



# COUNTY OF YOLO

Health and Human Services Agency

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Director

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## Local Mental Health Board Meeting Minutes

**Monday, February 27, 2017, 7:00 – 9:00 PM**  
**500 Jefferson Blvd., West Sacramento, CA 95605**  
**River City Conference Room**

- Members Present:** James Glica-Hernandez, Richard Bellows, Laurie Ferns, Lisa Cherubini, June Forbs, Juliet Crites, Robert Schelen, Bret Bandley, Sally Mandujan, Brad Anderson, Nicki King
- Members Excused:** Martha Guerrero, Tom Waltz, Ajay Singh, Reed Walker, Don Saylor
- Staff Present:** Karen Larsen, HHS Director, Mental Health Director, and Alcohol and Drug Administrator  
Makayle Neuvert, HHS Administrative Services Analyst, LMHB Administrative Support  
Iulia Bodeanu, HHS Administrative Services Analyst, LMHB Administrative Support

### CALL TO ORDER

- Welcome and Introductions:** The February 27, 2017 meeting of the Local Mental Health Board was called to order at 7:00 PM. Introductions were made.
- Public Comment**
  - Former LMHB member Tawny Yambrovich made a public comment sharing her dissatisfaction with no longer being part of the Board.
- Approval of Agenda**

**Motion:** Lisa Cherubini **Second:** Robert "Bob" Schelen, **Discussion:** None, **Vote:** Unanimous
- Approval of Minutes from the January 23, 2017 Meeting**

**Motion:** Richard Bellows **Second:** Laurie Ferns, **Discussion:** Correction (see below), **Vote:** Passes, One abstention.

  - Correction: Under the "LMHB Trainings" section of the January minutes, Richard Bellows commented that he would like to add the note that Sally Mandujan attended a training with Susan Wilson last year in Oakland and reported it was a good presentation and worthwhile to attend. AB1234 requires CA State ethics training every two years and trainings are available online and takes two hours to complete.
- Member Announcements**
  - Lisa Cherubini shared a [flyer](#) announcing that a member of the board has written a book.
  - June Forbes, on behalf of [NAMI-Yolo](#), informed the Board that Wednesday, March 1<sup>st</sup> there is an opportunity to obtain certification for suicide prevention counseling. Refreshments served at 6:30 PM, training starts at 7:00 PM.

- Karen Larsen informed the Board that Makayle Neuvert, the current Administrative Support Liaison to the LMHB, is transitioning into a new role at Yolo County Human Resources and will be handing off LMHB Administrative Liaison responsibilities to Iulia Bodeanu.
- Bret Bandley was congratulated as the recipient of the outstanding service award from NAMI Yolo, presented at the recent Pat Williams Mental Health Dinner.

## CONSENT AGENDA

6. **Mental Health Director's Report:** The following item(s) were pulled from Karen Larsen's Mental Health Director's Report for additional discussion. June Forbes requested more information on DSM-5 Training to be included in the next Mental Health Director's Report.

### Item 6.c. Mental Health Services Act 3 Year Plan

- June Forbes Expressed concern about replacing the MHSA funded housing programs, noting concerned about the elimination of non-duplicative services that Medi-Cal will not cover. Karen assured that HHSA will continue to provide the same level of service to the same population and do not anticipate a break in services. HHSA will be focusing resources on underinsured and uninsured through Substance Abuse and Mental Health Services Administration (SAMHSA) funding.

### Item 6.k. Crisis Intervention Training

- Richard Bellows asked if there will be participation from the Yolo Sheriff's Office in Crisis Intervention Training (CIT) and if West Sacramento will be continue utilizing the abridged, 8 hour CIT course offered in Sacramento County. Reportedly, Mayor Darrel Steinberg will be implementing full CIT training and requiring 40 hours of training. There are new training officers who have signed up several staff members for the 8 hour condensed training vs. the 32 hour training session for de-escalation services.
- June Forbes requested feedback as to whether the officer involved in the recent Barrera case was CIT trained.

### Item 6.e. Ombudsman Services

- Bret Bandley within the Yolo County Public Defender's Office will be the new Ombudsman. There will be a toll free number associated with the role and a dedicated email address, as well as a complaint form. A flyer is being prepared to notify community members.

### Item 6.h. Drug Medi-Cal Organized Delivery System Waiver

- Nicki King inquired about the anticipated timeline for Drug Medi-Cal Organized Delivery System (DMCODS) implementation. The plan was sent to Centers for Medicare. Other counties that have already submitted their plans have waited an average of 6 months for approval of the plan by the federal government. Implementation of the DMCODS plan for Yolo County has been built into the mid-year budget for mid-December 2017.

### Item 6.j. Community Intervention Program

- Brad Anderson inquired if Community Intervention Programs (CIP) will be going to 24-7 service? This Board supported 24-7 service and HHSA met with Turning Point to discuss the possibility and what staffing would look like. HHSA will be moving toward 24-7 service for imbedded individuals within law enforcement agencies. Karen Larsen will report out next month on the process of CIP after looking at proposals.

