



# COUNTY OF YOLO

Health and Human Services Agency

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## Community Services Action Board

### *Agenda*

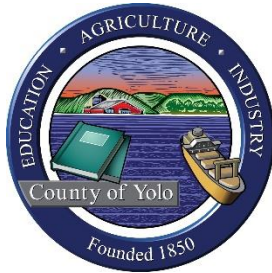
**Date & Time:** August 8, 2017 from 4:30 to 6 p.m.  
**Location:** Yolo County Library, Blanchard Room  
315 East 14<sup>th</sup> Street  
Davis, CA  
**Organizer:** Yolo County Health and Human Services Agency  
**Contact:** Tracey Dickinson: (530) 650-5870

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- 1) **Pledge of Allegiance: Sally Madden ..... 5 Minutes**
  - 2) **Introductions: Sally Madden ..... 5 Minutes**
  - 3) **Public Comments: Sally Madden ..... 5 Minutes**
  - 4) **Approval of 8/8/17 Agenda: Sally Madden..... 2 Minutes**
    - ACTION REQUIRED: Approve Agenda
  - 5) **Approval of 4/11/17, 5/9/17, and 6/13/17 Minutes: Sally Madden..... 3 Minutes**
    - ACTION REQUIRED: Approve Minutes
  - 6) **Substance Use Disorder Services Presentation: Ian Evans ..... 25 Minutes**
  - 7) **Election: Tracey Dickinson..... 5 Minutes**
    - ACTION REQUIRED: Approve New Chair
  - 8) **Community Action Plan Update: Tracey Dickinson..... 10 Minutes**
  - 9) **Quarter 2 Performance Report Review: Ginger Hashimoto ..... 20 Minutes**
  - 10) **Organizational Standards Update: Ginger Hashimoto ..... 10 Minutes**
  - 11) **Written Homeless Services Year-End Report: Attachment**
  - 12) **Adjourn**
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### *Next Meeting*

**Date & Time:** September 12, 2017 from 4:30 to 6 p.m.  
**Location:** Yolo County HHSA, Bauer Building, Thomson Room  
137 N Cottonwood Street  
Woodland, CA  
**Organizer:** Yolo County Health and Human Services Agency



# COUNTY OF YOLO

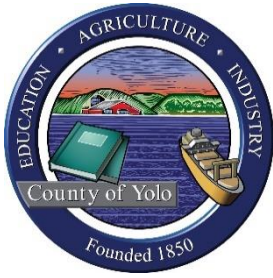
## Health and Human Services Agency

### Community Services Action Board Roster

Jim Provenza, BOS Representative | Tracey Dickinson, HHS Staff Representative

Name	Address	Email	Phone	District	Date Appointed	Expiration of Term
1. Isaac Blackstock	N/A	iblackst@spu.edu	W (530) 666-7798	1	1/24/2017	12/31/2020
2. Justin Cox	207 Abbey St Winters, CA 95694	justincox22@gmail.com	H (530) 219-5227	2	4/4/2017	12/31/2019
3. Regan Overholt	1521 Saratoga Dr Woodland, CA 95695	roversat@earthlink.net	H (530) 668-9619 W (530) 867-1426	3	11/17/2015	12/31/2019
4. Sally Madden VICE CHAIR	221 Tern Pl Davis, CA 95616	sallymadden@gmail.com	H (530) 219-6827	4	1/24/2017	12/31/2020
5. Greta Eoff	37495 County Rd 29 Davis, CA 95616	greta.eoff@sbcglobal.net	H (530) 902-1935	5	5/23/2017	12/31/2018
6. Bill Pride	PO Box 72463 Davis, CA 95616	billpride-dcm@sbcglobal.net	W (530) 756-4008	*	10/11/2016	12/31/2020
7. Henry Valle	2707 Feather Pl Davis, CA 95616	henry.j.valle@gmail.com	H (408) 807-1030 W (916) 322-4650	*	4/4/2017	12/31/2019
8. Elizabeth Mosley	1111 J St, Apt 99 Davis, CA 95616	emosley1@gmail.com	H (530) 908-3382 W (530) 754-4824	*	7/18/2017	12/31/2018
9. Fran Maguire	1124 Bucknell Dr Davis, CA 95616	Franmaguire1@gmail.com	H (530) 756-2437 W (530) 220-3871	*	12/2/2014	12/31/2018
10. Maria Elena Alvillar	320 W Court St #105 Woodland, CA 95695	N/A	H (530) 668-8696	*	1/12/2016	12/31/2019
11. Vacant since 12/31/16				**		
12. Roz Stone	606 Buena Tierra Dr Woodland, CA 95695	N/A	H (530) 402-1682 C (530) 383-4383	**	1/12/2016	12/31/2019
13. Jennifer Wienecke-Friedman	2444 Moore Blvd Apt 105, Davis, CA 95618	Jacobsmamababa@yahoo.com	H (530) 757-9297 C (707) 738-6310	**	11/22/2016	12/31/2020
14. Vincent Olvera	1045 Powers Circle Woodland, CA 95776	vincentolvera@sbcglobal.net	H (530) 668-4517 C (530) 867-1543	**	1/12/2016	12/31/2019
15. Pamela Byrd-Dunn	1300 Adams Ct Woodland, CA 95776	WellDunnNursing@gmail.com	H (530) 666-3680 C (530) 908-3809	**	11/22/2016	12/31/2020

\* Bylaws section 3b(ii) states 5 members shall consist of representatives of low-income persons who reside in Yolo County and are appointed by the BOS.  
 \*\* Bylaws section 3b(iii) states 5 members shall be representative of private social service agencies, private educational institutions, business, industry, labor or religious organizations who are nominated by their organization that operate in Yolo County and appointed by BOS.



