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Yolo County Workforce Innovation Board

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Building Better Lives • Building Better Communities

Yolo County Workforce Innovation Board

Minutes

January 11, 2017

The Yolo County Workforce Innovation Board convened in the offices of Yolo County Health and Human Services Agency at 25 North Cottonwood Street, Woodland, CA, with the following persons in attendance:

Present: Alfred Konuwa, Alice Tapley, Benny Mitchell, Brett Sanders, Cornelio Gomez, Don Palm, Jennifer Pike, Ken Garrett, Kevin Sanchez, Maggie Campbell, Michele Fadling, Paul Basi, Randy Young, Rob Carrion, Robyn David-Harris, Susan Moylan, and Wendy Ross

Absent: Gary Pelfrey, John Pickerel, John Rodriguez, and Marco C. Lizarraga

Staff: Elaine Lytle, Lisa Vincent, Judy Needham, and Cyndi Sechler

Guests: Ioanna Iatridis, Woodland Community College
Randy Bloomfield, Employment Program Manager, E.D.D.
Sean Radford, Laborers Local 185
Cara Welch, Labor Market Information, E.D.D.
Lorie Perez, Yolo County Office of Education
Eric Banuelos, Yolo County Office of Education
Marc Marquez, Supervisor, Health and Human Services Agency
Brian Bedford, Align Capitol Region
Kristy Wright, Woodland Chamber of Commerce

Call to Order – Pledge of Allegiance

Meeting called to order at 8:34 a.m. by WIB Second Vice-Chair, Maggie Campbell with quorum present.

1. Welcome Comments, Introductions and Group Discussion

2. Public Comment / Announcements – Non-Agenda Items

WIB members, staff, or the public may address the Workforce Innovation Board Executive Committee on subjects relating to employment and training in Yolo County. A time limit may be imposed. No action may be taken on non-agenda items.

No comments.

3. Establish Quorum

Quorum established.

4. Consider Agenda Approval

Maggie Campbell requested to move Consent Agenda Item B, to Regular Agenda Item A. Lisa Vincent asked to remove Regular Agenda Item C, because we did not receive a new WIB membership application.

Randy Young moved to approve the changes in the agenda; Don Palm seconded; motion passed.

5. Consent Agenda – *Approved with on motion unless item withdrawn for discussion*

- a. Approve WIB minutes – November 9, 2016
 - b. Ratify the Executive Committee recommendation of December 7, 2016, to approve Matthew J. Vendryes WIB application and establish a WIB Membership Waiting List
 - c. Ratify Executive Committee recommendation of December 7, 2016, to approve HHS Youth Funds Utilization Corrective Action Plan
 - d. Ratify Executive Committee recommendation of December 7, 2016, to approve the Request for HHS to be the Adult and Dislocated Worker Career Services Provider
- Robyn David-Harris moved to approve all Consent Agenda items; Rob Carrion seconded; motion passed.

6. Regular Agenda

- a. WIB Election of Officers (Chair, Vice-Chair, and Second Vice-Chair). Per the WIB Bylaws Officers shall be elected by the WIB from among its members for a one-year term, and shall serve no more than two consecutive years in each position. The Chair and Vice-Chair shall be elected from among local business representatives and the Second Vice-Chair from the Workforce/Labor representatives.

Second Vice-Chair – Rob Carrion made a motion to nominate Maggie Campbell for Second Vice-Chair; Randy Young seconded; Maggie Campbell accepted.

Vice-Chair – Randy Young made a motion to nominate Ken Garrett for Vice-Chair; Don Palm seconded; Ken Garrett accepted.

Chair – Randy Young made a motion to nominate Gary Pelfrey for Chair; Ken Garrett seconded; Maggie read an acceptance letter on behalf of Gary Pelfrey.

- b. Receive/Review/Approve Transfer PY 2016-17 WIOA Funds from Dislocated Worker to Adult Program
Randy Young moved to approve the transfer PY 2016-17 WIOA funds from Dislocated Worker to Adult Program; Ken Garrett seconded; motion passed.
- c. Receive/Review/Approve WIOA Local Plan for 2017-2020
Rob Carrion moved to approve WIOA Local Plan for 2017-2020; Randy Young seconded; motion passed.

7. Guest Speaker / Trainer – Brian Bedford, Align Capital Region.

Mr. Bedford gave a presentation on Align Capital Region, which aligns community organizations and resources, so that coordinated support of the community's youth has a positive impact on public school success. The goal is to create a unified strategy, and sustainable structure, that coordinates college and career readiness efforts across the entire Sacramento region.

8. Information Items

- a. Receive Resignation of WIB Member Denise Seals
- b. Receive/Review WIOA Program – Final Monitoring Report PY 2016-17 issued by the Compliance Monitoring Section of EDD
- c. Receive WIOA Fiscal – Final Youth Monitoring Report PY 2016-15 issued by
- d. Receive Funds Utilization PY 2015-16 issued by the Financial Management Unit of EDD
- e. Receive Workforce Services Directive 16-12/Reauthorization of the WOTC Program
- f. Receive Workforce Services Information Notice (WSIN) 16-22/Revised PY 2016-17 Rapid Response Funding
- g. Receive WSIN 16-23/Amendment to WIOA Formula Allocations – PY 2016-17

Information items were discussed and received by WIB members.

9. WIOA Update

Lisa Vincent reported we are still in transition phase. We have been working on the Local Plan, Regional Plan, second phase of MOUs, the plan for HHS here in Yolo County to continue be the service provider for the Adult and Dislocated Workers, and revising policy and procedures.

10. Reports

a. Gary Pelfrey, WIB Chair

Maggie Campbell reported things have been kind of slow working with the Criminal Justice mentoring program; but Maggie is currently working with one individual.

b. Elaine Lytle, Executive Director

Judy Needham reported we are working on a youth pilot program.

c. Maggie Campbell, Ad Hoc Committee Chair

Maggie reported the Ad Hoc Committee has not been dissolved or disband; but will need to be set up differently, due to the changes in the WIB Bylaws. Maggie stated our Executive Committee will be working on that issue at the next meeting, which will be held on February 22, from 1:00 pm to 2:30 pm; and asked if you have been part of the Ad Hoc Committee, please try to attend.

11. Other Business That May Come Before the Board

No additional business.

12. Adjourn

Meeting dismissed at 10:21 a.m.

Next Meeting

March 8, 2017

Yolo County HHSA/Community Room B

Woodland One-Stop

8:30-10:30 a.m.

Accommodation: In accordance with Section 202 of the Americans with Disabilities Act, if you require special assistance, meeting materials to be in an alternative format, auxiliary aids, or other person to assist you while attending this meeting, we will provide reasonable accommodation to allow participation. Contact Cyndi Sechler at 530-661-2750 x4327 at least 3 business days prior to the meeting to facilitate arrangements.

For more about the Yolo County Workforce Innovation Board, log on to www.yoloworks.org