



COUNTY OF YOLO

HEALTH AND HUMAN SERVICES AGENCY

POLICIES AND PROCEDURES

SECTION 5, CHAPTER 12 POLICY 011

INTEGRATED CORE PRACTICE MODEL IMPLEMENTATION

- A. PURPOSE:** To establish expectations for clients identified who meet the medically necessary requirements for Katie A. services. These services are compliant with the Core Practice Model and the Medical Manual for Intensive Care Coordination (ICC), Intensive Home Based Services (IHBS) & Therapeutic Foster Care for Katie A. members.
- B. FORMS REQUIRED/ATTACHMENTS:** N/A
- C. DEFINITIONS:**
1. The Integrated Core Practice Model defines the values, principles, teaming model and standards of practice and activities for all child welfare and mental health agencies, services providers and community/tribal partners with child welfare children youth and families.
 2. Intensive Case coordination (ICC): ICC is a Medi-Cal covered services that is responsible for facilitating assessment, care planning and coordination of services, including urgent services for children/youth who meet the Katie A. criteria.
 3. In Home Base Services (IHBS): IHBS are individualized strength based mental health treatment interventions designed to ameliorate mental health conditions that interfere with a child's/youth's functioning. Interventions are aimed at helping the subclass member-eligible child and support the skills necessary for successful functions in the home and community, and improving the child's family's ability to help him/her function successfully.
 4. Child family Team (CFT) meetings: The child family team (CFT) is a team of people. It is comprised of the youth and family and all the ancillary individuals who are working with them towards their mental health goals and successful transition out of the child welfare system.
- D. POLICY:** It is the policy of Yolo County Health and Human Services Agency (HHSA) to remain in compliance with the Integrated Core Practice Model and Medi-Cal Manual for Intensive Care Coordination (ICC), Intensive Home Based Services (IHBS) and Therapeutic Foster Care (TFC) for Katie A. members.
- E. PROCEDURES:**
1. Scheduling of Child Family Team (CFT):
 - a. It is expected that a CFT will be held on average, once a month. Changes to this schedule can be made within the CFT based upon client need and the team decision. At minimum, a CFT must be held every 90 calendar days. However, this is a minimum and it is expected that the frequency would be much greater.

- b. CFT's will follow the following schedule:
- i. Initial CFT should be scheduled at the development of the treatment goals.
 - ii. CFT will be held monthly (or more frequently as determined by the team) to monitor progress and challenges as well as develop, change or define the implementation of treatment goals and objectives.
 - iii. When a change in treatment goals or objectives has been Identified.
 - iv. When a significant event or change in youth's status has been identified or is anticipated.
 - v. At the request of the family or youth.
2. Training: Approved by:
- a. CFT: HHSA Children's Mental Health programs have a structured CFT process. Staff will be trained as to how to conduct and participate in a CFT.
 - b. Prior to facilitating a CFT, Staff will meet the following criteria:
 - i. Received individual training on conducting a CFT
 - ii. Have observed two CFT' s
 - iii. Presented a CFT to clinical or program director
 - c. In addition, the first CFT will be observed by the Clinical Manager or Supervisor to ensure fidelity to the Integrated Core Practice Model and HHSA's internal standards.
 - d. ICC and IHBS: Staff will be trained in accordance to the Integrated Core Practice Model.
 - i. Training will consist of:
 - Initial Katie A power point presentation explaining the history and the nature of the service
 - Review of the Core Practice Model with the Program Manager
 - Documentation training provided individually by the Program Manager
 - Shadowing opportunities to observe the implementation of ICC and IHBS
 - e. Katie A. training by the Program Manager will be conducted:
 - i. Individually upon beginning employment
 - ii. Every 6 months in group setting
 - iii. As needed, during weekly clinical supervision
 - f. The Licensed Program Manager, will ensure fidelity to the Integrated Core Practice Model and to requirements set by the Yolo County Health and Human Service Agency.

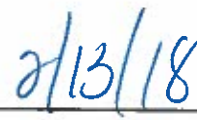
F. REFERENCES:

1. The California Integrated Core Practice Model for Children, Youth and Families
2. Medi-Cal Manual Third Edition
3. Katie A Settlement Agreement

Approved by:



Karen Larsen, Director
Yolo County Health and Human Services Agency



Date