# COUNTY OF YOLO

## Health and Human Services Agency

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### Community Services Action Board

### *Minutes*

**Date & Time:** April 11, 2017 from 4:30 to 6 p.m.

**Location:** Yolo County HHSA, A Building, River City Room  
500 Jefferson Boulevard  
West Sacramento, CA

**Organizer:** Yolo County Health and Human Services Agency

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**Members Present:** Maria Elena Alvillar, Isaac Blackstock, Justin Cox, Pamela Byrd-Dunn, Sally Madden, Fran Maguire, Regan Overholt, Bill Pride, Roz Stone, Henry Valle, and Jennifer Wienecke-Friedman

**Member(s) Excused:** Greta Eoff, Vincent Olvera, and Helen Voss

**Staff Present:** Tracey Dickinson and Ginger Hashimoto

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Meeting brought to order by Tracey Dickinson at 4:40 p.m.

**1. Pledge of Allegiance**

Tracey Dickinson led members in the Pledge of Allegiance.

**2. Introductions**

The board welcomed two new members: (1) Justin Cox and (2) Henry Valle.

**3. Public Comments**

No public comments.

**4. Approval of 4/11/17 Agenda**

Motion: Bill Pride

Second: Jennifer Wienecke-Friedman

**5. Approval of 2/14/17 and 3/14/17 Minutes**

2/14/17 Motion: Sally Madden

2/14/17 Second: Isaac Blackstock

3/14/17 Motion: Bill Pride  
3/14/17 Second: Sally Madden  
3/14/17 Abstention: Isaac Blackstock

## 6. Summary of Survey Results and Public Forum Input

Tracey Dickinson provided an overview of the process thus far and reminded the board of its responsibilities to assist with the Community Action Plan (CAP). The board began by reviewing the survey results. The board suggested that next time the survey include a question about “city where you live.”

In terms of service categories, 57% of respondents rated housing/homeless services as the most pressing need, followed by emergency assistance (14%) and employment assistance (10%).

The board discussed the inherent conflict between funding prevention services and meeting the immediate needs of persons in crisis. The board agreed that emergency assistance may need to be prioritized over prevention at this time. The board also discussed whether the funding would have a greater impact by focusing on a less pervasive and more solvable issue. Another notion explored was leveraging as the board acknowledged the flexibility of CSBG funds.

After much conversation, Bill Pride made a motion that the 2018-19 CAP prioritize the categories identified by survey respondents in the following order: (1) housing/homeless services; (2) emergency assistance; and (3) employment.

Motion: Bill Pride  
Second: Sally Madden  
Abstention: Henry Valle

## 7. Community Action Plan Next Steps

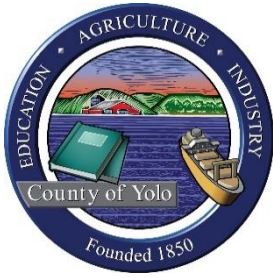
Tracey Dickinson explained that County staff will incorporate these recommendations as they begin writing the CAP. At the next meeting in May, the board will host a public hearing and invite community members to comment on the plan.

## 8. Adjourn

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### *Next Meeting*

**Date & Time:** May 9, 2017 from 4:30 to 6 p.m.  
**Location:** Yolo County Library, Blanchard Room  
315 East 14th Street  
Davis, CA  
**Organizer:** Yolo County Health and Human Services Agency



# COUNTY OF YOLO

## Health and Human Services Agency

### Community Services Action Board

#### *Minutes*

**Date & Time:** May 9, 2017 from 4:30 to 6 p.m.

**Location:** Yolo County Library, Blanchard Room  
315 East 14<sup>th</sup> Street  
Davis, CA

**Organizer:** Yolo County Health and Human Services Agency

**Members Present:** Maria Elena Alvillar, Isaac Blackstock, Justin Cox, Greta Eoff, Fran Maguire, Vincent Olvera, Regan Overholt, Roz Stone, and Henry Valle

**Member(s) Excused:** Pamela Byrd-Dunn, Sally Madden, Bill Pride, and Jennifer Wienecke-Friedman

**Staff Present:** Tracey Dickinson and Ginger Hashimoto

Meeting brought to order by Tracey Dickinson at 4:49 p.m.

#### 1. **Pledge of Allegiance**

Since both the Chair and Vice Chair were not in attendance, the board asked Tracey Dickinson to facilitate the meeting. As such, Tracey led members in the Pledge of Allegiance.

#### 2. **Introductions**

The board welcomed the community members attending as part of the public hearing.

#### 3. **Approval of 5/9/17 Agenda**

Tracey Dickinson noted that staff amended the agenda by adding an election item after staff received Helen Voss' resignation.

Motion: Greta Eoff

Second: Regan Overholt

Abstentions: None

#### 4. **Approval of 4/11/17 Minutes**

Tracey Dickinson apologized as staff sent the April 11 minutes via email, but did not bring hard copies to the meeting. The board decided to postpone the approval until the June meeting.

#### 5. **Public Hearing**

Tracey Dickinson provided an overview of the Community Services Block Grant and the development of the 2018-19 Community Action Plan thus far.

Tracey reminded attendees that based off the survey results and input received during its six previous public forums, the board prioritized funding homeless services, emergency assistance, and employment assistance. Tracey then opened the meeting for public testimony.

Henry Valle asked about how staff advertised the survey, forums, and the public hearing. He expressed his concern about the County not promoting the opportunities enough, and therefore not receiving feedback that is representative of the entire community. The board agreed that it should strive to better engage the public, particularly on social media platforms.

A community member voiced her frustration over the public school system. In particular, she suggested providing assistance for parents/guardians in how to navigate the public school system. The community member also expressed the need for more afterschool youth programming and senior center services that are culturally competent.

