

# Law & Justice Services

	Page	Appropriation	Total
<b>Child Support Services</b>	158	\$5,948,363	\$5,948,363
<b>Conflict Indigent Defense</b>	N/A	\$1,002,808	\$1,002,808
<b>District Attorney</b>	167		
Prosecution	173	\$16,488,763	
Investigation	177	\$1,489,734	
Victim Services	178	\$2,816,683	\$20,795,180
<b>Probation</b>	180		
Administration	184	\$193,511	
Adults	186	\$7,613,813	
Youth	189	\$13,705,143	\$21,512,467
<b>Public Defender</b>	191	\$7,719,473	\$7,719,473
<b>Sheriff-Coroner</b>	203		
Animal Services	207	\$2,784,209	
Administration	208	\$3,843,004	
Coroner	209	\$1,003,097	
Detention	209	\$24,792,105	
Patrol	210	\$9,832,529	
Public Administrator	208	\$268,193	\$42,523,137
	TOTAL		\$99,501,428



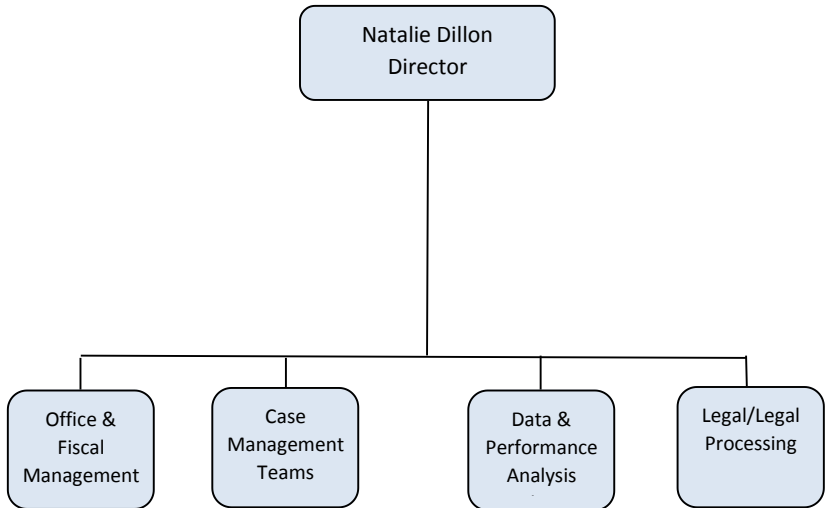


Natalie Dillon  
Director

**MISSION STATEMENT**

*Promote the well-being of children and the self-sufficiency of families by assisting both parents to meet the financial and medical needs of their children through the professional establishment and enforcement of child support orders.*

**CHILD SUPPORT SERVICES**



**Description of Major Services**

The Department of Child Support Services (CSS) assists parents and guardians with court-ordered child and medical support. Child support services include locating a parent, establishing paternity, establishing, modifying, and enforcing a court order for child support, and for medical insurance coverage. CSS works collaboratively with the courts, employers, HHSA, Empower Yolo, and various State and Federal agencies. CSS conducts criminal investigation and prosecution of parents who chronically fail to support their children but have the means to do so.

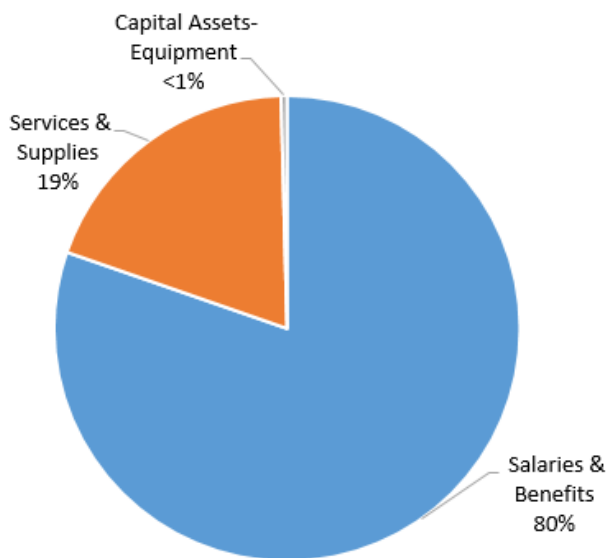
**2018-19 Summary of Budget**

	<b>Appropriation</b>	<b>Revenue</b>	<b>Net County Cost</b>	<b>Use of Fund Balance</b>
Child Support Services	\$5,948,363	\$5,948,363	\$0	\$0
<b>TOTAL</b>	<b>\$5,948,363</b>	<b>\$5,948,363</b>	<b>\$0</b>	<b>\$0</b>

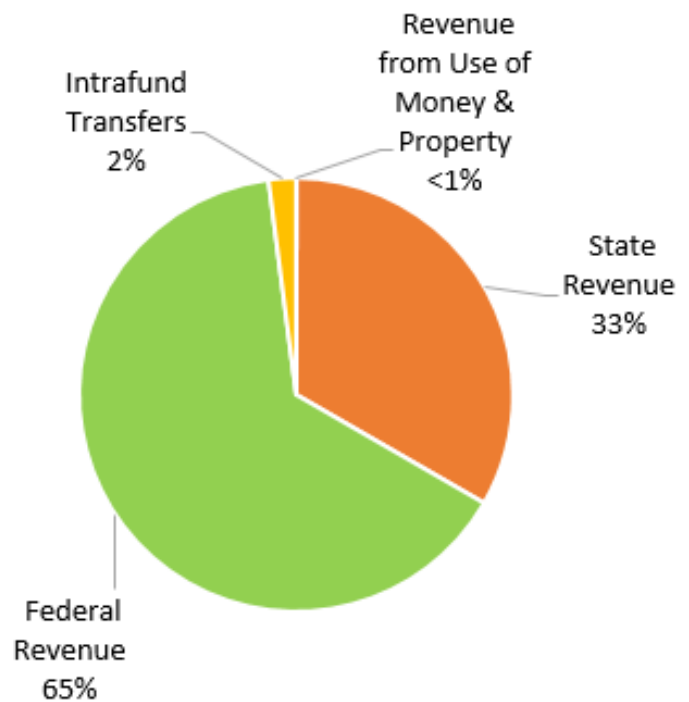
## SUMMARY OF CHILD SUPPORT SERVICES 2018-19 BUDGET

	Actuals 2015-16	Actuals 2016-17	Budget 2017-18	Requested 2018-19	Recommended 2018-19
<b>Revenue</b>					
Revenue from Use of Money & Property	\$6,173	\$3,758	\$2,000	\$2,000	\$2,000
State Revenue	\$1,959,576	\$1,946,899	\$2,021,763	\$2,021,763	\$2,021,763
Federal Revenue	\$3,804,910	\$3,779,281	\$3,924,600	\$3,924,600	\$3,924,600
Miscellaneous Revenues	\$1,030	(\$69)	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$5,771,689</b>	<b>\$5,729,869</b>	<b>\$5,948,363</b>	<b>\$5,948,363</b>	<b>\$5,948,363</b>
<b>Appropriation</b>					
Salaries & Benefits	\$4,864,408	\$4,626,238	\$5,020,595	\$4,876,923	\$4,876,923
Services & Supplies	\$1,055,610	\$1,099,374	\$1,045,738	\$1,170,508	\$1,170,508
Capital Assets-Equipment	\$0	\$19,097	\$0	\$25,000	\$25,000
Intrafund Transfers	(\$111,296)	(\$130,244)	(\$117,970)	(\$124,068)	(\$124,068)
<b>Total Appropriation</b>	<b>\$5,808,722</b>	<b>\$5,614,465</b>	<b>\$5,948,363</b>	<b>\$5,948,363</b>	<b>\$5,948,363</b>
<b>Use of Fund Balance Available</b>	<b>\$37,033</b>	<b>(\$115,404)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Funded Staffing:</b>	<b>49.0</b>	<b>49.0</b>	<b>46.0</b>	<b>42.0</b>	<b>42.0</b>

### Expenditures



### Revenues



## CHILD SUPPORT SERVICES 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS

2017-18 Goals & Strategies	2017-18 Accomplishments/Status
<p><b>Goal 1: Increase Support for Children.</b></p>	
<p>Ensure families that need Child Support Services receive them by increasing accessibility of information and services</p> <p>Tactics</p> <ul style="list-style-type: none"> <li>❖ Increase accessibility to information and services               <ul style="list-style-type: none"> <li>○ Use Social Media to increase case opening</li>   <li>○ Court Outreach – Operate a co-locate collaboration “court outreach” with the Yolo Family Law Courts and Family Law Facilitator to serve existing IV-D customers and to outreach to new families and child support issues</li> </ul> </li>   <li>❖ Proactively manage cases               <ul style="list-style-type: none"> <li>○ Increase the use of CMT (Case Management Tool)</li> <li>○ Engagement and early enforcement after the establishment of order</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>❖ CSS dedicated staff to increase the department’s use of Social Media. Staff created Facebook, Instagram, and Twitter accounts to promote and spread the word about the child support program. The endeavor began in October 2016, since then CCS has received page likes and followers from more than 1000 individuals. CCS continues to leverage Social Media as a way to promote our services.</li>   <li>❖ CSS created the Yolo County Quick App. Individuals use the simple online form to request to open a case. It only takes about a minute to fill out and shifts the burden of data collection onto the child support professional. Through the first six months of operation, of the 144 new non-welfare cases, 13.19% applied using the Quick App.</li>   <li>❖ CSS continues to operate a co-located collaboration with the Yolo Family Law Courts and Family Law Facilitator titled “Court Outreach”. The collaboration has proven successful with Court Outreach accounting for 17.19% of the new non-welfare cases opened in FFY 2017.</li>   <li>❖ CSS continues to proactively manage cases using various tools such as the CMT (Case Management Tool) and early enforcement after the establishment of an order. CCS has seen an improvement in our Federal Performance Measures (FPM) which include, distributed collections, percent of current support collected, percent of cases with arrearage collections, percent of cases with paternity established, and percent of cases with a child support order.</li> </ul>
<p><b>Goal 2: Deliver Excellent and Consistent Customer Service.</b></p>	
<p>Strategy</p> <p>Communicate who we are and what we do by expanding public awareness of child support services and ensuring our customers receive consistent and uniform services.</p>	

**CHILD SUPPORT SERVICES 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS Continued**

<p>Tactics</p> <ul style="list-style-type: none"> <li>❖ Use of cross-platform advertising using Yolo County moviegoers</li> <li>❖ Develop and make available to Yolo County Child Support staff a child support procedural manual</li> </ul>	<ul style="list-style-type: none"> <li>❖ In FY 17-18 CSS contracted with NCM for in-theater and cross-platform advertising of our services. By partnering with NCM, we have been able to get our message on the big screen to reach more than 307,000 moviegoers. The total number of impressions will be verified at the end of the contract period in June of 2018.</li> <li>❖ CSS is still in the process of completing a Child Support Procedural Manual for utilization by child support staff.</li> </ul>
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**Goal 3: Enhance Program Performance and Sustainability.**

<p>Strategy Improve program outcomes and federal performance measures</p> <p>Tactics</p> <ul style="list-style-type: none"> <li>❖ Increase Current Support by 2%</li> <li>❖ Increase the number of cases with an arrears payment by 2%</li> <li>❖ Decrease default rate by 3%</li> <li>❖ Increase the percentage of stipulations as compared to total orders by 2%</li> <li>❖ Maintain the percentage of children needing paternity established at 2.75%</li> <li>❖ Reduce the amount of time from case opening to order to 95 days</li> <li>❖ Increase percentage of cases with support orders established to 95%</li> </ul>	<ul style="list-style-type: none"> <li>❖ Current support remained the same at 72%.</li> <li>❖ The number of cases with an arrears payment increased from 67.3% to 68.8%.</li> <li>❖ The default rate reduced from 51.4% to 50.5%.</li> <li>❖ The percentage of Stipulations increased from 43.4% to 45.6%.</li> <li>❖ Children needing paternity established decreased from 2.75% to 2.10%.</li> <li>❖ The amount of time from case to order stayed the same at 102 days.</li> <li>❖ The percentage of cases with support orders established increased from 93.9% to 95.0%.</li> </ul>
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**Goal 4: Develop and Strengthen Collaborative Partnerships.**

<p>Strategy Partner to Improve the Lives of Children</p> <p>Tactics</p> <ul style="list-style-type: none"> <li>❖ Increase collections from income withholding by 2%</li> </ul> <p>Strategy Work to achieve mutually beneficial outcomes</p> <p>Tactics</p> <ul style="list-style-type: none"> <li>❖ Reviewing the administrative arrears payback amount users entered on IWO to adjust to more appropriate amount if no court ordered monthly amount was addressed</li> </ul>	<ul style="list-style-type: none"> <li>❖ CSS increased collections from income withholding orders (IWO) by \$167,519, meeting the goal of 2%.</li> <li>❖ CSS developed a report to review the administrative arrears payback amount of those cases to monitor and adjust accordingly. Child Support Officers contacted the non-custodial parents listed on the report by either phone or letter to notify them that their IWO's would be increased to pay more towards their owed arrears</li> </ul>
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**CHILD SUPPORT SERVICES 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS Continued**

**Goal 5: Be Innovative in Meeting the Needs of Families.**

Strategy

Implement new and improved business processes and practices

Tactics

- ❖ Build a data analytics capacity to measure child support performance and analyze business practices

- ❖ CSS created performance dashboards/databases as a tool to help organize and target case manager caseloads. The dashboards were first presented to all staff on 3/2/2017. They are now released to staff monthly as a tool for analyzing and measuring performance.

## CHILD SUPPORT SERVICES GOALS & STRATEGIES for 2018-19

### Goal 1: Customer Satisfaction with a rating of 5.0 (Thriving Residents)

#### Strategies for 2018-19

- ❖ Yolo County Child Support Services emails a customer service survey to all customers who walk into the office or call the toll-free line. CCS rates the cumulative score based on a 5-point scale for questions related to timeliness of service, respect, acknowledgment, satisfaction, question/issue resolution, and clarity of next steps. CCS monitors the data and focuses on the more efficient delivery of services using cross-training and reorganization as appropriate.

### Goal 2: Improve Cost Effectiveness (Thriving Residents)

#### Strategies for 2018-19

- ❖ Cost-effectiveness is a ratio of every dollar spent in the administration of our local program to what has been collected and distributed in Child Support. For FFY 16/17, CCS collected and distributed \$2.64 for every dollar spent this represents an increase of \$.41 or about 18% over FFY 14/15. By increasing collections and providing shared services with other county child support agencies, our goal is to improve the ratio by another 3%—to collect and distribute \$2.72 for every dollar spent.

### Goal 3: Time to Order (Thriving Residents)

#### Strategies for 2018-19

- ❖ Time to Order is the average days from the point of case opening within the Federal Fiscal Year (FFY) to when an order has been established on that case. In FFY 14/15, our average time to order was 174 days. In FFY 15/16 and FFY 16/17, our goal is to maintain our time to order at near 100 days. Our strategy is to continue the emphasis on family engagement and early intervention.

