

## Lead and Copper Sample Collection Procedures Instruction Sheet

These samples are being collected to determine the lead and copper levels in your tap water. This sampling effort is required by the U.S. Environmental Protection Agency and your state, and is being accomplished through the cooperation of homeowners and residents.

Sample collection procedures:

1. Prior arrangement will be made to coordinate the sample collection event. Dates will be set for sample bottle delivery and pick-up by water system staff.
2. Samples are to be taken from a kitchen or bathroom cold water faucet. Do not sample from faucets that have point-of-use treatment (e.g. water softener, carbon filter system, etc.).
3. Each sample must be collected after the water has stood undisturbed in the pipes for a minimum of 6 hours but not more than 12 hours. Due to this requirement, either early mornings or evenings upon returning home are the best sampling times.
4. Each sample must be one liter in volume and must contain the first water drawn from the faucet.
5. Remove the cap from the one-liter sample bottle, place the container directly below the faucet and gently open the cold-water tap. Fill the sample bottle to the line marked ("1 liter" or "1000-ml") and turn off the water.  
Tightly cap the sample bottle and complete the required information on the sample bottle label. If the label has been partially completed for you, verify that information is correct.
6. If any plumbing repairs or replacement has been done in the home since the previous sampling event, note this information below.
7. Complete the bottom portion of this instruction sheet.
8. Make arrangement to have the sample and instruction sheet picked-up and delivered to the laboratory for analysis.

If you have any questions regarding these directions, please call:

\_\_\_\_\_ **Contact name**

\_\_\_\_\_ **Water system name**

\_\_\_\_\_ **Phone number**

**To be completed by sampler**

Sample collection address: \_\_\_\_\_

Water was last used: Time \_\_\_\_\_ Date \_\_\_\_\_

Sample was collected: Time \_\_\_\_\_ Date \_\_\_\_\_

Plumbing repair(s) or replacement since last sampling event? \_\_\_\_\_

I have read the above directions and have taken a sample in accordance with these directions.

Signature \_\_\_\_\_ Date \_\_\_\_\_