

BOARD OF SUPERVISORS  
Yolo County, California

April 7, 1998

MINUTES

The Yolo County Board of Supervisors met on the 7th day of April, 1998 in regular session in its Chambers in the Erwin Meier Administration Center, Woodland, California at 9:00 A.M. pursuant to County Code Section 2-1.103. All members were present. Chairman Pollock presided. Roy Pederson, County Administrator and Charles Mack, County Counsel were present. Charles Mack, County Counsel led all in attendance in the Pledge of Allegiance to the Flag.

Entry No. 1

Minute Order No. 98-148: Adopted and authorized the Chairman to sign Resolution No. 98-65 recognizing the 100th Anniversary for Social Workers.

MOTION: Rosenberg. SECOND: Stallard. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 2

Minute Order No. 98-149: Declared that the need to take action on an application for federal criminal justice grant funding arose after posting of the agenda for this meeting and action is necessary before the next regularly scheduled meeting of the Board of Supervisors. Directed inclusion of this item on this agenda.

MOTION: Rosenberg. SECOND: Stallard. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 3

Minute Order No. 98-150: Approved the agenda for this meeting with the continuance of the request of the City of West Sacramento Police Department for support of their boat patrol grant to April 21, 1998.

MOTION: Oakley. SECOND: Rosenberg. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 4

The Chairman invited individuals of the public to make statements on matters relating to County business. There was no public input.

Entry No. 5

Minute Order No. 98-151: Approved the Minutes of the Board of Supervisors' meeting of March 24, 1998.

MOTION: Rosenberg. SECOND: Stallard. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 6

Minute Order No. 98-152: Acted on the Consent Agenda as follows:

1. Adopted and authorized the Chairman to sign Ordinance No. 1223 relating to reorganization of the Information Technology Department.
2. Introduced a proposed ordinance amending Section 2-6.47.2 of the Yolo County Code providing for the Director of Social Services to be an "At Will" position. After reading the proposed ordinance by title only, the Board waived further readings and set April 21, 1998 on the consent agenda to consider adoption of the ordinance.
3. Adopted and authorized the Chairman to sign Resolution No. 97-105.29, amending the Authorized Position Resolution and Resolution No. 95-15.77 and Resolution No. 95-15.78, amending the Salary Resolution to reclassify a Senior Computer Operator to Application Support Specialist III in the Social Services Department.
4. Appointed the following in lieu of election:
  - A. Democratic Central Committee

John Ohlson, Kathleen O'Leary and Rose Conover Diaz Robles for First Supervisorial District

Richard Fisher and Peter L. Wiesick for Third Supervisorial District

LaVonne Crutchfield, Scott Lay, James R. Provenza, William W. Ritter, III, Lea Rosenberg and Mariko Yamada for Fourth Supervisorial District

BJ Ford and Lisa Lance for Fifth Supervisorial District
  - B. Republican Central Committee

Joseph M. Borges, W.E. Himmelman, Cortlandt L. Koerwitz and Hugh Mickelson for First Supervisorial District

Mark Robinson and Anirban Roy for Second Supervisorial District

Anna Marie Beeman, Matt Rexroad, Charles Schaupp and William Tolson for Fifth Supervisorial District

5. Adopted and authorized the Chairman to sign **Resolution No. 97-102.23**, amending the 1997-98 Budget to transfer funds from the County Clerk/Recorder Trust Accounts for computer service, remodeling and purchase of a bike locker.
6. Received and filed an update report from the Yolo County Communications Emergency Service Agency (YCCESA) relative to the Spent Nuclear Fuel shipment through Yolo County.
7. Approved and authorized the Chairman to sign **Agreement No. 98-56** with Sutter West Medical Group to provide urgent care physician services to Yolo County Medically Indigent Adults.
8. Approved and authorized the Chairman to sign agreements with the following for California Healthcare for Indigents Program (CHIP) services to medically indigent persons:
  - A. **Agreement No. 98-57** with Sutter Davis Hospital
  - B. **Agreement No. 98-58** with Woodland Memorial Hospital
9. Adopted and authorized the Chairman to sign **Resolution No. 97-105.30**, amending the Authorized Position Resolution to add one Community Health Assistant position in the Tobacco Education Program.
10. Adopted and authorized the Chairman to sign **Resolution No. 97-102.24** amending the 1997-98 Budget to provide funding for the Health Director salary and benefits.
11. Took the following actions on the ON THE MOVE! Program promoting moderate physical activity:
  - A. **Agreement No. 98-59** with the State Department of Health Services for funding the ON THE MOVE! Program.
  - B. **Resolution No. 97-102.25** amending the 1997-98 Budget to appropriate funding
  - C. **Agreement No. 98-60**, amending Agreement No. 97-109 with Ron Berryhill for consultant services
12. Approved and authorized the Chairman to sign **Agreement No. 98-61**, amending Agreement No. 97-267 with Behavioral Health Centers - Heritage Oaks Hospital to increase the maximum payment amount to provide inpatient mental health services.
13. Approved and authorized the Chairman to sign **Agreement No. 98-62**, amending Agreement No. 97-251 with Community Connections, Sister/Friend Project for family support services and parenting skills classes under the Family Preservation and Support Program.
14. Adopted and authorized the Chairman to sign **Resolution No. 97-105.31**, amending the Authorized Position Resolution to add various positions for the GAIN/CalWORKS programs.