### Goal 4: Time to Payment (Thriving Residents)

- ❖ Time to Payment is the average number of days from the point a monetary order has been received within the Federal Fiscal Year (FFY) to when the first payment has been made on that case. From FFY 14/15 to FFY 16/17, CCS improved on Time to Payment from 43 days to 33 days. Our goal is to facilitate case payment as soon as possible by working with both parents and, most often, their employers. Our strategy is the continued practice of early intervention (EI) and family engagement efforts.

### Goal 5: Increased Collections (Thriving Residents)

- ❖ Over the last 5 Federal Fiscal Years (FFY), the department has seen an increased collection each year. The goal is to continue to increase the total distributed collections by 3%. In FFY 16/17, the total distributed collections were \$14,337,844. The goal for FFY 17/18 is \$14,767,979. The strategies are to deploy caseload tools to assist Child Support Officers in prioritizing case management work, focusing on parental engagement during the establishment of child support orders, and maintaining parental participation post order to achieve higher payment outcomes.

### Goal 6: Decrease the number of children who need paternity established (Thriving Residents)

- ❖ The percentage of children in need of legally established paternity has declined over the last 3 Federal Fiscal Years (FFY). In FFY 16/17, only 2.11% of the children in the caseload needed paternity established. The goal for FFY 17/18 is to reduce this percentage further to 1.90%. CCS will continue to focus on early intervention and effective family engagement practices.

### Goal 7: Increase the percentage of cases with an order (Thriving Residents)

- ❖ CCS has steadily increased the percentage of child support cases with orders over the last 3 Federal Fiscal Years (FFY), from 93.1% to 95%. Our goal for FFY 17/18 is to improve our percentage of cases with an order to 95.5%. The strategy is to focus on early intervention and family engagement practices.



## CHILD SUPPORT SERVICES Program Summary

<u>Program Title</u>	BUDGET	
<p>Program Purpose</p> <hr/> <p style="text-align: center;"><i>Program Information</i></p> <hr/>	Child Support Services	<p>Strategic Plan Alignment</p> <hr/> <p>RBA Attached</p> <hr/>
<p><b>Significant Budget Changes:</b> The 2018-19 Recommended Budget for Child Support includes a replacement vehicle funded by program revenues. With flat revenues, increases in salary &amp; benefit costs are absorbed by the elimination of four vacant positions, including a Supervising Child Support Officer, a Senior Child Support Officer, and two Child Support Officers. No negative programmatic impacts are projected as a result of these eliminations.</p>		
<p><b><u>Case Management</u></b> Increase the self-sufficiency of families through the establishment and enforcement of Child Support.</p> <hr/> <p style="text-align: center;"><i>Child Support Officers provide this core function. These units ensure that both parents share the financial responsibility for their children by 1) locating parents to establish court orders for paternity, child, and medical support, and enforcing court orders for this support, 2) collecting and distributing child support payments, 3) maintaining payment records, and 4) modifying court orders when appropriate.</i></p> <hr/>	❖	<p>Thriving Residents</p> <p>Operational Excellence</p>
<p><b><u>Office Management</u></b> Increase the efficiency of all department staff and quality customer service.</p> <hr/> <p style="text-align: center;"><i>The Office Management staff are responsible for our receptionist duties as well as handling all incoming mail and document imaging to our statewide child support system (CSE). This unit is also responsible for office supplies, facilities, payroll, and HR functions.</i></p> <hr/>	❖	<p>Thriving Residents</p> <p>Operational Excellence</p>
<p><b><u>Financial Management</u></b> Maintain accurate Child Support fiscal accounts and accurate public assistance recoupments.</p> <hr/> <p style="text-align: center;"><i>This unit is mandated by regulation and charged with the creation and adjustments of child support accounts in the statewide child support system (CSE). Staff are responsible for auditing payment histories to ensure the accuracy of the child support balances and audits the amount of public assistance (CalWORKs and Foster Care) paid to ensure accurate recoupment of public assistance.</i></p> <hr/>	❖	<p>Thriving Residents</p> <p>Operational Excellence</p>

CHILD SUPPORT SERVICES Continued		
<p><b>Legal</b>            Improve legal standing to establish, enforce and collect child support.</p> <hr/> <p><i>Child Support Services has three attorneys on staff who are responsible for the legal work necessary to establish and modify court orders and other court proceedings required to establish, enforce, and collect child support. The Legal team handles summons and complaints, modifications, and all special remedies; including contempt and criminal prosecutions. Additional staff are responsible for providing legal processing support.</i></p> <hr/>	❖ Child Support Services	<p><b>Thriving Residents</b></p> <p><b>Operational Excellence</b></p>
<p><b>Data &amp; Performance Analysis</b>            Increase performance efficiency of all department staff and program operations.</p> <hr/> <p><i>The Data &amp; Performance Analysis team is charged with data analysis for performance and organizational improvement.</i></p> <hr/>	❖	<p><b>Thriving Residents</b></p> <p><b>Operational Excellence</b></p>
<p><b>Special Projects Team</b>            Increase public knowledge and utilization of child support services.</p> <hr/> <p><i>Staff dedicated to special projects include collaborations with Empower Yolo, West Sacramento, HHSA, the Yolo Superior Court, and the Yolo Family Law Facilitator. In addition to case management, staff in this unit focus on case recruitment, outreach efforts, and public education to improve outcomes for families.</i></p> <hr/>	❖	<p><b>Thriving Residents</b></p> <p><b>Operational Excellence</b></p>

**CHILD SUPPORT SERVICES**

<b>PROGRAM PURPOSE STATEMENT</b>	Promote the well-being of children and the self-sufficiency of families by assisting both parents in meeting the financial needs of their children through the professional establishment and enforcement of child support services.
<b>PROGRAM INFORMATION</b>	Child Support Services is a State and Federally funded program that is locally operated by Yolo County.

**PM1: HOW MUCH DID WE DO?**

<b>STAFF 1.1</b>	<b>Total FTEs: 43</b>
<b>1.2</b>	In 2016, Yolo County Child Support Services managed 9,088 cases throughout the year representing 10,722 children. At the end of FFY 2016, there were 7,769 cases.

**PM2: HOW WELL DID WE DO IT?**

<b>2.1</b>	<b>Current Support:</b> 72.1% of current child support was collected in FFY 2016. This is a 2.10% increase over FFY 2015. \$8,793,672 was distributed in current support.
<b>2.2</b>	<b>Arrears:</b> 67.3% of child support cases with arrears due, made a payment in FFY 2016. This is a .6% increase over FFY 2015. 6,267 cases owe arrears; 4,220 made a payment on arrears.
<b>2.3</b>	<b>Orders:</b> 93.9% of child support cases had a child support order in FFY 2016. This is a .8% increase over FFY 2015. 7,293 out of 7,769 cases have orders established.
<b>2.4</b>	<b>Paternity:</b> 105.9% of children had paternity established. This percentage is reflective of the number of children that were born out of wedlock and paternity was established in FFY 2016 compared to the total number of children in the child support caseload as of the end of the FFY 2015 who were born out of wedlock. This is a 2.3% increase over the prior year.

**PM3: IS ANYONE BETTER OFF?**

<b>3.1</b>	<b>Increased Collections:</b> Yolo County Child Support Services collected \$13,801,661 in FFY 2016. This is \$636,688 more than FFY 2015.
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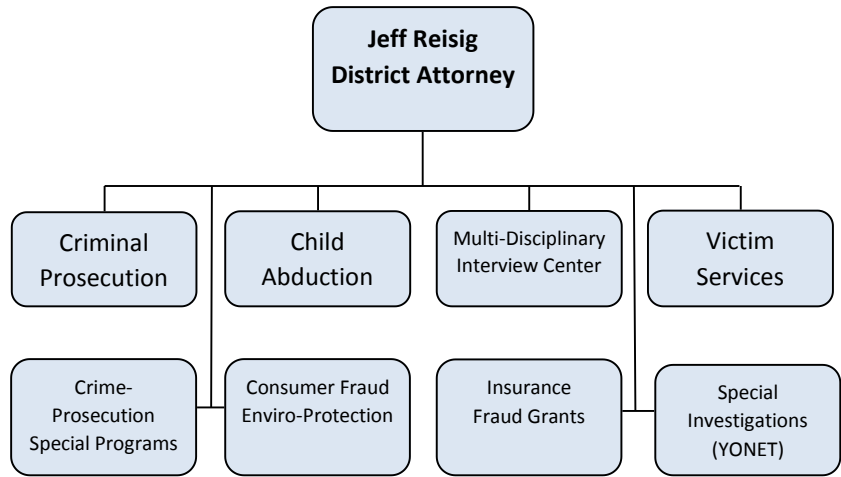
# DISTRICT ATTORNEY



**Jeff Reisig**  
District Attorney

## MISSION STATEMENT

We pursue truth and justice for victims and our communities with commitment, courage and integrity.



## Description of Major Services

The District Attorney is responsible for prosecution of all adult and juvenile felonies and misdemeanors committed in Yolo County. The department is also responsible for environmental and consumer protection and advising the Grand Jury. Grant funds are received to pursue and prosecute automobile insurance fraud, workers' compensation insurance fraud and welfare fraud. The department uses a combination of local and grant funding to provide comprehensive services for victims of violent crimes, and to operate the restorative justice-based Neighborhood Court. The District Attorney is responsible for overseeing the Yolo Narcotic Enforcement Team (YONET), which is a collaborative law enforcement effort to diminish the availability, manufacturing and sale of illegal drugs in Yolo County. The department also oversees the Multi-Disciplinary Interview Center, which coordinates and facilitates a multi-agency response to child abuse.

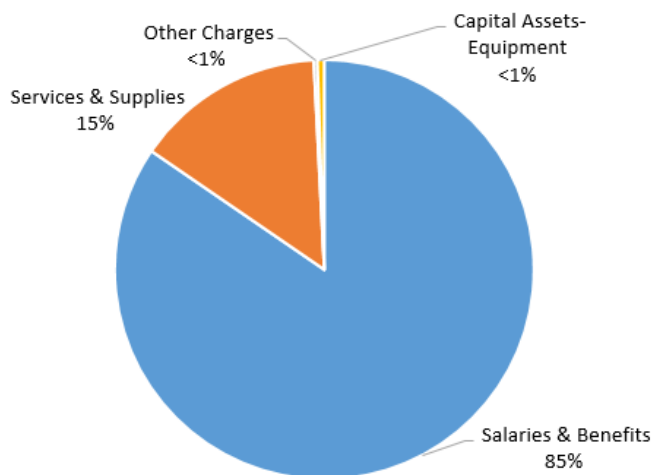
## 2018-19 Summary of Budget

	Appropriation	Revenue	Net County Cost	Use of Fund Balance
Prosecution	\$16,488,763	\$8,331,799	\$7,692,864	\$464,100
Investigation	\$1,489,734	\$1,489,734	\$0	\$0
Victim Services	\$2,816,683	\$2,518,656	\$121,789	\$176,238
<b>TOTAL</b>	<b>\$20,795,180</b>	<b>\$12,340,189</b>	<b>\$7,814,653</b>	<b>\$640,338</b>

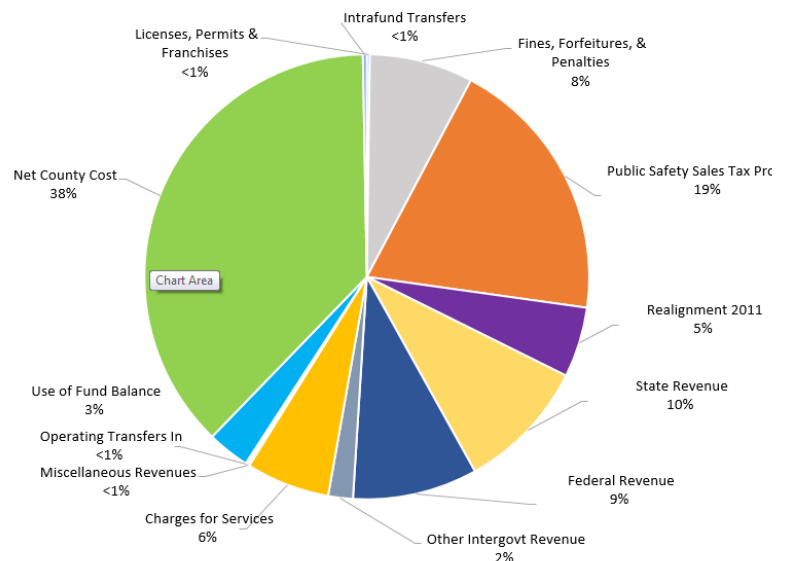
## SUMMARY OF DISTRICT ATTORNEY 2018-19 BUDGET

	Actuals 2015-16	Actuals 2016-17	Budget 2017-18	Requested 2018-19	Recommended 2018-19
<b>Revenue</b>					
Licenses, Permits & Franchises	\$44,940	\$49,437	\$45,000	\$45,000	\$45,000
Fines, Forfeitures, & Penalties	\$192,612	\$3,212,863	\$1,317,346	\$1,571,638	\$1,571,638
Revenue from Use of Money & Property	\$60,489	\$43,951	\$0	\$0	\$0
Public Safety Sales Tax Prop 172	\$3,808,564	\$3,870,083	\$4,018,196	\$4,059,494	\$4,059,494
Realignment 2011	\$998,403	\$990,722	\$623,179	\$1,065,126	\$1,065,126
State Revenue	\$1,875,270	\$931,543	\$1,737,173	\$2,000,102	\$2,000,102
Federal Revenue	\$986,170	\$1,211,694	\$1,321,058	\$1,235,988	\$1,893,443
Other Intergovt Revenue	\$235,592	\$333,501	\$374,137	\$374,137	\$374,137
Charges for Services	\$1,052,612	\$1,343,511	\$1,520,072	\$1,268,249	\$1,268,249
Miscellaneous Revenues	\$271,646	\$292,054	\$35,000	\$35,000	\$35,000
Operating Transfers In	\$96,348	\$106,150	\$395,893	\$28,000	\$28,000
<b>Total Revenue</b>	<b>\$9,622,646</b>	<b>\$12,385,509</b>	<b>\$11,387,054</b>	<b>\$11,682,734</b>	<b>\$12,340,189</b>
<b>Appropriation</b>					
Salaries & Benefits	\$14,402,031	\$15,206,664	\$17,094,337	\$18,532,068	\$17,634,090
Services & Supplies	\$1,480,244	\$1,823,623	\$2,895,674	\$3,051,090	\$3,051,090
Other Charges	\$78,953	\$86,498	\$103,050	\$58,000	\$58,000
Capital Assets-Equipment	\$287,383	\$107,532	\$92,601	\$177,000	\$111,000
Intrafund Transfers	(\$45,796)	(\$115,418)	(\$498,613)	(\$59,000)	(\$59,000)
<b>Total Appropriation</b>	<b>\$16,202,815</b>	<b>\$17,108,898</b>	<b>\$19,687,049</b>	<b>\$21,759,158</b>	<b>\$20,795,180</b>
<b>Use of Fund Balance Available</b>	<b>(\$586,866)</b>	<b>(\$2,743,503)</b>	<b>\$629,748</b>	<b>\$640,338</b>	<b>\$640,338</b>
<b>Net County Cost</b>	<b>\$7,167,035</b>	<b>\$7,466,892</b>	<b>\$7,670,247</b>	<b>\$9,436,086</b>	<b>\$7,814,653</b>
<b>Funded Staffing:</b>	<b>111.8</b>	<b>112.0</b>	<b>118.0</b>	<b>123.0</b>	<b>120.0</b>

