

# Mental Health Services Act (MHSA) Prevention and Early Intervention Programs

**DATA COLLECTION, TRACKING, & REPORTING**



# Agenda

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- **Welcomes and Introductions Roundtable**
- **Training Overview / Training Objectives**
- **Data Capabilities, History, and Evolution**
  - Data collection provider capabilities results | Amy Leino
  - Overview of MHSAs Outputs Report FY16-17 | Kellymarie Chen
- **Data Requirements**
  - Culture of Quality & Results Based Accountability Overview | Emily Vaden
  - MHSAs PEI Regulations | Kellymarie Chen
- **Data Collection, Tracking, and Reporting**
  - 2017 Forms/Tools Review | Kellymarie Chen & Amy Leino
  - 2017 Results Based Accountability Forms/Tools | Emily Vaden
- **Data Collection Tomorrow and Beyond**
  - Data Collection Frequency/Deadlines | Kellymarie Chen
  - Quarterly Data Collection Workgroups/Technical Assistance | Kellymarie Chen
- **Questions and Answers**
- **Meeting Evaluation + | △**



# Welcome and Introductions

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Please share:

- Your name
- Agency
- Top Concern regarding data collection, tracking and reporting



# Training Overview/Training Objectives

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- Support the development of Yolo County Behavioral Health Provider learning community that addresses areas of shared interest, including the fulfillment of Prevention and Early Intervention and Yolo Health and Human Service Agency reporting requirements.
- Learn about and discuss data capture capabilities and the evolution of data requirements.
- Provide a baseline education of data collection and reporting requirements
- Debut a new Prevention and Early Intervention and Results Based Accountability Data tool suite that includes forms for data collection, tracking, and reporting to help providers fulfill their contracted data requirements.
- Review data collection deadlines and frequency
- Determine if there is interest in an ongoing quarterly data collection technical assistance workgroup



# Data Capabilities, History and Evolution

## ➤ Data Capabilities Assessment

In advance of this training you were asked to complete a data resources assessment to inform HHSA staff about the resource limitations you may have that act as a barrier to data collection, tracking and reporting. From the (7) responses, we were able to determine the following:

1. 100% have access to: hardware (6 desktop, 1 notebook); reliable internet when working from the office;; Microsoft Word; email
2. 6/7 have access to: Excel (1 possibly); Adobe PDF (5 Reader; 1 Pro); Scanner and/or fax machine (1 - No Answer provided)
3. 5/7 have access to: software encryption (1- Unsure; 1 – No Answer Provided)
4. 4/7 have dedicated data staff (2- No; 1-Unsure)

As we look to strength our supports around data collection we will keep these items in mind.

## ➤ Data History and Evolution

### ➤ Then :

- Data Outputs formerly required Quarterly and Annual Unduplicated counts (Example: [FY 16/17 MHSA Data Report](#))
- Annual Program Update Narratives (Example: )

### ➤ Now:

- **New** PEI Data Requirements adopted October 2016 for MHSA programs (includes and expands upon former Data Outputs and helps to inform the county RBA measure requirements.)
- **New** Results Based Accountability framework adopted by the county
- Annual Program Updates Integrated into the data collection practice


# Data Requirements

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## Continuous Quality Improvement

HHS Culture of Quality: *A collaborative environment where staff are empowered to use data and innovation to continuously improve client and community outcomes.*

MHSA Guiding Principles:

- Cultural Competence
  - Community Collaboration
  - Client, Consumer and Family Involvement
  - Integrated Service Delivery
  - Wellness and Recovery
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# Data Requirements

- Framework for performance measurement based on the book by Mark Friedman *Trying Hard is Not Good Enough*

## Results Based Accountability



**YOLU PERFORMANCE** RESULTS BASED ACCOUNTABILITY

<b>PROGRAM PURPOSE STATEMENT</b>						
<b>PROGRAM INFORMATION</b>						
<b>PM1: HOW MUCH DID WE DO?</b>						
<b>STAFF</b>	<b>Total FTEs:</b>					
	<b>1.1</b>	<table border="1"> <thead> <tr> <th>FTE</th> <th>CLASSIFICATION</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	FTE	CLASSIFICATION		
	FTE	CLASSIFICATION				
	<b>1.2</b>					
	<b>1.3</b>					
<b>1.4</b>						
<b>1.5</b>						
<b>PM2: HOW WELL DID WE DO IT?</b>						
<b>2.1</b>						
<b>2.2</b>						
<b>2.3</b>						
<b>2.4</b>						
<b>PM3: IS ANYONE BETTER OFF?</b>						
<b>3.1</b>	#	%				
<b>3.2</b>	#	%				
<b>3.3</b>	#	%				

