



Yolo County Homeless and Poverty Action Coalition (HPAC)

Davis/Woodland/Yolo County Continuum of Care (CA-521)

General HPAC Meeting Agenda

Wednesday, March 27th, 2019 (9:00-10:30 am)

Yolo County HHSA – Bauer Building – Thomson Room

Meeting Agenda		
Agenda Item	Approximate Time	Speaker/Facilitator
1. Review and Approve Meeting Agenda <ul style="list-style-type: none"><i>ACTION ITEM: Approve 3/27/19 Agenda</i>	9:00-9:03 (3 Minutes)	Ryan Collins, HPAC Chair
2. Approve Meeting Minutes <ul style="list-style-type: none"><i>ACTION ITEM: Approve 1/30/19 Minutes</i>	9:03-9:05 (2 Minutes)	Ryan Collins, HPAC Chair
3. Introductions and Program Updates	9:05-9:30 (25 Minutes)	All
4. Approve ROI Change <ul style="list-style-type: none"><i>ACTION ITEM: Approve Change in ROI Period from 5 to 7 years</i>	9:30-9:40 (10 Minutes)	Emily Meza, HHSA
5. Point-in-Time (PIT) Count Update	9:40-9:45 (5 Minutes)	Ian Evans, HHSA
6. HUD Data Submission Deadlines <ul style="list-style-type: none">PIT/HICSystem Performance Measures	9:45-9:55 (10 Minutes)	Emily Meza, HHSA
7. HPAC Letter of Support Policy <ul style="list-style-type: none">Refer to Technical to Develop	9:55-10:00 (5 Minutes)	Ryan Collins, HPAC Chair
8. HHSA Staffing Update	10:00-10:05 (5 Minutes)	Ian Evans, HHSA
9. Grants Updates	10:05-10:15 (10 Minutes)	Ian Evans, HHSA
10. CESH Round 2 <ul style="list-style-type: none"><i>ACTION ITEM: Adopt Round 2 Local Competition Timeline and Project Selection Process</i><i>ACTION ITEM: Approve the County of Yolo as Administrative Entity for the 2019 CESH Program</i>	10:15-10:25 (10 Minutes)	Ian Evans, HHSA
11. Meeting Evaluation and Future Topics	10:25-10:30 (5 Minutes)	Ryan Collins, HPAC Chair
12. Next Meeting & Adjournment	10:30	Ryan Collins, HPAC Chair

Upcoming Meetings and Events

- HPAC Technical Subcommittee – March 28th, 2019 – 9:00-11:00 am – Yolo County Library – Davis – Blanchard Room – 315 E. 14th Street, Davis, CA 95616
- HPAC Data Subcommittee – April 17th, 2019 – 8:30-9:30 am – Yolo County Library – Davis – Blanchard Room – 315 E. 14th Street, Davis, CA 95616
- HPAC Technical Subcommittee – April 25th, 2019 – 9:00-11:00 am – Yolo County HHSA – Bauer Building – Ross Room – 137 N. Cottonwood Street, Woodland, CA 95695



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Wednesday, March 27th, 2019 (9:00-10:30 am)

Yolo County HHSA – Bauer Building – Thomson Room

- General HPAC Meeting – May 22nd, 2019 – 9:00-10:30 am – Civic Center Galleria – Room 157, 1110 West Capitol Avenue, West Sacramento, CA 95691
- HPAC Technical Subcommittee – May 23rd, 2019 – 9:00-11:00 am – Civic Center Galleria – Room 157, 1110 West Capitol Avenue, West Sacramento, CA 95691

Supporting Documentation for Item #2

Meeting Minutes from 1/30/2019



Yolo County Homeless and Poverty Action Coalition (HPAC)

January 30th, 2019 Meeting Minutes

LOCATION: Davis – Davis Police Department – Community Room

MEETING ATTENDEES –

1. **Alysa Meyer***, Legal Services of Northern California
2. Amanda Ekman, County of Yolo - HHSA
3. **Bill Pride***, Davis Community Meals & Housing
4. Chris Bulkeley, Yolo County District Attorney
5. Craig Blomberg, Sutter Davis
6. Dan Maguire, City of Winters
7. **Dan Sokolow***, City of Woodland
8. Diane Clarke, Yolo Conflict Resolution Center
9. Don Bosley, Mercy Coalition
10. **Doug Zeck***, Fourth & Hope
11. Elaine Lytle, County of Yolo - HHSA
12. Elizabeth Mohrherr, Yolo Care Palliative Care
13. Erica Plumb, Mercy Housing
14. **Erin McEwen****, Yolo County Children's Alliance
15. Holly Wunder Stiles, Mutual Housing California
16. Ian Evans, County of Yolo - HHSA
17. Isabel Morales, Communicare Health Centers
18. **James McLeod****, Yolo Community Care Continuum
19. **Janis Holt***, Yolo County Housing
20. **Jeneba Lahai***, Yolo County Children's Alliance
21. Jennifer Longan, Communicare Health Centers
22. **Kathy Trott***, Woodland Opportunity Village
23. Kim Heuvelhorst, Yolo County Health and Human Services Agency – Homeless Services
24. **Koy Saechao***, Turning Point Community Programs
25. **Kristen Cline****, City of Woodland
26. Liane Moody, Short Term Emergency Action Committee (STEAC)
27. **Linda Scott***, Interfaith Rotating Winter Shelter of Davis (IRWS)
28. Lysette Marshovan, Senator Dodd's Office
29. **Mark Sawyer****, City of West Sacramento
30. **Martha Teeter***, Davis Opportunity Village
31. **Mary Anne Kirsch****, Interfaith Rotating Winter Shelter of Davis (IRWS)
32. ME Gladis, Yolo Progressives
33. **Michael Tovar***, Shores of Hope
34. **Nadia Waggener****, County of Yolo - HHSA
35. **Niomi Michel****, Empower Yolo
36. **Nolan Sullivan***, County of Yolo - HHSA
37. Patrick Vancuren, Veterans Resource Center
38. Rachel Nervo, Veterans Affairs
39. Rick Armlin, Volunteers of America
40. **Ryan Collins***, City of Davis
41. Sandra Sigrist, Yolo County Health and Human Services Agency – Adult and Aging

***Bold-type** indicates that the individual represented a Voting Board agency as either a primary (*) or secondary (**) voting designee*



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1. REVIEW AND APPROVE MEETING AGENDA

HPAC unanimously approved the agenda with the amendment that Agenda Item #10 Camp Fire Discussion would be incorporated into Agenda Item #3 Introductions and Program Updates rather than being a separate agenda item.

- **Motion:** Janis Holt, Yolo County Housing
- **Second:** Martha Teeter, Davis Opportunity Village
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

2. APPROVE MEETING MINUTES FROM 11/28/2018

Question: Is it accurate that there are so many abstention votes listed on the Item #4 CESH/HEAP Project Selection? Yes, this is accurate because the representatives listed were representing agencies that were conflicted in the CESH/HEAP Project Selection and thus ineligible to vote for this item.

Suggestion: To have the voting results in the minutes show the number of Aye and Nay votes. HPAC agreed to this changes.

HPAC unanimously approved the minutes with no amendments:

- **Motion:** Alysa Meyer, Legal Services of Northern California
- **Second:** Martha Teeter, Davis Opportunity Village
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

3. INTRODUCTIONS AND PROGRAM UPDATES

Meeting attendees shared updates from their programs:

- Kim Heuvelhorst, Yolo County HHSA – Reminder that the deadline to submit PIT Count surveys is tomorrow, January 31st.
- Sandra Sigrist, Yolo County HHSA – Housing for a Healthy California grant just released their final program guidelines. The RFP is expected soon.
- Amanda Ekman, Yolo County HHSA – Bringing Families Home grant is almost expended. In May, they will learn if the State will allocate additional funding. They are keeping a waiting list.
- Nadia Waggener, Yolo County HHSA – New staff: Hired one housing case manager and is planning to hire a second. Also hired a clinician.
- Niomi Michel, Empower Yolo –They have exhausted their homeless prevention funds and their rapid re-housing funds are very low so they are not taking any new intakes at this time.
- Alysa Meyer, Legal Services of Northern CA –They have been helping to serve the victims of the Camp Fire by staffing the disaster resource center that had been in Chico but just moved to Paradise. They have seen 1200 households since opening. If any agency sees a Camp Fire victim who has migrated to Yolo County please direct them to Legal Services of Northern CA. They can provide information about all of the resources available through FEMA and the other agencies staffing the disaster resource center and can help with a wide range of civil legal matters. They are the legal services provider for disaster relief.



