

Yolo County Aviation Advisory Committee (AAC)

November 17, 2016

The Aviation Advisory Committee (AAC) convened at Davis Flight Support located at 25170 Aviation Ave., Davis, CA 95616, Yolo County Airport November 17, 2016.

The following members were in attendance from the AAC.

Present: Gary Pelfrey (Chair), Patrick Scribner, Joel Larsen, Stanley Maricich, Blake Jessen, James Hechtl

Absent: None

Staff: Anisa Vallejo

1. Call to Order.

Meeting called to order at 6:30 PM by AAC Chair Gary Pelfrey.

2. Introductions.

Members of AAC Board introduced themselves.

3. Public Comment / Announcements / Non-Agenda Items.

Public: No comments.

Vallejo, Airport Manager: County is aware that Gate #3 is broken and is in the process of finding a local vendor that can make repairs. County understands the need for security fencing on the west side of the airport and the need to repave the taxiways around Yolo Aviation, but unfortunately there is currently not enough funding in the airport account.

Pelfrey, AAC: The lack of fencing causes security issues. There was an accident a couple of weeks ago and an aircraft was left on the side of the runway overnight. Kids from an event at Lillard Hall climbed onto the aircraft. Maybe signs can be put up within the hall and/or wording added to the agreement that is signed by Lillard Hall users.

Heins, WPF: There is wording within the agreement for security and the restriction to go out onto the airfield.

Pelfrey, AAC: Announced Woodland Aviation will be adding a second shift that will end at 11pm. He doesn't anticipate aircraft flying this late, but they will be completing run-ups. He also plans to increase workforce by 3% and is currently hiring a Parts Logistics Person. They are currently doing business with or have plans to do business with PG&E, CHP and Cal Fire.

4. Establish Quorum

There were six out of six members present and a quorum was established.

5. Approval of Agenda.

- a. Motion to approve the Meeting Agenda by Scribner and second by Maricich

Motion passed.
AYES 6
NOES 0
ABSENT 0
ABSTAIN 0

6. Approval of Minutes from August 11, 2016 AAC meeting.

- a. Motion to approve the Minutes from May 12, 2016 AAC Meeting by Jessen and second by Larsen; Motion passed.

AYES 6
NOES 0
ABSENT 0
ABSTAIN 0

7. Review / Approve AAC Meeting schedule date for 2017 - Action

- Thursday, February 9, 2017
- Thursday, May 11, 2017
- Thursday, August 10, 2017
- Thursday, November 9, 2017

All meetings will start at 6:30 PM at Davis Flight Support 25170 Aviation Ave., Davis, CA 95616, Yolo County Airport KDWA

- a. Motion to approve AAC meeting schedule by Scribner and second by Larsen; Motion passed.

AYES 6
NOES 0
ABSENT 0
ABSTAIN 0

8. Nomination and election of Officers for the positions of Chair and Vice-Chair. - Action

Larson, AAC: Nominates Blake Jessen for the position of Vice Chair

Jessen, AAC: Accepts nomination

AYES	6
NOES	0
ABSENT	0
ABSTAIN	0

Jessen is voted into the position of Vice Chair

Hechtl, AAC: Nominates Gary Pelfrey for the position of Chair

Pelfrey, AAC: Accepts nomination

AYES	6
NOES	0
ABSENT	0
ABSTAIN	0

Pelfrey is voted into the position of Chair

9. Approve recommendation that the County amend Yolo County Code 4-5.601 adopting new FAA Regulations 14 CFR Chapter I, (Docket No. FAA 2014-0463) Policy on the Non-Aeronautical Use of Airport Hangars. This action aligns the current Yolo County Code with new FAA Regulations. - Action

Current Yolo County Code:

SEC. 4-5.601. Operation and storage of vehicles in hangars.

(a) Passenger vehicles and trucks. No person shall store or operate passenger automobiles or trucks within hangars; provided, however, any person authorized to store an aircraft in a designated area within a hangar may store one passenger vehicle in the space designated when not occupied by the aircraft.

Recommended Language for Yolo County Code modifying SEC. 4-5.601.