## 6. Election

Tracey Dickinson explained that the current chair, Helen Voss, resigned due to health reasons. The board must elect a new chair. Since the bylaws do not specify a detailed protocol, the board accepted self-nominations. Isaac Blackstock and Bill Pride both expressed interest. However, due to a potential conflict of interest, the Board agreed to postpone the decision until the June meeting. Staff agreed to further discuss the issues with the potential candidates and consult with County Counsel prior to the June meeting.

Motion: Vince Olvera  
 Second: Roz Stone  
 Abstentions: None

## 7. Approval of 2018-19 Community Action Plan

Tracey Dickinson asked the board for any final recommendations regarding the Community Action Plan. Overall members endorsed the plan with a few amendments including bolstering the youth services mentioned and adding more detail about poverty in Yolo County.

Motion: Isaac Blackstock  
 Second: Henry Valle  
 Abstentions: None

## 8. Review Quarter 1 Subcontractor Summary

Tracey Dickinson reviewed quarter 1 subcontractor summary. The board liked the simplified format; however, the board asked for information about each subcontractor's projected target/goal. The board also asked for a brief description about each program as well.

## 9. Adjourn

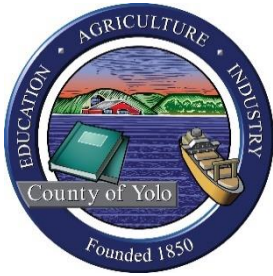
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### *Next Meeting*

**Date & Time:** June 13, 2017 from 4:30 to 6 p.m.

**Location:** Yolo County HHSA, Bauer Building, Thomson Room  
 137 N Cottonwood Street  
 Woodland, CA

**Organizer:** Yolo County Health and Human Services Agency



# COUNTY OF YOLO

## Health and Human Services Agency

### Community Services Action Board

#### *Minutes*

**Date & Time:** June 13, 2017 from 4:30 to 6 p.m.

**Location:** Yolo County HHSA, Bauer Building, Thomson Room  
137 N Cottonwood Street  
Woodland, CA

**Organizer:** Yolo County Health and Human Services Agency

**Members Present:** Maria Elena Alvillar, Isaac Blackstock, Justin Cox, Sally Madden, Bill Pride, Regan Overholt, and Roz Stone

**Member(s) Excused:** Pamela Byrd-Dunn, Greta Eoff, Fran Maguire, Vincent Olvera, Regan Overholt, Henry Valle, and Jennifer Wienecke-Friedman

**Staff Present:** Ginger Hashimoto

Meeting brought to order by Sally Madden at 4:30 p.m.

**1. Pledge of Allegiance**

Sally Madden led members in the Pledge of Allegiance.

**2. Introductions**

Sally Madden led members in introductions. The board welcomed the meeting's presenter, Jennie Pettet, Child, Youth, and Family Branch Director.

**3. Public Comments**

**4. Approval of 5/9/17 Agenda**

As there was not a quorum, the board did not approve the agenda.

**5. Approval of 4/11/17 and 5/9/17 Minutes**

As there was not a quorum, the board did not approve minutes.

**6. Child, Youth, and Family Branch Director Update**

Jennie Pettet provided an overview of the Child, Youth, and Family Branch. She explained that while the branch offers a myriad of services, the branch's primary function is to oversee the child welfare services division. The division is responsible for investigating all allegations of child abuse and neglect, removing children from unsafe situations (if substantiated), and establishing a plan for permanency, which includes possible foster care placements. The board asked about the intersection of poverty and child welfare services-involved families. Jennie explained that many

families who enter the system are low-income and experiencing homelessness. To assist families in becoming more self-sufficient, Jennie described a grant, called Bringing Families Home, which aims to eliminate housing instability among such families. The board also inquired about how to advocate for children and how to become foster parents.

## **7. Community Action Plan Update**

Ginger Hashimoto shared that the Community Action Plan appeared before the Board of Supervisors on June 6. The Board of Supervisors approved the Plan via the consent agenda.

Ginger explained the next step is for staff to obtain Supervisor Chamberlain's signature and submit the Plan to the State by June 30. Thereafter, staff will begin writing the request for proposal based on the priority areas of (1) housing/homeless services, (2) emergency assistance, and (3) employment assistance. Staff will then seek member approval of the request for proposal at its September 12 meeting. In late September, the County will release the request for proposal to the community and seek approval member approval of the recommended vendors at the November 14 meeting. In December, staff will obtain Board of Supervisor approval, before awarding contracts with a start date of January 1, 2018.

The board asked how staff would advertise the request for proposal. Ginger answered that staff will utilize its general and targeted distribution lists. She explained that while there are regulations prohibiting favoritism, the County tries to publicize the request as widely as possible.

## **8. Quarter 1 Financial Update**

Ginger Hashimoto reviewed a financial report reflecting expended funds and current balances as of April 30, 2017. While two months behind, all subcontractors are on track to fully expend. Ginger clarified that while the County's administrative salary and wage balances look low, it is due to an internal time study lag.

A member asked for more information about the County's "direct to client services" line item. Ginger responded that she would investigate and report at a future meeting.

## **9. Adjourn**

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### *Next Meeting*

**Date & Time:** August 8, 2017 from 4:30 to 6 p.m.

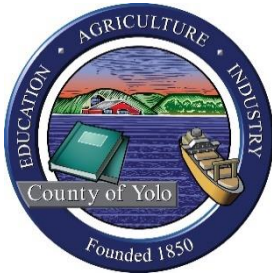
**Location:** Yolo County Library, Blanchard Room  
315 East 14<sup>th</sup> Street  
Davis, CA