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- Janis Holt, Yolo County Housing –
 - Received funding for 20 housing units to be used for Camp Fire victims. They have received 3 referrals from Butte Housing thus far and one has been housed at Davis Migrant Center. Three other people are searching for housing in Yolo and two of those have been housed.
 - Will be sending out continued interest letters to the current Section 8 waiting list next week. Only sending letters to those that haven't had any activity in the last 12 months so if someone came on the list within the last 12 months they will probably not receive a letter and will not be impacted. With the letter, they are asking the client to indicate if they meet the criteria for either the new 22 Mainstream Vouchers or the 26 new Family Unification Vouchers (letter will list eligibility criteria for each). Will go through their existing waitlist first and then will open up waitlist for these special targeted voucher programs if needed.
- Rick Armlin, Volunteers of America – Grant was expanded to cover Butte County so they have staff in Chico serving the Camp Fire Victims. Actively working with veterans who are seeking employment and are receiving referrals from the Veterans Services Officers. They have many open positions for veterans seeking employment.
- James McLeod, Yolo Community Care Continuum – Filled one of their PSH beds and working to fill the other.
- Rachel Nervo, Veteran's Affairs – Filled their five initial HUD VASH vouchers, but continue to receive referrals in case vacancies occur. For Camp Fire victims there is some flexibility on some of the criteria for the vouchers.
- Diane Clarke, Yolo Conflict Resolution Center – Offering 30-hour conflict resolution and mediation training. Course is open to anyone wishing to hone their conflict resolution and communication skills. She distributed flyers. Agency is also available to provide training to other agencies. Interest agencies can contact Diane.
- Nolan Sullivan, Yolo County HHSA –
 - Office at 600A Street is now open to provide social services. CalWORKs is available MWF and 5 to 6 staff are there daily for other programs.
 - SSI Cash Out – CA passed legislation last year that allows SSI recipients to access CalFresh. Enrollment starts in May. Agencies that work with this population can contact Nolan to arrange a smooth transition.
 - CalWORKs HSP program has lots of funding. Homeless families can be referred to Elaine Lytle. State has given permission to buy non-permanent housing (tiny homes, trailers, mobile homes, shipping container homes etc.) up to \$25,000. Send ideas to Nolan.
 - General Assistance (GA) Resolution is in the process of being updated to provide more robust services. It will go to the Board of Supervisors in April. Nolan welcomes input from HPAC agencies.
 - Camp Fire – HHSA is working with Placer, El Dorado, Solano, and Sacramento in partnership with Butte County to do a structured Inter County Transfer process. They are distributing fliers that direct Paradise CalWORKs families to a welcome center in each of these counties where they can receive assistance with 'soft landing' in the new county.
 - Federal shutdown has impacted CalFresh benefits. February benefits were issued in early January so clients may have difficulty budgeting for food to the end of February.
- Dan Sokolow, City of Woodland – Provided an update on Woodland's Interfaith shelter which is located at St. Luke's Church and is in its fourth week. It houses 7 to 8 individuals nightly. While



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numbers are low, by having the Interfaith shelter in operation for women and families, Fourth and Hope is able to use their dining area to house additional single men who would otherwise be unsheltered. The Interfaith shelter will be open through early March.

- Jeneba Lahai, Yolo County Children's Alliance – Is the lead for a coalition of agencies throughout the county that are offering VITA which provides free tax preparation services to people with less than \$60,000 income. Sites are available in Woodland, Davis and West Sacramento. She will distribute flyers through the HPAC distribution list.
- Patrick Vancuren, Veteran's Resource Center – Is seeking letters of support from organizations. If interested, contact Patrick after the meeting.
- Holly Wunder Stiles, Mutual Housing California – Has obtained ownership of a property on 5th Street in Davis that was transferred to them by the student housing developer. Looking for financing to make this into an affordable housing site.
- Doug Zeck, Fourth and Hope – In partnership with the City of Woodland, County of Yolo and Yolo County Housing, they are staffing operations at the Extended Shelter across the street from the existing shelter and also helping to staff the Interfaith shelter in Woodland. Have added eight additional support staff in order to do this. Between the three shelters, up to 90 people are being sheltered nightly.
- Craig Blomberg, Sutter Davis Hospital –
 - SB 1152 legislation passed last year regarding coordination of discharge planning for homeless patients. Transition has been smooth, thanks in part to cooperation with the Interfaith Rotating Shelter.
 - Last August, Woodland Memorial Hospital and Sutter Davis Hospital partnered with YCCC to provide a medical shelter available for patients who are not appropriate to go directly to an emergency shelter. This is a two room home with 2 beds for males and 2 beds for female, and guests can stay up to 30 days. Ideally they are participating in a transition program concurrently. Priority is given to hospital discharge patients, but if space is available, referrals are accepted for any medically vulnerable person who is not appropriate for an emergency shelter.
- Lysette Marshovan, Senator Dodd's Office – Is open to offering whatever support they can to organizations seeking grants, updates about upcoming legislation etc.
- Ryan Collins, City of Davis –
 - New versions of the Health and Social Services guide are being printed. Trifold brochures and wallet size cards are available. Organizations serving clients in Davis may send requests for printed copies to Ryan.
 - City's jacket and winter coat drive was very successful. They received more than the Davis Homeless outreach program can use. Contact Ryan if your organization can use these.
 - New PT homeless services intern has joined his team.
 - On Tuesday, February 19th at 7 PM, the Davis City Council has an agenda item on the strategy and response to homelessness in the City. Anyone interested is encouraged to attend. The meeting will be at the Davis City Hall 23 Russell Blvd. in Davis.
 - The department is grieving the loss of Officer Natalie Corona and has been thankful for the outpouring of support from the community. Davis PD remains committed to serving all members of the community with dignity and respect.



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4. GRANT UPDATES

Ian Evans, Yolo County HHSa provided an update about the following grants:

- Homeless Emergency Aid Program (HEAP) -
 - Award letter and standard agreement received.
 - HHSa in process of executing contract with Business Consumer Service and Housing agency (BCSH) and initiating contracts with sub-recipients.
 - All funds awarded in Round 1, so there will not be a Round 2 for HEAP.
- California Emergency Solutions & Housing (CESH) -
 - Award letter received.
 - Awaiting standard agreement.
 - When standard agreement received from Housing and Community Development (HCD), HHSa will work with them to:
 - Adjust the funding levels between projects to match the outcome of our local selection process.
 - Adjust the performance measures based on adjusted funding levels for each project.
 - This is necessary because the CESH application was due prior to the local selection process occurring.
- No Place Like Home (NPLH) –
 - Two project applications for Round 1 were submitted to HCD 1/29/19.
 - Thank you to the many partners involved. Each application was over 800 pages.
 - Round 2 dates are unknown at this time.
 - Yolo County Housing was able to award 75 project based vouchers total to the Woodland and West Sacramento projects combined.
 - Award notification is not anticipated until June 2019.
- Home Safe –
 - Submitted application for this grant which serves homeless individuals connected with Adult Protective Services.
 - Application was not awarded.
 - HHSa team conducted call with CDSS to discuss and receive feedback to strengthen application for future opportunities.
 - \$15 M was available statewide. Only about one third of the applications were awarded
- Emergency Solutions Grant (ESG) –
 - 2018 funds should be ready soon. The federal government shutdown caused some delays.
 - 2019 Release date changed from June to March 29th. Due date will be late May or early June.
- Continuum of Care (CoC) -
 - 2018 awards announced by HUD
 - HPAC submitted 7 projects total, including 2 bonus projects. The 5 renewal projects were approved with a small increase above the previous year's amount
 - Providers should be receiving the contract directly from HUD
- Proposition 47 – Sandra Sigrist, Yolo County HHSa and Chris Bulkeley, Yolo County District Attorney's Office provided the following updates:



