



## Yolo County Homeless and Poverty Action Coalition (HPAC)

November 29<sup>th</sup>, 2017 Meeting Minutes

**LOCATION:** Davis – Yolo County Library, Blanchard Room

### MEETING ATTENDEES

1. **Alysa Meyer, Legal Services of Northern California\***
2. Becca Bettis, Volunteers of America\* / Veteran's Services
3. **Bill Pride, Davis Community Meals and Housing\***
4. **Dan Sokolow, City of Woodland\***
5. **Doug Zeck, Fourth and Hope\***
6. Emily Meza, Yolo County Health and Human Services Agency
7. **Irma Jimenez-Perez, Yolo Housing\*\***
8. James McLeod, Yolo Community Care Continuum\*\*
9. **Joan Planell, City of Davis\***
10. Kathy Trott, Woodland Opportunity Village
11. Katy Zane, Short Term Emergency Aid Committee (STEAC)\*
12. **Koy Saechao, Turning Point\***
13. **Lorena Sanchez, Shores of Hope\***
14. Mark Sawyer, City of West Sacramento
15. **Martha Teeter, Davis Opportunity Village\***
16. Mary Anne Kirsch, Interfaith Rotating Winter Shelter of Davis\*\*
17. **Michele Kellogg, Yolo Community Care Continuum\***
18. Nadia Waggener, Yolo County Health and Human Services Agency
19. **Niomi Michel, Empower Yolo\*\***
20. Robin Frank, Yolo County Children's Alliance
21. Ryan Collins, City of Davis
22. Sheila Allen, City of Winters / Yolo Healthy Aging Alliance
23. Tracey Dickinson, Yolo County Health and Human Services Agency

*\*Indicates a primary voting designee*

*\*\*Indicates a secondary voting designee*

***Bold-type indicates Voting Board Member***

### 1. REVIEW AND APPROVE MEETING AGENDA

HPAC unanimously approved the agenda with no amendments.

- **Motion:** Doug Zeck
- **Second:** Dan Sokolow
- **Abstentions:** None

### 2. APPROVE MEETING MINUTES FROM 10.25.17

HPAC unanimously approved the meeting minutes with no amendments.

- **Motion:** Doug Zeck



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- **Second:** Alysa Meyer
- **Abstentions:** None

### 3. INTRODUCTIONS AND PROGRAM UPDATES

- Tracey Dickinson introduced Nadia Waggener as the new Housing Program Coordinator with the Yolo County Health and Human Services Agency.
- Nadia Waggener greeted HPAC, expressing her excitement to work with everyone.
- Katy Zane from STEAC announced that they had successfully adopted out 400 families for their Holiday Adopt-a-Family Program.
- Niomi Michel from Yolo Housing announced that they are currently issuing vouchers and that a house purchase dedicated for individuals being released from incarceration was in escrow.
- James McLeod from the Yolo Community Care Continuum announced that 5 families have been housed recently.
- Sheila Allen announced a flu shot clinic in the City of Winters, along with updates on the Senior Center project in Winters. The housing project planned to accompany the Senior Center is on hold, while the rest of the Senior Center project is moving forward.
- Mary Anne Kirsch from the Interfaith Rotating Winter Shelter announced that the shelter opened last week for the 2017-2018 winter season.
- Robin Frank from the Yolo County Children's Alliance announced that they still have \$25 food vouchers available to be spent at the Grocery Outlet in West Sacramento. Vouchers can be picked up at any of their three locations in West Sacramento, Davis, and Woodland.
- Bill Pride ended introductions by sharing the priorities he wishes HPAC to focus on this next year: housing development, Housing Summit in April or May, Strategic Plan to End Homelessness. A subcommittee for Housing specifically will likely be formed and it is desired that an expert on affordable housing development be brought in to guide HPAC's efforts to have affordable housing developed in the region.

### 4. UPDATE ON HOMELESS SERVICES STAFFING CHANGES

Tracey Dickinson informed the group of various staffing changes relevant to HPAC:

- **Homeless Services Manager:** An eligible list has been established, interview panels and dates for first and second interviews have been selected.
- **Housing Coordinator:** Nadia Waggener hired as new Housing Coordinator.

### 5. COORDINATED ENTRY UPDATE – OVERVIEW OF DRAFT PLAN

Tracey Dickinson provided HPAC with an update on the Coordinated Entry system as depicted in the info-graphic handout. HPAC then discussed Coordinated Entry and Tracey Dickinson answered a few questions related to the Coordinated Entry Policies and Procedures that are in development. She emphasized the importance of the HPAC General Meeting scheduled for 1/17/18, as that is when HPAC will vote on the Coordinated Entry Policies and Procedures that must be in place by HUD's deadline of 1/23/18.



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#### 6. 2018 SHELTERED COUNT – DISCUSSION OF NEXT STEPS

Tracey Dickinson led the group in a discussion to choose the date and format of the sheltered PIT count required by HUD in January 2018. The group chose 1/30/2017 as the night to be counted, and to keep the process simple by utilizing electronic means.

#### 7. 2017 ANNUAL HOMELESS ASSESSMENT REPORT (AHAR)

Tracey Dickinson provided an update on the AHAR data submission process, indicating that the data-cleanup will be completed by 12/1/2017.

#### 8. HPAC POLICIES AND PROCEDURES – ELECTIONS SECTION

Tracey Dickinson provided a revised HPAC Policies and Procedures for board approval.

Revisions:

- **Candidates for Board:**
  - Candidates running for board must be a voting designee of that agency.
  - Nomination Committee will give each candidate the opportunity to provide an optional written biography with the candidate's experience relevant to HPAC, not to exceed ½ page in length, and will then make the biographies available to voting members.

The board unanimously approved all revisions, formally adopting the HPAC Policies and Procedures as of November 29<sup>th</sup>, 2017.

- **Motion:** Dan Sokolow
- **Second:** Doug Zeck
- **Abstentions:** None

#### 9. OLDER ADULT POPULATION AND HOMELESSNESS

Sheila Allen led a discussion of the needs among older adults experiencing homelessness. She explained that the definition of *older* or *aging adult* was not strict, in that it can be based on health status. It was noted that adults experiencing homelessness have much shorter life expectancy than adults that are consistently stably housed, thus decreasing the age at which an adult experiencing homelessness could be considered to be an *older adult*. There is a great need for more Board and Care facilities in Yolo County and an effective way to monitor them to ensure residents are safe and well cared for. The importance of keeping seniors housed, although those experiencing early dementia and/or Alzheimer's may not understand the importance of maintaining their own housing. Becca Bettis announced that Veteran's Affairs will now accept any veteran into VA-specific emergency shelter regardless of discharge status or branch of service.

#### 10. ADJOURNMENT

The meeting stayed on time and ended early, being adjourned at 10:17 AM by unanimous approval.