



# COUNTY OF YOLO

Department of General Services  
Parks Division

*Kevin Yarris*  
Director

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## PARKS, RECREATION AND WILDLIFE ADVISORY COMMITTEE (PRWAC)

### Summary of Minutes

February 4, 2019

Norton Hall: 70 Cottonwood Street, Woodland, CA 95695

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**Members in Attendance:** Cliff Feldheim (Chair), Anthony Volkar, Andrew Fulks (Vice-Chair), Nancy Ullrey, Catherine Portman, Trini Campbell  
**Members Absent:** Karen Sutliff, Bridget O'Flaherty  
**County Staff in Attendance:** Kevin Yarris, Director of General Services; Jeff Anderson, Associate Parks Planner

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#### 1. CALL TO ORDER

Feldheim called the meeting to order at 6:35 pm.

#### 2. ADOPTION OF AGENDA

The agenda was adopted.

*Motion: Campbell. Second: Portman. Motion carried unanimously.*

#### 3. ADOPTION OF MINUTES

The minutes of the November 18, 2018 meeting were adopted as presented.

*Motion: Portman. Second: Ullrey. Motion carried unanimously.*

#### 4. PUBLIC COMMENTS

None.

#### 5. REGULAR AGENDA

##### 5.1 Advisory Members appointments/reappointments/resignations

Feldheim was reappointed for another four-year term by Board of Supervisors on January 15, 2019.

##### 5.2 Cache Creek Parkway Plan Update

Elisa Sabatini, Manager of Natural Resources, provided an update of the planning and outreach process for the Cache Creek Parkway Plan. The baseline document (net gain open space inventory) will be

presented to Board of Supervisors on February 26, 2019. Sabatini stated that a broader public outreach effort will kick-off in March 2019 and will extend through most of 2019.

### 5.3 OHV Planning Grant

Elisa Sabatini gave a brief overview of OHV use and opportunities in the County. She informed the committee that the Natural Resources Division and the Parks Division are working together to submit a State Parks OHV grant application. County will release an RFP to find a consultant to prepare a market analysis and feasibility for the grant application. Preliminary grant application is due March 4<sup>th</sup> and final application is due June 3<sup>rd</sup>. The grant application will focus on two components: 1) creating a small-medium sized OHV park; and 2) create access to legal riding opportunities in the western portion of Yolo County. A public information session is scheduled for February 21, 2019.

### 5.4 Gibson House Operations

Carolyn Jhajj, Senior Management Analyst in the County Administrator's Office, provided an overview of the Gibson House operations and management.

### 5.5 Strategic Plan Overview and Survey

Motion to move item to end of meeting. ***Motion: Feldheim. Second: Ullrey. Motion carried unanimously.***

Committee provided input to all questions on the Strategic Plan Survey. Survey results will be provided to Board of Supervisors to help set County policies and prioritize resources for the next 3 to 5 years.

### 5.6 Concept Proposal for New Campgrounds in Capay Valley

Director Yarris explained that Parks staff is considering developing campgrounds at the Lower Site and Camp Haswell and shared conceptual drawings prepared by staff. It is intended that these campgrounds would be more primitive than the Middle Site campground. Yarris explained that staff is preparing to talk with Yocha Dehe about the possibility of accessing funding from the local tribal compact for long term operations and management support. Staff will also explore grant opportunities to fund development. Fulks suggested it is best to have a camp host onsite. Fulks also mentioned there is a culvert at the northern most part of Camp Haswell that should be looked at to be improved to provide access to Valley Vista trailhead. Staff will keep committee informed of new developments pertaining to this item.

### 5.7 Review Draft Logo

Anderson shared draft logo designs prepared by graphic artist consultant. The committee provided feedback that will be used to finalize design.

## 6. PARKS DIVISION STAFF UPDATES

### 6.1 Cache Creek Campground

Anderson shared that the campground will be open April 1, 2019 through December 1, 2019. The reservation system opened on February 1, 2019.

### 6.2 Knights Landing Boat Launch Grant

Anderson provided an update on the permitting process. The County released a bid in December 2018, however, no bids were submitted. Several companies stated they did not bid on the project because they did not meet the County requirement for participation in a State of California Division of Apprenticeship Standards approved joint labor and management apprenticeship program. The County will release another bid on February 5, 2019.

6.3 Grasslands HCF Grant

Anderson provided an overview of the project status. Staff is still exploring options to obtain additional funds to move forward on the project. A parks maintenance worker observed a burrowing owl near the trail system in January. A second burrowing owl survey will be conducted by Jim Estep later this week.

6.4 County Road 40/Low Water Bridge

Anderson shared Public Works staff is finalizing design options and expects to start the environmental permitting process shortly. The bridge will be at a higher grade than current, and will provide clearance for rafters to pass under the bridge. The bridge will contain pedestrian rails for safety.

6.5 Rumsey Bridge

No update.

6.6 Ground Squirrels at Grasslands

No update.

6.7 Parks Marketing and Branding

Anderson stated that staff is still implementing components of the Parks Marketing Plan. Staff is looking into launching an Instagram page to share user experiences in the parks and promote recreational opportunities.

6.8 Esparto Park and Aquatic Center

Campbell shared that the ribbon cutting ceremony is set for May 21, 2019 at 4:00pm. The pool is scheduled to be open for memorial day weekend.

6.9 Amendment to CDFW Lease Agreements to Charge Fees at Putah Creek Fishing Access Sites and Clarksburg Boat Launch

Yarris explained that staff has made significant progress with CDFW on this item, but are still working out the final details.

**7. COMMITTEE MEMBER REPORTS**

None.

**8. ITEMS FOR FUTURE AGENDAS**

None.

**9. NEXT MEETING**

Next regular meeting scheduled for March 18, 2019, Norton Hall, 70 Cottonwood Street, Woodland.

**10. ADJOURN**

*Feldheim adjourned the meeting at 8:45 pm.*

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The Parks, Recreation and Wildlife Advisory Committee is responsible for providing advice and recommendations on matters within its jurisdiction to the Board of Supervisors, the County Administrative Officer, and the Director of General Services as appropriate. Any person who is dissatisfied with a recommendation of this committee may submit their comments to the Director of General Services prior to a final decision being made on the issue. The appropriate body for making a final decision on a given issue, whether it is the Director of General Services or the Board of Supervisors, may sustain, modify, reject or overrule any recommendations of the Parks, Recreation and Wildlife Advisory Committee. Final decisions may be appealed in accordance with Chapter 4 of Title 1 of the Yolo County Code.

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