



## Yolo County Homeless and Poverty Action Coalition (HPAC)

April 26, 2017 Meeting Minutes

### MEETING ATTENDEES

1. Diane Clarke, Yolo Conflict Resolution Center
2. Destiny Collins, Volunteers of America Veterans Services
3. Tracey Dickinson, Yolo County Health and Human Services Agency
4. Ginger Hashimoto, Yolo County Health and Human Services Agency
5. Irma Jimenez-Perez, Yolo County Housing\*\*
6. Michele Kellogg, Yolo Community Care Continuum\*
7. MaryAnne Kirsch, Interfaith Rotating Winter Shelter of Davis
8. Dan Maguire, City of Winters\*
9. James McLeod, Yolo Community Care Continuum\*\*
10. Alysa Meyer, Legal Services of Northern California\*
11. Niomi Michel, Empower Yolo\*\*
12. Catherine Norvell, St. Vincent de Paul, Davis Center
13. Jay Norvell, St. Vincent de Paul, Davis Center
14. Amara Pickens, Fourth and Hope\*\*
15. Joan Planell, City of Davis\*
16. Kevin Roddy, St. Vincent de Paul, Davis Center
17. Nai Saelee, Turning Point Community Programs
18. Linda Scott, Interfaith Rotating Winter Shelter of Davis
19. Dan Sokolow, City of Woodland\*
20. Nolan Sullivan, Yolo County Health and Human Services Agency
21. Martha Teeter, Davis Opportunity Village
22. Reed Walker, U.S. Department of Veterans Affairs
23. Holly Wunder Stiles, Mutual Housing California
24. Katy Zane, Short Term Emergency Aid Committee
25. Doug Zeck, Fourth and Hope\*

*\*Indicates a primary voting designee*

*\*\*Indicates a secondary voting designee*

### 1. REVIEW AND APPROVE MEETING AGENDA

HPAC approved the agenda with no amendments.

- **Motion:** Michele Kellogg
- **Second:** Alysa Meyer
- **Abstentions:** None

### 2. APPROVE MEETING MINUTES FROM 2.22.17

HPAC approved the meeting minutes with no amendments.



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- **Motion:** Katy Zane
- **Second:** Alysa Meyer
- **Abstentions:** None

### 3. INTRODUCTIONS AND PROGRAM UPDATES

- Katy Zane shared that the Short Term Emergency Aid Committee's food pack program is expanding its coverage to include Martin Luther King High School.
- Martha Teeter announced the launch of a new project called Pathways to Employment. The project, a grassroots effort driven by community-based organizations in Davis, will employ up to five individuals experiencing homelessness and teach them job skills with the goal to helping them obtain permanent employment.
- Nolan Sullivan reminded members that the CalWORKs housing allocation is still accepting referrals.
- Reed Walker shared that in addition to her role as a Veterans Affairs case manager; she also serves on Yolo County's Local Mental Health Board. The board recently submitted its three-year Mental Health Services Act plan to the Board of Supervisors. While the funding is dedicated to supporting persons with mental illness, there is considerable overlap with homeless services initiatives.
- Irma Jimenez-Perez shared that the Housing Authority of Yolo County is purging its Housing Choice voucher waitlist. She urged agencies to have clients check their mail regularly and submit responses by the deadline if they want to maintain their spot on the waitlist.
- Dan Maguire announced that the City of Winters in collaboration with several other entities is hosting a job fair at the Winters Library branch on April 26 from 1-4 p.m.
- James McLeod shared that Housing Now resides within Yolo Community Care Continuum's larger housing program.
- Amara Pickens shared that Fourth and Hope is hiring eight staff members as part of its new Cooperation to Benefit Homeless Individuals grant with the County.
- Michele Kellogg confirmed that Yolo Community Care Continuum's Greater Access Program is stopping by the end of June.
- Doug Zeck shared that Fourth and Hope leased several new units for its permanent supportive housing projects. He also shared that the rehabilitation of its eight two-bedroom family permanent supportive housing units is set to be complete as early as July.