### Expenditures



### Revenues



## DISTRICT ATTORNEY 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS

### 2017-18 Goals & Strategies

### 2017-18 Accomplishments/Status

#### Goal 1: Continue innovation in DA paperless system and High-Tech Unit to enhance public safety

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|---|---|
| <ul style="list-style-type: none"> <li>❖ Complete scanning of all archived DA files and upload into LAWSUITE.</li> <li>❖ Complete Update of LAWSuite 2.0 and include the addition of the Electronic Discovery update to LAWSUITE.</li> <li>❖ Complete integration with Court portal.</li> <li>❖ Continue to update the necessary High Tech equipment in keeping with the ever changing technological advancements.</li> <li>❖ Implement a cloud strategy for file storage.</li> <li>❖ Partner with County Law Enforcement Agencies to create a more streamlined process for submitting cases to the DA's Office.</li> </ul> | <ul style="list-style-type: none"> <li>❖ Have completed all but the homicide cases handled by the office.</li> <li>❖ Due to the in-house assignment of our IT Programmer Analyst, tremendous progress has been made on LAWSuite 2.0 and Phase 1 is expected to be completed by May 2018. E-Discovery will be the next item on the update.</li> <li>❖ The Court Portal has been delayed because County Programmers have been working on projects that are a higher priority. A CRAM meeting has been scheduled for April 2018 with the Court to discuss the Court Portal project.</li> <li>❖ Once LAWSuite 2.0 is completed, we will re-evaluate our cloud storage strategy.</li> <li>❖ LAWSuite 2.0 will introduce a new method for LEA reports to be sent to the DA's Office. This will be more streamlined and efficient for both parties.</li> </ul> |
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#### Goal 2: Continue to develop and perfect the Data-Driven D2I program

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| <ul style="list-style-type: none"> <li>❖ Continue to develop the programming and personnel to push the program forward</li> <li>❖ Purchase software to further advance the program</li> <li>❖ Continue integration with County LEA partners</li> </ul> | <ul style="list-style-type: none"> <li>❖ Arrest Alert system has been automated, manual searches are no longer required. We have added interns to help grow the program. A DDA is assigned to D2I.</li> <li>❖ The X-1 Social Discovery software was purchased to allow us to complete social media scraping on specific keywords and cases.</li> <li>❖ The assigned DDA has developed strong relationships with our LEA partners. We have integrated an Arrest Alert notification system and our LEA partners have been added to the system so they can receive the notifications.</li> </ul> |
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#### Goal 3: Continue to improve upon the Neighborhood Court Restorative Justice Expansion in West Sacramento, Woodland & the Homeless Offender Population

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>❖ Further educate and cultivate more volunteer staff by engaging and empowering our residents.</li> <li>❖ Apply for federal funding grant to continue to fund the program and expand the program.</li> <li>❖ Collaborate with HHSA in the expansion of the homeless and mental health programs.</li> </ul> | <ul style="list-style-type: none"> <li>❖ In the past year the Neighborhood Court (NHC) program has hosted or participated in more than 40 local outreach events and 10 supplemental/advanced trainings, including several forum-style meetings designed to engage the public in dialogue on various program-related topics. These engagement efforts brought in 119 new applicants, nearly half of whom have already gone on to complete the required volunteer training in one of the six NHC Panelist Trainings offered since January 2017.</li> <li>❖ In the summer of 2017, Neighborhood Court formed a grant writing team to prepare in advance for the new Justice Assistance Grant (JAG) RFP that was due to be released in November. However, due to policy</li> </ul> |
|---|--|

**DISTRICT ATTORNEY 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS Continued**

	<p>changes implemented by the federal government that funding is currently tied up in a lawsuit between the State of California and the Department of Justice. Immediately the team began searching for alternative funding sources, conducting hours of research into private foundations and vetting each foundation's funding priorities and giving history. The Neighborhood Court team recently submitted an application to the Yocha Dehe Community Fund, and is working on submitting inquiries to the California Wellness Foundation and various other organizations in an attempt to fund and expand the program.</p> <ul style="list-style-type: none"> <li>❖ Implemented the Steps to Success Prop 47 grant funded program expanding diversion for up to 75 individuals whose criminal behavior is causally connected to mental illness and/or substance use disorder. Participants will receive case management and additional resources while participating in the NHC restorative justice conference. The Mental Health Court program expanded to 15 participants with a request to add staff in order to increase capacity. Homeless individuals are eligible for both of these programs.</li> </ul>
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**Goal 4: Continue to adjust to Prop 47**

<ul style="list-style-type: none"> <li>❖ Collaborate with HHSa to address Prop 47 offenders more effectively.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Collaborated with HHSa, Probation, Public Defender and the Court to establish the Addiction Intervention Court replacing the Felony Probationers Drug Court made ineffective by Prop 47. Expanded the NHC program for individuals with mental illness and/or substance use disorder for Prop 47 offenses.</li> </ul>
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**Goal 5: Partner with Yolo County on Cannabis Task Force**

<ul style="list-style-type: none"> <li>❖ Continue to lend DA staff to enforcement matters or unfair business practices</li> </ul>	<ul style="list-style-type: none"> <li>❖ The DA's Office actively participates in a cannabis task force with local agencies whose responsibility is to establish a level playing field for legal cannabis operators in the emerging lawful cannabis industry. The DA office's participation has produced solutions for improving program implementation and has, in part, led to several successful prosecutions that both punish violators and deter future violations.</li> </ul>
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**Goal 6: Partner with County Departments on Cannabis Task Force**

<ul style="list-style-type: none"> <li>❖ Remain active in the CAO's strategic planning sub group on Best Management practices for cannabis cultivation</li> <li>❖ Provide feedback to the Board as requested</li> <li>❖ Continue to lead the Cannabis Task Force</li> <li>❖ Assist County Counsel on staff recommendations for areas of improvement and opportunities for collaboration related to the original Cannabis Ordinance</li> </ul>	<ul style="list-style-type: none"> <li>❖ The DA's Office actively participated in the Strategic Planning Subgroup for most of the year. Currently a senior DA staff member participates on an as needed basis.</li> <li>❖ The DA's Office has been readily available to provide feedback to the Board of Supervisors as requested, including at BOS meetings and at other times issue specific issues have been discussed with individual BOS members.</li> </ul>
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**DISTRICT ATTORNEY 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS Continued**

	<ul style="list-style-type: none"> <li>❖ For part of the year the DA’s office led the CTF, in October the DA’s office switched roles to no longer lead the CTF. However, the DA’s office is extremely active in our revised role, with weekly meetings and daily contact on issues ranging from policy to prosecutions.</li> <li>❖ The DA’s Office continued to work closely with County Counsel, from identifying areas for improving the enforceability of the Yolo County Cannabis Ordinance to posting properties violating the Cannabis Ordinance and, to improving multi-agency cohesiveness.</li> </ul>
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**Goal 7: Develop and deploy a coordinated electronic suspected child abuse reporting system (E SCARS) in a collaborative effort with HHSA/Child Welfare Services and Local Law Enforcement .**

<ul style="list-style-type: none"> <li>❖ Execute awarded grant funding in development and implementation of the system</li> </ul>	<ul style="list-style-type: none"> <li>❖ We have worked closely with HHSA, CWS, &amp; LEAs to create eSCARS. There have been several unexpected delays but we are moving forward and making progress. Currently, we are waiting to hear back from the Los Angeles Department of Children &amp; Family Services (LA DCFS) to integrate directly into the existing eSCARS system. This would allow us to save money on development costs and focus our resources on expanding the existing system with LA DCFS. In case this request is not approved, we are currently writing a Request for Proposal (RFP) so that we can choose a software development company to assist us in building eSCARS with help from the LA DCFS developers.</li> </ul>
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## DISTRICT ATTORNEY GOALS & STRATEGIES for 2018-19

### Goal 1: Violent Crimes Investigation and Prosecution (**Safe Communities**)

#### Strategies for 2018-19

- ❖ To focus on crimes against children, gun crimes, high tech investigations, human trafficking, and gangs.

### Goal 2: Diversion/Restorative Justice (**Thriving Residents and Safe Communities**)

#### Strategies for 2018-19

- ❖ To focus on Neighborhood Court, Homeless Neighborhood Court, Mental Health Court, and Addiction Intervention Court.

### Goal 3: Environmental Protection (**Sustainable Environment and Flourishing Agriculture**)

#### Strategies for 2018-19

- ❖ Protecting the environment and Ag lands from illegal and hazardous cannabis growing practices.

# DISTRICT ATTORNEY Program Summary

<b>Program Title</b> Program Purpose	<b>BUDGET</b>							
<hr style="border: 1px solid green;"/> <p style="color: green; text-align: center;"><i>Program Information</i></p> <hr style="border: 1px solid green;"/>	Criminal Prosecution	Special Investigations	Neighborhood Court	Victims Assistance	Consumer Fraud/ Environ. Protection	MDIC	CCP	

**Significant Budget Changes:** The 2018-19 Recommended Budget for the District Attorney includes addition of four new positions: a Legal Secretary, an Administrative Services Analyst, an Accountant, and a Paralegal. Other notable expenditure adjustments include one new vehicle and two replacement vehicles funded by program revenues and emergency shelter services funded by an OES KE Grant.

Additionally, ongoing litigation between California and Federal Government has caused uncertainty in the availability of the Federal Justice Assistance Grant (JAG), which is a primary funding source of the Neighborhood Court Program. The Recommended Budget continues to include JAG funding until further information is known regarding grant availability.

## PROSECUTION

<p><b><u>Criminal Prosecution</u></b> Ensure offenders are held accountable for violations of felony and misdemeanor crimes within Yolo County.</p> <hr style="border: 1px solid green;"/> <p style="color: green; text-align: center;"><i>The program provides services towards the prosecution of felony and misdemeanor crimes committed in Yolo County by adults and juveniles.</i></p> <hr style="border: 1px solid green;"/>	❖	❖	❖	❖	❖	❖	❖	<p style="color: green;"><b>Safe Communities</b></p>
<p><b><u>Elder Abuse</u></b> Ensure offenders are held accountable for the physical and/or financial abuse of senior citizens and increase senior citizen awareness of ways to protect themselves from becoming victims of fraud.</p> <hr style="border: 1px solid green;"/> <p style="color: green; text-align: center;"><i>The program investigates and prosecutes financial and physical abuse of senior citizens, and provides training and awareness to teach the elderly ways to protect themselves from becoming victims of fraud scams. Conduct community wide fraud prevention.</i></p> <hr style="border: 1px solid green;"/>	❖	❖	❖	❖				<p style="color: green;"><b>Thriving Residents</b></p> <p style="color: green;"><b>Safe Communities</b></p>

**DISTRICT ATTORNEY PROGRAMS Continued**

<p><b>Witness Protection</b>          Ensure the safety of potential witnesses in criminal prosecutions.</p> <hr/> <p><i>The program protects the identity of potential witnesses who may fear retaliation from the defendant or the defendant's associates.</i></p> <hr/>	❖ Criminal Prosecution	❖ Special Investigations	Neighborhood Court	❖ Victims Assistance	Consumer Fraud/ Environ. Protection	❖ MDIC	❖ CCP	Safe Communities
<p><b>Public Safety Realignment (AB 109)</b>          Ensure accountability and reduce the recidivism of offenders in the restorative justice diversion programs of Neighborhood Court, Mental Health, and Post Release Community Supervision.</p> <hr/> <p><i>The program was instituted by state law to reduce State prison overcrowding, cost and recidivism. Certain State prison inmates are returned to the county to finish serving time in the county jail or be placed into an electronic-monitoring supervision program. The State distributed a formulated fiscal allocation to each county to assist in offsetting associated costs.</i></p> <hr/>	❖	❖	❖	❖		❖	❖	Safe Communities
<p><b>Consumer Fraud</b>          Ensure offenders are held accountable, in both criminal and civil courts, for using unfair business practices to defraud consumers.</p> <hr/> <p><i>The program protects consumers from illegal, fraudulent, deceptive business practices, including advertising.</i></p> <hr/>	❖	❖		❖	❖			Safe Communities
<p><b>Environmental Protection</b>          Ensure offenders are held accountable for practices that would damage and endanger the health and safety of Yolo County residents and the county's natural resources.</p> <hr/> <p><i>The program prosecutes those who would damage and endanger the citizens and the environment of Yolo County. Ensures Yolo County residents' health and safety are protected and the integrity of the county's natural resources are maintained for now and into the future.</i></p> <hr/>	❖	❖			❖			Sustainable Environment  Safe Communities

**DISTRICT ATTORNEY PROGRAMS Continued**

<p><b>Child Abduction</b>          Enforce compliance of child custody/visitation orders and assist in locating/returning children who have been maliciously taken, detained, or concealed in violation of court orders through any appropriate civil and criminal proceedings.</p> <hr/> <p><i>This unit performs all actions necessary to locate and return children, by use of any appropriate civil or criminal proceeding, and to obtain compliance with court orders relating to child custody or visitation. A critical function of the unit is to locate missing or concealed offenders and children. The Child Abduction Unit provides training on child abduction and enforcement of child custody and visitation orders for local law enforcement.</i></p> <hr/>	❖ Criminal Prosecution	❖ Special Investigations	Neighborhood Court	❖ Victims Assistance	Consumer Fraud/ Environ. Protection	❖ MDIC	❖ CCP	<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>
<p><b>Neighborhood Court</b>          Reduce recidivism among offenders in the program and ensure victim and community restoration.</p> <hr/> <p><i>Adult criminal diversion program based on restorative justice that addresses criminal violations that impact the quality of life in the community. Restorative justice is accomplished in Neighborhood Court by involving the victim, the offender and community members.</i></p> <hr/>	❖		❖				❖	<p><b>Safe Communities</b></p> <p><b>Operational Excellence</b></p> <hr/> <p>RBA Attached</p> <hr/>
<p><b>Office Traffic Safety (OTS) DUI</b>          Ensure DUI and DUID offenders are held accountable and deter DUI/DUID activity in Yolo County.</p> <hr/> <p><i>The Department provides a greater presence to deter DUI activity through “on-scene” investigation and prosecution as well as “vertical prosecution” of the offense. If appropriate, the attorney may provide the individual an opportunity to enter into a DA-sponsored diversion program.</i></p> <hr/>	❖	❖		❖				<p><b>Safe Communities</b></p>

**DISTRICT ATTORNEY PROGRAMS Continued**

<p><b>High Tech-Forensic Crimes Unit</b>          Improve the timely resolution of criminal cases with the identification of inculpatory or exculpatory technological evidence and improve supervision compliance of probationers and parolees through technology monitoring.</p> <hr/> <p><i>Provides extraction and analysis of digital evidence critical to the most serious felony prosecutions, including but not limited to homicides, sexual assault and child sexual predators. It provides trained digital forensic examiners to testify as expert witnesses. It also, aids in the supervision of those on parole and/or probation.</i></p> <hr/>	❖ Criminal Prosecution	❖ Special Investigations	Neighborhood Court	❖ Victims Assistance	Consumer Fraud/ Environ. Protection	MDIC	❖ CCP	Safe Communities
<p><b>Vehicle Theft Deterrence and DUI Prosecution</b>          Deter vehicle theft and Ensure offenders of vehicle theft cases and DUI are held accountable.</p> <hr/> <p><i>Program is aimed to deter, investigate and prosecute vehicle code theft crimes and DUI investigations and prosecution.</i></p> <hr/>	❖	❖		❖			❖	Safe Communities
<p><b>JAG</b>          To assist local law enforcement in solving problems, improve public safety and enhance the quality of life for community members.</p> <hr/> <p><i>Grant funds assist in funding a portion of an attorney as a community prosecutor. Community Prosecution involves a long-term proactive partnership among the prosecutor's office, law enforcement, the community and public and private organizations, whereby the authority of the prosecutor's office is used to solve problems, improve public safety and enhance the quality of life of community members.</i></p> <hr/>	❖	❖						Safe Communities

DISTRICT ATTORNEY PROGRAMS Continued

INVESTIGATIONS

**Yolo Narcotic Enforcement Team (YONET)**

Eliminate illegal narcotics from the community and hold offenders accountable for violations of narcotics trafficking laws involving mid-to upper level narcotics traffickers.

