



County of Yolo

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Community Corrections

**Brent Cardall
Chief Probation
Officer**

Community Corrections Partnership (CCP)

MINUTES

Monday, March 12, 2018, 1:30 pm – 3:30 pm

County Administration Building
Atrium Training Room
625 Court St., Woodland CA 95695

CCP Members, Executive Committee: Brent Cardall, Chief Probation Officer, Tracie Olson, Public Defender, Karen Larsen, Director HHS, Ed Prieto, Sheriff and Cathy Berger Yolo Superior Courts, Jonathan Raven, Chief Deputy District Attorney and John Miller, Winters Chief of Police.

Voting Alternates/Staff Present: Jesse Hoskins, Rosario Ruiz-Dark, Cristina Vazquez, Carolyn West, Dan Fruchtenicht, Jim Provenza, Ian Evans, Zach Grounds, Eric Banuelos, Tom Haynes, Debbie Geisser, Nikki Abaurrea, Sara Gavin, Alina Mangru, Christina Andrade-Lemus, Carrie Scarlata, Patrick Blacklock, and Lisa Howard.

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1. Call to Order and Introductions – The March 12 2018, meeting of the Community Corrections Partnership (CCP) was called to order at 1:30 pm. *Patrick Blacklock, CAO introduced Mr. Jesse Hoskins, our new CCP Analyst. Welcome Jesse! Chief Cardall requested for future agenda items to please email them to Mr. Hoskins. He will oversee the distribution of all materials for our CCP meetings.*
 2. Approval of Agenda – *Motion: John Miller second: Tracie Olson Vote: Passes unanimously: 7:0*
 3. Approval of Minutes from January 8, 2018 – *A motion was made to approve the minutes as corrected. Jonathan Raven made the motion to amend the Second Striker Committee item as follow: "The Public Defender and Probation staff will evaluate suitable clients ~~the~~ that could potentially come under the supervision of probation (as opposed to serving a state prison sentence) and ~~develop a plan~~ assess the individual to refer to the District Attorney's office for review." A motion was made to approve the minutes as corrected. Motion: Karen Larsen, second: Jonathan Raven, Vote: Passes unanimously 7:0*
 4. Approval of (Special Meeting) Minutes from February 26, 2018 – *A motion was made to approve the minutes as corrected. Ms. Olson made the motion to amend the CCP Budget Forecast and Discussion Item A as follows: "Re-approve on-going funding for IGT House Annual/Ongoing maintenance/refurbish costs to include additional funding of \$30K for repairs." A second motion was made to correct the passage of the February minutes as follows: "Vote: Passes unanimously 5:0 correction to Passes: 4:1". A motion was made to approve the minutes as corrected. Motion: Karen Larsen, second: Jonathan Raven, Vote: Passes unanimously 7:0*

5. Discuss the CCP 2014-2019 Strategic Plan update to be given to the Board of Supervisors on March 20, 2018 (Fruchtenicht) (Attachment C) -

Each member received the PowerPoint handout of the CCP Refresh of Strategic Plan. Asst. Chief Dan Fruchtenicht presented the outline process of the plan which highlighted:

- *New CCP Analyst hired*
- *Conduct environmental scan*
- *Establish performance measures*
- *Incorporate public feedback*
- *Reassess mission, principles and goals*
- *Review, identify and prioritize plan objectives*

Roundtable discussion regarding public outreach to all communities prior to the final develop of the plan. Dan Fruchtenicht, Zach Grounds, Tracie Olson and Carolyn West will develop a plan to attend meetings that are already established in the different communities in order to obtain community feedback. Supervisor Provenza suggested to present to some of the unincorporated areas. Pat Blacklock suggested working with individual BoS members to get their input.

6. Environmental scan draft report presentation (Blacklock/Hoskins) (Attachment D) -

CAO Blacklock gave a short introduction overview of the CCP Environmental Scan (draft). All members received the handout of the presentation. Pat states one important addition to the plan will be adding the performance measures and being cognizant data collection will take time. Jesse Hoskins presented the PowerPoint outline and went through each slide with the group. The CCP members gave their feedback to Jesse as he presented. Jesse said that he would work to incorporate the suggested changes and bring back another revised draft at a future meeting.

7. Public Comment - *No public comment.*

8. Requested Future Agenda Items:

9. Next Meeting: **Monday, April 9, 2018 at 1:30 p.m.** in the Atrium Training Room of the County Administration Building

10. Adjournment – *Motion: Ed Prieto, second: John Miller, motion passes 7:0 the meeting was adjourned at 2:35 p.m.*

Minutes Taken/Transcribed by: Lisa Howard, Secretary to Chief Probation Officer, Brent Cardall