**Organizer:** Yolo County Health and Human Services Agency



## Tentative Timelines and Tasks for the 2018-2019 CSBG Community Action Plan (CAP)

Timeline	Task
February 1, 2017 <i>(estimate)</i>	Receive 2018-19 CAP instructions from California State Department of Community Services and Development (CSD)
February 14, 2017	CSAB meeting <ul style="list-style-type: none"> <li>• Establish CAP subcommittee</li> </ul>
Late February/Early March 2017	Develop survey and logistics for public forums
Mid-March 2017	Release and distribute online survey throughout Yolo County
Mid-March 2017	Hold public forums in Woodland, Davis, Winters, and West Sacramento
Late March 2017	Close survey
Early April 2017	Hold subcommittee meeting(s) to develop program priorities for CSAB's approval
April 11, 2017	CSAB meeting <ul style="list-style-type: none"> <li>• Share CAP subcommittee update</li> <li>• Review and approve program priorities for CAP</li> <li>• HHS to continue writing CAP and incorporate priorities</li> </ul>
May 9, 2017	CSAB meeting <ul style="list-style-type: none"> <li>• Public Hearing – open and close public comment period</li> <li>• Review and approve CAP</li> <li>• Recommend CAP to the Board of Supervisors (BOS) for approval</li> </ul>
Mid-June 2017	Obtain BOS approval of CAP
June 30, 2017	Submit CAP to CSD
Late August 2017	Develop Request for Proposal (RFP) based on CAP
September 12, 2017	CSAB meeting <ul style="list-style-type: none"> <li>• Request approval of RFP</li> </ul>
Mid-September 2017	Release RFP via BidSync
Early October 2017	Notice of intent due from potential bidders
Mid-October 2017	Hold bidder's conference
Late October 2017	Receive proposals from bidders
Early November 2017	<ul style="list-style-type: none"> <li>• Interview qualified applicants</li> <li>• Select recommended vendors</li> </ul>
November 14, 2017	CSAB meeting <ul style="list-style-type: none"> <li>• Approves final recommended awards</li> </ul>
November 30, 2017	Finalize award agreements
December 2017	Obtain BOS approval of award agreement
January 1, 2018	Begin contract period



# COUNTY OF YOLO

## Health and Human Services Agency

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### Community Services Action Board

### *Quarter 2 Performance Report Summary*

#### Davis Community Meals and Housing

**Vision:** To provide persons experiencing homelessness with a safe and nurturing living environment as they search for permanent housing

**Goals:**

- To provide 90 individuals with emergency shelter and/or transitional housing per year
- To provide 10 families with emergency shelter and/or transitional housing per year
- To assist 34 individuals in securing permanent housing per year
- To assist 37 individual in securing/retaining employment and/or public assistance benefits per year
- To provide 800 individuals with day shelter resources

**Outcomes:**

	Quarter 1 Jan-Mar	Quarter 2 Apr-June	Quarter 3 Jul-Sept	Quarter 4 Oct-Dec
<b>Individuals Served in Quarter</b>	19	19		
<b>Individuals Served to Date</b>	19	38		
<b>% of Goal</b>	21%	42%		
<b>Families Served in Quarter</b>	6	1		
<b>Families Served to Date</b>	6	7		
<b>% of Goal</b>	60%	70%		
<b>Individuals Secured Housing in Quarter</b>	1	5		
<b>Individuals Secured Housing to Date</b>	1	6		
<b>% of Goal</b>	3%	18%		
<b>Individuals Secured Employment/Benefits in Quarter</b>	17	2		
<b>Individuals Secured Employment/Benefits to Date</b>	17	19		
<b>% of Goal</b>	46%	51%		
<b>Individuals Visited Day Shelter in Quarter</b>	335	167		
<b>Individuals Visited Day Shelter to Date</b>	335	502		
<b>% of Goal</b>	42%	63%		

## Food Bank

**Vision:** To have fewer people in Yolo County experience hunger and food insecurity

**Goals:**

- To distribute at least 218,400 pounds of food per year
- To serve as least 1,610 individuals per year

**Outcomes:**

	Quarter 1 Jan-Mar	Quarter 2 Apr-June	Quarter 3 Jul-Sept	Quarter 4 Oct-Dec
<b>Pounds Distributed in Quarter</b>	44,850	53,400		
<b>Pounds Distributed to Date</b>	44,850	98,250		
<b>% of Goal</b>	21%	45%		
<b>Individuals Served in Quarter</b>	4,186	4,984		
<b>Individuals Served to Date</b>	4,186	9,170		
<b>% of Goal</b>	22%	47%		

## Fourth and Hope

**Vision:** To provide persons experiencing homelessness with a safe and nurturing living environment as they search for permanent housing

**Goals:**

- To provide 400 individuals with emergency shelter per year
- To assist 120 individuals in securing permanent housing per year
- To assist 40 individual in securing/retaining employment per year
- To assist 48 individuals in securing/retaining public assistance benefits per year

**Outcomes:**

	Quarter 1 Jan-Mar	Quarter 2 Apr-June	Quarter 3 Jul-Sept	Quarter 4 Oct-Dec
<b>Individuals Served in Quarter</b>	109	123		
<b>Individuals Served to Date</b>	109	232		
<b>% of Goal</b>	27%	56%		
<b>Individuals Secured Housing in Quarter</b>	24	25		
<b>Individuals Secured Housing to Date</b>	24	49		
<b>% of Goal</b>	20%	41%		
<b>Individuals Secured Employment in Quarter</b>	9	12		
<b>Individuals Secured Employment to Date</b>	9	21		
<b>% of Goal</b>	23%	53%		
<b>Individuals Secured Benefits in Quarter</b>	35	43		
<b>Individuals Secured Benefits to Date</b>	35	78		
<b>% of Goal</b>	73%	163%		

## Meals on Wheels

**Vision:** To have fewer seniors in Yolo County experience food insecurity

**Goals:**

- To serve at least 150 seniors per quarter
- To deliver at least 20,000 meals per quarter
- To improve the nutritional intake of at least 50% of seniors receiving meal boxes