### 4. HOMELESS COUNT UPDATE

Tracey Dickinson explained that HPAC conducts a homeless count every other year in compliance with federal requirements. Tracey cautioned that the count is reflective of a single day and does not include the large number of persons cycling in and out of homelessness throughout the year. In addition, there are several restrictions imposed by the federal government as to what constitutes homelessness. Overall, the 2017 count revealed a slight decrease compared to the 2015 count. Besides the decrease in



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total individuals, there were no other significant shifts in demographic composition or chronic homeless status.

#### 5. COORDINATED ENTRY UPDATE

Tracey Dickinson reminded members that the federal government issued a notice requiring local communities to have an operational coordinated entry system by January 2018 in order to continue receiving funding. Tracey explained that through a 2015 CoC Planning Grant, HPAC hired HomeBase to assist HPAC with its coordinated entry system design and implementation. To begin the process, HomeBase is convening a kickoff meeting on May 30, 2017 from 1 to 5 p.m. Tracey encouraged all interested members to attend.

#### 6. COC DEBRIEF RESULTS

Tracey Dickinson reviewed HPAC's debrief results from the FY 2016 CoC competition. While the results indicated a 14.25-point increase in the overall score from the FY 2015 competition, members voiced concern with HPAC's performance in the Housing Inventory Count sections. Staff plans to further investigate why HPAC received several zeros in these sections.

#### 7. HUD TECHNICAL ASSISTANCE UPDATE

Tracey Dickinson reminded members that the federal government approved its technical assistance request and assigned the Technical Assistance Collaborative to work with HPAC. The consultants will be on-site on May 9, 2017 for several discussions about targeted topics including coordinated entry and system flow; CoC monitoring and performance measurement; CoC application and ranking/review process; and system resource assessment. Tracey asked interested stakeholders to contact her if interested in participating.

#### 8. GOVERNANCE CHARTER DISCUSSION—VOTING STATUS OF NEW MEMBERS

Tracey Dickinson reminded members that HPAC rewrote its governance charter last year. While most of the revisions are working well, one item that needs further clarification is the voting status of new members. At present, the governance states that for new members to obtain voting status, they must: (1) have participated in six general HPAC meetings, and (2) have participated in at least one subcommittee including formal and ad hoc subcommittees. Some members dislike how onerous the requirement is given that HPAC only has eight to nine general meetings per year. Joan Planell motioned to amend the charter as follows: To obtain voting rights, a member must attend at least 50 percent of the general meetings in the last year and participate in at least one standing or ad hoc subcommittee in the last year. Staff will make the necessary revisions and return to HPAC for formal approval.

- **Motion:** Joan Planell
- **Second:** Dan Maguire



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- **Abstentions:** None

#### 9. 10-YEAR PLAN TO END HOMELESSNESS UPDATE

Tracey Dickinson explained that HPAC worked in collaboration with the region's executive commission to adopt a 10-year plan to end homelessness in 2010. Since then, there have been numerous changes in the community's homeless system and the plan needs to be updated. Structurally, the executive commission wants to better align our local plan with the federal plan. Since the Housing Authority serves as staff to the executive commission, they completed a draft revision. The executive commission is now seeking HPAC's input. Members decided that the best format to review the plan is during its May meeting.

#### 10. 2017 COC AND ESG FUNDING COMPETITIONS

Tracey Dickinson reminded members that the 2017 CoC and ESG funding competitions are coming up. For the CoC competition, HUD just opened its registration process. For the ESG competition, HCD published a tentative timeline, but has not set an affirmative NOFA release date.

#### 11. HMIS UPDATE

Ginger Hashimoto shared two HMIS-related updates. The first was that HUD recently instituted a new data quality framework, which includes an HMIS data quality report available at the project, agency, and system level. The second is regarding submission of HPAC's system performance measure report, which is due May 31. The Data Subcommittee performed an initial review of the 2017 data and it revealed some improvements from the 2016 baseline data.

#### 12. MEETING EVALUATION: PLUS/DELTA/FUTURE TOPICS

- HPAC did not have time to conduct a meeting evaluation.