



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: December 12, 2017 from 4:30 to 6 p.m.

Location: Yolo County Health and Human Services Agency – Thomson Room
137 N. Cottonwood Street
Woodland, CA

Organizer: Yolo County Health and Human Services Agency

Members Present: Maria Elena Alvillar, Isaac Blackstock, Maria Chairez, Justin Cox, Fran Maguire, Elizabeth Mosley, Bill Pride, and Roz Stone

Members Excused: Pamela Byrd-Dunn, Alicia Cruz, Greta Eoff, Sally Madden, Vincent Olvera, and Henry Valle

Staff Present: Tracey Dickinson and Emily Meza

Guest Presenters: Sandra Sigrist (Yolo County HHSA Adult & Aging Branch)

Meeting brought to order by Isaac Blackstock at 4:39 p.m.

1. Pledge of Allegiance

Isaac Blackstock led members in the Pledge of Allegiance.

2. Introductions

Isaac Blackstock led members in introductions. The board welcomed the meeting's presenter, Sandra Sigrist, Yolo County Health and Human Services Agency with the Adult & Aging Branch.

3. Public Comments

Tracey Dickinson announced this would likely be her last meeting as she is moving on to a new role. Justin Cox announced this would also be his last meeting as he is moving to Washington for a new job. Congratulations were offered for both.

4. Approval of 12/12/17 Agenda

The board approved the agenda with no amendments.

- A. **Motion:** Bill Pride
- B. **Second:** Isaac Blackstock
- C. Unanimous approval, no abstentions

5. Approval of 11/21/17 Minutes

The board approved the November minutes with no amendments.

- A. **Motion:** Justin Cox
- B. **Second:** Elizabeth Mosley
- C. Unanimous approval, no abstentions

6. Health and Human Services Agency Presentation- Adult & Aging Branch

Sandra Sigrist provided an overview of the Adult & Aging Branch programs offered.

7. Update on Monitoring Visits

Emily Meza informed the Board that the monitoring reports for both fiscal and performance measures were both in draft form and that they would be shared with the Board once signed and given to the providers. It is expected that the reports will be shared at the February, 2018 meeting.

8. 2018 CSBG Contract with State

Tracey Dickinson provided a brief update on the 2018 contract with the State of California that is in the process of being renewed. She provided the Board with a copy of the expected budget.

9. Update on 2018 Provider Contracts

Tracey Dickinson informed the Board that the contracts with the providers chosen as recipients for the 2018 funds, were being developed with a revised Scopes of Work from each provider. The Board of Supervisors are expected to decide whether to adopt CSAB's recommendations during the January 9, 2018 Board of Supervisors meeting.

10. Review CSBG Performance – Q3

Tracey Dickinson provided the group with a copy of the Quarter 3 Performance Measure reports for the 2017 contract year. She then informed the group of changes to the performance measures format going forward.

11. Agenda Topics for 2018

Emily Meza led the group in a discussion of the desired agenda topics to supplement the Board's usual business over the next year. Suggestions included community engagement events, advocacy trainings, state/federal legislation updates, and hosting a CSBG provider panel.

12. 2018 Meeting Schedule

Emily Meza presented the group with the finalized CSAB meeting schedule for 2018.

13. Adjourn

The meeting adjourned at 6:00 pm.

Next Meeting

Date & Time: February 13, 2018 from 4:30 to 6 p.m.

Location: Yolo County Health and Human Services Agency – Thomson Room
137 N. Cottonwood Street
Woodland, CA

Organizer: Yolo County Health and Human Services Agency