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*YONET is a collaborative effort of Yolo County District Attorney, Sheriff-Coroner and Probation departments; Davis, UC Davis, West Sacramento, Winters and Woodland police departments; and the California Highway Patrol. The cost of the agents are budgeted by their host agencies.*

*YONET receives additional operational support from the County Special Weapons and Tactics (SWAT) team, the National Guard, the Department of Justice and various specialized street teams from the local agencies to provide air support and personnel during entries, service of search warrants and interdiction operations. Narcotic agent training is mandatory and is provided by various sources including but not limited to the California Narcotic Officers Association, the Department of Justice and Robert Presley's Institute of Criminal Investigation.*

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❖ Criminal Prosecution

❖ Special Investigations

Neighborhood Court

Victims Assistance

Consumer Fraud/  
Environ. Protection

MDIC

❖ CCP

**Safe Communities**

**Insurance Fraud Unit**

Increase insurance fraud awareness and deter insurance fraud.

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*The program is funded by grants from Automobile Insurance Fraud, Worker's Compensation Fraud and Life Insurance & Annuities Fraud.*

*The areas of specialized investigation and prosecution are Worker's Compensation Insurance Fraud, Automobile Insurance Fraud and Life Insurance and Annuities Fraud. The various grants currently fund two full-time investigators, one full-time attorney and one half-time Enforcement Officer. The YoU RAT (Yolo Unlicensed Response Apprehension Team) program, designed to identify unlicensed and uninsured employers in the construction field, has netted over 250 arrests.*

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**Safe Communities**

DISTRICT ATTORNEY PROGRAMS Continued

Victim Services

<p><b>Victim Services Unit</b> Support victims of crime by allowing their voices to be heard, increasing compensation/supports, and increasing wellness as well as increasing offender knowledge of victim impact.</p> <hr/> <p><i>It is the goal of the Victim Services Program to serve crime victims with comprehensive services and to lead victims through the criminal justice process with as little trauma as possible. Staff refer victims to appropriate service agencies to facilitate recovery from adverse effects occurring as a result of crime. Penal Code Section 13835 and Proposition 9 (as of November 2008) set forth the mandated services for victim services programs.</i></p> <p><i>Advocate services include court accompaniment; assistance with completing State Victim of Crime applications for mental health and medical expenses; assistance submitting victim-impact statements to the court at the time of defendant's sentencing; and follow up counseling as needed.</i></p> <hr/>	❖ Criminal Prosecution	❖ Special Investigations	❖ Neighborhood Court	❖ Victims Assistance	❖ Consumer Fraud/ Evasion Protection	❖ MDIC	❖ CCP	<p><b>Safe Communities</b></p>
<p><b>Multi-Disciplinary Interview Center (MDIC)</b> Ensure a coordinated multi-agency response to support child abuse victims and reduce system-inflicted trauma.</p> <hr/> <p><i>The MDIC coordinates and facilitates a multi-agency response to child sexual abuse. It provides forensic and child welfare interviews, sexual assault evidentiary exams, investigative assistance, clinical mental health services, advocacy, assistance with victims of crime applications, outreach and support services to all children who are suspected of being sexually abused. MDIC services are provided in both English and Spanish.</i></p> <hr/>	❖	❖	❖		❖			<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>

**DISTRICT ATTORNEY  
 NEIGHBORHOOD COURT**

<b>PROGRAM PURPOSE STATEMENT</b>	Reduce recidivism and restore victims
<b>PROGRAM INFORMATION</b>	The Neighborhood Court program seeks to reduce recidivism among offenders in the program by providing services and education. Additionally, it provides an opportunity for victims and the community to be restored.

**PM1: HOW MUCH DID WE DO?**

<b>STAFF 1.1</b>	<p><b>Total FTEs:</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr style="background-color: #92d050;"> <th>FTE</th> <th>CLASSIFICATION</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	FTE	CLASSIFICATION								
FTE	CLASSIFICATION										
<b>1.2</b>	Total Cost of Program										
<b>1.3</b>	# of participants in the program (misdemeanors and infractions)										

**PM2: HOW WELL DID WE DO IT?**

<b>2.1</b>	# and % of successful program completions
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**PM3: IS ANYONE BETTER OFF?**

<b>3.1</b>	<p># of participants that were arrested for a new offense within one year post-program graduation (Recidivism Rate)</p> <p>% of participants that were arrested for a new offense within one year post-program graduation (Recidivism Rate)</p>
<b>3.2</b>	<p># of victims that rated their satisfaction with the Neighborhood Court Program</p> <p>Average % of victim satisfaction with the Neighborhood Court Program</p>

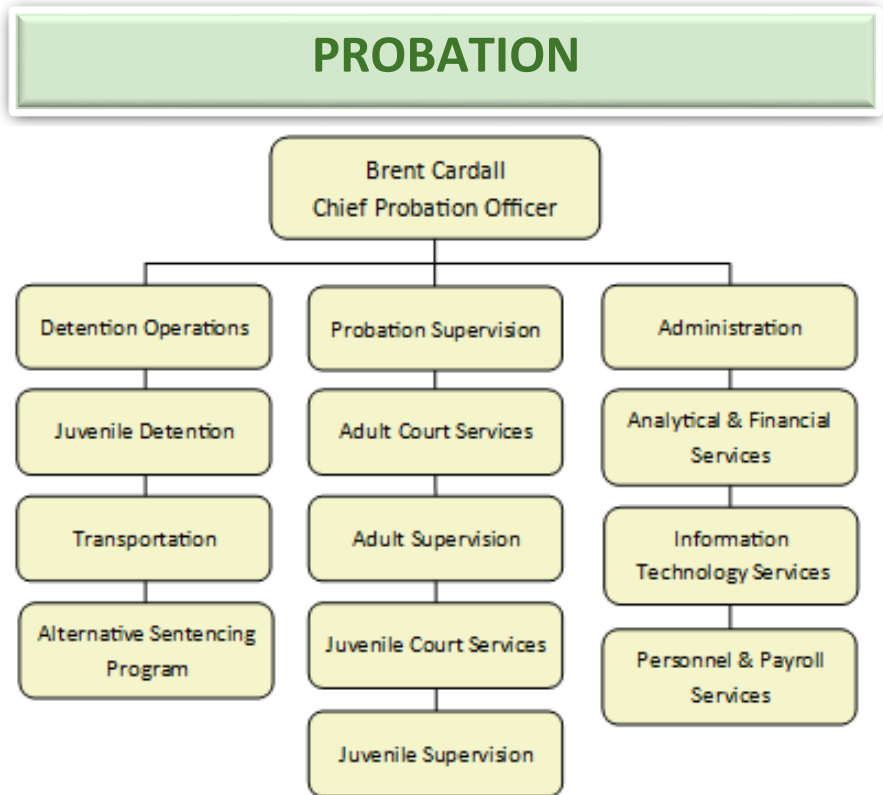




Brent Cardall  
Chief Probation Officer

**MISSION STATEMENT**

*To provide public safety  
and foster behavioral  
change*



**Description of Major Services**

Probation Department responsibilities include: supervision, case management and correctional intervention with delinquent youth and their families, as well as the adult community corrections population (pretrial, probation, post-release community supervision and mandatory supervision); monitoring of youth who are placed in out-of-home settings; operating the Juvenile Detention Facility; completion of pre-trial and pre-sentence assessments and investigations to assist with judicial decision-making; investigation and assessment of all juvenile referrals and preparation of juvenile dispositional reports and recommendations; and providing alternatives to custody such as the work alternative program for adult and youthful offenders.

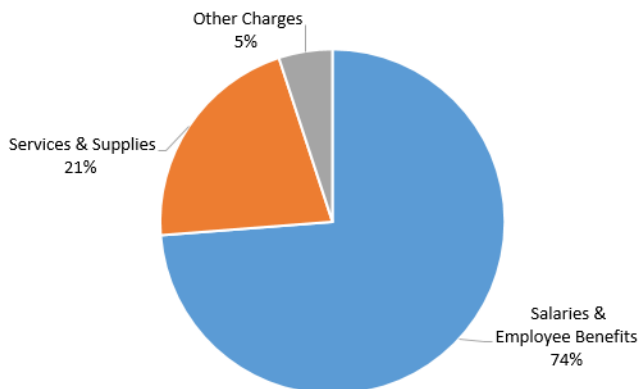
**2018-19 Summary of Budget**

	<b>Appropriation</b>	<b>Revenue</b>	<b>Net County Cost</b>	<b>Use of Fund Balance</b>
Administration	\$193,511	\$189,761	\$0	\$3,750
Adult	\$7,613,813	\$6,857,639	\$140,517	\$615,657
Youth	\$13,705,143	\$11,002,485	\$2,702,658	\$0
<b>TOTAL</b>	<b>\$21,512,467</b>	<b>\$18,049,885</b>	<b>\$2,843,175</b>	<b>\$619,407</b>

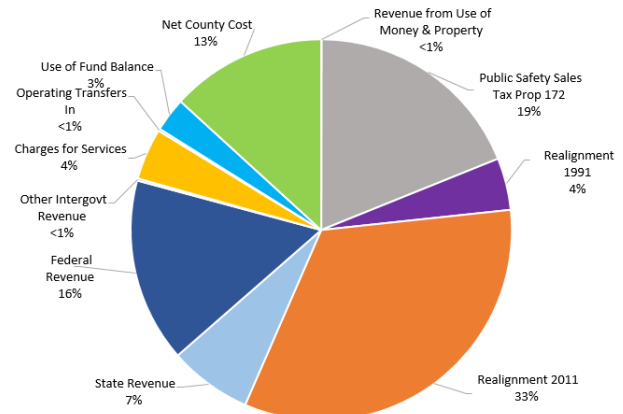
## SUMMARY OF PROBATION 2018-19 BUDGET

	Actuals 2015-16	Actuals 2016-17	Budget 2017-18	Requested 2018-19	Recommended 2018-19
<b>Revenue</b>					
Fines, Forfeitures, & Penalties	\$21,603	\$18,165	\$7,000	\$0	\$0
Revenue from Use of Money & Property	\$20,491	\$22,151	\$6,500	\$6,500	\$6,500
Public Safety Sales Tax Prop 172	\$3,621,298	\$3,978,736	\$4,018,196	\$4,059,494	\$4,059,493
Realignment 1991	\$1,119,207	\$948,820	\$948,820	\$948,820	\$948,820
Realignment 2011	\$6,084,766	\$6,347,205	\$7,151,649	\$6,933,396	\$7,147,414
State Revenue	\$1,814,011	\$1,871,612	\$2,075,120	\$1,513,392	\$1,513,163
Federal Revenue	\$2,592,911	\$3,112,408	\$3,275,114	\$3,357,939	\$3,357,939
Other Intergovt Revenue	\$39,979	\$23,267	\$39,979	\$39,979	\$39,979
Charges for Services	\$868,222	\$899,908	\$790,926	\$991,400	\$936,577
Miscellaneous Revenues	\$719	\$882	\$0	\$0	\$0
Operating Transfers In	\$691,716	\$628,833	\$40,000	\$40,000	\$40,000
<b>Total Revenue</b>	<b>\$16,874,923</b>	<b>\$17,851,986</b>	<b>\$18,353,304</b>	<b>\$17,890,920</b>	<b>\$18,049,885</b>
<b>Appropriation</b>					
Salaries & Benefits	\$12,691,805	\$13,268,387	\$15,765,494	\$16,127,760	\$15,867,685
Services & Supplies	\$3,376,829	\$3,272,317	\$4,620,229	\$4,706,585	\$4,561,022
Other Charges	\$1,639,365	\$1,143,720	\$1,096,448	\$1,083,760	\$1,083,760
Capital Assets-Equipment	\$85,322	\$132,240	\$169,253	\$0	\$0
Operating Transfers Out	\$0	\$0	\$54,000	\$0	\$0
Intrafund Transfers	\$0	(\$100)	\$0	(\$3)	\$0
<b>Total Appropriation</b>	<b>\$17,793,321</b>	<b>\$17,816,563</b>	<b>\$21,705,424</b>	<b>\$21,918,102</b>	<b>\$21,512,467</b>
<b>Use of Fund Balance Available</b>	<b>(\$5,621,185)</b>	<b>(\$6,717,832)</b>	<b>\$605,091</b>	<b>\$423,085</b>	<b>\$619,407</b>
<b>Net County Cost</b>	<b>\$7,167,035</b>	<b>\$7,466,892</b>	<b>\$2,747,029</b>	<b>\$3,604,097</b>	<b>\$2,843,175</b>
<b>Funded Staffing:</b>	<b>129.0</b>	<b>130.0</b>	<b>124.0</b>	<b>123.0</b>	<b>122.0</b>

### Expenditures



### Revenues



## PROBATION 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS

2017-18 Goals & Strategies	2017-18 Accomplishments/Status
<b>Goal 1: Support efficient, integrated and secure Probation campuses</b>	
<ul style="list-style-type: none"> <li>❖ Complete SB 81 Juvenile Detention Facility Multipurpose Center Project (September, 2017)</li> <li>❖ Upgrade all Juvenile Detention Facility Security Systems (ongoing)</li> <li>❖ Integrate Probation Services within the Yolo County Historic Courthouse</li> <li>❖ Complete Positive Behavioral Health Interventions and Supports training of JDF Staff to strengthen pro-social detention techniques of minors in the JDF</li> </ul>	<ul style="list-style-type: none"> <li>❖ Completed in October 2017.</li> <li>❖ Completed in October 2017. The department is now upgrading the Multipurpose Center (ongoing).</li> <li>❖ Renovation of the Historic Courthouse is underway, and completion is expected in 2019</li> <li>❖ Positive Behavioral Health Interventions and Supports has begun roll-out and is moving into Phase II</li> </ul>
<b>Goal 2: Continue to incorporate new and improved technological solutions in daily probation operations</b>	
<ul style="list-style-type: none"> <li>❖ Continue AB 109 Recidivism Study in collaboration with Community Corrections Partnership (Organizational Priorities)</li> <li>❖ Continue development of LSD 2.0 Phase II and III</li> </ul>	<ul style="list-style-type: none"> <li>❖ The Recidivism Study is currently being refreshed to incorporate changes in legislation and population (ongoing as of March 2018).</li> <li>❖ The roll-out of Phases II and III is on-going.</li> </ul>

## PROBATION GOALS & STRATEGIES for 2018-19

### Goal 1: Progress with Historic Courthouse Renovation

#### Strategies for 2018-19

- ❖ Assist in the oversight of renovations and plan for the move.