15. Adopted and authorized the Chairman to sign **Resolution No. 97-105.32**, amending the Authorized Position Resolution to allow for flexible staffing of the Legal Process Clerk positions for the District Attorney - Family Support Division.
16. Took the following actions on the Juvenile Hall annual inspection report:
  - A. Received and filed the following reports:
    1. Report of Juvenile Justice Commission on its 1997 Annual Inspection of the Yolo County Juvenile Hall
    2. Response report by Juvenile Hall Director, Melton M. Losoya
  - B. Extended appreciation to the Juvenile Justice Commission for the Juvenile hall Inspection Report and for their continuing advocacy for youth, delinquency prevention and public safety in Yolo County.
17. Approved distribution of the request for proposals for Inmate Pay Telephone Equipment and Services at the County detention facilities.
18. Adopted and authorized the Chairman to sign **Resolution No. 97-102.26** amending the 1997-98 Budget to accept \$10,000 from Foodmaker, Inc. for road improvements on County Road 6 and County Road 89 in the town of Dunnigan.
19. Adopted and authorized the Chairman to sign **Resolution No. 98-67** of intention to vacate a portion of County Road 19A and set a public hearing for Tuesday, May 26, 1998 at 10:30 A.M. and directed the Clerk to publish and post appropriate notices.
20. Authorized the Chairman to sign letters to the federal representatives endorsing the funding of Phase II of Clear Lake Basin 2000 to complete their effluent disposal system.
21. Awarded and authorized the Chairman to sign **Agreement No. 98-63** with Vintage Paving, Inc., for the El Macero Overlay Project, Phase III.
22. Adopted and authorized the Chairman to sign the following:
  - A. **Resolution No. 98-68** accepting Parcel Map No. 3764 for Rena Vallerga
  - B. **Resolution No. 98-69** accepting Parcel Map No. 4010 for Gene & Ann Breznock
23. Authorized deletion of certain fixed assets of the General Services Agency.
24. Directed the Clerk to notify WHBA Real Estate Limited Partnership, c/o Voit Management Co., of the County's exercise of the first one-year option for office and classroom space for the GAIN program at Fairgrounds Plaza in Woodland.
25. Approved and authorized the Chairman to sign **Agreement No. 98-64**, amending Agreement No. 97-291 for janitorial services with River City Maintenance, Inc.

26. Adopted and authorized the Chairman to sign **Resolution No. 98-70** confirming the continuance of a local emergency due to flooding.

MOTION: McGowan. SECOND: Oakley. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 7

Minute Order No. 98-153: Authorized the Chairman to sign a letter to the Violence Against Women Grants Office of the Office of Justice Program in support of the grant application "To Encourage Arrest Policies".

MOTION: Rosenberg. SECOND: Stallard. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 8

Minute Order No. 98-154: Received and directed that the Airport Management Policies be included in the 1998 Airport Specific Plan environmental review process for public review and comment and subsequent staff recommendations to the Planning Commission and the Board of Supervisors.

MOTION: Pollock. SECOND: Rosenberg. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Supervisor Oakley declared she has a conflict of interest in the following matter and was excused from participation.

Entry No. 9

Minute Order No. 98-155: Took the following actions on the North Davis Meadows Sewer Assessment District:

- A. Adopted and authorized the Chairman to sign **Resolution No. 98-71** preliminarily approving the Engineer's Report for the North Davis Meadows Sewer Assessment District.
- B. Approved the plans, specifications, and bid documents for the construction of sewer improvements in the North Davis Meadows Sewer Assessment District, subject to authorization to the Director of Planning and Public Works to approve addenda thereto not inconsistent with the essential provisions thereof; such approval to be conclusively established by the publication of a notice inviting sealed bids for the subject sewer system improvement project.
- C. Authorized the Clerk of the Board to advertise for competitive bids for construction of the sewer improvements in the North Davis Meadows Sewer Assessment District.

