



COUNTY OF YOLO

HEALTH AND HUMAN SERVICES AGENCY

POLICIES AND PROCEDURES

SECTION 6, CHAPTER 5, POLICY 002

CONFIDENTIALITY OF ALCOHOL AND DRUG ABUSE PATIENT RECORDS

A. PURPOSE

To inform Yolo County Health and Human Services Agency (HHSA) of regulations governing confidentiality of alcohol and drug abuse patient records.

B. FORMS REQUIRED/ATTACHMENTS: N/A

C. DEFINITIONS: N/A

D. POLICY

It is the policy of HHSA that the protection of health information and treatment records for those in receipt of alcohol and drug services shall be handled in accordance with the following Federal Guidelines (42 CFR part 2 Confidentiality of Substance Abuse Records; 42 United States Code 12131 and 45 CFR parts 160 and 164).

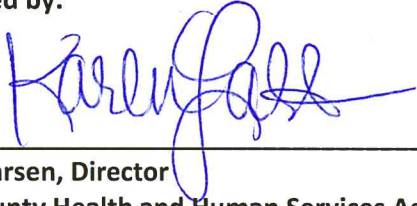
E. PROCEDURES

1. In accordance with Federal and State regulations, Yolo County HHSA and its subcontracted providers shall:
 - a. Develop a statement of individual rights applicable to the service categories the provider is licensed for, to ensure an individual's rights are protected; and
 - b. Develop the general statement of individual rights so that it incorporates (at a minimum) the following components: "You have the right to:"
 - i. Receive services without regard to race, creed, national origin, religion, gender, sexual orientation, age or disability;
 - ii. Practice the religion of choice as long as the practice does not infringe on the rights and treatment of others or treatment services. Individuals have the right to refuse participation in any religious practice;
 - iii. Be reasonably accommodated in case of physical or sensory disability, limited ability to communicate, limited English proficiency, and cultural differences;
 - iv. Be free from any sexual harassment;
 - v. Be free of exploitation, including physical and financial exploitation.

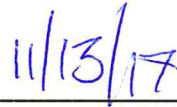
F. REFERENCES

1. 42 C.F.R Part 2 (Confidentiality of Substance Abuse Records)
2. 42 U.S.C. §12131 (Americans with Disabilities Act of 1990)
3. 45 C.F.R. Parts 160 and 164: Health Insurance Portability and Accountability Act (HIPAA)

Approved by:



Karen Larsen, Director
Yolo County Health and Human Services Agency



Date