

## Industry Working Group

March 22, 2017

**Purpose of Working Group:** To provide a regular venue for vendors, contractors, homeowners and others who frequently do business at Community Services' permitting counter to share concerns/identify solutions.

**Goal:** To improve service delivery and strengthen relationships with the community.

### Rules of Engagement

1. Share the airtime
2. Listen to understand and for the future to emerge
3. Disagree without being disagreeable
4. Share your experience (not others)
5. Stay open to new ways of doing things; all ideas are valid
6. Respect each other's thinking and value their contributions
7. Speak your truth, without blame or judgment
8. Ask what's possible?" not "what's wrong"? Keep asking.
9. Seek common ground and understanding (not problems and conflict)
10. Stay focused on the topic at hand; out of the weeds and swamps

---

## AGENDA

Welcome:

- **2:00 PM to 2:05 PM:** Round Table Introductions
- **2:05 PM to 2:10 PM:** Review Rules of Engagement

Follow up on Action Items:

- **2:10 pm to 2:25 pm:**
  - MOU Between Fire Districts
  - Summary of code changes on website
  - Update Customer service and program improvements

Topic for Discussion:

- **2:25 PM to 2:35 PM:** Determination of what is considered a bedroom for septic system sizing
- **2:35 PM to 2:45 PM:** Fees discussion: How fees are determined
- **2:45 PM to 2:55 PM:** Requirements for clearing outstanding permits
- **2:55 PM to 3:00 PM:** Ideas for future agenda items

**Next Meeting:**

- Wednesday, May 24, 2017 from 2:00 PM to 3:00 PM in the Cache Creek Conference Room.