### Goal 2: Enhance Security Measures at Multipurpose Center (Safe Communities)

#### Strategies for 2018-19

- ❖ Work with contractors to incorporate additional security and communications.

### Goal 3: Continue Effective Practices in Community Supervision (EPICS) integration (Thriving Residents and Safe Communities)

#### Strategies for 2018-19

- ❖ Work with UC to conduct the second phase of training and annual boosters.

### Goal 4: Commence Tier 2 of Positive Behavioral Interventions and Supports (PBIS) (Thriving Residents and Safe Communities)

#### Strategies for 2018-19

- ❖ Provide support for staff and multiple training dates to ensure adoption of PBIS.

### Goal 5: Expand/Improve Programs for Justice-Involved Youth (Thriving Residents and Safe Communities)

#### Strategies for 2018-19

- ❖ Incorporate ARC into in-custody services.
- ❖ Develop a continuum of care of youth with partners and Probation clinicians.

### Goal 6: Improve Department Training Plan for Field and Detention Staff (Thriving Residents and Safe Communities)

#### Strategies for 2018-19

- ❖ Create individualized training plans for each officer and unit which focus on strengths and areas for improvement. Connect training from detention units to training for field staff.

# PROBATION Program Summary

<b>Program Title</b> Program Purpose  <hr/> <i>Program Information</i> <hr/>	<b>Budget</b>					
	Adult Probation	Juvenile Probation	Juvenile Detention	CCP	Care of court wards	<b>Strategic Plan Alignment</b>

Significant Budget Changes: Probation’s revenues have declined significantly due to the expiration of the MIOCR grant and reduced levels of YOBG and SB678 funding. Although the MIOCR grant has expired, the Recommended Budget includes funding for continued mental health services until September 2018 for the four youth currently in the program.

Significant expenditure adjustments include enhancements to the Law Suite Case Management System and increases in the personnel costs due to changes in the Juvenile Detention Facility staffing ratios from 1:8 to 1:4 for the ORR population and 1:6 for the county population. The Federal ORR program remains status quo. Any changes in the ORR program stemming from ongoing discussions with the Federal Government will be reflected in the Adopted Budget.

## Adults

<b>Adult Court Investigations</b> Restore victims of crime and accurately assess the risk to community safety.  <hr/> <ul style="list-style-type: none"> <li>• Probation officers prepare investigative reports and provide recommendations to the Court regarding felony matters as mandated by law.</li> <li>• Contact victims of crime to ensure their statement and restitution request is factored into sentencing.</li> <li>• Complete risk assessments on offenders to assess the likelihood of recidivism.</li> </ul> <hr/>	❖			❖		<b>Safe Communities</b>
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PROBATION PROGRAMS Continued						
<p><b>Adult Supervision</b> Increase community safety and improve client stability.</p> <hr/> <ul style="list-style-type: none"> <li>• Probation Officers supervise more than 2,000 adult felons in the community, including those who have committed sexual offenses and domestic violence offenses.</li> <li>• Complete risk assessments to help guide decision-making about appropriate supervision levels (includes the supervision of moderate-risk offenders on a telephone call-in caseload.)</li> <li>• Complete need assessments to accurately connect offenders with appropriate treatment and community resources to increase their stability and reduce their risk of re-offense.</li> </ul> <hr/>	❖ Adult Probation	Juvenile Probation	Juvenile Detention	❖ CCP	Care of court wards	<p><b>Safe Communities</b></p>
<p><b>Mental Health Court</b> Improve stability of community members with severe mental illness and improve their independence.</p> <hr/> <p><i>The Probation Department:</i></p> <ul style="list-style-type: none"> <li>• Provides an officer to the Court to assist in Mental Health Court.</li> <li>• Supervises up to 15 severely mentally ill offenders with a treatment-oriented mindset.</li> <li>• Participates in the Mental Health Court collaborative team.</li> <li>• Encourages independence and compliance with the medical and psychiatric treatment plans.</li> </ul> <hr/>	❖			❖		<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>
<p><b>Addiction Intervention Court</b> Improve behavior and increase the stability/sobriety for each client.</p> <hr/> <p><i>The Probation Department:</i></p> <ul style="list-style-type: none"> <li>• Provides an officer to the Court to assist in Addiction Intervention Court.</li> <li>• Supervises up to 15 offenders whose primary criminogenic factor is tied to addiction.</li> <li>• Participates in the Addiction Intervention Court team.</li> <li>• Connects clients with treatment providers and residential care.</li> <li>• Encourages sobriety through a case plan established with the Addiction Intervention Court team.</li> </ul> <hr/>	❖			❖		<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>

PROBATION PROGRAMS Continued						
<p><b>Work Alternative Sentencing/Transportation</b> Increase community landscape beautification and reduce jail incarceration.</p> <hr/> <ul style="list-style-type: none"> <li>•Provides alternatives to incarceration for juvenile and adult offenders.</li> <li>•Saves bed space at facilities.</li> <li>•Allows offenders to give back to the community.</li> <li>•The Probation Department collects adult offender participation fees and garners revenue from state, city and county agencies that utilize the work crews. These agencies realize cost savings in using the service.</li> <li>•Monitors offenders’ participation in court-ordered community service programs.</li> </ul> <hr/>	❖ Adult Probation	❖ Juvenile Probation	Juvenile Detention	CCP	Care of court wards	<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>
<p><b>Pre-Trial Supervision</b> Reduce pre-disposition offenses and failures to appear in court.</p> <hr/> <ul style="list-style-type: none"> <li>•Provides alternatives to incarceration for clients pending criminal justice disposition.</li> <li>•Supervises over 100 clients pending trial or disposition.</li> <li>•Connects clients to services in the community and assists in creating stability.</li> <li>•Utilizes GPS and SCRAM to provide an alternative to bail for release from custody.</li> <li>•Provides resources and reminders to assist clients in appearing in Court.</li> </ul> <hr/>	❖			❖		<p><b>Safe Communities</b></p> <hr/> <p>RBA Attached</p> <hr/>
<b>Youth</b>						
<p><b>The Juvenile Detention Facility</b> Increase youth well-being, increase youth stability, and increase community safety.</p> <hr/> <ul style="list-style-type: none"> <li>•Corrections Standards Authority-approved capacity of 90 minors, average total population 20-30 youth.</li> <li>•Provides supervision for 16-24 youth from the Federal Office of Refugee Resettlement.</li> <li>•On-site services include education, medical and psychiatric services, mental health screening, assessment and counseling services, and evidence-based programs designed to promote social literacy (including literacy, general education diploma readiness, cognitive self-change, and social skills).</li> <li>•Community volunteers provide mentorship, positive role models, and additional program services that cannot be provided by facility staff.</li> </ul> <hr/>		❖				<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>

PROBATION PROGRAMS Continued						
<p><b>Juvenile Intake</b> Increase community safety and accurately assess the risk to the community.</p> <hr/> <ul style="list-style-type: none"> <li>•Pursuant to the Welfare &amp; Institutions Code, probation officers screen all intakes (in-custody and out-of-custody referrals).</li> <li>•Screens youth using a validated risk assessment tool, mental health screening tool, and detention risk assessment instrument to determine custody status, appropriate services referrals, and referral to the District Attorney.</li> <li>•Alternatives to incarceration (contract release, electronic monitoring, GPS) are utilized whenever possible during the Court process pre-adjudication phase.</li> </ul> <hr/>	Adult Probation	❖ Juvenile Probation	❖ Juvenile Detention	CCP	Care of court wards	<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>
<p><b>Juvenile Court Investigations</b> Accurately assess risk and improve the stability of youth.</p> <hr/> <ul style="list-style-type: none"> <li>•Probation officers assess all youth who are referred to juvenile court, utilizing the Ohio Youth Assessment System to identify criminogenic needs that must be targeted to reduce their likelihood to re-offend.</li> <li>•Contacts family, supports, and victims of crime for input and insight into youth behavior.</li> <li>•Generates a case plan, which helps to drive the recommendations to the Juvenile Court for appropriate terms and conditions of probation and targeted treatment interventions.</li> <li>•All processes have been incorporated into legislatively mandated social studies and dispositional reports.</li> </ul> <hr/>		❖	❖			<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>
<p><b>Juvenile Supervision</b> Increase community safety and increase the stability of criminal justice-involved youth.</p> <hr/> <p>Probation officers:</p> <ul style="list-style-type: none"> <li>•Work to engage youth and families in behavior change programs to reduce the likelihood that they will re-offend.</li> <li>•Supervise fewer than 30 youth per caseload.</li> <li>•Work directly with families to get them ready to participate in and benefit from rehabilitative programming.</li> <li>•Continues and adapts the case plan identified at disposition by Juvenile Court Investigations.</li> <li>•Provide alternatives to incarceration supervision (electronic monitoring, GPS) that may be utilized at the post-disposition phase of the Court process. (Includes the supervision of moderate-risk offenders on a telephone call-in caseload.)</li> </ul> <hr/>		❖				<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>



**PROBATION PROGRAMS Continued**

<p><b>Yolo County Construction Program</b>                  Decrease out-of-home placement and increase the stability of youth.</p> <hr/> <ul style="list-style-type: none"> <li>•Provides education and practical job skills for youth with the assistance of the Yolo County Office of Education, Northern California Construction Training, and CommuniCare Health Centers.</li> <li>•Pays youth a small stipend for hours worked to develop both technical and soft skills.</li> <li>•Probation Officer works with youth to complete projects, develop a work ethic, and achieve a degree or GED.</li> <li>•Provides assistance and support in job or college search.</li> </ul> <hr/>	Adult Probation	❖ Juvenile Probation	❖ Juvenile Detention	CCP	Care of court wards	<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>
<p><b>Care of the Court Wards</b>                  Increase the stability and the independence of court wards</p> <hr/> <ul style="list-style-type: none"> <li>•Finances the services and treatment needs of minors who become wards of the Juvenile Court and who have been placed in the SB 163 Wraparound Program or out-of-home into a relative placement, foster home, residential group home, camp or ranch, or AB12 Non-Minor Dependent program.</li> <li>•Probation officers locate placement for wards of the Court, as directed by the Court, in out-of-home placement settings</li> <li>•Officers monitor youth progress and work to safely transition youth to his/her home or another permanent place.</li> <li>•Officers provide assistance and support for AB12 Non-Minor Dependents.</li> </ul> <hr/>					❖	<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>

**PROBATION  
 PRE-TRIAL SUPERVISION MEASURES**

<p><b>PROGRAM PURPOSE STATEMENT</b></p>	<p>Significantly reduce the criminal activity of individuals under Probation’s supervision and ensure their appearances in court.</p>
<p><b>PROGRAM INFORMATION</b></p>	<p>In 2009, Yolo County established a Probation pre-trial program to alleviate the overcrowding in Yolo County’s jails. The program assigns probation officers to conduct risk assessments of recently booked offenders using the University of Cincinnati’s ORAS tool. The tool is utilized to determine an offender’s risk to violate the terms of the program and is the basis for a probation officer’s recommendation to the Courts during an arraignment hearing on whether an individual is suitable for the pre-trial program. Once released, Probation supervises those offenders to ensure that they attend all court hearings, begin required treatment services and do not commit new crimes.</p>

**PM1: HOW MUCH DID WE DO?**

<p><b>STAFF 1.1</b></p>	<p><b>Total FTEs:</b></p> <table border="1" data-bbox="667 1192 1216 1409"> <thead> <tr> <th>FTE</th> <th>CLASSIFICATION</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	FTE	CLASSIFICATION								
FTE	CLASSIFICATION										
<p><b>1.2</b></p>	<p># of eligibility reviews</p>										
<p><b>1.3</b></p>	<p># of recommended pre-trial placements</p>										
<p><b>1.4</b></p>	<p># of individuals supervised</p>										
<p><b>1.5</b></p>	<p>Average # of days on pre-trial supervision</p>										
<p><b>1.6</b></p>	<p># individuals supervised with:</p> <ul style="list-style-type: none"> <li>• high-risk crimes</li> <li>• moderate risk crimes</li> <li>• low-risk crimes</li> </ul>										

PM2: HOW WELL DID WE DO IT?	
2.1	# of individuals supervised per FTE (workload)
2.2	Cost savings: \$ per person daily incarceration cost x total # of jail bed days avoided
2.3	# and % of individuals that came to their first court appearance or had a valid reason not to show
PM3: IS ANYONE BETTER OFF?	
3.1	# and % of individuals that commit a new criminal offense while on pre-trial supervision
3.2	# and % of individuals that miss a court appearance without a valid reason

As of:

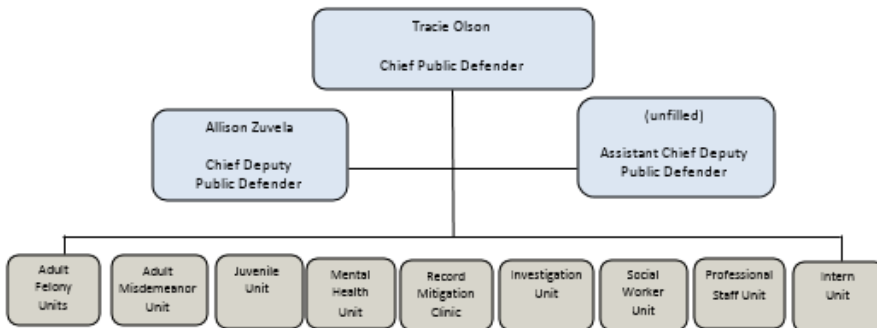


Tracie Olson  
Public Defender

**MISSION STATEMENT**

Provide quality legal representation through zealous advocacy that protects the liberty and constitutional rights of the county’s indigent residents and ensures a fair system of justice. We strive to be client-centered by advising holistically and assisting clients with the services necessary to address both their legal and social support needs. We believe in treating every client with compassion and respect as well as pursuing each case with commitment, professionalism and teamwork.