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# MHSA PEI Regulations

## The nomenclature of Prevention and Early Intervention as defined by MHSA Prevention and Early Intervention Regulations

- **Program:** A stand alone planned work, action or approach that evidence indicates is likely to bring about positive mental health outcomes either for individuals or families with or at risk of serious mental illness or for the mental health system. There are (7) total defined program types.

Required	Optional
Prevention	Stigma Reduction
Early Intervention	Suicide Prevention
Outreach for Increasing Recognition of Early Signs of Mental Illness	
Access and Linkage to Treatment	
Timely Access to Services for Underserved Populations	

- **Strategy:** a planned and specified method within a program intended to achieve a defined goal. There are (4) defined strategies which have specific data requirements tied to them.
- **Contract:** A formal agreement between Yolo County and a provider or internal entity to provide a specified Prevention and Early Intervention program and execute that program in accordance to the defined MHSA Program classification and strategy.





# PEI REPORTING REQUIREMENTS

Required for each Prevention Program, Early Intervention Program, Outreach for Increasing Recognition of Early Signs of Mental Illness Program or Strategy, Access and Linkage to Treatment Strategy or Program, Improve Timely Access to Services for Underserved Population Strategy or Program Strategy:

- ▶ Program Name
- ▶ Age
- ▶ Race
- ▶ Ethnicity
- ▶ Primary language listed by threshold language
- ▶ Sexual orientation
- ▶ Disability
- ▶ Veteran status
- ▶ Gender
- ▶ Any other data the County Considers relevant

# PEI REPORTING REQUIREMENTS FOR REQUIRED PROGRAMS

## Prevention

- Unduplicated numbers of individuals served in the preceding fiscal year

## Early Intervention

- Unduplicated numbers of individuals served in the preceding fiscal year

## Outreach for Increasing Recognition of Early Signs of Mental Illness

- Number of potential responders
- Settings in which the potential responders were engaged
- Type of potential responders engaged in each setting

## Access and Linkage to Treatment

- Number of individuals with serious mental illness referred to treatment and the kind of treatment to which the individual was referred
- Number of individuals who followed through on the referral and engaged in treatment
- Average duration of untreated mental illness
- Average interval between the referral and participation in treatment

## Stigma and Discrimination Reduction

- The county may report available numbers of individuals reached, including demographic breakdowns

# PEI REPORTING REQUIREMENTS FOR OPTIONAL PROGRAMS

## Suicide Prevention

- The county may report available numbers of individuals reached, including demographic breakdowns

## Improve Timely Access to Services for Underserved Populations

- Identify specific underserved populations for whom the county intended to increase timely access to services
- Number of referrals of members of underserved populations to a Prevention Program, an Early Intervention Program, and/or treatment beyond early onset
- Number of individuals who followed through on the referral
- Average interval between referral and participation in services
- Description of ways the County encouraged access to services and follow-through on referrals

# PEI REPORTING REQUIREMENTS FOR REQUIRED STRATEGIES

## Access and Linkage to Treatment

- Number of individuals with serious mental illness referred to treatment and the kind of treatment to which the individual was referred
- Number of individuals who followed through on the referral and engaged in treatment
- Average duration of untreated mental illness
- Average interval between the referral and participation in treatment

## Improve Timely Access to Services for Underserved Populations

- Specific underserved populations for whom the county intended to increase timely access to services
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- Average interval between referral and participation in services
- Description of ways the County encouraged access to services and follow-through on referrals


## Strategies that are Non-Stigmatizing and Non-Discriminatory (required strategy, but no data requirement)

- *Although the strategy is required, there are no reporting requirements for this strategy in the regulations.*

# Data Collection

## Collection Form

This form is designed to be distributed to all program participants to collect the required demographics and participant specific data points.