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- Round 1 –Yolo County has an existing grant from Round 1 funding. That program is called Steps to Success and is a collaboration between the District Attorney’s Office, the Public Defender, Probation, Legal Services of Northern CA, Communicare and HHS. The program provides a variety of diversion and related services for individuals who have a mental health or substance use condition (or both) AND an eligible criminal offense. It’s targeted towards misdemeanors but some felonies are also allowed. It includes a restorative justice component and intensive treatment support. The program is going well and goes through August 2021 plus a no cost extension. \$130 M was available statewide for Round 1. Steps to Success dedicated \$1M for housing and contracted that piece to Empower Yolo who has done a wonderful job finding housing for this difficult to house population.
- Round 2 – Over \$100M is available statewide. Round 1 recipients are eligible to apply. The RFP was released in mid-January and it is due March 18th. Awards will be made by June for a 38-month period. The Round 2 application will focus on homelessness. There is a robust community input process involved and a steering committee is also needed. HPAC members are encouraged to participate.

5. YOLO COUNTY PLAN TO ADDRESS HOMELESSNESS

Ian Evans, Yolo County HHS shared that part of the NPLH application included a County Plan to Address Homelessness that had very specific requirements so this was used as an opportunity to create a Yolo County Plan to Address Homelessness (the Plan) that would both meet the requirements of NPLH and also could be used over the next three-year period. The Plan identifies specific strategies and goals to address homelessness and will be evaluated annually. The Plan was completed with the technical assistance of HomeBase, was finalized in January and submitted as part of the NPLH application. The Plan will be posted on the Homeless Services website in the near future. It was also shared via email to HPAC, Board of Supervisors, Local Mental Health Board, Health Council, and participants in the community input sessions. Thank you to all who participated.

Question: Is there is a plan to develop similar plans in each of the cities? Not specifically. The next step is to meet with the homeless partners to determine key roles and responsibilities. These were intentionally left blank in the Plan since collaboration with our partners is needed to determine who will best fill each role. Feedback received during review of the plan included the importance of an annual check-in to review the work happening in each of the goal areas and to treat the Plan as a living document.

6. HMIS RELEASE OF INFORMATION

Ian Evans, Yolo County HHS reported that at the last HPAC Data Subcommittee meeting on 1/16/19, Lindsay Moss from Sacramento Steps Forward (SSF) discussed the Release of Information (ROI) period of validity. Because of the shared HMIS platform between Sacramento and Yolo, there are some settings, including the ROI period, that must be set the same for both counties. The ROI period had previously been set at 5 years. After reviewing other CoCs and learning that the most commonly used ROI period is 7 years, used by 15 other CoCs, Sacramento changed their ROI period to 7 years. Yolo can choose to change to 7 years also, or implement a manual workaround for each client to change the ROI date. The



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Data Subcommittee unanimously recommended approving the change in ROI period from 5 to 7 years. Ryan Collins, HPAC Chair, requested that a formal vote be put on the next agenda.

Recent system functionality changes include a requirement to have the ROI entered in HMIS before the client can be entered. For clients who are already in HMIS but missing an ROI, there is a new banner alert. It is believed that most of the clients have a signed ROI but that the paper may be in a case file and not uploaded into HMIS, or the ROI was uploaded into the 'Files' section in HMIS but not clicked the 'Yes' 'Consent' button. The functionality makes it easy to move the document to the correct location in HMIS.

7. 2019 POINT-IN-TIME (PIT) COUNT UPDATE

The 2019 PIT Count Community Leads provided an update about the Unsheltered Count. HNSA staff will work directly with providers to obtain the Sheltered Count and will also be doing quality control review to eliminate any duplicates etc.

- West Sacramento – Mark Sawyer, City of West Sacramento reported participants included 13 volunteers, 2 City Council members, 4 officers and a sergeant. They were able to cover more ground this year and went to the hardest to reach areas of the city. Preliminary count for unsheltered is 80, down from 87 in 2015 and 2017. Additionally, he is aware of 10 sheltered through the Rotating Warming Center.
- Woodland – Kristen Cline, City of Woodland reported that they were able to cover more ground this year. They set up three stations at Big Lots, Freeman Park and Wal-Mart (East) which were staffed by 4th and Hope and provided good opportunities for public engagement and education. They had 21 total participants including 4 pairs of plain clothes officers who covered the established beats, and Yolo County Housing, Veteran's Services and 4 Sheriff officers who covered the unincorporated areas adjacent to the city limits. Other volunteers covered some hard to reach areas where there were known camps. Preliminary count for unsheltered is 202 which is significantly higher than 2017 unsheltered of 51. The increase is attributed to having plentiful volunteers, collaboration with other agencies, the outreach services, and knowing where people were located.
- Davis – Bill Pride, Davis Community Meals and Housing reported that they had a hotdog roast at their resource center to attract people. Teams of people also went out into the field to known locations and also covered the bordering unincorporated areas. The homeless population in Davis has become more scattered. Preliminary count for unsheltered is 108.
- Winters/Rural – Alysa Meyer, Legal Services of Northern CA reported that 14 volunteers in 6 teams divided into Winters, Dunnigan, Zamora/Yolo, Knights Landing, Esparto/Capay/Guinda and Clarksburg. Winters Police Chief assisted in identifying locations. The effort this year was more comprehensive in years past. Unfortunately, it was very foggy, and had rained recently, causing the river to rise and forcing the homeless camps to relocate to higher ground, or to the other side of the river which is located in Sutter County. Preliminary count for unsheltered is 4 which they believe is lower than reality. Suggestion for next year is to align with the food distribution that occurs on the 1st and 3rd Wednesdays.

Ryan Collins, HPAC Chair, thanked everyone for their efforts related to the 2019 PIT Count. Yolo County is the fastest growing county in the state right now and there is insufficient housing inventory to keep up with the population growth leading to an increase in the number of people either experiencing



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homelessness or at risk of experiencing homelessness. Additionally, the climate in CA is more livable for homeless individuals than it is in colder parts of the country.

8. ROTATING WARMING CENTER/WINTER SHELTER (RWS) UPDATES

Representatives from each of the rotating warming centers/warming shelter provided the following updates:

- West Sacramento – Mark Sawyer, City of West Sacramento and Don Bosley, Mercy Coalition reported that West Sacramento is operating the Winter Warming Center for the first year and has been open for 8 weeks now. It is hosted by 5 congregations with the location changing nightly. Guests sleep in the sanctuary rooms. Pets are not allowed and there is no accommodation for storing vehicles, or personal belongings beyond what you can carry. Guests are picked up at a certain time and returned the next day. They are only open 5 nights per week, but multiple guests report that they can find couch surfing opportunities during the other two nights. Over 200 volunteers have been trained. Referrals and intake occur through Mark's Thursday walk-in office hours or through requests from providers. The warming center has been a very helpful resource for the walk-in clients who need immediate shelter. Maximum capacity is 20, average capacity is 10 with a high of 15. 33 different individuals have been served. Some have found housing and/or become employed. There has been great support from the City of West Sacramento, County and non-profits including Shores of Hope, Yolo County Children's Alliance, Downtown Streets Team and IRWS - Davis. They are pleased with how their first year is going and believe they will be able to grow from here.
- Woodland – Dan Sokolow, City of Woodland, provided an update during Agenda Item #3
- Davis – Linda Scott, IRWS – Davis reported that in their 12th year, the rotating shelter has more services than it has in the past. They now have intake rooms at St. Martin's church instead of an outdoor tent in previous years. Ryan Collins and Nadia Waggener attend regularly to talk with guests about social services available. A nurse practitioner and medical assistant attend twice weekly to see patients. They have partnered with the Hickey Gym to reinstate the showers program on Sunday nights prior to intake, and transportation is provided. Also partnering with HOPE student organization who is developing a survey to determine what types of donated items the guests could best use. Results are not available yet. IRWS has joined HMIS. CESH and HEAP funds were awarded which will pay for overnight supervisors and HMIS fees. There is good coordination between the hospital and the shelter. 88 individuals have been served, down from 130 to 140 in previous years. Average nightly occupancy is in the 20s with a high of 33. Barriers include the lack of storage for personal belongings and not being able to accommodate pets. A high school robotics team is developing an app that would show number of vacancies in local shelters.