**PUBLIC DEFENDER**



**Description of Major Services**

The legal services provided by the Yolo County Public Defender’s Office (YCPD) are mandated by the Federal and State Constitutions. The right to counsel, especially where the government uses its vast powers to deprive an individual of his or her freedom, is one of those fundamental principles of liberty and justice which lie at the base of our civil and political institutions. This right to counsel, however, is meaningless if it is dependent on the financial ability of a person to hire an attorney. Therefore, the law requires the government to provide competent and effective legal counsel to accused persons who are financially unable to hire an attorney. The YCPD provides legal and related services to adult, indigent persons accused of felony and misdemeanor criminal violations; juveniles prosecuted for alleged conduct that would be criminal if they were adults; individuals in mental health (e.g., conservatorship) cases; and other persons whose liberty or parenting interest may be affected by the government.

**2018-19 Summary of Budget**

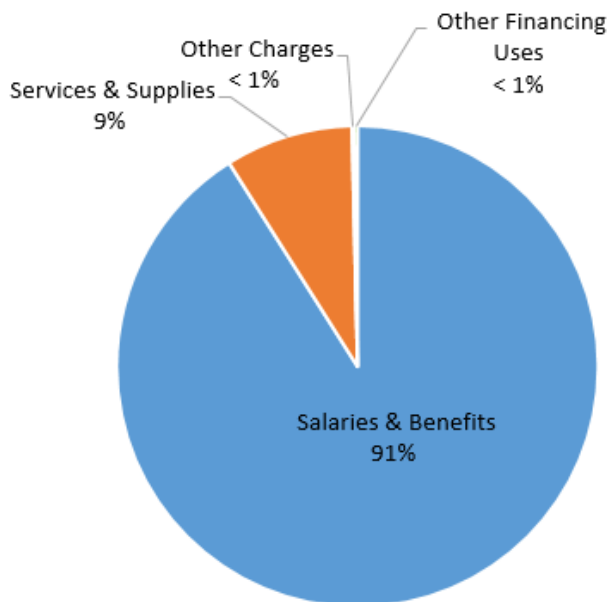
	Appropriation	Revenue	Net County Cost	Use of Fund Balance
Public Defender	\$7,719,473	\$385,866	\$7,188,607	\$145,000
<b>TOTAL</b>	<b>\$7,719,473</b>	<b>\$385,866</b>	<b>\$7,188,607</b>	<b>\$145,000</b>

## SUMMARY OF PUBLIC DEFENDER 2018-19 BUDGET

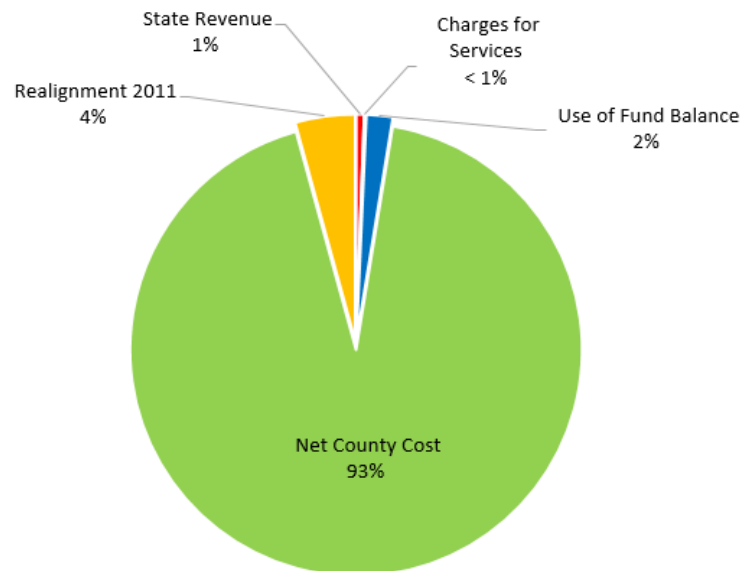
	Actuals 2015-16	Actuals 2016-17	Budget 2017-18	Requested 2018-19	Recommended 2018-19
<b>Revenue</b>					
Charges for Services	\$10,386	\$15,511	\$11,000	\$10,000	\$10,000
Miscellaneous Revenues	\$97	\$0	\$0	\$0	\$0
Federal Revenue	\$2,465	\$0	\$0	\$0	\$0
State Revenue	\$0	\$7,197	\$0	\$0	\$45,000
Realignment 2011	\$318,857	\$323,625	\$289,975	\$330,866	\$330,866
Operating Transfers In	\$0	\$22,391	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$331,805</b>	<b>\$368,724</b>	<b>\$300,975</b>	<b>\$340,866</b>	<b>\$385,866</b>
<b>Appropriation</b>					
Salaries & Benefits	\$5,746,963	\$6,161,265	\$6,637,762	\$7,042,780	\$7,027,959
Services & Supplies	\$630,772	\$683,653	\$647,546	\$720,932	\$662,932
Other Charges	\$5,726	\$1,616	\$6,421	\$8,332	\$8,332
Capital Assets-Equipment	\$32,692	\$25,041	\$78,000	\$26,500	\$0
Intrafund Transfers	(\$1,994)	(\$1,163)	\$0	\$0	\$0
Other Financing Uses	\$20,250	\$20,250	\$20,250	\$20,250	\$20,250
<b>Total Appropriation</b>	<b>\$6,434,409</b>	<b>\$6,890,661</b>	<b>\$7,389,979</b>	<b>\$7,818,794</b>	<b>\$7,719,473</b>
<b>Use of Fund Balance Available</b>	<b>\$0</b>	<b>(\$30,574)</b>	<b>\$158,313</b>	<b>\$50,000</b>	<b>\$145,000</b>
<b>Net County Cost</b>	<b>\$6,102,604</b>	<b>\$6,552,511</b>	<b>\$6,930,691</b>	<b>\$7,427,928</b>	<b>\$7,188,607</b>

**Funded Staffing:** 36.0 36.0 39.0 40.0 40.0

### Expenditures



### Revenues



## PUBLIC DEFENDER

### 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS

#### 2017-18 Goals & Strategies

#### 2017-18 Accomplishments/Status

#### **Goal 1: Provide quality representation through zealous advocacy that protects the liberty, constitutional rights and livelihood of vulnerable and indigent clients**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>❖ Through training, supervision and other management practices, ensure attorneys and staff understand and adhere to their professional and ethical responsibilities to pursue with knowledge and skill whatever lawful and ethical measures are required to vindicate a client's cause.</li> <br/> <li>❖ Maintain and increase resources to augment key support services provided by the investigation unit, social worker unit and the Record Mitigation Clinic. Add resources to meet the additional burdens thrust upon the units by recent legislative changes and case law opinions.</li> </ul> | <ul style="list-style-type: none"> <li>❖ In 2017, represented clients in over 4,100 new adult cases and violation proceedings.</li> <li>❖ An attorney of record in 85% (71/84) adult criminal jury trials, meeting or beating the offer 64% of the time (44/69), with two matters still pending.</li> <li>❖ The Record Mitigation Clinic filed 363 petitions for post-conviction relief, gaining relief approximately 95% of the time.</li> <li>❖ In the last eighteen months, completed 12 cases involving allegations of murder pursuant to Penal Code § 187: dismissal (1), verdict (5), plea (6).</li> <li>❖ The adult social worker assisted 134 clients with pre-adjudication and post-adjudication services. Of the pre-adjudication referrals, 68 (75%) of case goals were achieved. Pre-adjudication social worker involvement in adult cases led to an average 47% reduction in final sentence as measured by years sought by the prosecution before social worker involvement versus years actually handed down by the court, resulting in over \$2,000,000 in incarceration costs avoided. Post-adjudication social work services successfully connected clients to a variety of necessary treatment and services.</li> <li>❖ Appointed to approximately 153 new juvenile cases. The juvenile social worker maintained an active caseload of 27 high-risk youth. The team kept 7 of 7 clients in juvenile court despite the prosecution's attempt to transfer them to adult court.</li> <li>❖ In partnership with the Office of County Counsel, the YCPD successfully litigated against the Department of State Hospitals in its bid to dissolve a long-standing local order requiring the timely transfer of incompetent clients from the jail to therapeutic hospital settings. Thereafter, the YCPD enforced court orders for timely placement through litigation in repeated contempt hearings.</li> <li>❖ Developed performance measures for seven significant programs using the Results Based Accountability (RBA) framework. Beginning to identify and implement systems to capture relevant data.</li> <li>❖ Received approval to add two paralegals and one social worker practitioner. These additions will allow the office to begin work on deferred projects and provide critical support to attorneys and the Record Mitigation Clinic.</li> </ul> |
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**PUBLIC DEFENDER 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS Continued**

**Goal 2: Collaborate with other stakeholders and community partners to establish client-centered policies and procedures that enable clients to access services necessary for their well-being and growth.**

<ul style="list-style-type: none"> <li>❖ Participate in Continuum of Care workgroups to develop a system that guides clients through a comprehensive array of health and behavioral services at all levels of care.</li> <li>❖ Evaluate Proposition 47 Pilot Program after expansion to Woodland Police Department and consider countywide implementation.</li> <li>❖ Secure house with Intergovernmental Transfer funds and implement program to bridge a gap in the behavioral health system of care for justice-involved, Medi-Cal beneficiaries.</li> <li>❖ Complete Community-Based Transitional Housing Program grant application and implement vision if funds are received.</li> <li>❖ Participate in Stepping Up Initiative and implement chosen programs.</li> <li>❖ Continue collaboration with California Endowment to improve programs that benefit children.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Actively participated in Continuum of Care / Stepping Up Initiative’s service and needs mapping, with office representation in 4 of the 5 workgroups.</li> <li>❖ The original Proposition 47 Pilot Program formed the building block for and was later subsumed by the Proposition 47 Steps to Success grant awarded to HHSA to rehabilitate the same population subgroup.</li> <li>❖ In December 2017, the Yolo County Housing Authority purchased a three bedroom residential property in Woodland with the Intergovernmental Transfer (IGT) award obtained by the Public Defender and Probation Offices on behalf of the Community Corrections Partnership (CCP). The house is currently furnished and occupied by five justice-involved individuals who otherwise would not have suitable housing.</li> <li>❖ A CAO led working group continues to explore the Community-Based Transitional Housing Program grant opportunity.</li> <li>❖ The relationship with the California Endowment culminated in a \$100,000 grant to implement the Brown Issues curriculum at the Cesar Chavez Community School and the Juvenile Detention Facility. Enables at-risk youth to tour colleges and go on field trips, to include the Museum of Tolerance in Southern California, a Policy Boot Camp at the Capitol, a California governor’s debate and a young voter conference in Memphis.</li> <li>❖ Participated in the North Bay Stand Down Homeless Veterans Resource Fair as part of a county team</li> </ul>
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**Goal 3: Support a strong, positive work environment that provides employee development and engagement.**

<ul style="list-style-type: none"> <li>❖ Utilize Public Defender Employee Engagement Survey results to implement next steps, namely create an internal group to review results, identify highs and lows, develop recommendations for targeted internal improvements, and implement appropriate changes.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Created a committee to review 2016 countywide and April 2017 Public Defender employee engagement survey results. Received and implemented recommendations for improvement.</li> <li>❖ Re-issued the survey in January 2018, with 100% of public defender staff participating. Staff who agreed with the following statements, all public sector “key drivers of engagement,” were:            95% “I am focused on serving the public with integrity.”            92% “I feel a sense of accomplishment in my job.”            92% “I feel I can make a difference by working here.”            87% “I have clearly defined goals and objectives.”            95% “I am proud to work here.”            84% “I feel valued here.”            92% “I am fully engaged in my job.”</li> </ul>
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**PUBLIC DEFENDER 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS continued**

<ul style="list-style-type: none"> <li>❖ Maintain robust internal training program.</li> <li>❖ Commence global improvements to Public Defender Records Management System (PDRMS) and complete the shift to an attorney driven electronic file system</li> </ul>	<ul style="list-style-type: none"> <li>❖ Areas targeted internally for improvement between surveys included increasing the transparency of workload distribution and growing career development strategies. These areas evidenced significant increases in employee satisfaction.</li> <li>❖ Member of Yolo Encourages Success (YES) Team workgroup, implementing a new countywide performance evaluation model. The department is piloting the model in advance of the countywide roll-out. Provided training to all office supervisors on how to hold constructive coaching conversations with employees.</li> <li>❖ In 2017, hosted 11 hours of in-house training approved by the California State Bar in addition to supporting outside training opportunities.</li> <li>❖ Received Innovation Fund money to upgrade Public Defender Record Management System (PDRMS), improve the efficiency of a “paperless” case file system, pave the way for e-discovery, and improve the accuracy of data collection and reporting. The upgrade is on-going.</li> </ul>
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**Goal 4: Increase community knowledge of legal rights and the work of public defense.**

<ul style="list-style-type: none"> <li>❖ Maintain robust intern program.</li> <li>❖ Maintain and expand Know Your Rights training for incarcerated juveniles.</li> <li>❖ Develop educational platform to explain adult institutional privilege paradigm to inmates and highlight opportunities to improve personal circumstances.</li> </ul>	<ul style="list-style-type: none"> <li>❖ In 2017, hosted 30 interns to augment the services provided to clients, enhance the perspective of both interns and employees and support students from a variety of academic backgrounds.</li> <li>❖ Participated in community activities, including: adjunct professor at UCD Law School; coaching high school mock trial teams at River City High School and Monreau High School; teaching mock trial classes at River City High School; presenting at UC Davis Law School’s Public Interest Forum; serving as mock trial judges at McGeorge School of Law’s national ethics trial competition; presenting at the Davis Vanguard’s Public Defender event; participation at meetings to improve officer safety and interactions with citizens suffering from mental illness; and mentoring high school students at Florin High School Law Academy.</li> <li>❖ In 2017, delivered five Know Your Rights presentations to the youth at the Juvenile Detention Facility.</li> <li>❖ Deferred the development of an educational curriculum for adult inmates pending identification of required resources and CDCR’s resolution of its internal policies related to the implementation of Proposition 57.</li> </ul>
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## PUBLIC DEFENDER GOALS & STRATEGIES for 2018-19

**Goal 1: Provide quality representation through zealous advocacy that protects the liberty, constitutional rights and livelihood of vulnerable and indigent clients. (Safe Communities, Thriving Residents)**

### Strategies for 2018-19

- ❖ Through training, supervision and other management practices, ensure attorneys and staff understand and adhere to their professional and ethical responsibilities to pursue with knowledge and skill whatever lawful and ethical measures are required to vindicate a client's cause.
- ❖ Utilize grant funding to support the addition of an immigration trained attorney.
- ❖ Develop education platform to explain the adult institutional privilege paradigm to local inmates and highlight opportunities to improve personal circumstances.

**Goal 2: Support a strong, positive work environment that provides employee development and engagement. (Operational Excellence.)**

### Strategies for 2018-19

- ❖ Update internal policies and procedures manual.
- ❖ Continue to fully implement quarterly performance evaluation model with particular emphasis on maximizing employees' growth and career development. Transition to INFOR's infrastructure, if possible.
- ❖ Support on-going employee engagement activities.