**Outcomes:**

	Quarter 1 Jan-Mar	Quarter 2 Apr-June	Quarter 3 Jul-Sept	Quarter 4 Oct-Dec
<b>Individuals Served in Quarter</b>	315	336		
<b>% of Goal</b>	210%	224%		
<b>Meals Delivered in Quarter</b>	14,731	14,879		
<b>% of Goal</b>	74%	74%		
<b>Improved Nutritional Intake in Quarter</b>	73	57		
<b>% of Goal</b>	46%	34%		

## YOLO COUNTY HOMELESS SERVICES UPDATE FY 16/17

### FISCAL YEAR 2016-2017 YEAR END REPORT

Homelessness is a significant issue in Yolo County, with the most recent homeless census (conducted in January 2017) identifying 459 people experiencing homelessness in Yolo on a single night. The Homeless Services staff within the Yolo County Health and Human Services Agency (HHSA), in partnership with the many local jurisdictions and homeless service providers, focus on accomplishing four key goals, including:

- **Goal 1:** Grow funding for homeless services in Yolo County.
- **Goal 2:** Develop a robust Homeless Management Information System (HMIS) and coordinated entry system.
- **Goal 3:** Establish a full continuum of housing and services for people experiencing homelessness.
- **Goal 4:** Provide coordination for the overall homeless system in Yolo County.

The following report provides a year end status update on progress made towards each of these goals during FY 16/17. Please note that this report could not possibly capture all of the work that is completed in the local system to address homelessness. This report is meant to capture new and evolving efforts that the County is involved in, but please let us know if we are missing anything that we should consider including in a future report!

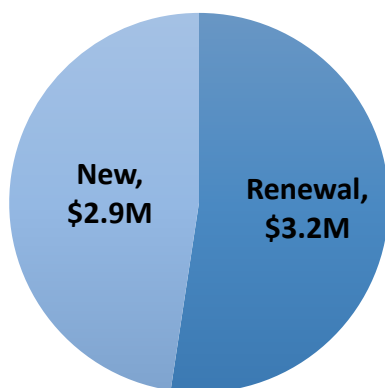
### GOAL 1: GROW FUNDING FOR HOMELESS SERVICES

Currently there is not sufficient funding for homeless services in Yolo County. A significant portion of HHSA homeless staff time is dedicated to pursuing new funding opportunities (and maintaining existing funding sources) to address this issue. The table below provides a log of the grants coordinated and/or authored by the HHSA staff during FY 16/17:

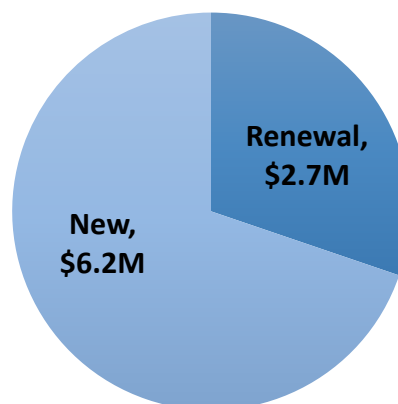
FY 16/17 Grant Log				
Grant	Role	Type	Applied For	Received
Bringing Families Home Grant	Co-Author	New	\$225,000 <i>(2.25-Year Period)</i>	\$225,000
CalWORKs Housing Support Program	Author	Renewal	\$2,200,000 <i>(1-year period)</i>	\$1,800,000
Community Services Block Grant	Author	Renewal	\$293,147 <i>(1-year period)</i>	\$293,147 <i>(1-year period)</i>
Cooperative Agreements to Benefit Homeless Individuals (CABHI)  *Application submitted in FY 15/16, awarded in 16/17	Author	New	\$2,399,328.57 <i>(3-Year Period)</i>	\$2,399,328.57
2016 Emergency Solutions Grant (ESG)  *Application submitted in FY 15/16, awarded in 16/17	Coordinator, Author	Renewal	\$454,396 <i>(2-Year Period)</i>	\$454,396

2016 Continuum of Care (CoC)	Coordinator, Author	Renewal	\$495,065.52 <i>(1-Year Period)</i>	\$474,575
Emergency Food and Shelter Program (EFSP)	Coordinator	Renewal	\$112,157	\$112,157
No Place Like Home Technical Assistance	Author	New	\$100,000	TBD
Proposition 47 Grant	Co-Author and Coordinator	New	\$5,962,139 <i>(38-Month Period)</i>	\$5,962,139

**FY 15/16 Grants**  
*\$6.1 Million*



**FY 16/17 Grants**  
*\$8.9 Million*



### ***List of Funding Opportunities***

In January of 2017, staff finalized and publicly shared a comprehensive list of opportunities to fund homeless services. The list includes detailed information about each recurring grant opportunity, such as due date, funder, eligible entities, match requirements, and purpose. Staff will update the list as needed to ensure the list remains current.

### ***Proposition 47 Grant***

In February 2017, HHSA staff worked in collaboration with the District Attorney's Office, Probation Department, and Public Defender's Office to submit an application to the Board of State and Community Corrections for Proposition 47 grant funds. In June 2017, staff learned that of 58 applicants, Yolo was among 23 selected for funding. The proposed project, called Steps to Success, will use \$6M over a 38-month period to provide wraparound services for individuals who are eligible for a criminal justice diversion program, but unlikely to succeed without supports due to their history of mental health issues and/or substance use disorders. Proposed supports include intensive case management, employment assistance, civil legal assistance, and permanent housing assistance.

### ***Bringing Families Home Grant***

In April 2017, staff worked with Yolo County Child Welfare Services on submitting a grant application to the California Department of Social Services for Bringing Families Home funding. In May 2017, staff

received notification that the application was funded in the amount of \$112,500. The County will provide matching funds of \$112,500, bringing the total funding for the project to \$225,000 over a two-year period. The proposed project will use Bringing Families Home funding to provide housing supports to families experiencing homelessness or at-risk of homelessness who are involved in the Yolo County Child Welfare system. The project will provide families with rental subsidies, deposit assistance and eviction prevention assistance when homelessness is the primary barrier to family reunification, and all other safety concerns have been addressed.

