



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

2018 Additional CSBG Funding Summary

In **November, 2017**, the Yolo County Health and Human Services Agency (HHSA) executed a contract in the amount **\$290,542** for 2018 Community Services Block Grant (CSBG) funds from the State of California, Department of Community Services and Development (CSD). Yolo County HHSA retained **\$80,542** to cover admin costs and maintain a housing and homeless services emergent need fund, then issued a Request for Proposals for the remaining \$210,000. Upon reviewing the five proposals, the Community Services Action Board (CSAB) awarded each applicant a portion of the **\$210,000**, as listed below.

2018 CSBG Fund Distribution	
Retained by HHSA:	\$80,542
Awarded to Sub-contractors:	\$210,000
Total Initial Funding:	\$290,542
<i>Sub-contractor Awards</i>	
<i>Fourth & Hope</i>	<i>\$50,000</i>
<i>Yolo County Children's Alliance</i>	<i>\$50,000</i>
<i>Yolo Food Bank</i>	<i>\$50,000</i>
<i>Davis Community Meals & Housing</i>	<i>\$40,000</i>
<i>Meals on Wheels</i>	<i>\$25,000</i>

In **July, 2018**, CSD informed Yolo County HHSA of an additional **\$42,415** in funds to be received in 2018. The funds are split between two different categories and must be tracked and reported on separately. The General CSBG Increase totals \$7,415 and must be spent by December 31, 2018. The Discretionary CSBG Increase totals \$35,000 and must be spent by May 31, 2019. The additional funds are detailed below:

2018 Additional CSBG Funding Distribution	
General CSBG Increase	\$7,415
Discretionary CSBG Increase	\$35,000
Total New Funding:	\$42,415

Staff recommends that the General CSBG Increase funds to be retained by Yolo County HHSA to be applied towards the Indirect Cost Rate. The Indirect Cost Rate allows Yolo County HHSA to apply up to 12% of the agency's operating budget to program overhead costs such as salaries, benefits, and other operating expenses. The Discretionary CSBG Increase recommendation is for it to be divided equally between the five sub-contracted providers.

General CSBG Increase	
<i>HHSA Retains for Indirect Cost Rate</i>	\$7,415
Discretionary CSBG Increase	
<i>Fourth & Hope</i>	<i>\$7,000</i>
<i>Yolo County Children's Alliance</i>	<i>\$7,000</i>
<i>Yolo Food Bank</i>	<i>\$7,000</i>
<i>Davis Community Meals & Housing</i>	<i>\$7,000</i>
<i>Meals on Wheels</i>	<i>\$7,000</i>
Total	\$35,000

Next Steps:

- August 14, 2018** CSAB votes on recommendation to Board of Supervisors
- September, 2018** Board of Supervisors approves amended sub-contractor contracts
- December 31, 2018** General CSBG Increase funds spent
- May 31, 2019** Discretionary CSBG Increase funds spent