9. EXTENDED SHELTER UPDATE

- Ian Evans, Yolo County HHS reported that the extended shelter was originally scheduled to be open for 45 days as a temporary project, with plans to partner with the City of Woodland for a more permanent solution. Recently, the decision was made to extend the shelter operations to June. The County, City of Woodland and Hope will coordinate to determine the next phase of the project. Currently there are 30 people who have been sheltered and two have been permanently housed. One idea being considered is to complete the self-sufficiency matrix at



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entry, track throughout project and complete it again at exit. The project came together quickly and it has been an amazing effort between all involved.

10. CAMP FIRE DISCUSSION

- This agenda item was incorporated into Agenda Item #3

11. MEETING EVALUATION AND FUTURE TOPICS

Ryan Collins received feedback on the meeting evaluation and future agenda items

Meeting Evaluation:

Plus – proximity to food, all the updates, record turnout, awesome PIT Count, good parking, broad system activity and engagement

Delta – no coffee, difficult to hear, need to allow more time for program updates

15. NEXT MEETING & ADJOURNMENT

The meeting adjourned at 10:39 am by unanimous approval:

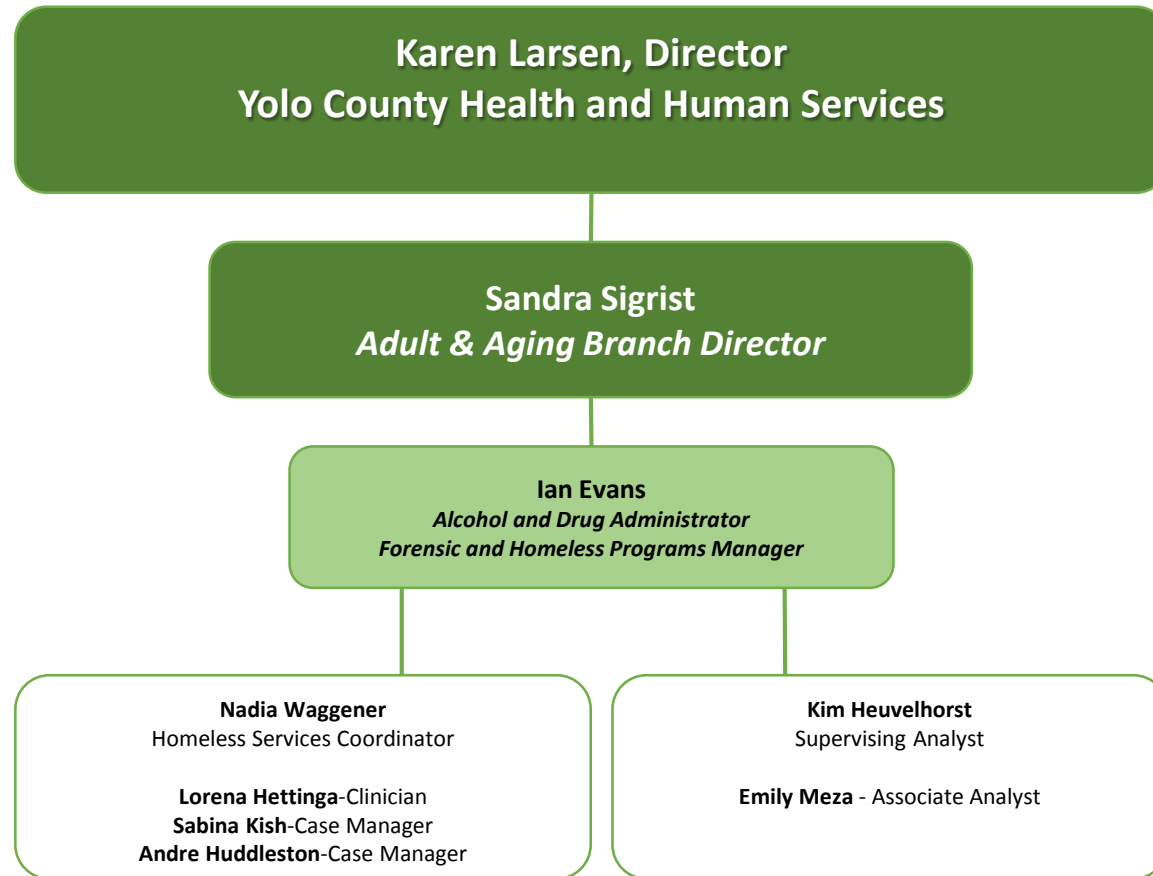
- **Motion:** Alysa Meyer, Legal Services of Northern CA
- **Second:** Jeneba Lahai, Yolo County Children's Alliance
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

Supporting Documentation for Item #8

HHSA Staffing Update

Yolo County Health and Human Services Agency

Homeless Services Organizational Chart



Supporting Documentation for Item #10

CESH - Round 2



Yolo County Homeless and Poverty Action Coalition (HPAC)

CA-521 Davis/Woodland/Yolo County Continuum of Care

Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option A

Local CESH Competition Timeline

1	March 21, 2019	State Notice of Funding Available (NOFA) released to public
3	March 27, 2019	Administrative Entity Designation, Notice of Local Funding and Local Competition Timeline and Selection Process adopted by HPAC
4	April 5, 2019	Mandatory Notice of Intent to Apply due to County Homeless Services Team
5	April 18, 2019	Sub recipient CESH Project Proposals due to County Homeless Services Team
6	April 19-25, 2019	Members of the Selection Subcommittee review and rank all Project Proposals together to award funding to compatible projects
7	April 26, 2019	Selection Subcommittee meets to develop funding recommendation
8	May 1, 2019	Selection Subcommittee presents funding recommendations to HPAC at meeting of the full body
9	May 1, 2019	HPAC votes to determine projects that will be awarded subcontracts
10	May 6, 2019	Administrative Entity submits application to State



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Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option A

Project Selection Process

COMPOSITION OF THE SELECTION SUBCOMMITTEE

- Composed of representatives from non-conflicted HPAC member agencies
- Minimum of 5 members, maximum of 10 members
- Members may represent public or private agencies
- Membership should represent all geographic areas
- Members should have demonstrated frequent involvement in HPAC meetings and familiarity with funding processes and issues
- Only one representative from each member agency will be included on the committee
- Homeless Coordinator is staff to committee, but does not participate in ranking or voting

NOTICE OF INTENT TO APPLY

All applicants must express their intent to apply to the County Homeless Services Team at Emily.Meza@yolocounty.org by Friday, April 5, 2019 at 5:00 p.m. If applicants intend to submit more than one project proposal in this competition, they should submit a notice of intent for each proposal. Notification of intent should include:

- Name of Agency
- Primary Contact
- Brief description of activity to be applied
- Anticipated Performance Measures
 - Number of homeless persons served;
 - Number of unsheltered homeless persons served;
 - Average length of time spent as homeless before entry into the project;
 - Number of homeless persons exiting the project to permanent housing; and
 - Number of persons that return to homelessness after exiting the project; and
 - Number of persons at risk of homelessness served.

SUBMISSION OF PROJECT PROPOSALS

Project Proposals

All applicants for the funds must submit a Project Proposal to the County Homeless Services Team at Emily.Meza@yolocounty.org by April 18, 2019 at 5:00 p.m.

