



# COUNTY OF YOLO

Health and Human Services Agency

*Karen Larsen, LMFT*  
Director

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## Local Mental Health Board Meeting Minutes

**Monday, December 4, 2017, 7:00 – 9:00 PM**  
**AFT Library Community Conference Room, 1212 Merkeley Ave.,**  
**West Sacramento, CA 95691**

- Members Present:** Bret Bandle, Martha Guerrero, Sally Mandujan, Gabriel Lochshin, Richard Bellows, James Glica-Hernandez, Robert Schelen, Ajay Singh, Ben Rose, Brad Anderson, Reed Walker
- Members Excused:** Supervisor Don Saylor, Laurie Ferns, Micki King, Tom Waltz
- Staff Present:** Karen Larsen, HHS Director and Mental Health Director  
Samantha Fusselman, HHS Deputy Mental Health Director and  
Manager of Quality Management Services  
Iulia Bodeanu, LMHB Administrative Liaison

### CALL TO ORDER

- Welcome and Introductions:** The December 4, 2017 meeting of the Local Mental Health Board was called to order at 7:00 PM. Introductions were made. James Glica-Hernandez mentioned this is the last LMHB meeting of the calendar year. James introduced the newest board member, Ben Rose from District 4.
- Public Comment**
  - June Forbes announced NAMI Yolo's Winter Holiday Party will be held on Wednesday, December 6<sup>th</sup> from 6:30pm to 8:30pm in the Leake Community Room at the Woodland Public Library at 250 First Street in Woodland. June also introduced the NAMI Yolo's New Executive Director, Daisy Brown.
- Approval of Agenda**

**Motion:** Richard Bellows would like to add an item to discuss a meeting with Samantha Fusselman he previously had and would like to share information from that meeting.  
**Motion to approve:** Robert Schelen **Second:** Reed Walker **Vote:** Unanimous
- Approval of Minutes from October 23, 2017**

**Motion to approve:** Robert Schelen **Second:** Bret Bandle **Vote:** Unanimous  
**Abstentions:** Ajay Singh (did not attend the meeting)
- Member Announcements:** None
- Correspondence:** None

### CONSENT AGENDA

- [Mental Health Director's Report](#) by Karen Larsen, Health and Human Services and Mental Health Director.

- a. CIP/SB82 Update – HHSA will be presenting to the BOS on December 12<sup>th</sup>. HHSA will issue an RFP for services that will provide 24-7 coverage, rely on pairing various funding streams and will result in a more efficient use of resources.
- b. Steinberg Institute Visit – The Steinberg Institute is an advocating agency for mental health legislation. They visited Yolo and a few of the smaller counties to inquire about items that agencies would like help regarding advocacy. Areas of advocacy for Karen Larsen that she identified were poverty and substance abuse. Karen also stated that it was nice to hear everyone articulate their jobs and duties as the Steinberg Institute walked through the Agency. For the Institute the legislative priorities for the next year are around prevention and early intervention.
- d. HHSA is hiring a new Homeless Coordinator. The Agency will be including city partners and non-profit partners on the panel.
- k. Stay Well Center – Open House at the Woodland Community on December 6<sup>th</sup> from 10am to 2pm.

**REGULAR AGENDA**

**8. Richard Bellows Report from his meeting with Samantha Fusselman, Quality Management Manager**

- The metrics committee met regarding Quality Improvement measures and to discuss how HHSA is measuring performance. Information tracking is being done well along with strong survey development, especially for the consumer perception survey that is sent to the State. The processing of these documents is difficult because the state processing takes a long time and requires manual input into the HHSA system, AVATAR. Richard suggested that HHSA determines a way of doing its own scanning or develop a more efficient system for data inputting. Additionally, there is a need for more AVATAR savvy staff to pull reports out of the AVATAR system.

