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# Yolo County Workforce Innovation Board

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## Board Members

All Phase Security Inc.

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California Employment  
Development  
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City of Woodland  
Economic  
Development

Clark Pacific

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La Cooperative  
Campesina

Los Rios Community  
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PrideStaff

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Labor Council (4)

Seminis Vegetable  
Seeds

The Scoop Frozen  
Yogurt Shop

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Woodland Adult  
Education

Woodland Community  
College

Yolo Food Bank

Yolo Employment  
Services, Inc.



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## Yolo County Workforce Innovation Board

### Minutes

July 13, 2016

The Yolo County Workforce Innovation Board convened in the offices of Yolo County Health and Human Services Agency at 25 North Cottonwood Street, Woodland, CA, with the following persons in attendance:

**Present:** Alfred Konuwa, Benny Mitchell, Brett Sanders, Don Palm, Gary Pelfrey, Jennifer Pike, John Pickerel, John Rodriguez, Ken Garrett, Kevin Sanchez, Lynn White, Marco C. Lizarraga, Michele Fadling, Rob Carrion, Robyn David-Harris, and Susan Moylan

**Absent:** Alice Tapley, Cornelio Gomez, Denice Seals, Maggie Campbell, Paul Basi, Randy Young, and Wendy Ross

**Staff:** Elaine Lytle, Lisa Vincent, and Cyndi Sechler

**Guests:** Elizabeth Bosley, Labor Market Information, E.D.D.  
Healthier Chamizo, Labor Market Information, E.D.D.  
Matthew Vendryes, Eclastic, LLC  
Gloria Earl, WIOA Regional Advisor, E.D.D.  
Dan Maguire, Economic Developer Manager, City of Winters  
Christina Blackman, Davis Chamber of Commerce  
Mary Renteria, Workforce Services Division, E.D.D.  
Anna Louzon, County Administrator's Office, Yolo County

### Call to Order – Pledge of Allegiance

Meeting called to order at 8:33 a.m. by WIB Chair, Gary Pelfrey with quorum present.

### 1. Welcome Comments and Introductions

### 2. Public Comment / Announcements – Non-Agenda Items

*WIB members, staff, or the public may address the Workforce Innovation Board Executive Committee on subjects relating to employment and training in Yolo County. A time limit may be imposed. No action may be taken on non-agenda items.*

Matthew Vendryes reported a researcher from India contacted him, and they have been training for low income agricultural communities, it's a program in India that they are trying to install here. What she is looking for is anyone in our region who is low income, works in agriculture that can benefit from the training. It is supported by the Gates Foundation. Matthew asked if anyone knows of an organization like that, please talk to him after the meeting.

Gary Pelfrey announced the Strength Finders 2.0 training is scheduled for September 13<sup>th</sup>. If you are interested in attending the training, please contact Cyndi.

### 3. Guest Speaker – Elizabeth Bosley, Labor Market Consultant, from the Employment Development Department Labor Market Information Division

Elizabeth Bosley gave a presentation on the Capitol Region and Yolo County Industry Clusters of Opportunity from 2010–2015.

**4. Establish Quorum**

Quorum established.

**5. Consider Agenda Approval**

Don Palm moved to approve the agenda; Kevin Sanchez seconded; motion passed.

**6. Consent Agenda – *Approved with on motion unless item withdrawn for discussion***

**a. Approve WIB minutes – May 11, 2016**

Jennifer Pike moved to approve the May 11, 2016 minutes; Ken Garrett seconded; motion passed.

**7. Regular Agenda**

**a. Partner Memorandum of Understanding Update**

Lisa Vincent reported that we have 12 partners, 9 MOUs have been completed, and submitted to the state before the June 30, 2016 deadline. We have 1 additional MOU going to the Board of Supervisors for approval; and working on an additional two.

**b. Conflict of Interest Form 700 Update**

Gary Pelfrey reported a couple of people still need to file the Conflict of Interest form, and he will be contacting them individually.

**8. Information Items**

- a. Receive WIOA Fiscal and Procurement Review Final Monitoring Report for PY 2015-16 issued by EDD Compliance Review Office**
- b. Receive Workforce Services Information Notice 15-51/Program Year 2016-17 Rapid Response Funding**
- c. Receive Workforce Services Draft Directive 144/Unilateral De-Obligation**
- d. Receive Workforce Services Directive 15-26/Subsidized Employment and Employee Benefits**

WIB members received items a–d.

**9. WIOA Update**

Gary Pelfrey stated the updates are continually on going.

Lisa Vincent reported the new regulations were finalized a week ago.

**10. Reports**

**a. Gary Pelfrey, WIB Chair**

Gary reported he received a couple of calls today from felons looking for work.

Gary also stated we will talk more about food, felons, and speak to schools, and how we can keep the group moving in that direction.

**b. Elaine Lytle, Executive Director**

Elaine thanked those who participated or dropped in at our Job Fair that we had in June. Elaine also announced that we are planning a Job Fair in West Sacramento, and it will be either October 13 or 20<sup>th</sup>.

Elaine also reported the following:

- Judy Needham and her team is currently at Mariani's do a recruitment.
- We have a new Health and Human Service Agency (HHSA) Director, which is Karen Larsen
- Nancy O'Hara was hired by Sutter County
- Yolo County was very well represented in the Business Journal, so we will make a copy and send that information out with the cluster information from EDD.

**c. Maggie Campbell, Ad Hoc Committee Chair**

No report.

**11. Other Business That May Come Before the Board**

No additional business.

**12. Adjourn**

Rob Carrion moved to adjourn the meeting; Don Palm seconded; meeting adjourned at 10:12 a.m.

**Next Meeting**

September 14, 2016

Yolo County HHSA/Community Room #B

Woodland One-Stop

8:30-10:00 a.m.

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**Accommodation:** In accordance with Section 202 of the Americans with Disabilities Act, if you require special assistance, meeting materials to be in an alternative format, auxiliary aids, or other person to assist you while attending this meeting, we will provide reasonable accommodation to allow participation. Contact Cyndi Sechler at 530-661-2750 x4327 at least 3 business days prior to the meeting to facilitate arrangements.

For more about the Yolo County Workforce Innovation Board, log on to [www.yoloworks.org](http://www.yoloworks.org)