- Applications received late, but within 15 hours of the due date/time (4/19/2019 at 8:00 a.m.) will receive a 10-point score reduction. The Selection Subcommittee may waive this point reduction, depending on the reason for late submittal.
- Applications received after 8:00 a.m. 4/19/2019 may receive an additional point reduction, to be determined by the Selection Subcommittee. The Selection Subcommittee may waive this point reduction, depending on the reason for late submittal.

Applicants must follow the instructions provided in Appendix A regarding how to prepare a Project Proposal.



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Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option A

PREPARATION

1. **4/19/19:** County Homeless Services Team will conduct a minimum threshold review on each project to ensure that all projects meet minimum requirements as described below.
 - o Applicant is eligible for CESH funding
 - o Proposal is within allowable funding amount
 - o Proposed activities are eligible
2. **4/19/19:** County Homeless Services Team will prepare proposal packets for Selection Subcommittee to review, for all projects that require review and ranking.
3. **4/19/19 or 4/22/19:** Selection Subcommittee will meet to learn about the ranking process and receive proposals to be ranked. If necessary, orientation can be completed over the phone for Subcommittee members who cannot be present at the meeting.

SCORING

2. **4/19/19-4/25/19:** Members of the Selection Subcommittee will independently review and score all projects using the rubric provided in Appendix B. After scoring is completed the rankers will return scores to the County Homeless Services Team to be aggregated. Scores will be averaged to determine final score for each project application.

SELECTION

3. **4/26/19:** Selection Subcommittee will meet to determine recommendation for HPAC regarding projects that should be submitted to HCD for funding. A call-in option will be available for rankers who cannot be present at the meeting.

Minutes will be recorded at the meeting and made available to the full HPAC membership.

4. **5/1/19:** All members of the full HPAC body will be presented with a full list of applicants at the HPAC meeting. The Selection Subcommittee will present their funding recommendations to the full body at the meeting. A vote of all non-conflicted voting members of HPAC will be held after the presentation from the Selection Subcommittee.

NOTIFICATION

5. **5/2/19:** County Homeless Services Team will send a letter to each applicant explaining whether their project is being recommended for funding. All applicants may request copies of the scoring materials associated with their project, or a debrief with the County Homeless Services Team.



Yolo County Homeless and Poverty Action Coalition (HPAC)

CA-521 Davis/Woodland/Yolo County Continuum of Care

Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option A

Appendix A: Instructions for Completing a Project Proposal

All applicants for the funds must submit a completed *Project Proposal* to the County Homeless Services Team at Emily.Meza@yolocounty.org by April 18, 2019 at 5:00 p.m. The Application must include the following sections, and should be 5 pages or less:

- **Applicant Information and Experience (20 points):** Describe your organization. Provide information on your length of experience implementing the proposed activity, or activities similar to the proposed activity.
- **Program Design (20 points):** Provide a description of your proposed project, including the services that will be offered, your proposed timeline and staffing associated with the project. Describe how you will ensure compliance with California Core Practices, HPAC Written Standards and Housing First Best Practices.
- **Need for Funds (10 points):** Describe how the proposed project meets a need for the local community. Need should be supported with data and analysis.
- **Impact and Effectiveness (30 points):** Describe your plan for measuring the performance of your project, including data collection, analysis and quality improvement. At a minimum, describe your anticipated performance in the measures listed below. You may also include additional performance measures as appropriate.
 - Anticipated Performance Measures:
 - Number of homeless persons served;
 - Number of unsheltered homeless persons served, and the average length of time spent as homeless before entry into the project;
 - Number of homeless persons exiting the project to permanent housing; and
 - Number of persons that return to homelessness after exiting the project.
- **Cost Efficiency (10 points):** Provide your project budget and narrative. Describe your plans to leverage additional funding for your project.



Yolo County Homeless and Poverty Action Coalition (HPAC)

CA-521 Davis/Woodland/Yolo County Continuum of Care

Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option A

Appendix B: Yolo CESH Round 2 Scoring Rubric

Project Name:

Scoring Criteria	Description	Max	Actual
Applicant Experience	Length of experience implementing the proposed activity or activity similar to the proposed activity.	20	
Program Design	Quality of the proposed program in delivering activities to participants. Consider compliance with California Core Practices, HPAC Written Standards and Housing First best practices. Also consider services offered, reasonableness of program staffing, connection to mainstream resources and collaboration with community partners. This section must include a project timeline.	20	
Need for Funds	Whether the application activity and subpopulation target meet a high need for the community. Need should be supported by data and analysis, including HMIS data and data from most recent point-in-time count.	10	
Impact and Effectiveness	Consider the applicant’s plan for measuring the performance of the project, including data collection, analysis and quality improvement. “Like to like” activities will be considered in the scoring process (for example, ES to ES and RR to RR).	30	
Cost Efficiency	Projects will be evaluated based on their overall proposal budget (Cost per participant), and any fund leveraging.	10	
Total Points:		90	

- **Note:** The Selection Subcommittee’s final recommendation for funding may include consideration of special circumstances, such as to diversify recipients of funding or to ensure services/programs to multiple geographic locations throughout the County. The Selection Subcommittee will disclose such considerations as a part of its report out to HPAC.



Yolo County Homeless and Poverty Action Coalition (HPAC)

CA-521 Davis/Woodland/Yolo County Continuum of Care

Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option B

Local CESH Competition Timeline

1	March 21, 2019	State Notice of Funding Available (NOFA) released to public
3	March 27, 2019	Administrative Entity Designation, Notice of Local Funding and Local Competition Timeline and Selection Process adopted by HPAC
4	April 12, 2019	Mandatory Notice of Intent to Apply due to County Homeless Services Team
5	May 6, 2019	Administrative Entity submits application to State
6	April 30, 2019	Sub recipient CESH Project Proposals due to County Homeless Services Team
7	May 1-14, 2019	Members of the Selection Subcommittee review and rank all Project Proposals together to award funding to compatible projects
8	May 15-17, 2019	Selection Subcommittee meets to develop funding recommendation
9	May 22, 2019	Selection Subcommittee presents funding recommendations to HPAC at meeting of the full body
10	May 22, 2019	HPAC votes to determine projects that will be awarded subcontracts



Yolo County Homeless and Poverty Action Coalition (HPAC)

CA-521 Davis/Woodland/Yolo County Continuum of Care

Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option B

Project Selection Process

COMPOSITION OF THE SELECTION SUBCOMMITTEE

- Composed of representatives from non-conflicted HPAC member agencies
- Minimum of 5 members, maximum of 10 members
- Members may represent public or private agencies
- Membership should represent all geographic areas
- Members should have demonstrated frequent involvement in HPAC meetings and familiarity with funding processes and issues
- Only one representative from each member agency will be included on the committee
- Homeless Coordinator is staff to committee, but does not participate in ranking or voting

NOTICE OF INTENT TO APPLY

All applicants must express their intent to apply to the County Homeless Services Team at Emily.Meza@yolocounty.org by Friday, April 12, 2019 at 5:00 p.m. If applicants intend to submit more than one project proposal in this competition, they should submit a notice of intent for each proposal. Notification of intent should include:

- Name of Agency
- Primary Contact
- Brief description of activity to be applied
- Anticipated Performance Measures
 - Number of homeless persons served;
 - Number of unsheltered homeless persons served, and the average length of time spent as homeless before entry into the project;
 - Number of homeless persons exiting the project to permanent housing; and
 - Number of persons that return to homelessness after exiting the project.

SUBMISSION OF PROJECT PROPOSALS

Project Proposals

All applicants for the funds must submit a Project Proposal to the County Homeless Services Team at Emily.Meza@yolocounty.org by April 30, 2019 at 5:00 p.m.

- Applications received late, but within 15 hours of the due date/time (5/1/2019 at 8:00 a.m.) will receive a 10-point score reduction. The Selection Subcommittee may waive this point reduction, depending on the reason for late submittal.
- Applications received after 8:00 a.m. 5/1/2019 may receive an additional point reduction, to be determined by the Selection Subcommittee. The Selection Subcommittee may waive this point reduction, depending on the reason for late submittal.

Applicants must follow the instructions provided in Appendix A regarding how to prepare a Project Proposal.



