

**Willowbank County Service Area (WCSA) Advisory Committee**  
**Approved Minutes of the Meeting held October 17, 2018**  
**7:00 p.m**  
**Marguerite Montgomery Elementary School**  
**Multipurpose Room 1441 Danbury Street, Davis, CA. 95618**

Committee Chair Woods called the meeting to order at 7:10 p.m.

**Committee Members Present:** Bill Corliss, Marcia Kreith, Liz McCapes, and Olin Woods.

**Member Present via Teleconference:** Joanne Roy. **Members Absent:** Kent Calfee, Brian Morrissey. **Recording Secretary:** Kathleen Rockwell

**Others Present:** Jim Provenza, District 4 Supervisor, Rich Reed, Deputy Supervisor. Jenny Tan, Public Information Officer, Yolo-Solano Air Quality Management District. Matt Jones, Planning Manager, Yolo-Solano Air Quality Management District. Linda Clevenger, Seth Brunner, Michael Rockwell, John Cooluris, Marybeth Buechner, Christine Belew, Shelly Buchanan-Cello, Nan Fangue, Mont Hubbard, Ron Zoghbi, Jr, Captain/CERT Manager, Davis Fire Department, and others.

**Introductions:** Committee members and guests gave self-introductions.

**Approval of Minutes:** It was moved by Liz McCapes and seconded by Bill Corliss that the minutes of the August 15, 2018 meeting be approved after making 2 small corrections. They were unanimously adopted. (Approved minutes may be viewed at [www.YoloCounty.org/Willowbank-CSA](http://www.YoloCounty.org/Willowbank-CSA).)

**Public Comments:** Woods invited comments from the public on items not on the agenda. There were no comments.

**County Report:** Supervisor Provenza said that the Yolo County Report shows a balanced budget.

The County is working on the housing issues with UC Davis and the City of Davis. Supervisor Provenza attended an arbitration session with a judge and the other individuals/entities involved with the long-standing UC Davis student housing issue. UC Davis committed to provide 100% housing for all new student growth by a date certain or agreed to contribute to the City and County to mitigate costs.

There is a Biological Opinion Order on an ongoing State Water Project in the Yolo Bypass Area. This project will study fish death due to the export of water. The goal is to increase the water volume to the Yolo Bypass to pull more fish into the area. The water will be increased between December and March 15. This could affect farmland rice

crops. The Department of Fish and Game is being asked to set aside funds to look at the impact to migrating birds. The issue of who would pay for mitigation costs, if necessary, would need to be resolved.

Jim Provenza has sent an e-mail to encourage District 4 residents to be sure to vote. Your mail ballot must be received within three days after the election date. You can drop your ballot off at the county election office or local polling places. He recommended allowing adequate time when mailing your ballot.

**Yard Waste Removal:** John Cooluris gave an update regarding the outcome of the vote on yard waste pickup options for January 1, 2019 through June 30, 2019. The results were in favor of keeping the current agreement until June 30, 2019. It was a 60/40 vote.

The Willowbank Waste Management Advisory Committee will continue to work with the county on a new contract to replace the current Recology contract. The new contract will be effective July 1, 2019. The contract must include weekly garbage and organics pickup. Recyclables could be weekly or bi weekly. The main issue to be resolved is the schedule for pickup of the yard waste piles left on neighborhood streets. Recology or Waste Management are possible choices to provide services.

The timeline for the bid request was discussed. Marissa Juhler, County Waste Reduction and Sustainability Manager for the County will receive information from the committee by the end of December 2018. She will work on a master agreement for the entire County.

Additional community input will be requested in February and RFP's will go out in April. Prior to release of the RFP, it is expected that yet a third survey will go out to Old Willowbank households seeking input on what the RFP should include. Subsequently, a request for bid will be prepared and submitted to the Yolo County Board of Supervisors.

A discussion ensued about when homeowners are putting out their loose pile waste. Issues were raised about the safety of walking or driving in the neighborhood. Many of the piles are ongoing, and are started the day after pickup with disregard of when the next pickup will occur. The piles are often quite large and flowing into the street reducing the driving area to one lane. A drive by was done right after the September pickup and 34 homes already had debris out, including 2 empty lots with 2 piles. There appears to be a need to address these ongoing piles of yard waste. What should be done about the early waste out on the streets and where it should be placed?

The Willowbank Waste Management Advisory Committee approved a proposed amendment to the Yolo County Code. It will address when and where to put waste containers and loose pile pickup. The proposal will set rules to have the containers and piles in front of the homeowners residence, including a requirement in Oakside, Willowbank, and on Montgomery Rd, for container and yard waste to be placed on the gravel right of way (not on the street). You can place your loose pile pickup out no

sooner than 7 days in advance of your designated pickup day. The loose pile cannot be larger than 5x5x5. You can place the pile in front of another neighbor if permission is granted. The amendment has been submitted to Supervisor Provenza and will be reviewed by the County Council.