(a) Non-Aviation storage in a hangar must not interfere with movement of aircraft in or out of the hangar, or impede access to other aeronautical contents of the hangar. A vehicle may be parked in the hangar in the space designated when the aircraft is in use.

Pelfrey, AAC: Read from the final FAA ruling and explained the reasoning for inspecting for aeronautical use of hangars

Public: is the inspection schedule annual or bi-annual

Vallejo, Airport Manager: annual

Public: Discussion on owning your own hangar and loss of revenue

Larson, AAC: Airports getting FAA funding need to be used for aviation and hangar inspections ensure that that is the case.

Pelfrey, AAC: The Yolo County Airport has a waiting list so hangars must be used for aeronautical purposes. Even if the hangar is privately owned, the ruling still applies.

Heins, WPF: The goal of the inspection is to ensure safe occupancy of the hangars and that a fire hazard does not exist. This protects not only the contents of your hangars or of your neighbors' hangars. FAA code is a more reasonable interpretation over the county code.

- a. Motion to approve recommendation that the county amend Yolo County Code 4-5.601 adopting new FAA Regulations 14 CFR Chapter I,(Docket No. FAA 2014-0463) Policy on the Non-Aeronautical Use of Airport Hangars with new language noted by Schribner and second by Larsen;

Public: Discussion on the second sentence in the recommended wording.

Larson, AAC: Agrees

Pelfrey, AAC: Suggested voting on it as it stands.

AYES	2
NOES	4
ABSENT	0
ABSTAIN	0

- b. Motion by Scribner second by Larson to strike the second sentence from the recommended wording and recommend the County to adopt the following wording into Yolo County Code 4-5.601:

“Non-Aviation storage in a hangar must not interfere with movement of aircraft in or out of the hangar, or impede access to other aeronautical contents of the hangar.”

AYES	6
NOES	0
ABSENT	0
ABSTAIN	0

Pelfrey, AAC: Asked Supervisor Chamberlain the next step in the process to get it in front of the board.

Chamberlain, BOS: Requested letter with exact wording.

10. Request Airport Management develop a plan and establish a list of contacts to recover an aircraft that is damaged on the airport. - Action

Pelfrey, AAC: Discussion on last accident that occurred at the airport and the need for a list for aircraft removal and hazardous waste removal

Scribner, AAC: No action is required, request can be made

Public: Discussion on who is responsible for the wreckage removal.

Larson, AAC: Procedures should include taking pictures of the wreckage before the removal.

Public: Volunteers to be on list: Ray Ferrell, Chris Galloway, Peter Defty

11. Request Airport Management develop a formal one year plan and timeline with the airport farming contractor that incorporates spraying to control weeds before they get out of control. - Action

(It was inferred from the previous item that no action is required, requests can be made)

Public: Discussion on weeds around hangars needing to be removed and possibility of getting weeds before they grow.

Chamberlain, BOS: Different weeds are sprayed at different times. It is important to spray when they are small. The correct chemicals need to be used.

12. Next AAC Meeting schedule and location – Thursday, February 9, 2017 starting at 6:30 PM to 8:00 PM at Davis Flight Support, 25170 Aviation Ave., Davis, CA 95616 – Yolo County Airport KDWA.

13. Other business that may come before the Board.

Public: need a fence on west side of airport. Vandals have driven on airport. Possibly a barrier around Lillard hall would help with security.

Public: Requested gate 3 be closed while inop

Pelfrey: Gate will be closed tonight

Public: Gate 1 & 2 occasionally not working in the mornings.

Public: discussion on repaving taxi lanes

Chamberlain: Contact Panos & Taro in the Public Works Department to see if you can talk to them

Pelfrey, AAC: Volunteered to set up meetings and took names for public that would like to be in attendance.

14. Adjournment

Meeting was moved to adjournment by Pelfrey at 8:24 PM.

- a. Motion to adjourn the meeting by Jessen and second by Larsen ;
Motion passed.

AYES	6
NOES	0
ABSENT	0
ABSTAIN	0

Respectively Submitted:

_____, Airport Operations Manager, Yolo County

_____ Date
End of Minutes