Yolo County Homeless and Poverty Action Coalition (HPAC)

CA-521 Davis/Woodland/Yolo County Continuum of Care

Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option B

PREPARATION

1. **5/1/19:** County Homeless Services Team will conduct a minimum threshold review on each project to ensure that all projects meet minimum requirements as described below.
 - o Applicant is eligible for CESH funding
 - o Proposal is within allowable funding amount
 - o Proposed activities are eligible
2. **5/1/19:** County Homeless Services Team will prepare proposal packets for Selection Subcommittee to review, for all projects that require review and ranking.
3. **5/1/19 or 5/2/19:** Selection Subcommittee will meet to learn about the ranking process and receive proposals to be ranked. If necessary, orientation can be completed over the phone for Subcommittee members who cannot be present at the meeting.

SCORING

2. **5/2/19-5/14/19:** Members of the Selection Subcommittee will independently review and score all projects using the rubric provided in Appendix B. After scoring is completed the rankers will return scores to the County Homeless Services Team to be aggregated. Scores will be averaged to determine final score for each project application.

SELECTION

3. **5/15/19-5/17/19:** Selection Subcommittee will meet to determine recommendation for HPAC regarding projects that should be submitted to HCD for funding. A call-in option will be available for rankers who cannot be present at the meeting.

Minutes will be recorded at the meeting and made available to the full HPAC membership.

4. **5/22/19:** All members of the full HPAC body will be presented with a full list of applicants at the HPAC meeting. The Selection Subcommittee will present their funding recommendations to the full body at the meeting. A vote of all non-conflicted voting members of HPAC will be held after the presentation from the Selection Subcommittee.

NOTIFICATION

5. **5/23/18:** County Homeless Services Team will send a letter to each applicant explaining whether their project is being recommended for funding. All applicants may request copies of the scoring materials associated with their project, or a debrief with the County Homeless Services Team.



Yolo County Homeless and Poverty Action Coalition (HPAC)

CA-521 Davis/Woodland/Yolo County Continuum of Care

Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option B

Appendix A: Instructions for Completing a Project Proposal

All applicants for the funds must submit a completed *Project Proposal* to the County Homeless Services Team at Emily.Meza@yolocounty.org by April 30, 2019 at 5:00 p.m. The Application must include the following sections, and should be 5 pages or less:

- **Applicant Information and Experience (20 points):** Describe your organization. Provide information on your length of experience implementing the proposed activity, or activities similar to the proposed activity.
- **Program Design (20 points):** Provide a description of your proposed project, including the services that will be offered, your proposed timeline and staffing associated with the project. Describe how you will ensure compliance with California Core Practices, HPAC Written Standards and Housing First Best Practices.
- **Need for Funds (10 points):** Describe how the proposed project meets a need for the local community. Need should be supported with data and analysis.
- **Impact and Effectiveness (30 points):** Describe your plan for measuring the performance of your project, including data collection, analysis and quality improvement. At a minimum, describe your anticipated performance in the measures listed below. You may also include additional performance measures as appropriate.
 - Anticipated Performance Measures:
 - Number of homeless persons served;
 - Number of unsheltered homeless persons served, and the average length of time spent as homeless before entry into the project;
 - Number of homeless persons exiting the project to permanent housing; and
 - Number of persons that return to homelessness after exiting the project.
- **Cost Efficiency (10 points):** Provide your project budget and narrative. Describe your plans to leverage additional funding for your project.



Yolo County Homeless and Poverty Action Coalition (HPAC)

CA-521 Davis/Woodland/Yolo County Continuum of Care

Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process

DRAFT March 26, 2019 – Option B

Appendix B: Yolo CESH Round 2 Scoring Rubric

Project Name:

Scoring Criteria	Description	Max	Actual
Applicant Experience	Length of experience implementing the proposed activity or activity similar to the proposed activity.	20	
Program Design	Quality of the proposed program in delivering activities to participants. Consider compliance with California Core Practices, HPAC Written Standards and Housing First best practices. Also consider services offered, reasonableness of program staffing, connection to mainstream resources and collaboration with community partners. This section must include a project timeline.	20	
Need for Funds	Whether the application activity and subpopulation target meet a high need for the community. Need should be supported by data and analysis, including HMIS data and data from most recent point-in-time count.	10	
Impact and Effectiveness	Consider the applicant’s plan for measuring the performance of the project, including data collection, analysis and quality improvement. “Like to like” activities will be considered in the scoring process (for example, ES to ES and RR to RR).	30	
Cost Efficiency	Projects will be evaluated based on their overall proposal budget (Cost per participant), and any fund leveraging.	10	
Total Points:		90	

- **Note:** The Selection Subcommittee’s final recommendation for funding may include consideration of special circumstances, such as to diversify recipients of funding or to ensure services/programs to multiple geographic locations throughout the County. The Selection Subcommittee will disclose such considerations as a part of its report out to HPAC.

CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM SUMMARY

Background

Senate Bill (SB) 850, approved on June 27, 2018, establishes the **California Emergency Solutions and Housing (CESH) Program** and designates the **Department of Housing and Community Development (HCD)** to administer the program.

Purpose

Implement activities that address the needs of homeless individuals and families and assist them to regain stability in permanent housing as quickly as possible.

Target Population

Individuals living homeless or at risk of homelessness. Assistance should be prioritized to homeless households over households at risk of homelessness.

Eligible Applicants

Applicant must be an Administrative Entity (AE) designated by the Continuum of Care (CoC) to administer Program funds. The administrative entity will then transfer funds to qualified sub-recipients. The sub-recipient project selection process must be documented and must avoid conflicts of interest.

An Administrative Entity must be one of the following:

- A local government entity;
- A nonprofit organization that has previously administered Continuum of Care funds as the collaborative applicant; or
- A unified funding agency.

Administrative Entities may contract with sub-recipients that are:

- Units of local government;
- Private non-profits;
- For-profit organizations; and
- Qualified to carry out the eligible activities

Funds Available

According to SB 850, 50% of the funds collected from SB 2 (on and after January 1, 2018 and before December 30, 2018), must be spent on the California Emergency Solutions and Housing Program. The first year breakdown of funds includes \$57.5 million for the program.

Each CoC will receive a non-competitive allocation of the available funds. Funds will be released in two rounds, each round will constitute a single issuance of funds to be spent over a 5-year grant period. Round 1 of funding includes SB 2 revenue (Quarters 1 & 2) and leftover funds from the California State Emergency Solutions Grant program. Round 2 only includes SB 2 Revenue (Quarters 3 & 4), as a result, County allocation amounts are lower in Round 2 than in Round 1. **Yolo County's allocation in Round 1 is \$863,524 and in Round 2 is \$505,861.**

Eligible Uses

- Rental assistance and housing relocation and stabilization services.
- Operating subsidies in the form of 15-year capitalized operating reserves for new and existing affordable permanent housing units for homeless individuals and families.
- Flexible housing subsidy funds for local programs that establish or support the provision of rental subsidies in permanent housing to assist homeless individuals.
- Operating support for emergency housing intervention (limited to no more than 40% of funds) as described below:
 - Navigation centers that provide temporary room and board and case managers;

CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM SUMMARY

- Street outreach services; and/or
- Shelter diversion, including, but not limited to, homeless prevention activities.
- Systems support for activities necessary to maintain a comprehensive services and housing delivery system, including coordinated entry, data collection, HMIS, and homelessness planning activities.

Application Requirements

- Activities must be carried out within the relevant CoC service area.
- Recipients are required to commit to using a Housing First model.
- Documentation that applicant is an AE designated in writing by the CoC to administer Program Funds and meets one of the following criteria must be provided:
 - Has prior experience administering eligible activities, or
 - Has partnered with one or more local governments or other entities within CoC service area that have the necessary prior experience to administer the requested funds.
- Administrative entities must document that the CoC has a functioning coordinated entry system and a functioning Homeless Management Information System (HMIS).
 - If a CoC's coordinated entry system and/or HMIS do not meet the minimum standards of the Department of Housing and Urban Development (HUD), a minimum of 20% of funds must be used to bring these systems up to standard.
- Documentation or description of the local program or project selection process anticipated to be utilized to allocate CESH funds must be provided.
- Identify estimated amounts to be used for the specific eligible activities described in the application.
- Identify numerical goals and performance measures (listed under Reporting).
- Include most current Homeless Plan.
 - If the Homeless Plan is not current, CESH funds must be utilized to create and/or update the plan.
- The AE must issue award letters to any sub-recipients within 12 months of an award letter from HCD.