#### ***No Place Like Home Technical Assistance***

In May 2017, staff submitted an application to the California Department of Housing and Community Development (HCD) for No Place Like Home Technical Assistance funds in the amount of \$100,000. The funds may be used to fund a range of activities that support the planning, design and implementation of coordinated entry systems, permanent supportive housing and the accompanying supportive services for individuals with serious mental illness. The County will not develop a concrete plan for use of the funds until after they are received, as allowed by the funding application. If funding is approved, the County expects to receive notification in July or August of 2017.

## **GOAL 2: DEVELOP A ROBUST HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) AND COORDINATED ENTRY SYSTEM**

#### ***HMIS Policies and Procedures Manual***

HPAC formally adopted an HMIS Policies and Procedure Manual during a meeting of the full membership in August 2016. HPAC did not previously have a HMIS Policies and Procedures Manual, which made the community less competitive for federal funding. The Manual was developed by the HPAC Data Subcommittee, with support from the County's Homeless Analyst.

#### ***Annual Homeless Assessment Report (AHAR)***

In December 2016, staff submitted local data for the federal government's Annual Homeless Assessment Report (AHAR). Presented to the U.S. Congress, the AHAR provides national estimates of homelessness, including information about the demographic characteristics of homeless persons, service use patterns, and the capacity to house homeless persons.

Since the AHAR relies primarily on information from HMIS, communities must meet high data quality standards in order to have their local data incorporated into the report. This year marked Yolo County's first time participating in the AHAR. Out of 14 categories, the federal government used 8 of Yolo County's reports in its national projections.

#### ***HUD System Performance Report***

In August 2016, staff successfully submitted Yolo County's first Systems Performance Measures Report (which included baseline data for 2015) to the US Department of Housing and Urban Development (HUD). The report is a new requirement that will be submitted on an annual basis, and contains seven metrics pulled directly from the local HMIS meant to quantify the overall impact of the region's homeless services system. In May 2017, staff had the opportunity to re-submit baseline data for 2015 (with some data quality improvements), as well as submitting the data for 2016.

Metrics on the report include:

1. The length of time individuals and families remain homeless
2. The extent to which individuals and families who exit homelessness return to homelessness

3. The overall reduction in the number of homeless individuals and families
4. Jobs and income growth for homeless individuals and families
5. Success at reducing the number of individuals and families who become homeless
6. Successful placement from street outreach
7. Successful housing placement to or retention in a permanent housing destination

The report is consistent with HUD's recent policy shift of viewing the local homeless response as a coordinated system rather than individual programs. While the baseline data did affect FY 2016 funding from the federal government, federal statute requires that HUD incorporate the system performance measure data as part of its selection criteria for future Continuum of Care (CoC) Program grants. Thus, this report will serve as a critical roadmap for future system goals and priorities.

### ***Coordinated Entry***

Coordinated entry is a system of accessing housing dedicated to homeless individuals that features several key components, including:

- Streamlined access and referral
- Fair and equal access
- Standardized tools and practices
- A Housing First approach
- Prioritization of those most in need of assistance

Coordinated entry is intended to maximize homeless resources by matching the highest need client with the most intensive resources. In 2016, the federal government published guidance that requires all local communities have a fully operational coordinated entry system established by January 23, 2018, as well as providing significant guidance on how the system must be structured.

In order to assist Yolo in developing and implementing a coordinated entry system that meets the federal requirements, the Yolo County Homeless and Poverty Action Coalition (HPAC) applied for and received a \$15,752 planning grant in the 2015 Continuum of Care (CoC) competition. The funds were used to hire HomeBase, a nonprofit consulting company, to facilitate an initial half-day planning session followed by two 2-hour sessions and ongoing technical assistance over a 3-month period. The initial half-day planning session occurred in May 2017. At that time, HPAC established a monthly Subcommittee meeting to continue the work of designing a local coordinated entry.

### ***Vulnerability Index and Service Prioritization Decision Assistance Tool (VI-SPDAT)***

One of the initial steps towards developing a successful coordinated entry system involved selecting a universal assessment tool that will be administered on all people experiencing homelessness in a community to determine their vulnerability and need for services. Several local programs began piloting use of the Vulnerability Index and Services Prioritization Decision Assistance Tool (VI-SPDAT) in July 2016. The VI-SPDAT is an evidence informed tool that combines both medical and social science research to quantify the vulnerability of people experiencing homelessness with a numeric score. The score allows workers to link clients with appropriate services and housing, and also assists with prioritization of limited homeless resources based upon the acuity of a person's needs.

The ultimate goal is to have all people experiencing homelessness in Yolo County assessed and scored using the VI-SPDAT. In FY 16/17, staff set a goal of completing 200 VI-SPDATs on Yolo County residents experiencing homelessness. Over the course of the year, staff and providers in Yolo County completed 477 assessments, including 411 individuals and 66 families. This exceeds our goal of 200 assessments by 239 percent.



## GOAL 3: DEVELOP A FULL CONTINUUM OF HOUSING AND SERVICES

### *Bridge to Health and Housing*

In December 2015, Yolo HHSA submitted a proposal for a social innovation grant from Partnership HealthPlan of California (PHC) to improve the health and well-being of medically vulnerable people experiencing homelessness through the Bridge to Health and Housing Project (B2HH). The proposal involved a collaboration of Fourth and Hope, Sutter Davis Hospital, Yolo Community Care Continuum, Yolo County HHSA and Woodland Memorial Hospital that aims to improve the well-being of medically vulnerable people experiencing homelessness in Yolo County. In March 2016 Yolo HHSA was awarded \$499,125 to fund the two-year project, and operations began in July 2016. The project includes three components aimed at better serving the medically vulnerable including (1) identification, assessment and triage, (2) case management, and (3) housing navigation. Staff continued to monitor the program during its first year, and the program is currently fully operational.

