



**Community Corrections**

# County of Yolo

## PROBATION DEPARTMENT

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**Brent Cardall**  
**Chief Probation**  
**Officer**

### Community Corrections Partnership (CCP)

#### MINUTES

Monday, September 10, 2018, 1:30 pm – 3:30 pm  
County Administration Building  
Atrium Training Room  
625 Court St., Woodland CA 95695

CCP Members, Executive Committee: Brent Cardall, Chief Probation Officer, Tracie Olson, Public Defender, Karen Larsen, Director HHSA, John Miller, Chief of Police, Winters, Tom Lopez, Undersheriff, and Cathy Berger, Yolo Superior Court.

Voting Alternates/Staff Present: Dan Fruchtenicht, Mashan Wolfe, Cristina Vazquez, Jill Cook, Alina Mangru, Ian Evans, Eric Banuelos, Tom Haynes, Lori Perez, Jesse Hoskins, Phil Pogledich, Melinda Aiello, Carolyn Jhaji and Lisa Howard.

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1. Call to Order and Introductions – The September 10, 2018, meeting of the Community Corrections Partnership (CCP) was called to order at 1:31 pm.
  2. Approval of Agenda – *Motion: John Miller, second: Tracie Olson Vote: Passes unanimously: 6:0*
  3. Approval of Minutes from July 9, 2018 – *A motion was made to approve the minutes. Motion: Karen Larsen, second: Tracie Olson. 2 abstentions, Vote: Passes unanimously 4:0*
  4. Update on Stepping Up Initiative (Ferrier) (Attachment B) -

*Mashan Wolfe of the Yolo County Sheriff's department and Ian Evans, with Health and Human Services presented an overview via PowerPoint of the Yolo Criminal Justice County Continuum of Care Data Sharing – Proposal. All members received handout. Covered in the presentation were the four phases of the proposal:*

- *Phase 1 – Connect data between HHSA and the Jail – Mental Health information*
- *Phase 2 – HHSA and Jail data – Substance Use information*
- *Phase 3 – (Preliminary) Integrate data sharing from/with local Police agencies*
- *Phase 4 – (Preliminary) Integrate the District Attorney and Public Defender*

*Each phase was outlined to include the various methods by which we will collaborate in the collection and sharing of data.*

*All department representatives are encouraged to start sending ideas and input that will assist in moving forward with the project to Mr. Ferrier. Chief Cardall explained at this time his department (Probation) is not finished up with Law Suite 2.0 and this must be complete before we can move forward with data collection. We will need Probation and the Public Defender on board prior to start sharing information. Tracie Olson asked when the County will be on board with the Yolo County Superior Court Portal. Cathy Berger explained the Courts are currently waiting for the County to complete the connection. Continued roundtable discussion.*

5. Presentation of the CCP Monthly Data Dashboard (Hoskins) (Attachment C) -

*Jesse Hoskins gave the September update of the CCP and Criminal Justice Monthly Data Dashboard. All members received handout. Jesse reports all CCP information is up to date on our website and is extremely user friendly.*

*Our continued goal will be working with all stakeholders in the collection of data to incorporate monthly into the data dashboard. If there is a specific item(s) or change you would like to see in the dashboard, please email Jesse at [jesse.hoskins@yolocounty.org](mailto:jesse.hoskins@yolocounty.org)*

6. Update on changes to the CCP webpage (Hoskins) -

*Mr. Hoskins covered the changes on the CCP Website under the CCP Monthly Data Dashboard report under agenda item #5 above.*

7. Presentation of the draft Board of Supervisors invitation letter to the California State Association of Counties (CSAC) (Hoskins) (Attachment D) -

*Mr. Hoskins reviewed the draft letter regarding our proposed partnership with CSAC. The letter will be on the 9/25/18 Board of Supervisors agenda for approval. This will allow Yolo County to participate with CSAC to assist with program inventory of our adult criminal justice programs. All members concur with the presentation of the draft letter to the Board of Supervisors on 9/25/18. Motion: John Miller, second: Karen Larsen Vote: Passes unanimously: 6:0*

8. Action Item – Approve the appropriation of \$36,479.65 from Fiscal Year 2017-18 budget to the Yolo County Housing Authority for one-time expenses incurred for rehabilitation work on the IGT house necessary to prepare it for occupancy. (Hoskins) (Attachment E)

*Mr. Hoskins presented the IGT Re-entry House – Startup Costs and Initial Billing outline that was approved by Ms. Lisa Baker of the Yolo County Housing Authority. There is no action required on this item as it was previously approved by the CCP.*

9. Update on the memorandum of Understanding with Yolo County Housing Authority regarding the IGT Re-entry House. (Hoskins) (Attachments F, G and H)

*Mr. Hoskins went over the Lease and Memorandum of Understanding between the County of Yolo and Yolo County Housing Authority. All members received handout. If any questions please contact Ms. Carrie Scarlata with County Counsel at [carrie.scarlata@yolocounty.org](mailto:carrie.scarlata@yolocounty.org)*

10. Strategic Planning Workshop – Analyzing CCP 2014-2019 Strategic Plan Objectives Continued (Blacklock) –

*CAO Blacklock reviewed (all voting members received handouts) the past objectives, and discussed new potential objectives. Jesse Hoskins recorded all Completed Objectives with Identified Next Step, Objectives Needing Further Discussion and Potential New Objectives. Mr. Hoskins will incorporate all revisions into our CCP Strategic Plan Revise.*

11. Next Meeting: **Monday, October 8, 2018 at 1:30 p.m.** in the Atrium Training Room of the Yolo County Administration Building

12. Adjournment – *Motion: Tom Lopez, second: Karen Larsen, motion passes 6:0 the meeting was adjourned at 3:05 p.m.*

Minutes Taken/Transcribed by: Lisa Howard, Secretary to Chief Probation Officer, Brent Cardall