 Yolo Health and Human Services Agency | Mental Health Services Act (MHSA)  
 PEI Program Demographics Form

Date: \_\_\_\_\_ Program Name: \_\_\_\_\_

1.) What is your Age Group?

0 -15 (Children)                       26-59 (Adult)                       Prefer Not to Answer  
 16 -25 (Transition Age Youth)                       60+ (Older Adult)

2.) What is your Race?

American Indian or Alaska Native     White                       More than one race  
 Asian                       Native Hawaiian or Pacific Islander     Prefer Not to Answer  
 Black or African American                       Other \_\_\_\_\_

3a.) What is your Ethnicity?

Hispanic or Latino     Non-Hispanic or Non-Latino     Prefer Not to Answer

3b.) If you chose Hispanic or Latino for 3a, please select all that apply:

Caribbean                       South American                       More than one ethnicity  
 Central American                       Puerto Rican                       Prefer Not to Answer  
 Mexican/Mexican-American/Chicano     Other \_\_\_\_\_

3c.) If you chose Non-Hispanic/Latino for 3a, please select all that apply:


African                       Filipino                       More than one ethnicity  
 Asian Indian/South Asian                       Japanese                       Prefer Not to Answer  
 Cambodian                       Korean  
 Chinese                       Middle Eastern  
 Eastern European                       Vietnamese  
 European                       Other \_\_\_\_\_

4.) What is your Preferred Language?

	Spoken		Written	
<input type="checkbox"/> English	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/> Russian	<input type="radio"/>
<input type="checkbox"/> Spanish	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/> Other	<input type="radio"/>

4b.) If Other, what is your preferred language? \_\_\_\_\_

Revised on: July 3, 2017 | 1


 Yolo Health and Human Services Agency | Mental Health Services Act (MHSA)  
 PEI Program Demographics Form

5.) What is your Sexual Orientation?

Gay or Lesbian                       Questioning/Unsure of Sexual Orientation     Prefer Not to Answer  
 Heterosexual or Straight     Queer  
 Bisexual                       Another Sexual Orientation

6.) Do you have a disability? A disability is a physical or mental impairment or medical condition lasting at least six months that substantially limits major life activity, which is not the result of severe mental illness?

Yes     No     Prefer Not to Answer

6a.) Please help us to categorize your disability: (Mark all that apply)

Communication  
 Difficulty Seeing  
 Difficulty Hearing or having speech understood  
 Other, explain: \_\_\_\_\_

Mental not including mental illness  
(Includes but not limited to learning disabilities, development disabilities, and dementia.)

Physical mobility  
 Chronic Health Condition (Includes but not limited to chronic pain.)  
 Other, Specify: \_\_\_\_\_

7.) Are you a Veteran or have you ever served in the military?  Yes     No     Prefer Not to Answer

8.) What is the sex you were assigned at birth?

Female     Male     Prefer Not to Answer

9.) What is your current Gender Identity?

Female     Transgender     Questioning or unsure of gender identity     Prefer Not to Answer  
 Male     Genderqueer     Another Gender Identity

Comments:

\_\_\_\_\_

\_\_\_\_\_

Thank you for providing the information in this survey!

Revised on: July 3, 2017 | 2



# Data Reporting

## Reporting Form

This form contains both the Results Based Accountability reporting format as well as a place to record the required quarterly unduplicated Prevention and Early Intervention measurements.

Sample of the collection form is provided in your participant packet.

HSA is currently customizing these documents to each provider contract, each program will receive their reporting form no later than **Thursday, March 15, 2018**.

MHSA PEI Required Performance Measures					
	Fiscal Year 17/18	Fiscal Year 17/18	Fiscal Year 17/18	Fiscal Year 17/18	Fiscal Year 17/18
	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Full Year
	1/1/17 - 3/31/17	4/1/17 - 6/30/17	7/1/17 - 9/30/17	10/1/17 - 12/31/17	1/1/17 - 12/31/17
Data Due to HSA (Quarterly)	10/31/2017	1/30/2018	4/30/2018	7/31/2017	7/31/2018
Clients Served					
Total Clients Served (Unduplicated)					

MHSA Program Updates & Projections	
Data Due to HSA (Annually)	TBD
MHSA Program Updates	
What were this program's key successes in the previous fiscal year?	

