



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: June 13, 2017 from 4:30 to 6 p.m.

Location: Yolo County HHSA, Bauer Building, Thomson Room
137 N Cottonwood Street
Woodland, CA

Organizer: Yolo County Health and Human Services Agency

Members Present: Maria Elena Alvillar, Isaac Blackstock, Justin Cox, Sally Madden, Bill Pride, Regan Overholt, and Roz Stone

Member(s) Excused: Pamela Byrd-Dunn, Greta Eoff, Fran Maguire, Vincent Olvera, Regan Overholt, Henry Valle, and Jennifer Wienecke-Friedman

Staff Present: Ginger Hashimoto

Meeting brought to order by Sally Madden at 4:30 p.m.

1. Pledge of Allegiance

Sally Madden led members in the Pledge of Allegiance.

2. Introductions

Sally Madden led members in introductions. The board welcomed the meeting's presenter, Jennie Pettet, Child, Youth, and Family Branch Director.

3. Public Comments

4. Approval of 5/9/17 Agenda

As there was not a quorum, the board did not approve the agenda.

5. Approval of 4/11/17 and 5/9/17 Minutes

As there was not a quorum, the board did not approve minutes.

6. Child, Youth, and Family Branch Director Update

Jennie Pettet provided an overview of the Child, Youth, and Family Branch. She explained that while the branch offers a myriad of services, the branch's primary function is to oversee the child welfare services division. The division is responsible for investigating all allegations of child abuse and neglect, removing children from unsafe situations (if substantiated), and establishing a plan for permanency, which includes possible foster care placements. The board asked about the intersection of poverty and child welfare services-involved families. Jennie explained that many

families who enter the system are low-income and experiencing homelessness. To assist families in becoming more self-sufficient, Jennie described a grant, called Bringing Families Home, which aims to eliminate housing instability among such families. The board also inquired about how to advocate for children and how to become foster parents.

7. Community Action Plan Update

Ginger Hashimoto shared that the Community Action Plan appeared before the Board of Supervisors on June 6. The Board of Supervisors approved the Plan via the consent agenda.

Ginger explained the next step is for staff to obtain Supervisor Chamberlain's signature and submit the Plan to the State by June 30. Thereafter, staff will begin writing the request for proposal based on the priority areas of (1) housing/homeless services, (2) emergency assistance, and (3) employment assistance. Staff will then seek member approval of the request for proposal at its September 12 meeting. In late September, the County will release the request for proposal to the community and seek approval member approval of the recommended vendors at the November 14 meeting. In December, staff will obtain Board of Supervisor approval, before awarding contracts with a start date of January 1, 2018.

The board asked how staff would advertise the request for proposal. Ginger answered that staff will utilize its general and targeted distribution lists. She explained that while there are regulations prohibiting favoritism, the County tries to publicize the request as widely as possible.

8. Quarter 1 Financial Update

Ginger Hashimoto reviewed a financial report reflecting expended funds and current balances as of April 30, 2017. While two months behind, all subcontractors are on track to fully expend. Ginger clarified that while the County's administrative salary and wage balances look low, it is due to an internal time study lag.

A member asked for more information about the County's "direct to client services" line item. Ginger responded that she would investigate and report at a future meeting.

9. Adjourn

Next Meeting

Date & Time: August 8, 2017 from 4:30 to 6 p.m.

Location: Yolo County Library, Blanchard Room
315 East 14th Street
Davis, CA

Organizer: Yolo County Health and Human Services Agency