**Old Willowbank and Air Quality:** Jenny Tan, Public Information Officer, Yolo-Solano Air Quality Management District (District) and Matt Jones, Planning Manager gave a brief outline of the goals of the District. The goals are to protect air quality, issue permits, enforcement action and incentives to adopt cleaner technology. Wood smoke contains carbon dioxide, carbon monoxide and particulate matter (PM) that can be harmful to human health. It is smaller in size and can travel to the lungs. Particulate matter (PM 2.5) can irritate the respiratory system, lead to difficulty breathing, aggravated asthma, decreased lung function and even non fatal heart attacks. There is a voluntary program that the District runs from November 1 till the end of February, "Don't Light Tonight," asking residents to refrain from burning wood on days when particulate matter (PM) is forecast to reach a certain limit. This includes refraining from wood burning from Midnight to Midnight. Even though the program is voluntary they will take complaints.

If you have an uncertified appliance you can change to a new wood burning, electric or gas appliance. There are some incentives to replace a current device and at present time are for low income families. The incentives may become open to everyone but would be smaller.

Firewood used while burning can make a big difference. Hardwoods such as oak and almond burn more efficiently and are less polluting. Whether burning hard or soft wood, it should be well seasoned as unseasoned wood creates more smoke and particulate matter.

The District has a purple air monitor at their office in Davis. This shows real time readings of the air quality. 46 is a good reading. You can go on their website [purpleair.com](http://purpleair.com) to check the particulate matter level. The website also will advise of no burn days. You can sign up for a daily report or ask about air advisories. There is also additional information on how to burn responsibly and cleanly.

There is a wealth of information on all the District's on the District's website ([www.ysaqmd.org](http://www.ysaqmd.org)), including phone numbers and electronic notifications regarding daily air quality conditions and Don't Light Tonight announcements.

**Be Fire Safe In a Challenging Time:** Captain Ron Zoghbi, Certified Program Manager, City of Davis Fire Department (Station 33/Mace Boulevard) gave a presentation that included a general outline of the structure of the Davis Fire Department, the number of administrators, firefighters and equipment. The department has Automatic Aid Agreements with UC Davis, West Sacramento, Dixon, Woodland and Winters Fire Departments. The Department covers the City of Davis, East Davis Fire Protection

District (which includes Old Willowbank), No Mans Land and the Springlake Fire Protection District.

Captain Zoghbi discussed safe practices for wood burning. Use clean and seasoned raw wood only (not painted wood, pressboard, plywood, etc.), use a fireplace screen and/or close the door of wood burning appliances, clear furniture and combustibles and do not overload the fireplace or wood burning appliance with wood. Do not leave your unit unattended. Be sure to use a sealable metal container for ashes. Clean your chimney or stove pipe regularly, but if a chimney fire occurs, leave the house and call 911. Do NOT try to extinguish a chimney fire with water as it may cause the fire to flare out into the house. If your carbon monoxide detector sounds, open a window, exit the house and call 911. Captain Zoghbi also provided a brief overview of other basic safety issues including the importance of smoke and carbon monoxide detectors. It is necessary to test the batteries of these detectors regularly. You can minimize potential for tripping by clearing items on your stairs and removing loose rugs.

In response to a question, Captain Zoghbi stated that homeowners are allowed to burn in outside fire pits on their property. The California Fire Code does not authorize fire department to come onto a property to check fire pit burning.

**Budget Update:** Olin Woods distributed copies of the Fiscal Year 2017-18 Preliminary Quarterly Totals as of June 30, 2018. It shows a \$944.00 positive reserve balance. He will contact the county about a confusing second close-out figure of a negative \$501 in the far right hand column of the County's Willowbank Budget Report.

**Proposed 2019 WCSA Advisory Committee Meeting Schedule:** The proposed schedule was distributed and discussed by Olin Woods. A motion was made by Liz McCapes to keep the meetings on the the third Wednesday (as outlined on the schedule) and was seconded by Bill Corliss. The motion was unanimously approved by the five members present and voting. The meeting dates will be January 16, March 20, May 15, July 17 and October 16, 2019.

**Advisory Committee Member Comments:** Brief discussion by Marcia Keith about Davis Utility Rate Advisory Committee meetings, which conflict with WCSA's third Wednesday meetings. There was some discussion of the Mace Boulevard project as a follow-up to the August 15th meeting. Woods advised that the Davis City Manager decided that a fiber optic conduit would not be included in the project, presumably due to cost. It was announced that the GWIA Fall Social would be held on Saturday October 2, 2018 at 27231 Meadowbrook Drive from 4 to 6 pm. All are urged to attend.

**Next Meeting:** January 16, 2019 7:00 pm.

The meeting was adjourned by Chair Woods at 9:15 pm.