During its first year, the project enrolled 40 individuals, and secured permanent housing for 16 individuals (40%). The project successfully enrolled 100% of its participants in Medi-Cal (or another form of health insurance), and reduced the frequency of emergency room visits by 10.29% (from an average of 2.615 visits in the past 6 months, to 2.346).

### *CalWORKs Housing Support Program*

The California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support Program works to secure permanent housing for homeless families. Between July 2016 and May 2017, the program provided specialty case management services to an average of 96 families per month; provided temporary housing to an average of 31 families per month; assisted 124 adults in securing employment; and successfully secured permanent housing placements for 86 new families.

### *Davis Pathways*

Many partners within the City of Davis have been working collaboratively to develop a range of homeless services called Davis Pathways, which includes the following components:

- ***New Pathways Short-Term Supported Housing:*** New Pathways is a partnership of the City of Davis, County of Yolo, Davis Community Meals and Housing (DCMH), Yolo Community Care Continuum (YCCC) and Yolo Housing to provide short-term housing and intensive services. The project aims to permanently house the most vulnerable individuals experiencing chronic homelessness in Davis, as well as to improve their physical and behavioral health, increase income, and reduce involvement with the criminal justice and emergency healthcare systems. The partners began working to develop the project in fall 2015, and funding for the project was approved by the City and County in December 2015. The project began operating in February 2016 and was approved for continued funding in FYs 16/17 and 17/18.

- ***Pathways to Employment Project:*** In March of 2017, the City of Davis, Davis Community Meals and Housing (DCMH), the local faith community, Davis businesses and HHSa launched the Pathways to Employment project. The project employs five (5) people experiencing homelessness to complete various jobs such as landscaping, sidewalk cleaning, trash removal, and other tasks related to beautification in downtown Davis. The project pays participants \$12 per hour and anticipates a workload of approximately 12 hours per week. DCMH employs a supervisor to provide guidance, teach job skills, and assist with establishing permanent employment opportunities for the project participants.
- ***Getting to Zero Vouchers:*** The City of Davis secured funding from Sutter Health to provide bridge housing subsidies to homeless residents while participants wait for a Housing Choice Voucher from the Housing Authority. The program will also offer robust case management for participants when they are placed in permanent housing. Yolo Housing has developed the infrastructure necessary to launch the program, which will begin operating in July.
- ***Davis Homeless Coordinator:*** The Davis City Council approved funding to hire a full time Homeless Coordinator housed in the police department, beginning in July 2017.

#### ***Extended Hope***

In March 2016, Yolo County Health and Human Services (HHSa) submitted an application to the Substance Abuse and Mental Health Services Administration (SAMHSA) for a Cooperative Agreements to Benefit Homeless Individuals (CABHI) grant. The application proposed to provide intensive wraparound care to people experiencing homelessness with co-occurring mental health and substance use disorders through the Extended Hope Project. In July 2016, staff received notification that the application was funded in the amount of \$2,399,328 over a three-year period (\$799,776 annually).

In February 2017, staff executed a three year contract with Fourth and Hope, to provide the service delivery components of the project. The key components include: (1) identification, assessment and triage, (2) intensive case management and treatment, and (3) housing navigation and permanent placement. Fourth and Hope officially began providing services to clients in April. During its first two months of operating, the program enrolled 32 individuals, of which 18 (56%) meet the federal definition of chronically homeless. All 32 participants have a mental health condition, while 16 (50%) also have a substance use disorder.

#### ***I SEE YOU Art Engagement***

I SEE YOU is a partnership between Yolo HHSa, the Yolo County Library and YoloArts that provided experimental art classes to people experiencing homelessness in Yolo County. The James Irvine Foundation provided \$68,000 in funding for the project over a 24-month period, with YoloArts as the grant administrator. The Project conducted free weekly art workshops (over a 10-week period) for people experiencing homelessness in each of our major cities. The workshops were held in Davis, West Sacramento and Woodland over the past year, with evening I SEE YOU Art Exhibits hosted at the local libraries after each round of workshops.

## **GOAL 4: PROVIDE SYSTEM-WIDE COORDINATION**

### ***2017 Homeless Count and Housing Inventory Count***

In January 2017, HPAC conducted its annual homeless count and housing inventory count. The count conducted this year required both a sheltered and unsheltered count. Staff convened five planning

meetings to establish an organizational structure, select a methodology, and develop a survey instrument. In addition, this year staff created an instructional guide meant to serve as a training resource. The guide featured messaging points for count organizers and step-by-step instructions for count enumerators. In April 2017, staff released a final report summarizing the homeless count data, which is posted on the County's Homeless Services webpage.

### ***Sutter Health Getting to Zero Initiative***

Between the months of February and May, the governing bodies for many local jurisdictions (including the Davis City Council, West Sacramento City Council, Woodland City Council and Yolo County Board of Supervisors) each passed a resolution in support of the Sutter Health Getting to Zero initiative. The initiative aims to align public, private, and philanthropic resources with the goal of attaining functional zero in Placer, Sacramento, and Yolo counties within the next three years. The initiative also embraces the principles of a Housing Crisis Resolution System that utilizes coordinated entry, low/no barrier housing, the Housing First model, a continuum of housing options, and supportive services.

### ***HPAC Policies and Procedures Manual***

This year staff continued its efforts to expand HPAC's Policies and Procedures Manual. In addition to being a helpful local resource, the manual satisfies numerous state and federal government mandates requiring written policies and procedures. Throughout the year, staff worked with HPAC Policies and Procedures Subcommittee to develop new sections pertaining to the HPAC election process and the federal government's final rule on gender identity.

