Our New Inside Yolo is Launching Monday, June 12th

Are you ready for our new and improved Inside Yolo? Over the past few months, we have been working hard to get all final elements in order for the launch of our new intranet.

In anticipation, please take a moment to review some of the new features of Inside Yolo and also consider ways we can continue improving productivity, processes, communication, and collaboration using our intranet.

We. Have. A. SEARCH Bar!

This was the number one requested element for our intranet. Now that we have it, it is important that we coordinate to keep it useful using consistent page formatting, naming conventions, and keywords.



Inside Yol

Our Spotlight Section

Our new scrolling spotlight section is multifunctional, accommodating multiple images, articles of interest, Difference Maker feature stories, and much more. All have the option to include clickable links to expanded stories, uploaded documents or external sites.

Start thinking about how you can use this element to communicate throughout the County.

Announcements & News • Training & Events

Tabs for these items are easy to access on our homepage. New additions here include Messages from the CAO, Weekly BOS Updates, Press Releases, Featured Spotlight articles, and all the training and events you'd expect on our intranet calendars. All information will be archived and can even be shared through the site's eNotification options.

eDirectory

Our current eDirectory is being integrated into Inside Yolo. Staff are sortable in a number of fields and can be filtered by department and/or division. Further, information on individual staff profiles can be expanded and all this information can be filtered down and used to create departmental staff contact pages. Connect with your Department Inside Yolo page authors for more details.

Web Apps have a new look!

Accessible through the rotating call to action buttons on the homepage, our web based applications are now all in one place and with a new look.







Our new Inside Yolo includes an updated eDirectory





eNotifications

Subscribe to Inside Yolo eNotifications to receive messages in areas of interest including Announcements, Bulletin Board items, News, events, and trainings.

All departments have been invited to review and revamp their pages both for the launch and going forward. Be sure to check out the refreshed Human Resources pages, HHSA pages, and Yolo Performance page among many others.

So...two things:

- 1) Please share feedback on your experience with the new Inside Yolo. If you find a broken link or an inconsistency, please contact <u>Inside Yolo Webmaster</u> feel free to share any positive feedback as well so we know where we are doing it right!
- 2) Take time to consider all the new elements and modes of communication now available and how your Department can maximize this important tool to promote employee engagement and grow or Inside Yolo culture.

As always, contact Insideyolo.Webmaster@yolocounty.org with feedback and questions.

Internal Facility Directory

While this is still a work in process, we are very excited to present the first draft of an internally focused facility directory that connects to important security elements. The Safety and Security Task Force is spearheading this effort to provide staff with at-a-glance details about County facilities as well as relevant security information. Be sure to review the first draft of the page and provide feedback to <u>Inside Yolo</u> <u>Webmaster</u>.

