



www.yoloworks.org

# Yolo County Workforce Innovation Board

A proud partner of America's Job Center of California<sup>SM</sup> network.

America's Job Center of California – One-Stop Career Center Locations

West Sacramento  
500-A Jefferson Blvd., Building A  
(916) 375-6200 x4327

Woodland  
25 N. Cottonwood Street  
(530) 661-2750 x4327

## Board Members

All Phase Security Inc.

Buckhorn Steakhouse/  
Putah Creek Café

California Dept. of  
Rehabilitation

California Employment  
Development  
Department

City of Woodland  
Economic  
Development

Clark Pacific

DMG Mori

La Cooperative  
Campesina

Los Rios Community  
College District

Olam Tomato  
Processors

Optimum Zendejas  
Home Loans

PrideStaff

Sacramento Central  
Labor Council (4)

Seminis Vegetable  
Seeds

The Scoop Frozen  
Yogurt Shop

West Sacramento  
Chamber of  
Commerce

Woodland Aviation

Woodland Adult  
Education

Woodland Community  
College

Yolo Food Bank

Yolo Employment  
Services, Inc.



Building Better Lives • Building Better Communities

## Yolo County Workforce Innovation Board

### Minutes

September 14, 2016

The Yolo County Workforce Innovation Board convened in the offices of Yolo County Health and Human Services Agency at 25 North Cottonwood Street, Woodland, CA, with the following persons in attendance:

**Present:** Alfred Konuwa, Alice Tapley, Brett Sanders, Cornelio Gomez, Don Palm, Gary Pelfrey, Jennifer Pike, John Pickerel, John Rodriguez, Ken Garrett, Kevin Sanchez, Michele Fadling, Paul Basi, Rob Carrion, Robyn David-Harris, and Susan Moylan

**Absent:** Benny Mitchell, Denice Seals, Lynn White, Maggie Campbell, Marco C. Lizarraga, Randy Young, and Wendy Ross

**Staff:** Elaine Lytle, Lisa Vincent, Judy Needham, and Cyndi Sechler

**Guests:** Cara Welch, Labor Market Information, E.D.D.  
Matthew Vendryes, Eclastic, LLC  
Janyce Wong, WIOA Regional Advisor, E.D.D.  
Nolan Sullivan, Service Center Director, Health and Human Services Agency  
Dan Maguire, Economic Developer Manager, City of Winters  
Christina Blackman, Davis Chamber of Commerce  
Randy Bloomfield, Employment Program Manager, E.D.D.  
Eric Banuelos, Yolo County Office of Education  
Andrew Codd, Yolo County Office of Education  
Verna Sulpizio, President/CEO, West Sacramento Chamber of Commerce

### Call to Order – Pledge of Allegiance

Meeting called to order at 8:32 a.m. by WIB Chair, Gary Pelfrey with quorum present.

- 1. Guest Speaker** – Tim Keller, a veteran entrepreneur who believes that America needs to be actively investing in our manufacturing sector, is the brainchild of the “Heavy Incubator” concept which combines a makerspace with a business incubator and a vocational training school. Area 52 is a Non-Profit initiative undertaken by Sierra Energy and is located in Davis.
- 2. Welcome Comments, Introductions and Group Discussion**
- 3. Public Comment / Announcements – Non-Agenda Items**  
*WIB members, staff, or the public may address the Workforce Innovation Board Executive Committee on subjects relating to employment and training in Yolo County. A time limit may be imposed. No action may be taken on non-agenda items.*

Dr. Alfred Konuwa reported Woodland Community College received funding from the State Chancellor’s Office for initiatives to expand on job readiness. Soon the college will be in the position to host training workshops that will respond to some of the specific needs that have been discussed here, focusing on soft skills. He will provide more information in the next few months.

Christina Blackman announced the Davis Chamber of Commerce is working in collaboration with CalAsian Chamber to schedule a meeting with White House Representatives on the TTP. If you know of a business that you think should be there, please let her know.