Timeframes

Funding Round 1	
August 15, 2018	Round 1 NOFA released.
September 27, 2018	Application due date to receive award in November 2018
October 15, 2018	Final Application Deadline for Round 1
November-December, 2018	Award announcements issued on rolling basis.
December, 2018	Standard agreements mailed out on rolling basis.
Funding Round 2	
March 21, 2019	Round 2 NOFA released.
May 6, 2019	Final Application Deadline for Round 2
July 2019	Award announcements anticipated
September 2019	Standard agreements mailed.

Reporting

At a minimum AE's will report the following information annually:

- Program/project selection process was performed in collaboration with CoC
- Amounts awarded to sub-recipients with the activities identified
- Projected performance measures (defined below)
- Contract expenditures
- Expenditures and activities of any sub-recipients for each year of the contract with HCD until all funds awarded expended
- Any program income received, such as interest earned from the CESH fund
- Funds do not have to be spent evenly over the 5-year grant period.

CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM SUMMARY

Performance Measures – Progress on the following performance measures, and others established by the applicant, and described in the application to evaluate success implementing eligible activities:

- Number of homeless persons served;
- Number of unsheltered homeless persons served;
- Average length of time spent as homeless before entry into the project;
- Number of homeless persons exiting the project to permanent housing; and
- Number of persons that return to homelessness after exiting the project; and
- Number of persons at risk of homelessness served.



Yolo County Homeless and Poverty Action Coalition (HPAC)

Notice of Funding for Homeless Services and Housing Round 2- California Emergency Solutions and Housing Program (CESH)

The California Department of Housing and Community Development (HCD) released a Notice of Funding Availability (NOFA) for California Emergency Solutions and Housing Program (CESH) on March 21, 2019. The full [NOFA](#) can be found on the [HCD website](#).

The CESH Program will provide grants to administrative entities to assist persons who are experiencing or are at risk of homelessness.

APPLICATION QUICK FACTS

Eligible agencies within the Davis/Woodland/ Yolo County Continuum of Care (CA-521) (also known as the Homeless and Poverty Action Coalition (HPAC)) are eligible to receive an estimated combined total of \$505,861. HPAC must designate an Administrative Entity to receive the funds, and the Administrative Entity will establish sub contracts with the agencies selected through the local competition process.

ELIGIBLE ACTIVITIES:

Allocated funds must be used for one or more of the eligible activities listed below:

1. **Rental assistance, housing relocation, and stabilization services** to ensure housing affordability to individuals experiencing homelessness or who are at risk of homelessness. Rental assistance provided pursuant to this paragraph shall not exceed 48 months for each assisted household and rent payments shall not exceed two times the current HUD fair market rent for the local area, as determined pursuant to 24 CFR part 888.
2. **Operating subsidies** in the form of 15-year capitalized operating reserves for new and existing affordable permanent housing units for homeless individuals and/or families.
3. **Flexible housing subsidy funds** for local programs that establish or support the provision of rental subsidies in permanent housing to assist homeless individuals and families. Funds used for purposes of this paragraph may support rental assistance, bridge subsidies to property owners waiting for approval from another permanent rental subsidy source, vacancy payments, or project-based rent or operating reserves.

Rental assistance provided from flexible housing subsidy funds shall not exceed 48 months for each assisted household, and rent payments shall not exceed two times the current HUD fair market rent for the local area, as determined pursuant to 24 CFR part 888. Operating subsidies from flexible housing subsidy funds shall be in the form of 15-year capitalized operating reserves for new or existing affordable permanent housing units for homeless individuals and/or families.

4. **Operating support for emergency housing interventions**, including, but not limited to, the following:
 - a. Navigation centers that provide temporary room and board and case managers who work to connect homeless individuals and families to income, public benefits, health services, permanent housing, or other shelter.
 - b. Street outreach services to connect unsheltered homeless individuals and families to temporary or permanent housing.



Yolo County Homeless and Poverty Action Coalition (HPAC)

Notice of Funding for Homeless Services and Housing Round 2- California Emergency Solutions and Housing Program (CESH)

- c. Shelter diversion, including, but not limited to, homelessness prevention activities such as those described in 24 CFR 576.103, and other necessary service integration activities such as those described in 24 CFR 576.105, to connect individuals and families to alternate housing arrangements, services, and financial assistance.
5. **Systems support** for activities necessary to maintain a comprehensive homeless services and housing delivery system, including Coordinated Entry System (CES) data, and Homeless Management Information System (HMIS) reporting, and homelessness planning activities.

YOLO CESH PROJECT RANKING

CoCs will be required to hold a local funding competition and use an objective ranking system to determine the project applications to be selected as sub recipients of CESH funds. Projects selected cannot equal more than the CoC's Round 2 CESH Allocation of \$505,861.

APPLICATION TIMELINE

- Applicants must express their intent to apply to the County Homeless Services Team at Emily.Meza@yolocounty.org by **Friday, April 5, 2019 at 5:00 p.m.**
- Applicants must submit a Project Proposal to the County Homeless Services Team at Emily.Meza@yolocounty.org by **April 18, 2019 at 5:00 p.m.**
- Project applicants will be notified regarding the status of their proposal no later than **5:00pm on May 2, 2019.**

Additional details regarding the timeline and project selection process can be found in the ***Round 2- California Emergency Solutions and Housing (CESH) Local Competition Timeline and Selection Process.***

Reference Materials

2019 Meeting Schedule

2019 Voting Board

Acronym List



Yolo County Homeless and Poverty Action Coalition (HPAC)

Davis/Woodland/Yolo County Continuum of Care (CA-521)

2019 Meeting Schedule

DATE	TIME	LOCATION
General HPAC (Meetings of the Full Membership)		
(4 th Wednesday of each month. No meeting February, April, July and December)		
January 30 th , 2019*	9:00-10:30am	Davis- Police Department- Community Room
March 27 th , 2019	9:00-10:30am	Woodland-Bauer- Thomson Room
May 22 nd , 2019	9:00-10:30am	West Sacramento- Civic Center Galleria- Room 157
June 26 th , 2019	9:00-10:30am	Davis-Police Department- Community Room
August 28 th , 2019	9:00-10:30am	Woodland- Gonzales- Community Room
September 25 th , 2019	9:00-10:30am	West Sacramento- Civic Center Galleria- Room 157
October 23 rd , 2019	9:00-10:30am	Davis- Police Department- Community Room
November 20 th , 2019**	9:00-10:30am	Woodland- Gonzales- Community Room
Data Subcommittee		
(3 rd Wednesday of the first month of each quarter)		
January 16 th , 2019	8:30-9:30am	Woodland- Bauer- Livingstone Room
April 17 th , 2019	8:30-9:30am	Davis- Yolo County Library- Blanchard Room
July 17 th , 2019	8:30-9:30am	West Sacramento- Civic Center Galleria- Room 157
October 16 th , 2019	8:30-9:30am	Woodland- Bauer- Ross Room

Technical Subcommittee Schedule on Page 2

**Meeting moved to 5th Wednesday due to PIT Count*

***Meeting moved to 3rd Wednesday due to holiday*

Davis
 Davis Police Department
 2600 Fifth Street
 Davis, CA
Community Room

Yolo County Library
 315 E 14th St.
 Davis, CA
Blanchard Room

Woodland - Bauer
 Yolo County HHSA
 137 N. Cottonwood St.
 Woodland, CA
Thomson Room
Ross Room
Livingstone Room

