

El Macero CSA Fee Changes and Related Proposition 218 Proceedings

Task	Date	Cost	Notes
Water Operations Charge (Property-related fee currently \$50 [\$33 vacant lot, \$1,000 Country Club], subject to written protest approval)			
Well evaluation	Nov-Dec 2018	CRWA \$2,430 Staff time	New fee will be related to ongoing O&M and capital replacement costs for well, as well as administrative costs. May want to consider CPI. Expenses related to irrigating landscape medians will transfer to Streets.
Sewer Charge (Property-related fee currently \$596 [\$429 vacant lot, \$11,912 Country Club], subject to written protest approval)			
Calculation of new charge	Nov-Dec 2018	Staff time	New fee will be based on average of last 3 years of City sewer bills, building a 5-10% cash flow reserve, based on that average, and administrative costs. CPI should be added.
Streets Charge (Assessment currently \$180 [\$3,600 Country Club], subject to majority ballot proceedings)			
Road Maintenance CIP	Complete by March 31, 2019	\$15,000 Staff time	New fee will be based on CIP, costs related to common use area landscape O&M, street sweeping, and administrative costs. CPI should be considered for at last median and administrative related-costs.
Proposition 218 Proceedings for above charges			
Mailing to residents of proposed new fees	April 2019	Staff time and mailing costs	Will include invitation to May 16, 2019 CSA AC meeting for more information
CSA AC presentation of new fees, Q&A	May 16, 2019	Staff time	
Initiation of Prop 218	May 21, 2019	Staff time	Staff report (on Consent) to Board of Supervisors (this is not legally required, but is our practice; could go on the Regular agenda for presentation if there is value)
45-day Public Notice	By May 25, 2019	Staff time	Public notice preparation and mailing (required). Will include protest process.
Public hearing	July 9, 2019	Staff time	Staff report/presentation to Board of Supervisors (required). Ballots tabulated. Board approval of fee changes based on tabulation.
New charges applied to property tax bills	August 10, 2019	Staff time	Fees paid with property taxes which are due by December 10 and April 10, 2020.