

BOARD OF SUPERVISORS
Yolo County, California
January 21, 1997

MINUTES

The Yolo County Board of Supervisors met on the 21st day of January, 1997 in regular session in its Chambers in the Erwin Meier Administration Center, Woodland, California at 9:05 A.M. pursuant to County Code Section 2-1.103. All members were present except Supervisor Oakley who was absent. Chairman Rosenberg presided. Roy Pederson, County Administrator and Charles Mack, County Counsel were present. Supervisor Pollock led all in attendance in the Pledge of Allegiance to the Flag.

Entry No. 1

The Chairman invited individuals of the public to make statements on matters relating to County business. Tom Davis was introduced as the Interim Director of Transportation.

Entry No. 2

Minute Order No. 97-9: Acted on the Consent Agenda as follows:

1. Ratified the following:
 - A. **Resolution No. 97-5** commending Arnie Spiess
 - B. **Resolution No. 97-7** commending Priscilla Jensen
2. Appointed Tim Chapman, Assistant CAO-Human Resources as the County's representative on the Yolo County Public Agency Risk Management Insurance Authority.
3. Took the following actions on classification reports, as recommended by the Assistant CAO-Human Resources:
 - A. Deferred action on request for reclassification of an Accounting Technician in the Auditor's Office until February 4, 1997.
 - B. Denied the reclassification request of an Administrative Clerk II in the Community Development Agency.
 - C. Denied the reclassification of Senior Social Workers in the Cal-Learn Program of the Social Services Agency.

- D. Approved the reclassification of a Collections Assistant in the Department of Social Services to Revenue Collections Specialist I. Adopted and authorized the Chairman to sign **Resolution No. 96-147.13**, amending the Authorized Position Resolution to reflect this reclassification.
- 4. Received and filed the quarterly report on General Liability Claims as presented by the Assistant CAO-Human Resources.
- 5. Adopted and authorized the Chairman to sign **Resolution No. 95-15.46**, amending the Salary Resolution to add Footnote 57 for assignment differential special only to the Community Development Agency.
- 6. Approved an adjustment to the salary of the incumbent Auditor II to the "D" step of the salary range to correct an inequity, effective January 6, 1997.
- 7. Approved and authorized the Chairman to sign the following for renewal of California Healthcare for Indigents Program (CHIP) formula funds:
 - A. **Agreement No. 97-8** with Woodland Memorial Hospital
 - B. **Agreement No. 97-9** with Sutter Davis Hospital
- 8. Approved and authorized the Chairman to sign **Agreement No. 97-10** with Jim Cassio to coordinate the Labor Market Information program for 1997.
- 9. Took the following actions in connection with bridge replacement at the Willow Slough Bypass on County Road 102:
 - A. Ratified the action of the Assistant Director of Public Works to approve Change Order No. 5 (\$47,217.00)
 - B. Accepted the work as complete and authorized the Assistant Director of Public Works and Transportation to file a Notice of Completion thereon.
- 10. Approved the grant proposal for improvements to Elkhorn Regional Park and the Clarksburg Boat Launch through the CALFED Water Quality Program.
- 11. Adopted and authorized the Chairman to sign **Resolution No. 96-146.18** amending the 1996-97 budget to increasing Budget Unit 295-1 (Federal Housing and Community Development) for the Yolo County Homeowner Assistance Program.

MOTION: McGowan. SECOND: Stallard. AYES: Pollock, McGowan, Stallard, Rosenberg. ABSENT: Oakley.

Entry No. 3

Minute Order No. 97-10: Approved the Minutes of the Board of Supervisors' meetings of January 7 and 13, 1997 with the following corrections to January 7:

- A. Minute Order No. 97-2, Item 17: “Designated “Helvetia Oaks Park” as the official name for the park site which was unofficially named Helvetia Park.”
- B. Entry No. 10: “Discussed a proposal by Fred Heidrick, Sr. to build a museum of antique trucks and farm equipment.”

