

**Minutes for Wild Wings County Service Area Advisory Meeting  
Wednesday April 5, 2017, 6:30 PM  
Wild Wings Nest**

The meeting was called to order by Scott Picanso. Committee members present were Doug Williams, Mark Ullrich, Dan Rott and Lachi Richards. Also present was Beth Gabor and Diana Pavlova from the CSA Administrative Support Team, David Petrus, Paul Bishop and Vince Neil from National O&M as well as members of the community.

**PUBLIC COMMENTS: None**

**UPDATE FROM THE OFFICE OF SUPERVISOR REXROAD:** Dottie commends Lachi and Beth for their work on the CSA, having just started.

**MINUTES**

Minutes from the February 1, 2017 meeting were distributed for comments. Lachi and Scott submitted corrections, minutes approved with those corrections.

**INTRODUCTIONS:**

**DISCUSSION AND ACTION ITEMS:**

- A. Report from Golf Course Sub-Committee Meeting (Scott Picanso) Bad month in February, discussion about cleaning ponds, need to address ABD pond, Beth said that it probably should be HOA responsibility, Lachi said that issue of trespassing was moot, only issue is cost, who pays, and how dollars are spent. CSA and HOA need to discuss together. Issue of easement.
- B. Financial Report (Beth Gabor and Diana Pavlova) Spreadsheets were distributed. Diana said that quarter ends April 15.
  - o New version of quarterly report, sewer, water and golf course. Is a partial budget, not complete, not to be posted yet.
  - o Historical record of water and sewer, 2010-2016, estimated 2017 and budget for 2018. Diana explained the organization of the expenses. Mark asked about sewer line expenses, Special Dept. expense, is projected to be less, \$100,000 versus ~ \$150,000 in 2016. David said a new well monitoring service was obtained, to save some money. Lachi asked about how do we know how much money is left for reserves, Diana replied that this number is determined at the end of the year, money moved from restricted to unrestricted, total is shown at bottom, restricted + arsenic restricted + unrestricted. Diana passed out spreadsheet that calculates the total reserves at the end of the year. Lachi questioned how often the numbers are updated, and that we need to account for inflation. Beth said that she needs to return with numbers that account for inflation. Diana said that interest was the number that accounts for inflation. Scott said we need to update the engineers report from 2004, and that a new engineers report needs to be done in 2016 (recommended by Grand Jury?). Lachi said that Grand Jury

said that report will be done in 2016, but has not been done yet. Diana explained how unrestricted funds would be allocated, or over \$100,000 then must go for vote at Supervisors.

- Assessments, and how they are determined. The increases are based on CPI index which was 3% in 2016-17, and golf course rate reduced by \$100. Water rate will be reduced by ~\$300 for 2016-17. Beth wants feedback to determine what to post online – the quarterly report? Or what?
- C. Status of Canvasback and Pintail wells (Lachi Richards) Canvasback Well – water supply in case of emergency. Pintail is the one online and what do we do if Pintail goes offline, passed out picture of pintail tank, gallons of storage – 97,000 gal operational, emergency is 93,000 gallons, fire flows are 180,000 gal must be maintained. Next passed out daily use by month, need 400,000 in summer, only have ~ 3 hours of water. Suggest to have emergency response plan – turn off irrigation systems so that National can fix the problem. Beth said that residents should have their phones listed so that they can be notified. Need to advertise – called yolo-alert.org to be able to get alerts, need to opt into this system, landline already in the system. Canvasback not ready to go into the system, needs chlorination system, and it has been offline for several years, need to drain Canvasback tank, and fill with Pintail water to be ready for emergency. Cannot use Canvasback water because of arsenic, except for 5 days during an emergency. Notification of residents is also needed. Lachi passed out options of emergency storage, 1 through 4. David estimated the cost of arsenic capital ~\$1,000,000, with O&M estimated at ~\$20,000 per year. Dottie asked about need for using Canvasback, Lachi said that Canvasback well is used for irrigation for ½ of year. Need to flush the Canvasback tank so that it can be used in the future. Other options? Yes, but not reliable and David recommends the most expensive system to keep community safe. Also capacity of the well has gone down, draws water down so much that pump is turned off. Lachi said that a study should be done to assess the capacity of the well, especially after all the rainfall. Levels of wells are about the same, may take years to get recharge. Lachi – recommends investigating what is wrong with the Canvasback well, and try to fix it.
- D. Water and Wastewater Treatment Systems Report (National O&M) Paul Bishop
- Operations – with rain the plant was overloaded, had 130,000 gal/day some days (100,000 gal/day is capacity) but plant performed OK, in compliance. Some power outages and having a new vendor for groundwater monitoring will save \$11,000. A new part-time operator was hired.
  - Water Balance Report: 6.5 million gal, metered was 5,800,000 gal, losses 9.8%.
  - Water Meters/Sending Units – being done by hand, 2 new sending units
  - Status of diffusers, RAS (Return Activated Sludge) and WAS (Waste Activated Sludge) replacement, see below.
- E. Capital improvement update, David passed out list.

- Item 1. Highest cost and priority. RAS and WAS lines plus other lines total ~\$45,000 schedule in drier months, end of May.
- Other items 1-11, totaled ~\$76,000 for next 6 months, 2017-2018.
- Items 13-14, may be in year 2018-2019, \$122,000, tank coating.
- No. 11 – hydraulic overloading may be due to pool draining into sewer, charge the homeowner, do we want to go down this path? May need new treatment plant? \$2,000,000, if there is too much water flow.
- Wastewater collection: 1. Maintenance on lift stations and 2. Flush sewer lines, cost ~\$20,000, recommend to do over 4 years. Beth recommended to budget @ year as maintenance, cost will go down over the years, need more information, cost could be higher, more than \$10,000 per year, David will get number.
- Canvasback well study, No 1. a, b, c and d. Ludorf will do along with National O&M. ~\$14,900.
- Items 1-7, ~ \$ 23,200, should be done in 2016-17? Not possible with time left in fiscal year, Beth thinks the plan should be for 2017-18. Some could be done in 2017 but Beth said this will be difficult to do this year.
- Pintail Well work will cost \$21,045, probably done in 2017-18. David said that some items should be done sooner, such as repairs. Beth said items over \$5,000 need to have bids or reason for doing sole source.
- Pond maintenance – 1. Clear inlets and outlets ~\$ 5,000, 2. Clean out 2 ponds per year, ~\$10,000, for aesthetics.
- Customer meter readers, not recommended now, but check handheld readers. Beth suggested meeting with HOA, re overwatering, breaking meters, sprinklers, etc.
- Moved and seconded to proceed with capital improvement plan as discussed, Document entitled: “Wild Wings Capital improvement Plan, Update 4/5/2017” subject to modifications based on new information and discussion with National O&M, note discussion items above.

F. Engineers fee report (Lachi Richards) We will need to find out the cost.

G. Future Agenda

1. Golf course
2. Financial report
3. Water system
4. Sewer system
5. Well tests
6. Capital Improvement
7. Pond Cleaning

Next meeting scheduled for June 7, 2017 at 6:30 pm.

The meeting was adjourned.

Minutes Submitted by Doug Williams

