

Industry Working Group

March 22, 2017

Purpose of Working Group: To provide a regular venue for vendors, contractors, homeowners and others who frequently do business at Community Services' permitting counter to share concerns/identify solutions.

Goal: To improve service delivery and strengthen relationships with the community.

Attendees: Leslie Lindbo, Kevin Kiesz, Barry Burns, David Alvarado, Ken Lazzaroni, Jack Kasbergen, Spencer Defty, Jim Campi, Taro Echiburu, Evelyn Tamayo-Arias

- **Review of Rules of Engagement**

Rules of Engagement

1. Share the airtime
 2. Listen to understand and for the future to emerge
 3. Disagree without being disagreeable
 4. Share your experience (not others)
 5. Stay open to new ways of doing things; all ideas are valid
 6. Respect each other's thinking and value their contributions
 7. Speak your truth, without blame or judgment
 8. Ask what's possible?" not "what's wrong"? Keep asking.
 9. Seek common ground and understanding (not problems and conflict)
 10. Stay focused on the topic at hand; out of the weeds and swamps
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- **MOU Between Fire Districts**

- MOU between fire districts is still being worked on. There is no fire code official in the county therefore all fire district chiefs need to meet and come to an agreement for the MOU.

- **Summary of code changes on website**

- Summary of Code Changes was added to the Yolo County website. Leslie walked everyone through where to find it on the website.

- **Update Customer service and program improvements**

- Leslie presented a PowerPoint with the results from a customer satisfaction survey. Some suggestions were made on how wait time can be managed or reduced ex: slow hours can be advertised, making appointments or having a numbering system.

- **Determination of what is considered a bedroom for septic system sizing**

- Definition of what a bedroom is in Yolo County was provided, along with definition of a bedroom in other surrounding counties. There was discussion on why those definitions don't always work. There was a suggestion of maybe having a threshold of a certain amount of bedrooms before a room can be considered anything else other than a bedroom.

- **Fees discussion: How fees are determined**

- Leslie presented a PowerPoint explaining how the fees are determined. It was explained that the department is 100% fee funded. Suggestions were made on how fees can be reduced.

- **Requirements for clearing outstanding permits**

- Leslie will do some research on this subject.

- **Ideas for future agenda items**
 - Streamline site evaluations
 - Further discussion of outstanding permits

Next Meeting:

- Wednesday, May 24, 2017 from 2:00 PM to 3:00 PM in the Cache Creek Conference Room.