## **WHAT IS HAPPENING IN FY 17/18?**

The HHS homeless services staff's intended next steps are outlined in the FY 17/18 Work Plan (Appendix C). Several of the highest priority activities for Quarter 1 will include:

- Coordinating several upcoming renewal funding competitions, including Continuum of Care, Emergency Solutions Grant and Mental Health Block Grant.
- Partnering with the local cities to apply for new funding from Partnership HealthPlan of California through their Housing Initiative.
- Continue development planning efforts for the local coordinated entry system.
- Recruit and hire a new Housing Coordinator at HHS, whose roll will be to work on the following key activities in support of strengthening our system-wide homeless efforts:
  - Landlord recruitment and engagement
  - Rental unit procurement and assistance with leasing for clients
  - Training on eviction prevention strategies for staff
  - Serving as a consultant on complicated housing cases
  - Coordinating and distributing routing housing inventory information (such as rental availabilities) countywide

## APPENDIX A

<b>Public Presentations and Networking Meetings Log</b>		
<b>Meeting</b>	<b>Date/Frequency</b>	<b>Purpose</b>
<b>One-Time Meetings/Presentations</b>		
West Sacramento City Council- Homeless Coordination Contract	8/19/15	Present
Meet-and-Greet with West Sacramento Mercy Coalition	7/14/16	Present
Meet-and-Greet with Davis Interfaith Group	7/19/16	Present
Advocacy Meeting with Congressmember Doris Matsui	7/26/16	Present
Advocacy Meeting with Congressmember John Garamendi	7/27/16	Present
I SEE You Art Exhibition- Davis	9/9/16	Participate
Yolo County Board of Supervisor Homeless Update	9/13/16	Present
10-Year Plan Executive Commission	9/14/16	Present
SACOG Government Affairs Working Group- Homelessness	9/28/16	Participate
Board of Supervisors Strategic Planning Session- Homeless Update	10/4/16	Present
Commission on Aging Presentation	10/19/16	Present
HPAC Homeless Count Subcommittee	10/19/16	Coordinate
Sacramento Region Homeless Coordinators Meeting	10/21/16	Participate
City of Woodland Homeless Subcommittee Meeting	10/25/16	Participate
Getting to Zero Initiative Meeting	11/1/16	Participate
Davis City Council/Board of Supervisors 2x2	11/4/16	Present
Partnership HealthPlan Social Determinants of Health Webinar	11/8/16	Present
Proposition 47 Stakeholder Input Meetings	11/14 & 11/18/16	Coordinate
Yolo County Provider Stakeholder Workgroup	11/17/16	Present
HPAC Policies and Procedures Subcommittee Meeting	11/17/16	Coordinate
HPAC Homeless Count Subcommittee	11/17/16	Coordinate
City of West Sacramento Motel Survey Meeting	11/18/16	Participate
Meet-and-Greet with Catholic Charities	11/18/16	Participate
Yolo Healthy Aging Alliance Collaboration Committee Meeting	11/28/16	Present
SACOG Government Affairs Working Group Meeting	11/30/16	Participate
Sutter Health Getting to Zero Initiative Meeting	12/7/16	Present
Sutter Davis Coordination Meeting	12/15/16	Participate
Homeless Count Subcommittee Meeting	12/15/16	Coordinate
Whole Person Care Webinar	1/27/2017	Participate
Whole Person Care Learning Collaborative Call	1/31/2017	Participate
Cal Humanities Grant Kick Off Meeting	1/31/2017	Participate
Yolo County Board of Supervisors- Adoption of Getting to Zero Resolution	2/21/2017	Present
Sutter Health Getting to Zero Initiative- Data and Outcomes Tracking	3/1/3017	Participate
Homeless Discussion with Congressman Garamendi's Office	3/17/2017	Participate
Davis Social Services Strategic Plan Community Meeting	3/27/2017	Participate
Community Services Block Grant Public Forums	4/3 – 4/7/2017	Coordinate
Woodland 2x2	4/4/2017	Present
Homeless Count Subcommittee	4/5/2017	Coordinate
10-Year Plan to End Homelessness Executive Commission	4/19/2017	Present
Davis Chamber of Commerce Lunch and Learn	4/26/2017	Present

Woodland Interfaith Council	5/2/2017	Present
HUD Technical Assistance- On Site Visit	5/9/2017	Coordinate
West Sacramento City Council	5/10/2017	Attend
Health Council	5/11/2017	Present
Coordinated Entry Kick Off Session	5/30/2017	Coordinate
Binning's Community Listening Session	6/7/2017	Present
HPAC 10-Year Plan Subcommittee	6/7,6/14,6/21	Coordinate
Housing First Workshop	6/27/2017	Coordinate
HUD Technical Assistance- On-Site Visit	6/27/2017	Coordinate
Davis Social Services Strategic Plan Report Out Meeting	6/29/2017	Participate
<b>Recurring Meetings/Presentations</b>		
Community Services Action Board (CSAB)	Monthly	Coordinate
Regional Homeless Coordinators Gathering	Quarterly	Participate
Northern California Valley Regional Homeless Roundtable	Quarterly	Participate
Homeless and Poverty Action Coalition	Monthly	Coordinate
HPAC Technical Subcommittee	Quarterly	Coordinate
HPAC Data Subcommittee	Quarterly	Coordinate
No Place Like Home Technical Subcommittee Conference Calls	Monthly	Participate

<b>Training and Conference Log</b>	
<b>Topic</b>	<b>Host Agency</b>
National Alliance to End Homelessness Annual Conference- Washington D.C.	National Alliance to End Homelessness (NAEH)
EDGE Issue Immersion Day: Homelessness in Sacramento – EDGEucate Yourself	Metro EDGE, Sacramento Metro Chamber
Social Determinants of Health Conference — Improving the Health and Homeless Populations Through Innovation and Collaboration	Partnership HealthPlan of California
Coordinated Entry System Planning Workshop	California Department of Housing and Community Development