MOTION: Stallard. SECOND: McGowan. AYES: Pollock, McGowan, Stallard, Rosenberg.
ABSENT: Oakley.

Supervisor McGowan was excused at 9:15 A.M.

Entry No. 4

Minute Order No. 97-11: Authorized County Counsel to hire Audrey Quintero at the D Step of the range for Deputy County Counsel I.

MOTION: Stallard. SECOND: Pollock. AYES: Pollock, Stallard, Rosenberg.
ABSENT: McGowan, Oakley.

Supervisor McGowan returned at 9:20 A.M.

Entry No. 5

Minute Order No. 97-12: Took the following actions accepting the Board of Corrections Planning Grant awarded to the Region of Sutter, Yolo and Yuba Counties to enhance public safety by the reduction of juvenile crime:

- A. Adopted and authorized the Chairman to sign **Resolution No. 96-146.19** amending the 1996-97 budget to increasing appropriation and revenue in Probation Administration, Budget Unit 261-1 by \$58,366.
- B. Adopted and authorized the Chairman to sign **Resolution No. 97-8**, amending Resolution No. 96-180 to transfer grant administration activities and fiscal responsibilities to Yolo County.
- C. Authorized the County Probation Officer, Dean Alderman to sign contracts between the California Board of Corrections and the Region of Sutter, Yolo, and Yuba Counties.
- D. Approved and authorized the Chairman to sign **Agreement No. 97-10A** with Full Circle Program, Inc. for consulting services.

MOTION: Stallard. SECOND: Pollock. AYES: Pollock, McGowan, Stallard, Rosenberg.
ABSENT: Oakley.

Entry No. 6

Minute Order No. 97-13: Introduced a proposed ordinance creating the Office of the County Director of Transportation, abolishing the Office of Road Commissioner, and organizing the delivery of the multiple services now provided by the Department of Public Works and Transportation by integrating the Office of County Surveyor within that Department. The Board directed Counsel to use the wording "this position may continue to be known as Director of Public Works". After the proposed ordinance by title only, the Board waived further readings and set January 28, 1997 on the consent agenda to consider adoption of the ordinance.

MOTION: Stallard. SECOND: McGowan. AYES: Pollock, McGowan, Stallard, Rosenberg. ABSENT: Oakley.

Entry No. 7

Minute Order No. 97-14: Discussed procurement of reproduction copies of the Yolo County Flag. Appointed Supervisor Pollock as the Board's representative to work with the Director of General Facilities on this issue.

MOTION: McGowan. SECOND: Stallard. AYES: Pollock, McGowan, Stallard, Rosenberg. ABSENT: Oakley.

Entry No. 8

Minute Order No. 97-15: Received and filed a report by the Director of General Services and Court Executive Officer on status of the Court Case Management System.

MOTION: Stallard. SECOND: Pollock. AYES: Pollock, McGowan, Stallard, Rosenberg. ABSENT: Oakley.

Entry No. 9

Minute Order No. 97-16: Adopted and authorized the Chairman to sign **Resolution No. 96-146.20** amending the 1996-97 budget to transfer \$13,000 to Fixed Assets and Restricted Fund Balance for the Agricultural Commissioner. Referred the issue of unfunded liabilities and policy on accumulated leave to the County Administrative Officer for review and recommendation.

MOTION: Pollock. SECOND: McGowan. AYES: Pollock, McGowan, Stallard, Rosenberg. ABSENT: Oakley.

Entry No. 10

Minute Order No. 97-17: Heard a status on the flooding concerns by the Director of the Office of Emergency Services. Adopted and authorized the Chairman to sign **Resolution No. 97-9** confirming the state of emergency.

MOTION: McGowan. SECOND: Stallard. AYES: Pollock, McGowan, Stallard, Rosenberg. ABSENT: Oakley.

The Board of Supervisors recessed at 9:45 A.M. and reconvened at 9:50 A.M. Chairman Rosenberg introduced Jamie Cooper and Katy Young, seniors at Woodland High School who were observing the Board meeting as part of their U.S. Government class.

