



# YES Team!

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Yolo Encourages Success through Talent Engagement, Assistance & Motivation

## FY 2017-2018 WORK PLAN

**Objective 4 - Professional Development:** Maximize career potential for all employees.

Deliverables		Action
1	Create a Career Ladder Guide	<ol style="list-style-type: none"> <li>1. Compile a listing of classifications &amp; categorize into class series</li> <li>2. Categorize comparable class series</li> <li>3. Categorize department specific class series.</li> <li>4. Create a visual format to display class series and ladders/salaries</li> <li>5. Develop language for the purpose of the Career Ladder Guide</li> </ol>
2	Develop and/or revise internal mobility options	<ol style="list-style-type: none"> <li>1. Review/Revise/Develop: <ul style="list-style-type: none"> <li>• Rotational Assignment</li> <li>• Talent Exchange</li> <li>• Transfer Application</li> <li>• Job Shadowing</li> </ul> </li> <li>2. Identify eligibility criteria</li> <li>3. Receive buy-in from leadership</li> <li>4. Market mobility options to the County</li> </ol>
3	Build a Career Development Webpage for IY	<ol style="list-style-type: none"> <li>1. Identify career development resources, mobility options and expand-on career development services</li> </ol>
4	Annual Career Day for employees	<ol style="list-style-type: none"> <li>1. Develop a program for the career day</li> <li>2. Set a date and location</li> <li>3. Get buy-in and secure funds</li> <li>4. Get participation from departments and human resources</li> <li>5. Develop material/handouts (e.g. career resources, marketing flyers, etc.)</li> <li>6. Market event to employees (include a raffle)</li> </ol>

