

COUNTY OF YOLO

INVITES APPLICATIONS FOR

Chief Financial Officer



County of Yolo

Making a difference by enhancing the quality of life in our community

The County of Yolo

Yolo County, California, with a population of just over 215,000, is a naturally beautiful and richly diverse county. It is one of the leading agricultural producers in the nation with 661,000 acres that are used primarily for farming and ranching. The Capay Valley is one of the leaders in the nation for organic farming.

While agriculture is Yolo County's primary industry, nearly 85% of the County's population lives in the four cities of Davis, West Sacramento, Woodland, and Winters. It is an increasingly diverse county with 22% of the population born outside the United States.

An abundance of academic and cultural resources are located within the County, such as the University of California, Davis with 35,000 acres and the Mondavi Center for the Performing Arts, a world-class performance center and concert hall.

Recreational activities include whitewater rafting and kayaking along Cache Creek, bicycling on scenic country roads and bike paths, and fishing and water-skiing along the Sacramento River. The Sacramento Rivercats baseball team is located in West Sacramento and the nearby Golden One Center is home to the Sacramento Kings basketball team.

The County seat is located in Woodland, which is just 20 miles northwest of the State Capitol of Sacramento. Its proximity to the Sacramento International Airport and two major highways places Yolo County within a major transportation hub, as well as within two hours driving distance to the San Francisco Bay Area, Napa-Sonoma wine region, and the pristine mountains and ski resorts of Lake Tahoe and the Sierra Nevada.

Yolo County is committed to the preservation of open space, habitat and historical resources including water and agricultural resources. Complementing County efforts to preserve its farming and open space heritage, the County is keeping natural resources conservation high on its priority list. Yolo County aims to safeguard agriculture and open space, while creating more nature preserves and educational opportunities.

Yolo County is one of California's original counties and operates under General Law. The County is governed by an elected Board of Supervisors consisting of five members. The County is organized into functional areas such as: General Government (which includes the Library and the County Archives and Records Center); Law and Justice Services; Health and Human Services; and Community Services.

YOLO COUNTY CORE VALUES

- Service
- Performance
- Integrity
- Responsibility
- Innovation
- Teamwork



The Position

The Chief Financial Officer serves as the chief executive for the Department of Financial Services and directs the complex financial and fiscal activities of the County, and performs comprehensive management responsibilities to carry out Board of Supervisors policies and procedures for County financial operations. The role of the Department of Financial Services is to ensure that the County has adequate financial resources to deliver responsive and efficient services to the citizens and other stakeholders in the long-run. As such, the Chief Financial Officer is a member of the County Executive Team, which includes the heads of administration, finance and legal counsel in addition to the County Administrator.

The Chief Financial Officer is appointed by and serves at the pleasure of the Board. The incumbent in this position is also a non-voting member of the Financial Oversight Committee, which advises the Board of Supervisors on various financial matters. Although the law provides for elective offices of Auditor-Controller and similarly for Treasurer-Tax Collector, the County of Yolo has adopted a model in which all financial duties are consolidated into the position of Chief Financial Officer. Statutory responsibilities include those that pertain to entities other than Yolo County, such as cities, special districts and joint powers agencies.

CANDIDATE QUALIFICATIONS

Education: A Bachelor's Degree or higher from an accredited college or university in Accounting, Finance, Economics, Business Administration or a closely related field including completion of 120 semester units with a minimum of 48 semester units in accounting and related business courses (a Master's degree is desirable);

AND

Experience: Eight (8) years of professional level accounting and/or financial management experience, with a minimum of five (5) years of responsible management experience in local governmental finance and accounting. Experience must include responsibility for managing a large staff, typically through subordinate managers, and a variety of professional accounting, auditing, investment, management information systems, or related financial functions.

Certification: Possession of an active license as a Certified Public Accountant issued by the State of California, Board of Accountancy.

The candidate selected for this position will have three primary areas of responsibility:

- * Financial Leadership
- * Stewardship of Financial Resources
- * Strategic Financial Planning

The Position Continued...

FINANCIAL LEADERSHIP

The Chief Financial Officer provides overall leadership in the development and implementation of financial strategies for the purpose of establishing and maintaining financial sustainability.

Functions include:

- * Contribute financial perspective to County Strategic Planning to ensure that financial goals are congruent with, and support, the County Strategic Plan.
- * Direct long-term financial planning to enable accomplishment of strategic goals and achieve financial sustainability.
- * Manage risks and opportunities to optimize financial performance.
- * Coordinate the acquisition and development of necessary resources (human resources, systems and capital assets) to accomplish County financial goals.

STEWARDSHIP OF FINANCIAL RESOURCES

The Chief Financial Officer performs statutory duties to ensure fiscal accountability in the County and for affiliated entities as defined by laws. These fiduciary duties prevail over allegiance to any one organization and are overseen by the California State Controller. Functions include:

- * Claim, collect and safeguard County financial assets.
- * Recognize and settle County obligations timely.
- * Receive and distribute revenues equitably to agencies.
- * Procure goods and services efficiently for County operations.
- * Maintain complete and accurate records of all financial transactions in accordance with standards, policies, laws and regulations.
- * Provide useful financial reports to stakeholders.
- * Plan for efficient and effective use of financial resources and monitor usage.
- * Maintain adequate internal controls and audit coverage to control risks.
- * Discharge fiduciary and statutory duties to affiliated entities, such as special districts, joint powers agencies, and state regulatory agencies.

STRATEGIC FINANCIAL PLANNING

The Chief Financial Officer brings to bear business expertise and utilizes optimal technology to solve highly complex problems and promote public value. Functions include:

- * Analyze and interpret data and trends to provide insights and forward-looking solutions.
- * Evaluate and summarize alternatives to provide intelligence for decision-making.
- * Guide decisions toward creating lasting public value.
- * Ensure continued adaptation of the financial infrastructure to the rapidly changing social and technological environments.

The Compensation Package

The County of Yolo offers a competitive total compensation package. The current annual salary range for this position is \$144,816 - \$176,016 annually. The salary placement will be made based on the qualifications of the selected candidate. In addition, the benefits provided by the County include the following:

Retirement: CalPERS 2.5% @ 55 for classic members; employees contribute 8% of salary toward retirement. (New members: 2% @ 62; employees currently contribute 6.25% of salary toward retirement.) The County participates in Social Security and Medicare programs.

Health Benefits: Employees currently receive a benefit package of \$25,454 annually to purchase health, dental, and vision insurance; remaining balance paid to the employee as taxable earnings. The County requires all employees to enroll in both the dental and vision plan.

Life Insurance: The County provides a \$50,000 Life and AD&D Policy

Deferred Compensation: The County provides a \$500 match each calendar year when a Department Head defers \$500

Sick Leave: 8 hours per month

Vacation Leave: 80 hours per fiscal year; 104 hours after 5 years of employment

Administrative Leave: 80 hours per fiscal year

Floating Holidays: 32 hours per fiscal year

Holidays: 10.5 holidays per year

County Disability Insurance: Eligible for short-term disability benefit at 85% of salary

Employee Assistance Program: Confidential counseling program with up to 6 visits per incident each fiscal year

How to Apply

The deadline to apply for this position is October 19, 2018.

To apply for this exciting career opportunity, please submit a letter of interest and detailed resume to:

Jenny Brown, Senior Personnel Analyst
County of Yolo Human Resources
Court Street, Room 101
Woodland, CA 95695

OR

Send via email to jenny.brown@yolocounty.org

Candidates with the most relevant qualifications will be contacted for additional discussion and screening. Candidate interviews are tentatively scheduled for November 2018.