**Yolo County**  
**Data Performance Measures Report**  
FY 17/18: July 1, 2017 through June 30, 2018

Program	Rural PEI Children and Youth Access and Linkage
Agency	Yolo Family Services Agency
Contact	

**Program Description**

**Program General Description:**  
This program will place Clinical Referral and Access Specialist staff at schools to provide universal screening, assessment, and referral to treatment for children and youth ages 6 – 18. This program will help identify youth who need mental health services and provide linkages and warm hand-offs. The purpose is to bridge gaps between a multitude of programs available and different admission criteria for each one, by identifying needs and completing timely, effective linkage to the most appropriate resource.

The school-based Access & Linkage program will provide screening, identification, and referral services for children and youth ages 6 – 18 in a school-based setting to:

- Provide prompt identification and intervention for potential problem issues;
- Provide timely access and coordination for services to address existing issues at appropriate service intensity;
- Link children and youth to the most suitable service, regardless of funding source or service setting.

**Minimum Requirements**

- Provide screening, identification and referral services for children and youth ages 6 – 18 in a school-based setting.
- Address service access challenges when they are identified. Link children and youth to the most suitable service, regardless of funding source or service setting (e.g., county funded, EPSDT, other insurance programs).
- Coordinate Wellness Teams, to include school administrators, counselors, teachers and staff, in a monthly in-person collaborative, focused on referring new youth as well as reviewing the program and service access challenges.
- Maintain relationships with available programs and services in order to smoothly facilitate linkages.
- Maintain an up-to-date list of available programs and services across a range of funding sources.
- Conduct outreach throughout Yolo County rural areas to raise awareness of the program's purpose and services.

Continued on next page

# Data Collection Tomorrow and Beyond

## Data Collection Frequency and Deadlines

- **PEI Performance Measures as defined in PEI Regulations will be due QUARTERLY**  
 PEI Performance Measures are due on the last day of the month following the close of the quarter as indicated on the reporting form.  
 Submit to: [MHSA@yolocounty.org](mailto:MHSA@yolocounty.org)

MHSA PEI Required Performance Measures					
	Fiscal Year 17-18	Fiscal Year 17-18	Fiscal Year 17-18	Fiscal Year 17-18	Fiscal Year 17-18
	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Full Year
	(7/1/17 – 9/30/17)	(10/1/17– 12/31/17)	(1/1/18 – 3/31/18)	(4/1/18 – 6/30/18)	(7/01/17 – 6/30/18)
<b>Data Due to HHSA (Quarterly)</b>	<b>10/31/2017</b>	<b>1/30/2018</b>	<b>4/30/2018</b>	<b>7/31/2017</b>	<b>7/31/2018</b>

**All PEI Programs are required to start tracking the expanded performance measures beginning January 2018  
 The FY 17-18 Quarter 3 (January 1, 2018 through March 31, 2018) report is due April 30, 2017.**

- **RBA Measure Report and Annual MHSA Program Updates are currently required to be reported ANNUALLY**

## Ongoing Support/Technical Assistance

- Quarterly Data Collection Workgroups/Technical Assistance Office Hours





# Questions?

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# Evaluation

Please complete the meeting evaluation and leave on the sign in table face down in the basket.

YOLO COUNTY HEALTH AND HUMAN SERVICES AGENCY  
Mental Health Services Act (MHSA) and Quality Management

**MHSA Performance Measure Data  
Collection, Tracking, and Reporting Training**

Monday, December 18, 2017  
Bauer Building Walker Conference Room, 9:30 a.m. to 11:00 a.m.

## Evaluation

1. What aspect(s) of this training did you find **most** helpful?

2. What aspect(s) of this training did you find **least** helpful?

3. Did this training meet your expectations? If not, what would you recommend be covered in more detail?

4. After attending this training, has your awareness/knowledge about the following INCREASED?

- a. Results Based Accountability Measures  Yes  No  
b. Prevention Early Intervention Reporting Requirements  Yes  No  
c. Yolo County Performance Measure Data Collection Frequency and Deadlines  Yes  No

5. Please share any additional comments about this training.

Please share your thoughts!  
Complete this survey and leave in the basket face down next to the sign in sheets upon exiting this training.  
Thank you for attending!

Thank You.

## Contact Us

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