



# COUNTY OF YOLO

## Health and Human Services Agency

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### Community Services Action Board

#### *Minutes*

**Date & Time:** September 12, 2017 from 4:30 to 6 p.m.

**Location:** Yolo County HHSA, Bauer Building, Thomson Room  
137 N Cottonwood Street  
Woodland, CA

**Organizer:** Yolo County Health and Human Services Agency

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**Members Present:** Maria Elena Alvillar, Isaac Blackstock, Justin Cox, Greta Eoff, Fran Maguire, Elizabeth Mosley, Bill Pride, Roz Stone, and Henry Valle

**Member(s) Excused:** Pamela Byrd-Dunn, Sally Madden, Vincent Olvera, Regan Overholt, and Jennifer Wienecke-Friedman

**Staff Present:** Karen Larsen and Ginger Hashimoto

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Meeting brought to order by Ginger Hashimoto at 4:35 p.m.

**1. Pledge of Allegiance**

Ginger Hashimoto led members in the Pledge of Allegiance.

**2. Introductions**

Ginger Hashimoto led members in introductions. The board welcomed the meeting's presenter, Karen Larsen, Yolo County Health and Human Services Agency Director as well as new member, Elizabeth Mosley.

**3. Public Comments**

Members did not have any public comment.

**4. Approval of 9/12/17 Agenda**

The board approved the agenda with no amendments.

**5. Approval of 4/11/17, 5/9/17, 6/13/17, and 8/8/17 Minutes**

The board approve the April, May, June, and August minutes with no amendments.

**6. Health and Human Services Agency Presentation**

Karen Larsen provided an overview of the County's agency. She explained that in 2015 the County integrated its social services programs to establish one Health and Human Services Agency. Creating a "no wrong door" approach, the County merged its Department of Employment and Social Services, Department of Alcohol, Drug, and Mental Health, and Public Health

Department and converted its organizational structure to reflect the populations served—Adult and Aging; Child, Youth and Family; Community Health; and Service Centers. Karen acknowledged that while the integration was challenging, the result of such reorganization eliminates the need for clients to navigate multiple systems and allows for the efficient and seamless provision of appropriate services no matter where the clients enters.

#### **7. Election**

Ginger Hashimoto explained that the board's chair position has been vacant since Helen Voss resigned in May. Despite trying, the board was unable to elect a new chair without a quorum. Since a quorum was present, the board accepted nominations and elected Isaac Blackstock as its new chair.

#### **8. Organizational Standards Update**

Ginger Hashimoto reminded members that staff completed its organizational standard review in August. The State has since approved the review. As opposed to last year, CSAB does not have a corrective action plan. Nonetheless, Ginger underscored that CSAB should continue to strive for improvement, particularly in its efforts to engage and involve low-income persons.

#### **9. Review Draft Request for Proposal**

As a conflicted member, Bill Pride excused himself from this agenda item. Ginger Hashimoto led the remaining members in reviewing the draft request for proposal. Members revised several areas including clarifying the scope of work and editing the minimum as well as preferred qualifications. Members approved the draft with the recommended changes.

#### **10. Adjourn**

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### *Next Meeting*

**Date & Time:** October 10, 2017 from 4:30 to 6 p.m.

**Location:** Yolo County HHSA, A Building, River City Room  
500 Jefferson Boulevard  
West Sacramento, CA

**Organizer:** Yolo County Health and Human Services Agency