- D. Set Tuesday, June 2, 1998 at 11:00 A.M. as the date and time for a public hearing for hearing and filing any objection or protests to service charges for sewer service provided by the North Davis Meadows County Service Area and directed the Clerk to publish notice pursuant to Section 6066 of the Government Code and to give notice of mail as required by law.
- E. Adopted and authorized the Chairman to sign **Resolution No. 98-72** amending model rules for conducting assessment balloting proceedings.

MOTION: Stallard. SECOND: McGowan. AYES: McGowan, Stallard, Rosenberg, Pollock.  
ABSTAIN: Oakley.

Entry No. 10

Minute Order No. 98-156: Took the following actions on a process for developing a county strategy for the Bay-Delta Plan:

- A. Appointed Supervisors McGowan and Pollock as a subcommittee of the Board to refine existing county policies and goals concerning the Bay-Delta Plan and related issues.
- B. Authorized staff to enter into a contract with consultant John Mills for \$2,000 to provide assistance to the subcommittee in developing goals and policies.
- C. Directed staff to bring the completed goals and policies back to the Board for consideration by May 19, 1998.

MOTION: Stallard. SECOND: Rosenberg. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 11

Minute Order No. 98-157: Adopted and authorized the Chairman to sign **Resolution No. 97-105.33** amending the Authorized Position Resolution to add two (2) Attorney positions to the Public Defender staff.

MOTION: McGowan. SECOND: Stallard. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 12

Minute Order No. 98-158: Considered Cableview Communications' noncompliance with the provision of the Yolo County Cable Communications Law and took the following actions:

- A. Granted Cableview Communications a period of 24 months to pay all past due cable television license fee, public access fee and interest charges owed to Yolo County.

- B. Directed staff to draft a return to the Board with a debt payment plan agreement with Cableview Communications or begin enforcement proceedings against Cableview Communications as provided in the Cable Communications Law.

MOTION: Rosenberg. SECOND: Oakley. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

The Board of Supervisors recessed at 10:20 A.M. and reconvened at 10:30 A.M. All members were present. Chairman Pollock presided.

Entry No. 13

Heard a presentation by Thomas Bottorff, Vice-President, Rates & Accounts Services of Pacific Gas & Electric Co. on the electrical industry deregulation.

Entry No. 14

Minute Order No. 98-159: Approved selection of Brown & Wood LLP to serve as bond counsel for financing of the purchase and renovation of new office space for the District Attorney and renovation of existing District Attorney space for other county use. Approved and authorized the Chairman to sign Agreement No. 98-65 with Brown & Wood LLP for bond counsel services.

MOTION: McGowan. SECOND: Oakley. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 15

Minute Order No. 98-160: Received and filed the report on the Internal Audit of the Procurement Function and took the following actions:

- A. Directed the County Administrative Officer, Purchasing Agent and Auditor-Controller/Treasurer-Tax Collector to develop an action plan for implementing recommendations from the Procurement Audit and report back to the Board of Supervisors by May 1, 1998. The action plan must address the following items:
1. Revisions to the Yolo County Code
  2. Revisions to procurement related policies and procedures in the "Administrative Policy Manual" (with emphasis on the competitive process)
  3. A county-wide procurement training program
  4. Increasing the per-transaction limit on the purchasing card from \$350 to \$1,000 in conjunction with implementation of revised policies and procedures regarding competitive processes
  5. Increasing the claim (versus purchase order) limitation from \$200 to \$250 in conjunction with implementation of revised policies and procedures regarding competitive process
  6. Increasing the capitalization threshold for fixed assets from \$750 to \$2,000

- B. Encouraged the Quality Council to charter a team to address issues related to the purchase, tracking and disposition of fixed assets.

MOTION: McGowan. SECOND: Stallard. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 16

Held discussion on the Health Officer hiring plan. (See Minute Order No. 98-161)

Entry No. 17

Presented Resolution No. 98-66 congratulating the 1997-98 University of California, Davis Men's Basketball Team on winning the NCAA Division II National Championship.

Entry No. 18

Minute Order No. 98-161: Continued discussion of the Health Officer hiring plan and took the following actions:

- A. Received and filed a March 23, 1998 letter from the Yolo County Health Council and documents supporting a full time Health Officer.
- B. Reaffirmed that the position of Health Officer is full time. If staff wishes to recommend less than full time, this matter will come back to the Board for discussion and approval.
- C. Received and approved the selection and hiring plan to fill the department's Health Officer position on a permanent basis.