**9. Approval of 2018 Meeting Calendar and Discussion**

Motion to Approve 2018 Meeting Calendar

**Motion to Approve:** Martha Guerrero **Second:** Robert Schelen **Vote:** Unanimous

**10. Site Visit coordination and Discussion**

James Glica-Hernandez stated that one of the duties of the board is to do site visits. James led the group in a discussion to organize site visits. The following notes were gathered.

Site visits are defined as two or three individuals from the local mental health board that visit mental health service locations and report back their observations to the board.

Total list of locations by region in Yolo County	
<b>Davis</b>	Caser Chavez, Homestead, Pine Tree Gardens, Pacifico, Farmhouse
<b>Woodland</b>	Hotel Woodland, YCCC, New Dimension, Wellness Center, Jail (CMFG), Walter’s House, Progress House, Cache Creek Lodge, CommuniCare, Turning Point, Clover Street, Safe Harbor, Yolo Family Service Agency

<b>West Sac</b>	Helen Thomson House, West Sac Police, CommuniCare, County Clinic, Children’s Services, Wellness Center, Mercy Coalition, Possible community stakeholder meeting with City Council Member Chris Ledesma
<b>Rural Yolo</b>	RISE (Esparto), The Orchard (Esparto), HPAC – Yolo Continuum of Care

Selected list of locations by region in Yolo County	
<b>Davis</b>	Caser Chavez, Pine Tree Gardens, Farmhouse
<b>Woodland</b>	Walter’s House, Safe Harbor, Yolo Family Service Agency
<b>West Sac</b>	Helen Thomson House, Wellness Center
<b>Rural Yolo</b>	RISE (Esparto)

Motion to make a West Sacramento Engagement Ad-Hoc Subcommittee. Members would include Sally Mandujan, Martha Guerrero, Robert Schelen and Gabriel Lochshin.

Visitation Groups: Three individuals in a group, with three site visits per year.

Motion to create an Ad-Hoc Review Committee: Brad Anderson, Ajay Singh, James Glica-Hernandez, Ben Rose. The goal would be to develop a site visitation rubric similar to CMHBAC form. A deadline of February was established to develop a visitation rubric. Possible templates exist with the Napa/Sonoma LMHB.

**11. Identification of Personal Priorities for each of the board members for 2018.**

Sally	Site Visits have been a priority and a good way to stay connected with the community.
Brad	The organization of the site visits was a major step for the board.
Reed	Concerns about the continued access of change in the affordable care act, restricting medical and losing coverage. Prioritizing access to care for clients.
Ajay	The main goal is to help patients to get resources and connect them to resources. To learn more about legislation and make some legislation changes/impact.
Bob	Expansion of services. Mental Health Court expansion from pilot program to a regular program. CIT services to change the culture within law enforcement. Strategic Plan development and setting goals and meeting them as a board.

Ben	Assessment of the needs of the community. The shifting of needs over time and is there a way to determine what the resource allocation is from an assessment point of view.
Martha	Outcome measurements to find out what is happening in the community. CIP program tracking in re-modeled program. Homelessness. Children's Services. Educating Healthcare community to provide referrals as needed regarding primary care physicians. More education to primary care physicians.
Richard	Metrics and smart goals. Regular reporting and output reports.
Bret	Stigmatization when a client is convicted. To have mental health court system so there is a plea where there is no conviction.
James	Stigma reduction. To make sure those on the board that are working in areas they are passionate about.

**12. Board of Supervisor's Report – Don Saylor**

- None

**13. Chair Report – James Glica-Hernandez**

- None

**PLANNING AND ADJOURNMENT**

**14. Future Meeting Planning and Adjournment: James Glica-Hernandez**

- Long Range Planning Calendar Discussion and Review.
- Next Meeting Date and Location – January 22, 2018 at the Mary L. Stephens Library, Blanchard Community Conference Room, 315 East 14<sup>th</sup> St. Davis, CA 95616.
- This meeting was adjourned at 9:00 PM.