

YOLO COUNTY RECORD OF SURVEY REVIEW CHECKLIST

Derived from the County Engineers Association of California Standard Record of Survey Checklist (March 27, 2009, 4th Revision)
Professional Land Surveyors Act (Business and Professions Code, Division 3, Chapter 15 §§ 8760-8772)

Project No. _____ Checked By: _____

Check No. _____ Date: _____

Map appears to create a division of land: Final or Parcel Map required (§8762.5) ****STOP REVIEW****

MAP TITLE:

- Name of City, if applicable
- Name of County, California
- "RECORD OF SURVEY"
- General description of land surveyed (§8764)
- Date of survey
- Sheet number, when two or more sheets

MAP BODY:

- North Arrow and scale (§ 8764)
- Map orientation, title and map body to read from bottom or right side of sheet when north arrow points away from reader where practicable
- City and/or County boundary lines as required
- Reference to adjacent tracts or other maps of record when pertinent (§8764(d))
- Legibility of map data (§8763)
- Street names and right-of-way widths shown
- Reference for all found monuments or statement of acceptance if used as a control monument (§8764)
- Reference to deeds or official records if necessary for the establishment of lines or points (§8764)
- Record measurements in parentheses to be shown when beneficial to the interpretation of lines or points or substantially different from measured
- Purpose indicated for all easements shown
- Detail required for clarity
- Arrows needed to clarify dimensions
- No ditto marks
- Spelling
- Reason for mandatory filing, if applicable (§8764)

STATEMENTS:

- Surveyor's Statement (§8764.5)
- County Surveyor's Statement (§8764.5)
- Recorder's Statement (§8764.5)
- Certificate per §8762.5 (if applicable)
- Memorandum of Oaths per §8760 (if applicable)

SURVEYOR’S NOTES:

- Basis of Bearings (§8764): map of record, celestial observation, or State Plane Coordinates (§8771.5)
- Found or Set monuments should be shown with distinguishing symbols and include type, size, LS or RCE No. (§8764)
- Symbols and non-standard abbreviations defined (§8764); include legend

SURVEY PROCEDURES:

- Survey based on sufficient control
- Additional survey information required (§8762)
- Prorations correct
- Sectional breakdowns correct
- Deed interpretations correct
- Durable monuments sufficient in number (§8771)
- Monuments tagged (§8772)
- Relationship to adjacent lines of record when pertinent (§8764)
- Methods of establishment of lines or points shown where necessary (§8764)
- City of Woodland request: If Record of Survey is within the City of Woodland, ties to city control monuments requested per city ordinance (Sec. 21-16-4; https://library.municode.com/ca/woodland/codes/code_of_ordinances?nodetid=THCOWOCA_CH21SU_ART16COPODISUMAPL_S21-16-4TICOMORE).

MATHEMATICAL ACCURACY:

- Map loop closures less than 0.02 ft (§8766)*
 - Bearings shown (§8764)
 - Distances shown (§8764)*
 - Overall bearings shown
 - Sum of parts equal total distance or delta*
 - Curve data shown (Minimum = Delta, Radius, Arc Length)*
 - Radial bearings shown where appropriate
 - Areas shown if required for survey
- *Allowable tolerances for rounding are to be expected

FINAL SUBMITTAL:

- Map material: Polyester base film with black ink (§8763)
- Map size: 18" x 26" with 1" margin all around (§8763)
- Statements legibly signed and stamped (§8764.5)

Pursuant to §8767 of the Professional Land Surveyor’s Act, the subject map shall be corrected as indicated on the above checklist and/or check print and returned to this office with:

- Two corrected prints and the previous redlined check print with County comments addressed
- Final Submittal per the above checklist and filing fee check payable to the “Yolo County Recorder” (\$16 first sheet, \$6.50 each additional sheet; verify filing fee has not changed before sending check)
- Other:

_____, County Surveyor