Entry No. 11

Minute Order No. 97-18: Took the following actions on arming selected eligible Probation peace officer staff:

- A. Authorized the County Probation Officer, as provided for by law, to arm selected eligible Probation peace office staff based upon demonstrated or documentable need.
- B. Directed the Probation Officer to comply with all background, psychological, and initial and ongoing training requirements established in law for such arming.
- C. Adopted the job descriptions for the positions of County Probation Officer, Assistant County Probation Officer, Probation Division Director, Special Services Division Director, Supervising Probation Officer, Deputy Probation Officer I/II, Supervising Group Supervisor and Group Supervisor I/II.
- D. Directed the Probation Officer to report annually to the Board on expenses and status of the arming program.

MOTION: Pollock. SECOND: McGowan. AYES: Pollock, McGowan, Rosenberg. NOES: Stallard. ABSENT: Oakley.

Entry No. 12

Minute Order No. 97-19: Adopted and authorized the Chairman to sign **Resolution No. 97-10** declaring January 27-31, 1997 as Public Assistance Specialist Week in Yolo County.

MOTION: Stallard. SECOND: Pollock. AYES: Pollock, McGowan, Stallard, Rosenberg. ABSENT: Oakley.

Entry No. 13

Heard a report by Harrison Phipps of the Water Resources Association on Yolo County's designation as a Groundwater Guardian Community.

Entry No. 14

Minute Order No. 97-20: Received and filed the 1995/96 Annual Report of the Probation Department and commended Dean Alderman and his staff on their accomplishments. Referred the issues of the various statutory regulations and mandates regarding staffing of the department and referrals to the inmate work program to the County Administrative Officer for review and recommendation.

MOTION: Stallard. SECOND: McGowan. AYES: Pollock, McGowan, Stallard, Rosenberg. ABSENT: Oakley.

Entry No. 15

Minute Order No. 97-21: Accepted the Auditor-Controller's report regarding the County-wide audit of revolving funds and took the following actions:

- A. Approved amendment to the County's policies and procedures for revolving funds, as set forth in Administrative Policy Manual, Section 4-6.1.

- B. Adopted and authorized the Chairman to sign **Resolution No. 97-11** confirming the authorization of revolving funds present in County departments.

MOTION: McGowan. SECOND: Rosenberg. AYES: Pollock, McGowan, Stallard, Rosenberg.
ABSENT: Oakley.

Entry No. 16

Minute Order No. 97-22: Ratified the Chairman's appointments of Board liaison to various committees and directed the Clerk to distribute this information.

MOTION: McGowan. SECOND: Stallard. AYES: Pollock, McGowan, Stallard, Rosenberg.
ABSENT: Oakley.

Entry No. 17

Received and filed a report by Supervisor Stallard on the January 10, 1997 Water Resources Association meeting.

Entry No. 18

Minute Order No. 97-23: Appointed (or reappointed) the following:

- A. Mary Neville to the Adult Day Health Care Committee
- B. Raymond Mesa to the Commission on Aging, representing District 3
- C. Scott Crull to the Historical Advisory Committee, representing District 3
- D. Timothy E. Fairbanks to the Housing and Community Development Advisory Committee, representing District 3
- E. Betty Woo to the Planning Commission, representing District 4
- F. Meredith Stephens to the Planning Commission, as at large member
- G. Carlos Matos to the Yolo County Housing Authority

MOTION: McGowan. SECOND: Stallard. AYES: Pollock, McGowan, Stallard, Rosenberg.
ABSENT: Oakley.

Entry No. 19

Adjourned the Board of Supervisors meeting at 12:10 P.M. on the 21st day of January, 1997. The Board of Supervisors convened in closed session on the following. The Clerk was excused from attending the closed session.

- A. Conference with legal counsel on existing litigation
Title: Bonenfant v County of Yolo
- B. Public employment, employee appointment or evaluation
Position Title: Assistant County Administrative Officer

Dave Rosenberg, Chairman
Yolo County Board of Supervisors

Paula M. Cooper, Clerk to the
Board of Supervisors