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Yolo County Workforce Innovation Board

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America's Job Center of California – One-Stop Career Center Locations

West Sacramento
500-A Jefferson Blvd., Building A
(916) 375-6200 x4327

Woodland
25 N. Cottonwood Street
(530) 661-2750 x4327

Board Members

All Phase Security Inc.

Buckhorn Steakhouse/
Putah Creek Café

California Dept. of
Rehabilitation

California Employment
Development
Department

City of Woodland
Economic
Development

Clark Pacific

DMG Mori

La Cooperative
Campesina

Los Rios Community
College District

Olam Tomato
Processors

Optimum Zendejas
Home Loans

PrideStaff

Sacramento Central
Labor Council (4)

Seminis Vegetable
Seeds

The Scoop Frozen
Yogurt Shop

West Sacramento
Chamber of
Commerce

Woodland Aviation

Woodland Adult
Education

Woodland Community
College

Yolo Food Bank

Yolo Employment
Services, Inc.



Yolo County Workforce Innovation Board

Minutes

November 9, 2016

The Yolo County Workforce Innovation Board convened in the offices of Yolo County Health and Human Services Agency at 25 North Cottonwood Street, Woodland, CA, with the following persons in attendance:

Present: Alice Tapley, Benny Mitchell, Cornelio Gomez, Don Palm, Gary Pelfrey, John Pickerel, John Rodriguez, Ken Garrett, Kevin Sanchez, Lynn White, Maggie Campbell, Marco C. Lizarraga, Michele Fadling, Rob Carrion, Robyn David-Harris, Susan Moylan, and Wendy Ross

Absent: Alfred Konuwa, Brett Sanders, Denice Seals, Jennifer Pike, Paul Basi, and Randy Young

Staff: Elaine Lytle, Lisa Vincent, Judy Needham, and Cyndi Sechler

Guests: Mary Ruiz, Workforce Services Deputy Division Chief, E.D.D. Matthew Vendryes, Eclastic, LLC Sarah Turner, WIOA Regional Advisor, E.D.D. Dan Maguire, Economic Developer Manager, City of Winters Eric Banuelos, Yolo County Office of Education Moises Jauregui, Public Shannon Pelfrey, Human Resource Manager, Woodland Aviation/Davis Flight Support

Call to Order – Pledge of Allegiance

Meeting called to order at 8:32 a.m. by WIB Chair, Gary Pelfrey with quorum present.

1. Welcome Comments, Introductions and Group Discussion

2. Public Comment / Announcements – Non-Agenda Items

WIB members, staff, or the public may address the Workforce Innovation Board Executive Committee on subjects relating to employment and training in Yolo County. A time limit may be imposed. No action may be taken on non-agenda items.

Matthew Vendryes announced a career day coming up in Davis, for high school and college students.

Rob Carrion announced a Career Fair today in Esparto.

3. Establish Quorum

Quorum established.

4. Consider Agenda Approval

Maggie Campbell moved to approve the agenda; Robyn David-Harris seconded; motion passed.

5. Consent Agenda – Approved with on motion unless item withdrawn for discussion

a. Approve WIB minutes – September 14, 2016

Don Palm moved to approve the September 14, 2016 minutes; Ken Garrett seconded; motion passed.

6. Regular Agenda

a. Receive/Review/Approve Recommended WIB Bylaws as amended by Yolo County Counsel

Don Palm moved to approve the recommended WIB Bylaws as amended by Yolo County Counsel; Marco C. Lizarraga seconded; motion passed.

b. Discuss WIB Board Elections

Gary Pelfrey discussed Executive WIB duties.

7. Guest Speaker / Trainer – Kimberly A. Lucia, Attorney at Boutin Jones Inc.

Kimberly Lucia gave a presentation and discussed employment law. She routinely provides advice and counseling to public and private employers on wage and hour issues, discipline and termination, disability accommodations, and Family and Medical Leave Act/California Family Rights Act leaves of absences.

8. Information Items

a. Receive/Review PY 2016-17 and PY 2017-18 Local Performance Goals for WIOA Title 1 programs; Adult, Dislocated Worker, and Youth

b. Receive/Review Strength Finders Team Grid

c. Update: Policy Bulletin 16-6 Funded Supportive Services and Incentives – The reference to GED on page 4 under the incentives section was updated to indicate “High School Equivalency (example GED)” instead of “GED”

d. Receive Workforce Services Directive (WSD) 16-07/Regional and Local Planning Guidance for PY 2017-2020

e. Receive WSD 16-09/WIOA Phase II Memorandums of Understanding

Information items were discussed and received by WIB members.

9. WIOA Update

No additional updates.

10. Reports

a. Gary Pelfrey, WIB Chair

Gary asked everyone to think about being Chair, Vice-Chair, or Second Vice-Chair. We will be having elections at our next WIB meeting in January.

b. Elaine Lytle, Executive Director

Elaine reported on the following:

- November 17th, Woodland will be hosting a NCCT, Clark Pacific, and construction Job Talk
- December 1st, West Sacramento will be hosting a NCCT, Clark Pacific, and construction Job Talk
- In March we will be having another Winters Job Fair, no set dates yet, it is still in the planning stages
- Just had a press release on project Slingshot, \$750,000 in grants to boost local innovation economy, and we are part of this as part of the Capitol Region. There are four WIBs that are involved with this, and the RFP went out Friday, and will be reviewed at the vendors conference December 10, 2016.

c. Maggie Campbell, Ad Hoc Committee Chair

Maggie stated at our last meeting on October 12, 2016, we discussed and working on the following items:

- Due to the changes in the WIB Bylaws, this will result in some changes to the Ad Hoc Committee. The meeting will have a name change, and will become a public meeting with agendas and minutes.
- Currently working on resource mapping for the youth within Yolo County
- Teaming up with 211 Yolo Information and Resources to have an icon on their page that says “Youth”, and then have sub-icons that can lead them to the services they need.
- We have also been working on Soft Skills 101 for both new and current employees

11. Other Business That May Come Before the Board

Matthew Vendryes announced a monthly event called the Davis Speaker Series. It's next Thursday at 6:30 p.m., in the Davis Roots Building. The topic is on Digital Drugs. This is Cognitive Science applying what they know about cognitive therapy through video games. Creating video games for seniors, people with Alzheimer's, and cognitive impairments.

12. Adjourn

Meeting dismissed at 10:24 a.m.

Next Meeting

January 11, 2017

Yolo County HHSA/Clarksburg Room

Woodland One-Stop

8:30-10:00 a.m.

Accommodation: In accordance with Section 202 of the Americans with Disabilities Act, if you require special assistance, meeting materials to be in an alternative format, auxiliary aids, or other person to assist you while attending this meeting, we will provide reasonable accommodation to allow participation. Contact Cyndi Sechler at 530-661-2750 x4327 at least 3 business days prior to the meeting to facilitate arrangements.

For more about the Yolo County Workforce Innovation Board, log on to www.yoloworks.org