**4. Establish Quorum**

Quorum established.

**5. Consider Agenda Approval**

Rob Carrion moved to approve the agenda; Jennifer Pike seconded; motion passed.

**6. Consent Agenda – *Approved with on motion unless item withdrawn for discussion***

**a. Approve WIB minutes – July 13, 2016**

Robyn David-Harris moved to approve the July 13, 2016 minutes; Rob Carrion seconded; motion passed.

**7. Regular Agenda**

**a. Approve Policy Bulletin No. 16-5/Self-sufficiency Standard**

Alfred Konuwa moved to approve Policy Bulletin No. 16-5; Rob Carrion seconded; motion passed.

**b. Approve Policy Bulletin No. 16-6/Workforce Innovation and Opportunity Act Funded Supportive Services and Incentives**

Robyn David-Harris moved to approve Policy Bulletin No. 16-6; Alice Tapley seconded; motion passed.

**c. Approve 2017 WIB Meeting Calendar**

Alice Tapley moved to approve the 2017 WIB Meeting Calendar, with the corrected ending time at 10:30 a.m.; Ken Garrett seconded; motion passed.

**8. Information Items**

**a. Receive 2017 Executive Committee Meeting Calendar**

**b. Receive RISE WIOA Program Monitoring Report for PY 2015-16**

**c. Receive Workforce Services Draft Directive (WSDD) 146/Regional and Local Planning Guidance for PY 2017-2020**

**d. Receive WSDD 149/Final State Level W-PA and WIOA Title 1B and Proposed LWDA Performance Goal Negotiations for PY 2016 and PY 2017**

**e. Receive Workforce Services Directive 16-03/Grant Application Opportunity America's Promise Job Driven Grant**

WIB members received items a–e.

**9. WIOA Update**

Lisa Vincent reported the WIOA Regulations came out; and we are still receiving trainings, and getting information from the state regarding what all the Regulations mean. We have been in transition for about a year and a half; but we have more transition to do.

**10. Reports**

**a. Gary Pelfrey, WIB Chair**

Gary stated he is looking to do more trainings and activities at WIB Meetings. He has been working with Don to schedule guest speakers; and he would like to get more educational items that you can take back to work as a benefit.

Gary also reported on:

- Yesterday we had the Strength Finders training. He felt good when he left, and viewed his stuff differently.

- We have WIB elections coming up, so please think about submitting names for the Chair, Vice-Chair, and Second Vice-Chair

**b. Elaine Lytle, Executive Director**

Elaine announced the Job Fair in West Sacramento on October 13<sup>th</sup>. We have about 50 plus employers that will be there, and they are hiring.

**c. Maggie Campbell, Ad Hoc Committee Chair**

No report.

**11. Other Business That May Come Before the Board**

Robyn David-Harris asked that felons be referred to Department of Rehabilitation. Many have mental health issues or other ailments, and they can help with their issues and help them find jobs.

Lisa Vincent encouraged everyone who did not attend the Strength Finders training yesterday, to complete the online assessment. If you have already done the assessment in the past, please forward your top five strengths to Cyndi. We will send it to the individual who did the training, and she will map out the strengths for the entire board. If you did not receive the information, please contact Cyndi, the deadline is this Friday.

**12. Adjourn**

Rob Carrion moved to adjourn the meeting; Paul Basi seconded; meeting adjourned at 10:08 a.m.

**Next Meeting**

November 9, 2016  
Yolo County HHSA/Clarksburg Room  
Woodland One-Stop  
8:30-10:00 a.m.

---

**Accommodation:** In accordance with Section 202 of the Americans with Disabilities Act, if you require special assistance, meeting materials to be in an alternative format, auxiliary aids, or other person to assist you while attending this meeting, we will provide reasonable accommodation to allow participation. Contact Cyndi Sechler at 530-661-2750 x4327 at least 3 business days prior to the meeting to facilitate arrangements.

For more about the Yolo County Workforce Innovation Board, log on to [www.yoloworks.org](http://www.yoloworks.org)