

**SITE EVALUATION COVER SHEET:
PLOT PLAN AND REPORT CHECKLIST**

FA #	
SR #	

For YCEH use only

SITE INFORMATION		
Site Address:		
Assessor's Parcel Number:	Parcel Size (acres):	
QUALIFIED PROFESSIONAL INFORMATION		
Name:	Title:	
Phone Number:	Email:	
Mailing Address:	City/State:	Zip Code:

The report must be signed by the Qualified Professional responsible for the Site Evaluation and include their license/registration number. YCEH will review the report and may require additional information. The Site Evaluation shall be complete and should include, at minimum, the following items (see YCEH Septic Manual for reference):

- REQUIREMENTS -	Page Number(s)	N/A
Site Evaluation Plot Plan – site plan drawn to scale and including the following information:		
• Parcel number and site address		
• Name, address, and telephone number of property owner.		
• Name, address, and telephone number of the person preparing the application package		
• Vicinity map and directions to the Site		
• The scale and North arrow		
• Copy of current Assessor's parcel map.		
• Lot dimensions including all property lines, setback, easements, right-of-ways, etc.		
• Vehicle traffic areas whether paved or unpaved		
• Structures including pools, dwellings, sheds, barns and auxiliary buildings		
• Paved areas, such as pool deck and walkways		
• Any hazardous materials storage, including fuel tanks		
• Animal enclosures		
• Plumbing, including existing and proposed stub outs and water lines		
• Existing and proposed wells, abandoned wells, springs, neighboring wells, streams, ditches, canals, ponds, and any other body of water located within 400' of the property lines		
• Areas subject to flooding, ravines, bluffs, cut banks		
• Seasonal drainage swales, ditches, and unlined watercourses.		
• Public Sewer System lines within 200 feet of any corner of the subject lot, if it exists		
• Existing System, abandoned septic tank(s), cesspools, holding tanks, etc.		
• Trees and utilities with 10 feet of the actual or proposed system		
• Soil test hole locations		
• Exact location of proposed primary and replacement system		
• Surface water flow		
Site Evaluation Report - written document attesting to the validity that the tests were set up and conducted in accordance with County Code and YCEH Manual for both primary and replacement dispersal areas.		
• Soil Test Pit Profiles results		
• Depth to Groundwater or Limiting Layer (Limiting Layer type and depth should be identified by QP).		
• Ground Slope reported in percent, direction of drainage (a contour map may be required).		
• Percolation test results (when percolation tests are performed)		
• Hydrometer test results, if needed		
• Groundwater monitoring results, if needed (wet weather testing)		
• Geotechnical report, if needed		
• Grading plan, if needed.		
Septic Variance Approval, if needed -		
Other:		

A proposed System Design may be submitted as part of the Site Evaluation to demonstrate the type of System that would be suitable for the site. However, the final System Design will not receive approval until the Installation Permit has been approved.