



COUNTY OF YOLO

Health and Human Services Agency

Karen Larsen, LMFT
Director

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Local Mental Health Board Meeting Minutes

Monday, February 26, 2018, 7:00 – 9:00 PM

**AFT Library, Community Conference Room at 1212 Merkeley Ave.
West Sacramento, CA 95691**

Members Present: Bret Bandle, Martha Guerrero, Sally Mandujan, Antonia Tsobanoudis, Richard Bellows, James Glica-Hernandez, Ben Rose, Ajay Singh, Brad Anderson

Members Excused: Supervisor Don Saylor, Nicki King, Serena Durand, Laurie Ferns, Robert Schelen, Reed Walker

Staff Present: Karen Larsen, HHS Director and Mental Health Director
Samantha Fusselman, HHS Deputy Mental Health Director and Manager of Quality Management Services
Anthony Taula-Lieras, Yolo County HHS MHS Coordinator
Kellymarie Chen, Yolo County HHS MHS
Aurora William, Yolo County HHS Homeless Coordinator
Iulia Bodeanu, LMHB Administrative Liaison

CALL TO ORDER

- Welcome and Introductions:** The February 26, 2018 meeting of the Local Mental Health Board was called to order at 7:10 PM. Introductions were made.
- Public Comment** – No Public Comment
- Approval of Agenda**
Motion to approve: Richard Bellows **Second:** Martha Guerrero **Vote:** Unanimous
Abstentions: Antonia Tsobanoudis, did not read the agenda prior to the meeting.
- Approval of Minutes from January 29, 2018**
Motion to approve: Richard Bellows **Second:** Martha Guerrero **Vote:** Unanimous
Abstentions: Ben Rose and Antonia Tsobanoudis, did not attend the meeting.
- Member Announcements:** The Local Mental Health Board has a new member, Antonia Tsobanoudis. The board welcomed the new member.
- Correspondence:** None

TIME SET AGENDA

- MHSA 3 Year Plan Update Presentation** by Resource Development Associates
Motion was made to approve the update to the MHSA 3 Year Plan and have it move on to approval by the Board of Supervisors.
Motion: Martha Guerrero **Second:** Antonia Tsobanoudis **Vote:** Unanimous
- Homeless Services Presentation** by Aurora William of Health and Human Services

CONSENT AGENDA

9. **Local Mental Health Director Report** by Karen Larsen, Mental Health Director, Yolo County Health and Human Services
- k. Pine Tree Gardens – Pine Tree Gardens, which has two sites (East and West), has been struggling financially. HHSA has been communicating with Pine Tree Gardens for the past year about financial sustainability. HHSA provides a patch rate for their clients, but cannot support the entirety of the population. The operating costs of the facility is \$135,000. We need to come together to save Pine Tree Gardens. The Local Mental Health Board decided to create an ad-hoc committee to discuss possible solutions. Members on the committee include Brad Anderson, Antonia Tsobanoudis, Sally Mandujan, Martha Guerrero, and James Glica-Hernandez.
 - g. EQRO Audit – External Quality Review Organization visited HHSA on February 14th and 15th and over the course of two days looked at access, timeliness, outcomes of care and overall quality as well as functionality and efficacy of electronic health records. The organization provides high level summaries what they found to be strengths and where there are opportunities and then provide a draft report. The strengths that the organization observed the vitality, energy and strong leadership in improving access. Additionally, the organization stated that there is a need for digital record system (AVATAR) growth as the agency continues to grow and expand quickly. Looking forward to what the Agency can do expand functionality of
 - j. Public Guardian – An internal audit was completed of the PG department and what the Agency needs to do to bring it into compliance. The Department of Financial Services put forward a corrective action plan that relates to a lack of policy and procedures and accounting checks and balances. With the addition of an accountant position there will be a checks and balances system. The Guardian Technician will be facilitate the management and tracking of real estate and property.
 - d. Innovation Summit – A conference at the Google Verily Campus that brought together a variety of agencies, organizations and technology companies to get mental health professionals think different at service delivery. The on-day summit looked at ways for tech and mental health programs could come together at the various levels of government.
 - l. Data – The source of the data is from TARS logs that represents Medi-Cal beneficiaries to measure whether the changes the agency is implementing will improve patient care. The information represents the total of number admissions in each year. Since ACA increase in admissions have increased. Also, increasing processes in discharge planning and looking to see if this reduces the re-admission rates.

REGULAR AGENDA

10. **Board of Supervisors Report – Supervisor Don Saylor**

- None

11. Chair Report – James Glica Hernandez

- James Glica-Hernandez informed the board that the BOS Annual Report is due in June. The LMHB has the capacity to produce a sleek and compelling report this year, which would be similar to the report presented the NAPA Local Mental Health Board. Ajay Sing is the lead on the Annual Report Ad-Hoc.

12. Metrics Report

- [Minutes from the Metric Ad Hoc Subcommittee Meeting](#) on 2/20/18
- Richard Bellows informed the local mental health board members that there was an way to measure the “no wrong” door concept of service access. The plan is to bring data to each LMHB meeting to measure the various ways that clients access services. The committee will be looking at inpatient utilization and access test calls. The need for AVATAR to be a priority and to invest resources into managing the record system.

PLANNING AND ADJOURNMENT

13. Future Meeting Planning and Adjournment: James Glica-Hernandez

- [Long Range Planning Calendar](#) Discussion and Review.
- [Next Meeting Date and Location](#) – March 26, 2018 at the Bauer Building, Thomson Conference Room, 137 N. Cottonwood St. Woodland, CA 95695

Discussion about possibly moving the meeting date because the majority of the board members will be out of town. Possibility of moving the meeting to March 19th. Doodle poll will be sent out to determine the best date to reschedule the meeting.

- This meeting was adjourned at 9:12 PM.