



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: February 13, 2018 from 4:30 to 6 p.m.

Location: Yolo County Health and Human Services Agency – Thomson Room
137 N. Cottonwood Street
Woodland, CA

Organizer: Yolo County Health and Human Services Agency

Members Present: Maria Elena Alvillar, Isaac Blackstock, Fran Maguire, Sally Madden, and Roz Stone, and Henry Valle

Members Excused: Pamela Byrd-Dunn, Maria Chairez, Alicia Cruz, Greta Eoff, Elizabeth Mosley, Bill Pride, and Vincent Olvera

Staff Present: Aurora William and Emily Meza

Guest Presenters: none

Meeting brought to order by Isaac Blackstock at 4:45 p.m.

1. Pledge of Allegiance

Isaac Blackstock led members in the Pledge of Allegiance.

2. Introductions

Isaac Blackstock led members in introductions. Isaac announced he accepted a position with Yolo County Housing as the Client Services Coordinator. Aurora William introduced herself as the new Homeless Services Manager with Yolo County HHSA, taking over Tracey Dickinson's former role. Fran Maguire discussed working on PhD and being almost finished.

3. Public Comments

No members of the public were present.

4. Approval of 12/12/17 Agenda

The board approved the agenda with no amendments.

- A. **Motion:** Bill Pride
- B. **Second:** Isaac Blackstock
- C. Unanimous approval, no abstentions

5. Approval of 11/21/17 Minutes

A. Tabled to next meeting on 4/10/2018 because there was no quorum.

6. Elections: Chair and Vice-Chair

A. Tabled to next meeting on 4/10/2018 because there was no quorum.

7. 2017 Contract Fiscal Update

Aurora William reviewed 2017 expenditure report.

8. Review CSBG Performance Reports

Emily Meza explained that quarterly performance measure reports for 2018 would be different than in 2017. A new Results Based Accountability (RBA) format was written into provider contracts for the 2018 CSBG subcontracts. Emily led a discussion of each provider's RBA measures to be reported on quarterly. The RBA framework allows human service organizations to measure performance by asking three key questions:

- How much did we do?
- How well did we do it?
- Is anyone better off?

Through evaluating each of the key areas above, a client-centered understanding of a program's effectiveness can be shown.

9. Update on 2018 Provider Contracts

Aurora William informed the Board that three of the five chosen provider contracts had been adopted by the Board of Supervisors. The last two were expected to be adopted by the Board of Supervisors within the next month.

10. Agenda Topics for 2018

Emily Meza walked through the 2018 Meeting Schedule with the group, deciding on a rough schedule of potential agenda items as discussed at the CSAB meeting on 12/12/2017.

11. Adjourn

The meeting adjourned at 6:02 pm.

Next Meeting

Date & Time: June 12, 2018 from 4:30 to 6 p.m.

Location: Yolo County Health and Human Services Agency – Community Room
500 Jefferson Blvd
Building A
West Sacramento, CA

Organizer: Yolo County Health and Human Services Agency