**Goal 3: Continue the enhancement of the Public Defender Records Management System (PDRMS) and advance other innovative projects. (Operation Excellence)**

### Strategies for 2018-19

- ❖ Collect relevant data for the Results Based Accountability (RBA) performance measures. Make appropriate system improvements and refine performance measures as needed.
- ❖ Create a supervisors' dashboard and data collection points for the RBA performance measures. Audit data to ensure completeness and accuracy.
- ❖ Implement e-discovery with District Attorney's Office.
- ❖ Develop infrastructure to efficiently receive and analyze digital evidence from the District Attorney's High Tech Unit to enable attorneys to understand and rebut this evidence in court.
- ❖ Implement electronic court reminder system to reduce clients' failures-to-appear in court.
- ❖ Develop a process to electronically transmit personal data directly from clients to the Yolo County Collections Agency for evaluation of ability-to-pay county fees.
- ❖ Develop the court portal with county partners to allow for better integration with the court.

**Goal 4: Collaborate with other stakeholders and community partners to establish client-centered policies and procedures that enable clients to access services necessary for their well-being and growth. (Safe Communities, Thriving Residents)**

- ❖ Continue to participate in Continuum of Care, CCP, YES Team, Yolo Performance and Grant Oversight Committee workgroups.
- ❖ Continue to participate in the Stepping Up Initiative. Collaborate with partners to decrease timelines associated with incompetency proceedings to reduce unnecessary incarceration of mentally ill defendants.

**Goal 5: Enhance community engagement. (Operational Excellence)**

- ❖ Maintain robust program that supports interns and volunteers.
- ❖ Maintain Know Your Rights (KYR) training and the basketball program for incarcerated juveniles. Develop and implement at least one idea that includes the Office of Refugee Resettlement (ORR) detained youth.
- ❖ Increase media footprint through the use of internal media team and participation in countywide storytelling workgroup.

# PUBLIC DEFENDER Program Summary

<u>Program Title</u> Program Purpose	BUDGET	
<hr/> <p><i>Program Information</i></p> <hr/>	Public Defender	CCP
<p><b>Significant Budget Changes:</b> The 2018-19 Recommended Budget includes the cost of a new Assistant Chief Deputy Public Defender approved in March 2018. In addition, the cost of expert witnesses, network connectivity, and general operating expenses continue to rise. In April 2018, the Public Defender’s office was awarded a fellowship which will partially fund a position that will focus on immigration law.</p>		
<p><b><u>Felony and Misdemeanor Teams</u></b> Improve case outcomes for clients charged with felony and misdemeanor crimes.</p> <hr/> <p><i>The Adult Criminal Teams are comprised of attorney teams that staff six criminal hearing courtrooms to conduct arraignments, pre-hearing conferences, preliminary hearings, law and motion hearings, settlement conferences and jury trials for all appointed felony and misdemeanor clients. The teams also handle post-conviction matters that include violation of probation cases and, with the passage of Criminal Justice Realignment (aka AB 109), post-release community supervision (PRCS), mandatory supervision and parole revocation violation cases. Deputy public defenders also act as a “friend of the court” to assist unrepresented defendants with questions regarding legal processes, individual rights, and legal paperwork. The “friend of the court” matters require significant YCPD attorney workforce, especially in the misdemeanor arraignment calendars. In 2017, the YCPD was also the attorney of record in 2 conservatorship jury trials with the Office of County Counsel.</i></p> <hr/>	❖	❖
		<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>
<p><b><u>Juvenile Team</u></b> Improve case outcomes for minors charged with criminal conduct.</p> <hr/> <p><i>The Juvenile Team consists of attorneys who work closely with a dedicated social worker to provide legal representation to minors accused of criminal conduct and to respond to the causes and consequences of an arrest for youth. In addition to providing legal representation stemming directly from arrest and prosecution, the team represents minors in collateral matters such as education proceedings (i.e., Individual Education Plan, Student Study Team and disciplinary proceedings) and non-dependent minor (AB 12) proceedings.</i></p> <p><i>After Proposition 57, the juvenile team also represents minors whom the prosecution seeks to transfer to adult court, thereby increasing the seriousness and intensity of the juvenile team’s caseload.</i></p> <hr/>	❖	❖
		<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>

PUBLIC DEFENDER PROGRAMS Continued			
<p><b>Juvenile Social Worker Program</b>            Increase attorney preparedness to mitigate case outcomes and increase client connection with appropriate community services.</p> <hr/> <p><i>The Juvenile Social Worker Program actively engages in supporting high-risk youth, creating meaningful case plans for them, regularly participating in crisis intervention, helping maintain placements and behaviors while in residential facilities and juvenile detention, meeting with key stakeholders and families, collaborating with community stakeholders and advocating for youth on a global scale. The juvenile social worker may also provide aftercare services once youth have been terminated from probation or have otherwise been released from court proceedings.</i></p> <p><i>After the passage of Proposition 57, the juvenile social worker was assigned to work with 6 of the 7 juveniles whom the prosecution sought to transfer to adult court. Typical duties included collecting and analyzing records, conducting interviews, writing background histories, and providing support and advocacy during the legal proceedings.</i></p> <hr/>	❖ Public Defender	CCP	<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>
<p><b>Mental Health Unit</b>            Improve case outcomes for clients with high mental health or related needs.</p> <hr/> <p><i>The Mental Health Unit represents individuals in conservatorship proceedings, the majority of which are instituted after an allegation that the person is gravely disabled due to a mental disorder and unable to provide for his/her basic personal needs for food, clothing, or shelter. This unit additionally represents clients in sexually violent predator civil commitment proceedings, incompetent to stand trial proceedings, involuntary commitment extensions and Laura’s Law proceedings, and staffs the specialty courts, namely Mental Health Court and Addiction Intervention Court.</i></p> <hr/>	❖		<p><b>Thriving Residents</b></p> <p><b>Safe Communities</b></p>
<p><b>Adult Social Worker Program</b>            Increase attorney preparedness to mitigate case outcomes and increase client connection with appropriate community services.</p> <hr/> <p><i>The Adult Social Worker Program provides auxiliary social work services to indigent adult clients of the Public Defender’s Office.</i></p> <p><i>Pre-adjudication services commonly include, but are not limited to, writing social history reports, developing diversion plans, collecting and analyzing client mental/physical health/educational records, and consulting with clients’ existing services.</i></p> <p><i>Post-adjudication services commonly include, but are not limited to, developing jail discharge plans, short-term case management services, advocacy, referrals to community-based services, and warm hand-offs to community service providers.</i></p> <hr/>	❖	❖	<p><b>Safe Communities</b></p>

PUBLIC DEFENDER PROGRAMS Continued			
<p><b>Record Mitigation Clinic</b> Clear or reduce the criminal convictions of eligible offenders.</p> <hr/> <p><i>The Record Mitigation Clinic provides post-conviction legal services to clear or reduce criminal convictions of eligible offenders, thereby supporting successful re-entry into the community. Typical motions filed by this unit consist of motions to set aside and dismiss convictions (1203.4 expungements), seal records, obtain certificates of rehabilitation, Penal Code 17(b) and Proposition 47 reductions, Proposition 64 relief, and early termination of probation.</i></p> <p><i>In 2017, the Record Mitigation Clinic filed 363 petitions for post-conviction relief. The court subsequently granted approximately 95% of the petitions.</i></p> <hr/>	❖ Public Defender	CCP	<p><b>Safe Communities</b></p> <hr/> <p>RBA Attached</p> <hr/>
<p><b>Investigations Unit</b> Increase attorney preparedness.</p> <hr/> <p><i>The Investigations Unit assists attorneys in the legal defense of a wide variety of criminal, juvenile and mental health cases. This unit is responsible for searching for and gathering information that the attorneys can use in a defendant's case. Typical duties include conducting witness interviews, serving subpoenas and documenting evidence.</i></p> <hr/>	❖		<p><b>Operational Excellence</b></p>
<p><b>Professional Staff Unit</b> Increase attorney preparedness and quality customer service.</p> <hr/> <p><i>In 2017, the Professional Staff Unit consisted of five legal secretaries and an administrative assistant. This unit supports the attorneys through processing and maintaining all new and existing client e-files as well as managing court calendars, answering the phones, greeting clients and members of the public, distributing mail and other documents, translating and interpreting for Spanish speaking clients, and processing all court documents. These staff additionally perform internal functions related to Human Resources, paying vendor and county bills and processing payroll, as well as liaison between the office and other county departments including General Services, Telecom, Purchasing, Department of Financial Services and Information Technology.</i></p> <p><i>In 2018, two paralegals were added to this unit. The paralegals support the attorneys and Clinic by researching case law, conducting interviews, filing motions, petitions and writs, and assisting eligible incarcerated inmates in preparing for the Youthful Offender Parole process.</i></p> <hr/>	❖	❖	<p><b>Operational Excellence</b></p>

**PUBLIC DEFENDER PROGRAMS Continued**

**Intern / Volunteer Program**

Augment the services provided to clients and support students from a variety of academic backgrounds in achieving their education goals.

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*The Intern / Volunteer Program consists of legal, graduate, undergraduate, high school students, and volunteers. The program supports the attorneys and staff by conducting research, writing motions, summarizing records, transcribing electronic discovery, making trial binders, contacting clients, creating re-entry plans, and organizing clothes for trial using clothing from the office's clothing closets. When eligible, legal interns may appear in court with client consent and under the direct supervision of an attorney. Social Worker Unit supervises the Social Worker interns who assist with re-entry planning and general client support. Three of the high school students became interested in internship opportunities at the Public Defender's Office through participation in the 2017 Multi-Cultural Community Council Youth Leadership Academy.*

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Public Defender

CCP

**Thriving Residents**  
**Operational Excellence**

**PUBLIC DEFENDER RECORD  
 MITIGATION CLINIC**

<p><b>PROGRAM PURPOSE STATEMENT</b></p>	<p>Clear or reduce the criminal convictions of eligible offenders</p>
<p><b>PROGRAM INFORMATION</b></p>	<p>Provide post-conviction legal services to support successful re-entry of offenders into the community. Priority cases are those in which a granted petition will have an immediate, direct and positive impact on the client.</p>

**PM1: HOW MUCH DID WE DO?**

<p><b>STAFF 1.1</b></p>	<p><b>Total FTEs:</b></p> <table border="1" data-bbox="667 1024 1216 1241"> <thead> <tr> <th>FTE</th> <th>CLASSIFICATION</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	FTE	CLASSIFICATION										
FTE	CLASSIFICATION												
<p><b>1.2</b></p>	<p># of total petitions filed        # of 1203.34 petitions filed        # of Reduction petitions filed        # of Early termination petitions filed        # of Juvenile petitions filed        # of Other petitions filed</p>												
<p><b>1.3</b></p>	<p># of total priority petitions        # Immigration petitions filed        # Education, Employment        # Housing        # Other</p>												

PM2: HOW WELL DID WE DO IT?	
2.1	# of automatic 1203.4 petitions filed with the court within 1 month after receiving a completed application packet % of automatic 1203.4 petitions filed with the court within 1 month after receiving a completed application packet
2.2	# of priority 1203.4 discretionary petitions filed with the court within 2 months after receiving a completed application packet % of priority 1203.4 discretionary petitions filed with the court within 2 months after receiving a completed application packet
2.3	# of non-priority discretionary 1203.4 petitions filed with the court within 3 months after receiving a completed application packet % of non-priority discretionary 1203.4 petitions filed with the court within 3 months after receiving a completed application packet
2.4	# of priority reductions filed within 2 months of receiving completed packet % of priority reductions filed within 2 months of receiving completed packet
2.5	# of nonpriority reductions filed within 3 months of receiving completed packet % of nonpriority reductions filed within 3 months of receiving completed packet
2.6	# of juvenile petitions filed within 3 months of receiving completed packet % of juvenile petitions filed within 3 months of receiving

PM3: IS ANYONE BETTER OFF?	
3.1	# and % of petitions granted by the court in the time period specified. Broken down by: Reductions Cleared

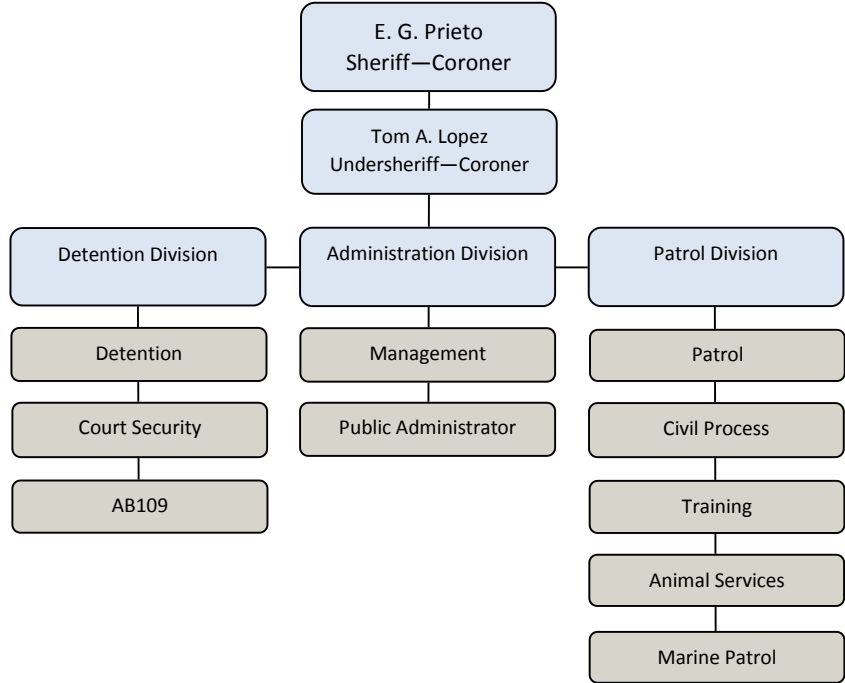


E.G. Prieto  
Sheriff-Coroner

**MISSION STATEMENT**

*We will continually strive for excellence, performing our duties with professionalism and integrity, taking pride in ourselves and the community we serve.*

**SHERIFF**



**Description of Major Services**

The Sheriff-Coroner Office provides the following services: patrol, civil, detention, coroner, investigation, bailiff and animal control. The Monroe Detention Center is the main jail for Yolo County.

