

County of Yolo

INVITES APPLICATIONS FOR

Chief Deputy Agricultural Commissioner

\$89,205—\$108,421 ANNUALLY PLUS AN EXCELLENT BENEFITS PACKAGE

***** The salary range will be increased to \$95,704—\$116,328 pending BOS approval on May 8, 2018 *****



Final Filing Deadline: Friday, May 11, 2018

**MAKING A DIFFERENCE BY ENHANCING THE
QUALITY OF LIFE IN OUR COMMUNITY**

THE COUNTY OF YOLO

Yolo County, California, with a population of just over 215,000, is a naturally beautiful and richly diverse county. It is one of the leading agricultural producers in the nation with 661,000 acres used primarily for farming and ranching. The Capay Valley is one of the leaders in the nation for organic farming.

While agriculture is Yolo County's primary industry, nearly 85% of the County's population lives in the four cities of Davis, West Sacramento, Woodland, and Winters. It is an increasingly diverse county with 22% of the population born outside the United States. The County seat is located in Woodland, which is just 20 miles northwest of the State Capitol of Sacramento.

Yolo County is committed to the preservation of open space, habitat and historical resources including water and agricultural resources. Complementing County efforts to preserve its farming and open space heritage, the County is keeping natural resources conservation high on its priority list. Yolo County aims to safeguard agriculture and open space, while creating more nature preserves and educational opportunities.

THE AGRICULTURE DEPARTMENT

The Department of Agriculture's primary responsibility is to enforce agricultural related laws and regulations pertaining to pesticide use enforcement, weights and measures, State and Federal plant quarantine including export certification, State seed and nursery inspection, and minimum State quality standards for produce. The Department is also responsible for carrying out County-wide programs for cannabis cultivation monitoring, pest detection, and weed and vertebrate pest management. The department's vision is to promote and protect Yolo County agriculture and the environment, ensure the health and safety of Yolo County residents, and to foster confidence and equity in the marketplace through the fair and equitable enforcement of the laws, regulations, and ordinances enacted by the people of the State of California and the County of Yolo.

AGRICULTURE DEPARTMENT VALUES

- Honesty
- Integrity
- Trust
- Enthusiasm
- Courtesy
- Customer Service
- Initiative
- Continuous Improvement
- Good Stewardship of Scarce Public Resources
- Personal and Professional Growth
- Respect and Tolerance of the Rights and Beliefs of Others





THE POSITION

The Chief Deputy Agricultural Commissioner serves at the pleasure of the Agricultural Commissioner and Sealer of Weights and is responsible for assisting in the administration of the daily operations of the Department of Agriculture for the development of departmental goals, policies, procedures and oversight of the operational systems within the department. Essential functions of the position include, but are not limited to, the following:

- Managing, organizing, coordinating and directing agricultural weights and measures inspection programs and oversees the work of subordinate personnel engaged in the various inspection enforcement programs.
- Assisting the Agricultural Commissioner/Sealer of Weights and Measures in the formulation of long-range goals of the department and in developing plans for accomplishing these goals.
- Managing support staff and programs, overseeing the assigning of work activities, projects and programs; reviewing and evaluating work methods and procedures.
- Assisting in the preparation and monitoring of the annual, division, and/or program budgets; gathering information and preparing reports relative to projected costs; monitoring expenditures for adherence to anticipated needs.
- Representing the department to community groups and acting as an internal consultant and technical advisor for Agriculture and Weights and Measures issues as directed; interacting with colleagues at the local, county, state, and federal levels.

CANDIDATE QUALIFICATIONS

Education: Possession of a Bachelor's Degree from an accredited college/university with a specialization in one or more appropriate disciplines in agricultural, biological, chemical, or physical science as approved by the California Department of Food and Agriculture.

Experience: Six years of increasingly responsible agricultural or weights and measures inspection and enforcement work including at least four years in a responsible supervisory capacity.

Licenses: Possession of a County Deputy Agricultural Commissioner License and County Deputy Sealer License.

THE IDEAL CANDIDATE

The ideal candidate for this position will be an employee focused leader who has the ability to build successful teams. Key administrative strengths that are necessary in this role include excellent communication skills, political acumen, effective public speaking skills, project management skills, and conflict management skills. The successful candidate will be forward thinking individual with an inclusionary perspective who demonstrates steadfast commitment to the department as well as the organization.

COMPENSATION PACKAGE

The County of Yolo offers a competitive total compensation package. The current annual salary range for this position is \$89,205—\$108,421. The salary range will be increased to \$95,704—\$116,328 pending BOS approval on May 8, 2018. The salary placement will be made based on the qualifications of the selected candidate. In addition, the benefits provided by the County include the following:

Retirement - CalPERS 2.5% @ 55 for classic members; employees contribute 8% of salary toward retirement. (New members: 2% @ 62; employees currently contribute 6.25% of salary toward retirement.) The County participates in Social Security and Medicare programs.

Health Benefits - The County offers CalPERS health plans that include seven (7) HMO's and four (4) PPO's. Employees currently receive a benefit package of \$20,454 annually to purchase health, dental, and vision insurance; remaining balance paid to the employee as taxable earnings. The County requires all employees to enroll in both the dental and vision plan.

Life Insurance - The County provides a \$50,000 Life and AD&D Policy

Deferred Compensation - The County provides a \$500 match each calendar year when an Assistant Department Head defers \$500

Sick Leave: 8 hours per month

Vacation Leave: 80 hours per fiscal year; 104 hours after 5 years of employment

Administrative Leave: 40 hours per fiscal year

Floating Holidays: 32 hours per fiscal year

Holidays: 10.5 holidays per year

County Disability Insurance: Eligible for short-term disability benefit at 75% of salary

Employee Assistance Program: Confidential counseling program with up to 6 visits per incident each fiscal year



Should you have any questions about this position, please contact:

John Young, Agricultural Commissioner & Sealer of Weights and Measures

john.young@yolocounty.org

(530) 666-8148

HOW TO APPLY

The deadline to apply for this position is Friday, May 11, 2018. To apply for this exciting career opportunity, please submit a letter of interest and detailed resume to:

Jenny Brown, Senior Personnel Analyst

County of Yolo Human Resources

625 Court Street, Room 101

Woodland, CA 95695

OR send via email to

jenny.brown@yolocounty.org

Candidates with the most relevant qualifications will be contacted for additional discussion and screening. Candidate interviews are tentatively scheduled for May 2018.