

Yolo County Housing
Yolo County, California

May 1, 2008

MINUTES

Yolo County Housing met on the 1st day of May 2008 in regular session in its Chambers in the Erwin Meier Administration Center, 625 Court Street, Woodland, California at 9:00 a.m. Present were Commissioners Rexroad, Yamada, Chamberlain, McGowan, and Tupolo. Commissioners Thomson and Garnes were absent. Chairman McGowan presided. Lisa A. Baker, Executive Director and Sonia Cortes, Agency Counsel, were present.

Agenda Item No. 1.01
Pledge of Allegiance

This meeting of the Board of Commissioners commenced with the Pledge of Allegiance.

Agenda Item No. 1.02
Approval of the Agenda

Minute Order No. 08-20: Approved the agenda for this meeting as submitted.

MOTION: Yamada. SECOND: Rexroad. AYES: Rexroad, Yamada, Chamberlain, McGowan, Tupolo. ABSENT: Thomson, Garnes.

Agenda Item No. 1.03
Public Comment

The Chair invited individuals of the public to make statements on matters relating to Yolo County Housing business. There was no public comment.

Agenda Item No. 2.01
Introductions and Presentations

Executive Director Baker introduced Janis R. Holt, new Resource Administrator.

Agenda Item No. 3.01
Consent Agenda

Minute Order No. 08-21: Acted on the Consent Agenda as follows:

3.01 Approved the minutes of the Yolo County Housing meeting of April 17, 2008.

3.02 Ratified the execution of two (2) Declarations of Trust (DOT's) by the Chair of the

Commission between Yolo County Housing and the U.S. Department of Housing and Urban Development (HUD) for the Main Administration Building as part of the Capital Fund Financing Plan (CFFP).

3.03 Received and filed the NP Eleanor Associates Schedule K-1 tax return for calendar year 2007.

3.04 Approved and authorized the Chair to sign **Resolution No. 08-06** authorizing Lisa A. Baker, Executive Director, and Mark Stern, Finance Director, to order the deposit or withdrawal of monies from the Local Agency Investment Fund (LAIF) account.

MOTION: Rexroad. SECOND: Yamada. AYES: Rexroad, Yamada, Chamberlain, McGowan, Tupolo. ABSENT: Thomson, Garnes.

Agenda Item No. 4.01
MOU for Legal Services

Minute Order No. 08-22: Approved and authorized the Chair to sign **Agreement No. 08-04** for continued legal services with the County of Yolo's Office of County Counsel in an amount not to exceed \$40,000.

MOTION: Rexroad. SECOND: Yamada. AYES: Rexroad, Yamada, Chamberlain, McGowan, Tupolo. ABSENT: Thomson, Garnes.

Agenda Item No. 4.02
Planning Retreat

Minute Order No. 08-23: Approved date of Thursday, July 17, 2008 for the Yolo County Housing Planning Retreat at the Yolo County Housing offices in its main community room.

MOTION: Yamada. SECOND: Rexroad. AYES: Rexroad, Yamada, Chamberlain, McGowan, Tupolo. ABSENT: Thomson, Garnes.

Agenda Item No. 5.03
Executive Director Comments

Received comments from the Executive Director. Ms. Baker addressed the Board of Commissioners and provided an update on the following issues:

- Working on a cooperative purchasing program, which improves cost effectiveness by allowing them to piggyback on the National Purchasing Program Procurement. They have now signed up with Corporate Express to order facility and office supplies. They are looking forward to better tracking, automatic billing, good service, as well as enjoying lower prices.
- TANA project, which is almost finished with the environmental review portion and is now in the design and planning phase, which they expect to go to bid in June or July.
- Have been requested through Commissioner Tupolo (Assemblymember Lois Wolk's office) to help sponsor or host a workshop on foreclosures, so they are looking at setting a date

- and venue sometime the third week of June. More information will be forthcoming.
- Brief update on budget fund.
 - Good article on the Climate Charge compact was mailed out.

Agenda Item No. 3.06
Board of Commissioners Comments

There were no comments from the Board of Commissioners.

Adjournment

The Housing Commissioners recessed to Closed Session at 9:26 a.m. on the following matters:

Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to Government Code
Section 54956.9(b) 1 case

Adjourned this meeting of the Yolo County Housing at 9:26 a.m.

Mike McGowan, Chairman
Yolo County Housing Authority

Ana Morales, Clerk of the Board