**2018-19 Summary of Budget**

	Appropriation	Revenue	Net County Cost	Use of Fund Balance
Animal Services	\$2,784,209	\$2,250,488	\$533,721	\$0
Administration	\$3,843,004	\$2,305,380	\$1,495,874	\$41,750
Patrol	\$9,832,529	\$4,975,490	\$5,141,039	(\$284,000)
Detention	\$24,792,105	\$14,528,180	\$9,877,025	\$386,900
Coroner	\$1,003,097	\$409,506	\$593,591	\$0
Public Administration	\$268,193	\$20,000	\$248,193	\$0
<b>TOTAL</b>	<b>\$42,523,137</b>	<b>\$24,489,044</b>	<b>\$17,889,443</b>	<b>\$144,650</b>

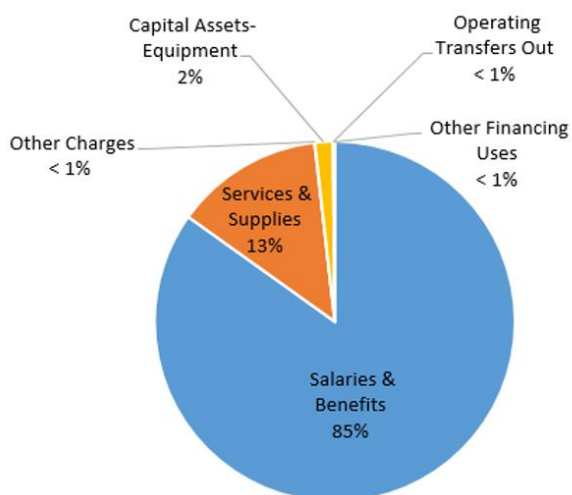


## SUMMARY OF SHERIFF 2018-19 BUDGET

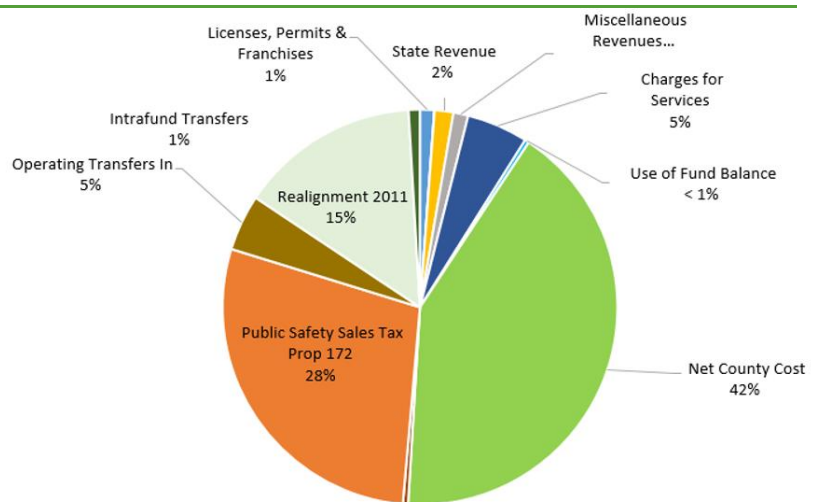
	Actuals 2015-16	Actuals 2016-17	Budget 2017-18	Requested 2018-19	Recommended 2018-19
<b>Revenue</b>					
Licenses, Permits & Franchises	\$484,684	\$456,768	\$498,260	\$498,260	\$498,260
Fines, Forfeitures, & Penalties	\$13,733	\$11,145	\$8,000	\$8,000	\$8,000
Revenue from Use of Money & Property	\$50,844	\$115,886	\$181,250	\$181,250	\$181,250
Public Safety Sales Tax Prop 172	\$11,380,738	\$11,574,219	\$12,054,588	\$12,178,482	\$12,178,482
Realignment 2011	\$6,685,006	\$7,060,598	\$6,423,988	\$6,319,564	\$6,319,564
State Revenue	\$604,678	\$689,644	\$660,851	\$660,851	\$660,851
Federal Revenue	\$38,107	\$85,406	\$0	\$0	\$0
Other Intergovt Revenue	\$90,823	(\$332)	\$0	\$0	\$0
Charges for Services	\$1,729,725	\$1,778,389	\$2,150,335	\$2,153,068	\$2,153,068
Miscellaneous Revenues	\$324,444	\$218,245	\$211,100	\$521,131	\$521,131
Other Financing Sources	\$6,600	\$0	\$0	\$0	\$0
Operating Transfers In	\$911,341	\$960,109	\$1,809,016	\$1,968,438	\$1,968,438
<b>Total Revenue</b>	<b>\$22,320,723</b>	<b>\$22,950,075</b>	<b>\$23,997,388</b>	<b>\$24,489,044</b>	<b>\$24,489,044</b>
<b>Appropriation</b>					
Salaries & Benefits	\$32,494,120	\$34,221,675	\$35,843,290	\$37,144,798	\$36,429,623
Services & Supplies	\$4,807,836	\$4,803,008	\$5,670,862	\$5,893,789	\$5,718,789
Other Charges	\$31,108	\$13,669	\$16,125	\$16,125	\$16,125
Capital Assets-Equipment	\$571,878	\$866,355	\$1,207,000	\$1,254,000	\$685,000
Operating Transfers Out	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000
Other Financing Uses	\$44,050	\$92,000	\$44,650	\$44,050	\$44,050
Intrafund Transfers	(\$144,752)	(\$103,288)	(\$414,711)	(\$327,950)	(\$398,450)
<b>Total Appropriation</b>	<b>\$37,832,240</b>	<b>\$39,921,419</b>	<b>\$42,395,216</b>	<b>\$44,052,812</b>	<b>\$42,523,137</b>
<b>Use of Fund Balance Available</b>	<b>\$1,829,629</b>	<b>\$1,635,231</b>	<b>\$530,767</b>	<b>\$144,650</b>	<b>\$144,650</b>
<b>Net County Cost</b>	<b>\$13,681,888</b>	<b>\$15,336,112</b>	<b>\$17,867,061</b>	<b>\$19,419,118</b>	<b>\$17,889,443</b>

**Funded Staffing:** 272.0      274.0      277.0      275.0      275.0

### Expenditures



### Revenues



## SHERIFF 2017-18 GOALS, STRATEGIES & ACCOMPLISHMENTS

2017-18 Goals & Strategies	2017-18 Accomplishments/Status
<p><b>Goal 1:</b> Fully train the Crime Analyst position to assist with crime mapping. This position will use crime mapping to map, visualize, and analyze crime incident patterns which will be used in the deployment of staff.</p>	
<ul style="list-style-type: none"> <li>❖ Compare previous year’s criminal statistical data to establish trends that will assist in the deployment of resources that will better serve the community.</li> <li>❖ Review current and past years CAD data to establish a baseline of Deputy response time to priority calls. And to compare these results with industry standards.</li> <li>❖ Provide stats for community/town hall meeting.</li> <li>❖ Attend regional Crime Analyst meeting to build relationships with neighboring counties to develop regional crime forecasting trends.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Crime Analyst is producing monthly stats reports along with crime bulletins. This has allowed for better enforcement and patrol of the unincorporated area.</li> </ul>
<p><b>Goal 2:</b> Request an additional eight Correctional Officers to add to the current number of staff available to fill mandated positions and reduce overtime. These additional COs will add two positions to each of the four shifts at the jail.</p>	
<ul style="list-style-type: none"> <li>❖ Add two Correctional Officers per shift to add to the compliment of Correctional Officers available.</li> <li>❖ Provide added security and guidance to inmates within the correctional facility.</li> <li>❖ Re-establish staffing levels that will create a relief factor for existing staff.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Ongoing</li> </ul>
<p><b>Goal 3:</b> Continue to seek funding for the Stepping Up Initiative approved by the BOS in December 2015 to help reduce the number of people with mental illnesses in jail. Yolo County with the Sheriff’s Office as the lead, has been selected to attend a conference in Washington DC as a possible agency that may apply for funding for the Stepping Up Initiative.</p>	
<ul style="list-style-type: none"> <li>❖ Collect and review prevalence numbers and assess individuals’ needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels.</li> <li>❖ Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Stepping Up is now handled by Health and Human Services.</li> </ul>

**SHERIFF GOALS & STRATEGIES for 2018-19**

**Goal 1: Replace Records Management Side of the Tiburon Software in Patrol**

**Goal 2: Help strengthen the Cannabis program.**

**Goal 3: Work with the City Managers and County Administrator’s Office in the planning and developing of a new Animal Shelter.**

# Sheriff Program Summary

Program Title	Budget											
Program Purpose	Management	Training	Animal Services	Patrol	Boat Patrol	Detention	Court Security	Civil Process	Coroner	Public Administrator	CCP	Strategic Plan Alignment
<p style="text-align: center;"><i>Program Information</i></p>												<p style="text-align: center;"><b>Strategic Plan Alignment</b></p>
<p><b>Significant Budget Changes:</b> The Recommended Budget includes two replacement animal services trucks with transport boxes, five replacement patrol vehicles funded by the Yocha Dehe Wintun tribe and other special revenue funds, and various capital assets including Lifescan equipment, WatchGuard cameras and radios. Workers compensation and public liability insurance costs have increased \$351,000 due to claims against the department. With the continued insufficient State funding of Court Security, two vacant positions have been unfunded and two Deputy Sheriff positions have been shifted to the Patrol division.</p>												
<p><b><u>Animal Services</u></b> Increase the number of animals adopted in Yolo County.</p> <hr style="border: 1px solid #4CAF50;"/> <p style="color: #4CAF50; font-style: italic;">Protects the public from aggressive, dangerous dogs causing injury to people and other animals, including investigating and quarantining vicious animals; Offers low-cost vaccinations and microchips to the public; Provides health and welfare checks for injured, sick, abused and neglected animals, for both stray and owned animals; Offers safe-keeping of owned animals when owners are involved in traffic accidents or fires, or in the case of the death of the owner, until next of kin can be located; Enforces laws pertaining to animal abuse including animal fighting, hoarding, neglect and abandonment; Manages rabies control program in reports of animal bites, and enforce State and County rabies and licensing laws; and Provides humane sheltering of stray and unwanted animals, as well as humane euthanasia. The program also works to increase rescues of unadoptable animals by organizations that will rehabilitate them, giving them a second chance for life.</p> <hr style="border: 1px solid #4CAF50;"/>			❖									<p style="text-align: center;"><b>Safe Communities</b></p> <p style="text-align: center;"><b>Operational Excellence</b></p>

**SHERIFF PROGRAMS Continued**

**Administration**

Civil Section: Ensure timely and impartial assistance to the public with service of process and enforcement of court orders. Public Administrator: Ensure the resolution of finances and proper burial of decedents without a will or any known relatives to act on their behalf. Training Section: Increase employee knowledge, safety and productivity.

*Civil Process Unit provides process services for all civil documents and assistance in enforcement of judgment processes.*

*Legal Services ensures that the integrity of the Sheriff's Office is maintained and coordinates all civil lawsuits, claims and risk management issues.*

*The Personnel Section coordinates all personnel related matters and is responsible for employee evaluation as well as recruiting and screening prospective employees.*

*The Planning and Research Section researches, develops and writes grants, manages contracts and proposals, and creates policies and procedures.*

*The Finance Section maintains fiscal accountability and stability for the Department, including all aspects of the general fund operating budget, public safety-operating budgets and Inmate Welfare Trust.*

*The Public Administrator is charged with investigating and administering the estates of persons who die without a will, or without an administrator to settle the estate of the decedent, as well as managing the cremation program. We average serving over 100 county residents annually.*

*The Training Unit ensures that all personnel receive current, realistic, quality training and resources in order to enhance their work performance and professional skills, and maintain a specified level of law enforcement proficiency in compliance with State standards.*

❖ Management

❖ Training

Animal Services

Patrol

Boat Patrol

Detention

Court Security

❖ Civil Process

Coroner

❖ Public Administrator

CCP

**Operational Excellence**

**SHERIFF PROGRAMS Continued**

**Coroner**

Determine the manner and cause of all deaths within the jurisdiction of the Coroner’s Office.

*Coroner personnel investigate all sudden, violent and unusual deaths that occur in Yolo County. The primary duty of the Coroner is to determine the cause and manner of death through on-scene investigation, examination of evidence, interviews, medical records, toxicological analysis, forensic pathology examinations and autopsies. In addition, the Coroner's unit determines positive identification of decedents, issues certificates of death, provides notification to next-of-kin, collects and processes evidence, and secures decedent's property.*

Management

Training

Animal Services

Patrol

Boat Patrol

Detention

Court Security

Civil Process

◆ Coroner

Public Administrator

CCP

**Operational Excellence**

**Detention**

Ensure a safe and secure environment for inmates housed in Yolo Detention Facilities.

*Monroe Detention Center, the main jail for Yolo County, is a medium/maximum security facility.*

*Leinberger Center is a working facility for sentenced inmates working at city, County and State agencies to reduce their jail time.*

*This division constitutes the largest portion of the Sheriff’s workforce. The adult detention facilities provide for the care, custody and control of those incarcerated. In addition to meeting basic needs, special programs such as educational opportunities, work experience, and medical care are provided.*

*With the implementation of AB109, the division has increased the use of Home Custody and Electronic Monitoring to expand the numbers of inmates under Sheriff custody and control.*

*Court Security provides bailiff and security services for courthouse staff and the general public in the 16 different courtrooms, and threat assessment investigations involving judges and court staff, The Superior Court provides funding for this service as provided by State law.*

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**Safe Communities**

**Operational Excellence**

**SHERIFF PROGRAMS Continued**

**Patrol**

Ensure the protection of people, property and rights in our community.

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*Patrol Unit covers all unincorporated areas of the county, from Clarksburg to Rumsey. Units may be called out to address problems ranging from drugs and domestic violence to burglaries and homicides, as well as requests for assistance by other agencies and jurisdictions.*

*Marine Patrol ensures and promotes the safety of the boating public. This unit also provides countywide search and rescue services for lost, stranded and injured victims. In addition, deputies give demonstrations and provide boat care training to the general public. The program conducts boating safety checks and investigates watercraft accidents.*

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Management

Training

Animal Services

◆ Patrol

◆ Boat Patrol

Detention

Court Security

Civil Process

Coroner

Public Administrator

CCP

**Safe Communities**

**YOLO PERFORMANCE**  
**FY 2018-19 DEPARTMENT PERFORMANCE MEASUREMENT FORM**

Animal Services	Sheriff's Office	Contact
Program Purpose	To increase the number and percentage of animals safely adopted or returned to owner in Yolo County.	
Program Information	Protects the public from aggressive, dangerous dogs causing injury to people and other animals, including investigating and quarantining vicious animals. Offers low-cost vaccinations and microchips to the public. Provides health and welfare checks for injured, sick, abused and neglected animals, for both stray and owned animals. Offers safe-keeping of owned animals when owners are involved in traffic accidents or fires, or in the case of the death of the owner, until next of kin can be located. Enforces laws pertaining to animal abuse including animal fighting, hoarding, neglect and abandonment. Manages rabies control program in reports of animal bites, and enforce State and County rabies and licensing laws. Provides humane sheltering of stray and unwanted animals, as well as humane euthanasia. The program also works to increase rescues of unadoptable animals by organizations that will rehabilitate them, giving them a second chance for life.	
<b>PM1: How much did we do?</b>		
1.1	Number of FTEs	
1.2	Number of Volunteer hours	
1.3	Number of dog intakes	
1.4	Number of cat intakes	
1.5	Number of on-site spay/neuter surgeries performed	
<b>PM2: How well did we do it?</b>		
2.1	The number of hosted community adoption events	
2.2	The number of animals in foster placements	
2.3	Average length of stay for cats and dogs	
<b>PM3: Is anyone better off?</b>		
3.1	# and % of live dog and cat live release rates vs euthanasia rates	
3.2	The return to owner rates for cats and dogs	