MOTION: Oakley. SECOND: Rosenberg. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 19

Minute Order No. 98-162: Directed staff to return to the Board in two weeks with revised recommendations on a screening committee and oral interview committee for the Health Officer position.

MOTION: Stallard. SECOND: Oakley. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

The Board of Supervisors recessed at 12:55 P.M. and reconvened at 1:20 P.M. All members were present. Chairman Pollock presided.



Entry No. 20

Minute Order No. 98-163: Took the following actions on the final report on agreed-upon procedures of Public Administrator:

- A. Received and filed report.
- B. Approved independent audit firm's recommendations.
- C. Approved written procedures designed by Auditor-Controller and County Counsel for deposit of escheat revenues.
- D. Adopted and authorized the Chairman to sign Resolution No. 97-102.27, amending the 1997-98 budget to receive and allocate unanticipated Targeted Case Management Revenues for payment of audit fees and for amounts found due under audit.

MOTION: Rosenberg. SECOND: Oakley. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 21

Minute Order No. 98-164: Took the following actions on Drug and Alcohol Services Availability and Quality:

- A. Directed the Drug, Alcohol, and Tobacco Advisory Council to prepare a report on services to be shared with a group appointed in each community which will respond to with its own assessment of gaps in services, quality issues, and priorities for new services compiled into a final report to be submitted to the Board.
- B. Appointed the Salud Advisory Committee to prepare the West Sacramento response to be included in the report.

MOTION: McGowan. SECONDED: Oakley. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 22

Minute Order No. 98-165: Designated the Yolo County Planning and Public Works Department as the agency to determine "undue concentration" of alcoholic beverage licences in the unincorporated area of the County and to establish the procedure for determining if public convenience and necessity will warrant the issuance of a license.

MOTION: Rosenberg. SECOND: Oakley. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 23

Minute Order No. 98-166: Authorized the Chairman to sign letters to the legislative representatives in support of AB 2192 (Kuehl) which creates a process and heighten safety procedures for the movement of high-level radioactive materials and spent nuclear waste throughout the state.

MOTION: McGowan. SECOND: Oakley. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 24

The motion to oppose AB 2147 (Bruce Thompson) which would remove all language from the California state code that requires Local Agency Formation Commissions to maintain revenue neutrality for incorporations between the affected county and the new city failed on roll call.

MOTION: Stallard. SECOND: Pollock. AYES: Stallard, Pollock.  
NOES: McGowan, Oakley. ABSTAIN: Rosenberg.

Entry No. 25

Minute Order No. 98-168: Took the following actions on advisory committees:

- A. Declared the position of Charlotte Apodaca-Lucero on the Commission on Aging vacant.
- B. Reappointed Janis Anguay and appointed Lewis Lee Philips to the Madison Community Service District.
- C. Accepted the resignation of Al Lucero from the Yolo County Social Services Advisory Committee.
- D. Appointed Jolaine M. Beers to the Salud Clinic Advisory Board.

MOTION: McGowan. SECOND: Rosenberg. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 26

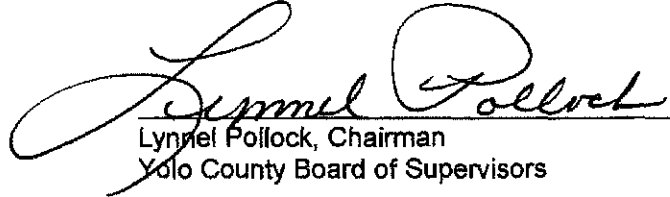
Minute Order No. 98-169: Reappointed the following members to the Developmental Disabilities Advisory Committee:

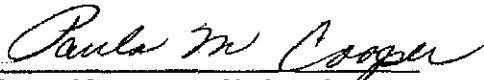
- A. Andrea Plon representing parents of the developmentally disabled or members of the general public.
- B. Janet Balcom and Jamie Ann Elliott representing professional disciplines serving the developmentally disabled.

MOTION: Rosenberg. SECOND: Stallard. AYES: McGowan, Oakley, Stallard, Rosenberg, Pollock.

Entry No. 27

Adjourned the Board of Supervisors meeting at 2:05 P.M. on the 7th day of April, 1998.

  
Lynnel Pollock, Chairman  
Yolo County Board of Supervisors

  
Paula M. Cooper, Clerk to the  
Board of Supervisors

  
Patty Crittenden, Deputy

