the Sheriff was dispatched and the loud music stopped. There was a loud party at Lilliard Hall on Road 95. Noise complaint from residence just south of Runway 34. A light jet was observed what appeared to be a training flight with multiple landings and take offs that last about forty minutes. There were about ten cycles and the aircraft was following pattern rules but doing it repeatedly resulting in the complaint.

Public: Are there height restrictions for powered parachutes over residences?

Pelfrey, AAC: Yes there are.

Public: Pointed out that mosquito abatements flights had been taking place and probably the source of the low flying aircraft in the evenings.

8. Powered Parachute Update

Pelfrey, AAC: Noted there had not been another Ad-Hoc meeting in the quarter preceding this meeting tonight due to his availability from travel and the availability of others. He explained powered parachutes had been using the airport on a few occasions in the past quarter and users stopped in to ask questions, better understand requirements at the airport and area around it. A simple briefing discussing areas to avoid on the runways and approaches to the airport along with residences to avoid were shared with users along with importance to minimize or stop complaints. He shared this worked well and no complaints were received.

Pelfrey shared information was being gathered regarding powered parachutes. Two thoughts were beginning to formulate, one being an area inside the locked gate in the area south of Davis Flight Support and the area along Aviation Ave where hot air balloons and skydive landings take place. The skydiving and balloon area is the area these vehicles are currently using.

Public: Likes the idea of a pamphlet for powered parachutes as gives better documented direction. Commented he just wants to see safety for everyone. Noted there were no Powered Parachute users in attendance at the meeting.

9. Airport Manager Update

Weed control, airport agriculture program.

Vallejo, Airport Manager: She pointed out that she had met with the farmer and he was going to take a more pro-active position dealing with weed control. He had removed tires that had been

abandoned on airport property. Farmer noted if there are ever any weeds covering signs or lighting to let him and know and it will be taken care of.

Pelfrey AAC: Asked when exactly weed abatement would be taken care of and to also remove weeds from the segmented circle. Vallejo, Airport Manager noted it was in the process of being scheduled with the farmer and he was mobilizing the necessary equipment.

Fence update / repairs.

Vallejo, Airport Manager: Pointed out gates have been going well with minimal issues. She was aware that Once gate #3 was stuck open and maintenance required to come out and adjust settings. Another issue was a motorcycle was unable to activate the sensor to open the gates when leaving the airport. Settings were adjusted but not yet tested. FedEx had issues getting in. Airport Manager had spoken to a supervisor at FedEx and had given him a gate code to use.

Public: Pointed out the motorcycle issue needed to be corrected that inconvenient.

Pelfrey AAC: Asked when the broken livestock fencing was going to be repaired along Road 95. Airport Manager noted this was being reviewed for repair. Pelfrey noted anyone who could not enter due to a gate issue could come to the Davis Flight Support location and we would support access.

Taxiway paving rehabilitation update.

Vallejo, Airport Manager: Discussed repaving of taxi lanes A, B & D (area surrounding Yolo Aviation and Jim Ingraham's hangar) along with repaving of a small portion of Taxiway C where it meets Taxiway A.

Pointed out in June the County had met with engineers and planners. In July, a preliminary draft of the plans were created. Taxiway A will be 50' wide but narrows as it gets closer to the gate. Taxiway B and D will be 35' wide which is same width as current taxiway.

Pelfrey AAC: Asked who was paying for the repaving and what was the weight limits. Airport Manager response to questions that weight limits were being evaluated based on aircraft in the area and the loan was being requested from Caltrans Aeronautics.

Airport Budget Overview

Vallejo, Airport Manager: Presented a budget document that noted Revenues and Expenditures. Revenues were noted at \$744,700 and Expenditures noted at \$744,700. The largest revenue amount was \$547,200 a result of a Federal Construction Grant. The largest expenditure as \$543,000 for Building & Improvements (fence).

Pelfrey AAC: Where does the farming revenue land in the budget?

Vallejo, Airport Manager: In concessions.

Pelfrey AAC: What is the next FAA funded project?

Vallejo, Airport Manager: Drainage engineering.

10. Airport Inspection / Maintenance Program Review - Pelfrey

In the last meeting a quarter ago Pelfrey brought up he would be making some additional changes to the daily airport inspection program. These have been formalized and two changes were added which are:

Maintenance of the glide slope lights at the ends of runways 16 and 34. The FAA has requested they be cleaned on a regular basis to ensure best visibility. For safety reasons, we power them down, let them cool down and clean the dust and spider webs from them that tend to reduced how bright they are. These are calendared to be done as a preventative maintenance item the first day of each month 12 times per hear.

The second item added is the routine clean up and power up twice per month of the portable generator powered trailers that have the X's that are used if the airport requires closure. This is a preventative maintenance item and they will be started up and ran on the 1st and the 15th of each month for 15 minutes for a total of 24 times per year.

11. Next AAC Meeting schedule and location.

Pelfrey AAC: This is scheduled for November 10, 2016 located here at Davis Flight Support at 6:30 PM. In this next meeting, we plan to elect officers within our group of Chair and Vice Chair. We also have a vacant position I would like to see filled. If anyone meets the required criteria they should apply and the application is on line. If you have any questions let me know and I can assist.

12. Adjournment

Meeting was moved to adjournment by Pelfrey at 7:28 PM.

- a. Motion to adjourn the meeting by Scribner and second by Maricich ;
Motion passed.

AYES	4
NOES	0
ABSENT	2

Thank you everyone for your time and input.

Respectively Submitted:


_____, Gary Pelfrey, Chair Aviation Advisory Committee

11/8/2016 Date

End of Minutes