## TIME SET AGENDA

**7. LMHB Strategic Plan Ad Hoc Committee Update:** Ad Hoc Committee: June Forbes, Richard Bellows and Bob Schelen

Committee Lead Bob Schelen introduced the Strategic Plan and stated that the revised document included conversation from last month's meeting and comments from the Ad Hoc Committee members and the Board Chair. The revised document contains goals outlined through committees to develop sub-goals to meet the broader goals. Presentation to the Board of Supervisors of the strategic plan will necessitate a cover letter which James Glica-Hernandez will draft. The submission of the strategic plan will be submitted at the April 4<sup>th</sup> Board of Supervisors meeting. Standing committee agendas will be sent out to committee chairs so they can begin to prepare for the committee meeting sessions at the next Local Mental Health Board meeting date. The Woodland Opera House is available to host committee meetings, as needed; contact James for more information.

**Motion:** To approve the structure of the strategic plan with the intention of voting on content goals at subsequent committee meetings. Intention to accept strategic plan in principal with details worked out prior to the March meeting with the cover letter attached. The strategic plan and the cover letter to be approved at the next meeting with the intention of submitting the plan and letter to the Board of Supervisors in April. Updates to the strategic plan to be submitted to Bob Schelen by the second week of March. **Amendment to the Motion:** Martha Guerrero suggested preserving the document as a shorted document with headings and move details to an appendix or work plan. **Discussion:** The deadline for submission of edits to Ad Hoc Committee is the second week of March. **Second:** Sally Mandujan **Vote:** Passed with 2 Abstentions, 1 Nay (June Forbes)

**8. Board Name Change Discussion and Vote:** Ad Hoc Committee: Nicki King, Bret Bandley, Martha Guerrero, Bob Schelen, and Ajay Singh

The possibility of changing the LMHB's name to Local Behavioral Health Board was discussed. As an advocacy group primarily focused on mental health and an advising body that is focusing on mental health, there was a robust discussion regarding the proposed name change and the implication of utilizing the terms "mental health board" vs. "behavioral health board" vs. "recovery and wellness advisory board." The decision was tabled until the next meeting.

**9. Yolo County 2016 Data Notebook Review and Approval – Ad Hoc Committee:** James Glica-Hernandez, Sally Mandujan, Nicki King, and Brad Anderson

- The Data Notebook information is due on March 31, 2017. The Ad Hoc Committee will set-up a teleconference to complete the submission. Data points will be requested from HSA Quality Management unit.
- LMHB Training Proposal – Richard Bellows
  - Ethics training and board trainings. Ethics training is required by the state in accordance with AB1234. The training can be done online within a two-hour time span.

- **Motion:** A motion was made by Richard Bellow that each LMHB member complete this training by May 23, 2017. Completion of training certification will be emailed to [LMHB@yolocounty.org](mailto:LMHB@yolocounty.org). **Second:** Juliet Crites **Discussion:** The link to the online training will be sent to all members. No discussion, **Vote:** Unanimous.
- "How to be Great Board" training, led by Susan Wilson was proposed, offering knowledge about responsibilities including a board manual for new board members.

This course would be held on a Saturday from 10 AM – 3 PM with an hour break for lunch. MHSA offered to cover the \$670 fee.

**Motion:** Richard Bellows made a motion to support the LMHB contracting with Susan Wilson, to provide “How to be Great Board” training with funding to be provided by MHSA. **Second:** Nicki King, **Discussion:** Board members will coordinate to schedule the training date. It was proposed that the training be opened up to LMHB’s in other nearby counties, **Vote:** Passes with 4 Abstentions (Bret Bandley, Brad Anderson, Martha Guerrero, Lisa Cherubini).

## REGULAR AGENDA

### 10. Board of Supervisors Report: Supervisor Don Saylor

- No report was shared.

### 11. Chair Report: Chair James Glica-Hernandez led the group on the following topics.

#### a. Member Resignations, Appointments, and Re-Appointments

- District 1: Bret Bandley, Martha Guerrero, and Sally Mandujan were reappointed.
- District 2: Nicki King, Tom Waltz and Juliet Crites were reappointed.
- District 3: Richard Bellows reappointed, Tawny Yambrovich has left the Board, Laurie Ferns has joined the Board.
- District 4: June Forbes, Bob Schelen, and Ajay Singh were reappointed.
- District 5: Brad Anderson and Reed Walker were reappointed, Lisa Cherubini will be leaving the Board creating an opening in District 5.

#### b. Health Council Representation

- A LMHB Health Council Representative is needed. The Health Council meets on the 2<sup>nd</sup> Thursday of each month, 9 AM – 10 AM). Nicki is the current alternate and agreed to step in as the primary representative.

#### c. Legislative Ad Hoc Committee Report

- No report was shared.
- Bob will join the Legislative Ad Hoc Committee

## PLANNING AND ADJOURNMENT

### 12. Future Meeting Planning and Adjournment: James Glica-Hernandez

#### a. Long Range Planning Calendar Discussion and Review

- Next month is a scheduled committee workshop. Agendas will need to be prepared by committee chairs. Coordinate with Iulia for support. Laurie Ferns to join the Communication and Education Committee.
- Communication and Education Committee will plan for upcoming Public Forums during the March Committee meeting.

- March 27, 2016: MHSA 3 Year Expenditure Plan presentation and Board recommendation of approval
  - March 27, 2016: The LMHB Annual Report approval
- b. Next Meeting Date and Location – March 27, 2016 at the Bauer Building, Thomson Conference Room, 137 N. Cottonwood Street, Woodland, CA 95695. **The next meeting will consist of an abridged regular meeting from 7:00 – 8:00 PM followed by Board Committee Workshops from 8:00 – 9:00 PM.**
- c. This meeting was adjourned at 9:08 PM