Woodland - Gonzales
 Yolo County HHSA
 25 N. Cottonwood St.
 Woodland, CA
Community Room

West Sacramento
 Civic Center Galleria
 1110 West Capitol Ave.
 West Sacramento, CA
Room 157



Yolo County Homeless and Poverty Action Coalition (HPAC)

Davis/Woodland/Yolo County Continuum of Care (CA-521)

2019 Meeting Schedule

DATE	TIME	LOCATION
Technical Subcommittee (4 th Thursday of every month)		
January 24 th , 2019	9:00-11:00am	Woodland- Bauer- Ross Room
February 28 th , 2019	9:00-11:00am	West Sacramento- Civic Center Galleria- Room 157
March 28 th , 2019	9:00-11:00am	Davis- Yolo County Library- Blanchard Room
April 25 th , 2019	9:00-11:00am	Woodland- Bauer- Ross Room
May 23 rd , 2019	9:00-11:00am	West Sacramento-Civic Center Galleria- Room 157
June 27 th , 2019	9:00-11:00am	Davis- Yolo County Library- Blanchard Room
July 25 th , 2019	9:00-11:00am	Woodland- Bauer- Ross Room
August 22 nd , 2019	9:00-11:00am	West Sacramento-Civic Center Galleria- Room 157
September 26 th , 2019	9:00-11:00am	Davis- Yolo County Library- Blanchard Room
October 24 th , 2019	9:00-11:00am	Woodland- Bauer- Ross Room
November 21 st , 2019***	9:00-11:00am	West Sacramento-Civic Center Galleria- Room 157
December 19 th , 2019***	9:00-11:00am	Davis- Yolo County Library- Blanchard Room

General Meeting and Data Subcommittee Schedules on Page 1

***Meeting moved to 3rd Thursday due to holiday

Davis
 Davis Police Department
 2600 Fifth Street
 Davis, CA
Community Room

Yolo County Library
 315 E 14th St.
 Davis, CA
Blanchard Room

Woodland - Bauer
 Yolo County HHSA
 137 N. Cottonwood St.
 Woodland, CA
Thomson Room
Ross Room
Livingstone Room

Woodland - Gonzales
 Yolo County HHSA
 25 N. Cottonwood St.
 Woodland, CA
Community Room

West Sacramento
 Civic Center Galleria
 1110 West Capitol Ave.
 West Sacramento, CA
Room 157



Yolo County Homeless and Poverty Action Coalition (HPAC)

Davis/Woodland/Yolo County Continuum of Care (CA-521)

Voting Board Attendance

Meeting: _____ Date: _____

Total Voting Members: 17 Total Needed for Quorum: 9 Total Present: _____

Organization	Primary Designee	Secondary
City of Davis	Ryan Collins	Joan Planell
City of West Sacramento	Amber Whitaker	Mark Sawyer
City of Woodland	Dan Sokolow	Kristen Cline
County of Yolo	Nolan Sullivan	Nadia Waggener
Davis Community Meals and Housing	Bill Pride	Rebecca Marigo
Davis Opportunity Village	Martha Teeter	Mary Anne Kirsch
Empower Yolo	Lynnette Irlmeier	Niomi Michel
Fourth and Hope	Doug Zeck	Amara Pickens
Interfaith Rotating Winter Shelter - Davis	Linda Scott	Mary Anne Kirsch
Legal Services of Northern California	Alysa Meyer	Kate Wieking Wardrip
Shores of Hope	Michael Tovar	Desiree Vigel
Turning Point Community Programs	Koy Saechao	Sadie Shen
Volunteers of America	Becca Bettis	Veronica Williams
Woodland Opportunity Village		
Yolo County Children's Alliance	Jeneba Lahai	Erin McEwen
Yolo Community Care Continuum	Michele Kellogg	James McLeod
Yolo County Housing	Janis Holt	Irma Jimenez-Perez



Yolo County Homeless and Poverty Action Coalition (HPAC)

Davis/Woodland/Yolo County Continuum of Care (CA-521)

Acronym List

Acronym	Definition
AB	Assembly Bill
ACA	Affordable Care Act (Obamacare)
AOD	Alcohol and Other Drugs
BOS	Board of Supervisors
CalFresh	California's SNAP (Supplemental Nutrition Assistance Program) (formerly Food Stamps)
CalWORKs	California Work Opportunities and Responsibility to Kids (known as TANF on the federal level)
CBO	Community Based Organization
CDBG	Community Development Block Grant (CPD program – federal)
CDCR	California Department of Corrections and Rehabilitation
CDVA	California Department of Veterans Affairs
CH	Chronically Homeless
CoC	Continuum of Care (federal grant program stressing permanent solutions to homelessness)
COD	Co-Occurring Disorder (individual with co-morbid conditions typically consisting of a serious mental illness and a substance use disorder)
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG and other CPD programs
CSBG	Community Services Block Grant (federal program that flows from US Department of Health and Human Services to the California Department of Consumer Services and Development to California counties)
CSD	California Department of Community Services and Development
CY	Calendar Year
DHHS	California Department of Health and Human Services
DV	Domestic Violence
ESG	Emergency Solutions Grants (CPD – federal program that flows to entitlement jurisdictions and HCD)
FMR	Fair Market Rent (maximum rent for many HUD housing programs)
FQHC	Federally Qualified Health Center
FTE	Full-Time Equivalent (employee; 2080 hours of paid employment)
FY	Fiscal Year
GAO	Government Accountability Office
GA	General Assistance (county assistance)
HCD	California Department of Housing and Community Development
HCV	Housing Choice Voucher (formerly Section 8)
HEARTH Act	Homeless Emergency and Rapid Transition to Housing Act of 2009, S. 896
HHSA	Yolo County Health and Human Services Agency
HIC	Housing Inventory Count (inventory of housing for the homeless conducted annually in January for same night as the PIT)
HMIS	Homeless Management Information System
HOPWA	Housing Opportunities for Persons with AIDS (CPD program)
HPAC	Homeless and Poverty Action Coalition (Yolo County CoC)
HUD	U.S. Department of Housing and Urban Development
HUD-VASH	HUD Vouchers through Veterans' Affairs Supportive Housing
IHSS	In-Home Supportive Services

LEA	Local Education Agency; Law Enforcement Agency
LGBTQ	Lesbian, Gay, Bisexual, Transgender, or Questioning
LOCCS	Line of Credit Control System
MHSA	Mental Health Services Act
MOU	Memorandum of Understanding
NAEH	National Alliance to End Homelessness
NAMI	National Alliance on Mental Illness
NIMBY	Not In My Back Yard
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PIT	Point-In-Time Homeless Count (unsheltered count conducted biennially, every odd numbered year; sheltered count, every January)
PSH	Permanent Supportive Housing
RFP	Request for Proposals
RFQ	Request for Quotations (used to solicit price quotes under the simplified acquisition procurement method)
SA	Sexual Assault OR Substance Abuse
SB	Senate Bill
SAMHSA	Substance Abuse and Mental Health Services Administration
SED	Seriously Emotionally Disturbed
Section 8	Housing Assistance Payment Program (now known as Housing Choice Voucher (HCV))
SMI	Serious Mental Illness or Seriously Mentally Ill
SNAP	Supplemental Nutrition Assistance Program (federal) (formerly Food Stamps)
SNAPS	Special Needs Assistance Program (HUD Division that deals with homelessness)
SOAR (SMART-Y)	SSI/SSDI Outreach, Access, and Recovery (known as the Specialized Multiple Advocates Resource Team-Yolo (SMART-Y) program in Yolo County)
SRO	Single-Room Occupancy housing units
SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSVF	Supportive Services for Veterans Families (but can serve single adults)
SUD	Substance Use Disorder
TA	Technical Assistance
TANF	Temporary Assistance to Needy Families (known as CalWORKs on the state level)
TAY	Transition Age Youth
USDA	U.S. Department of Agriculture
VA	U.S. Department of Veterans Affairs
VAWA	Violence Against Women Act
VI-SPDAT	Vulnerability Index and Services Prioritization Decision Assistance Tool