



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Agenda

Date & Time: April 9, 2019 from 4:30 to 6 p.m.

Location: Yolo County HHSA – West Sacramento – Building A – River City Room
500 Jefferson Blvd.
West Sacramento, CA 95605

Organizer: Yolo County Health and Human Services Agency

Contact: Emily Meza: (530) 312-5146

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- 1) **Pledge of Allegiance: Isaac Blackstock..... 2 Minutes**
 - 2) **Introductions and Community Updates: Isaac Blackstock..... 10 Minutes**
 - 3) **Public Comments: Isaac Blackstock 5 Minutes**
 - 4) **Approval of 4/9/19 Agenda: Isaac Blackstock..... 3 Minutes**
 - ACTION REQUIRED: Approve Agenda
 - 5) **Approval of 3/12/19 Minutes: Isaac Blackstock 5 Minutes**
 - ACTION REQUIRED: Approve Minutes
 - 6) **2019 CSBG Discretionary Funds: Ian Evans 5 Minutes**
 - 7) **CSD Monitoring: Ian Evans 5 Minutes**
 - 8) **2018 Onsite Monitoring Reports: Emily Meza 10 Minutes**
 - 9) **Community Needs Assessment Results: Ian Evans..... 45 Minutes**
 - Low-Income Needs Survey
 - Public Forums
 - ACTION REQUIRED: Approve Program Priorities for 2020/21 Community Action Plan
 - 10) **Adjourn**

Next Meeting

Date & Time: May 14, 2019 from 4:30 to 6:00 p.m.

Location: Yolo County HHSA – Bauer Building – Thomson Room
137 N. Cottonwood Street
Woodland, CA 95695

Supporting Documentation for Item #5

Meeting Minutes from 3/12/2019



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: March 12, 2019 from 4:30 to 6 p.m.

Location: Yolo County Library – Davis Branch – Children’s Activity Room
315 E. 14th Street
Davis, CA 95616

Organizer: Yolo County Health and Human Services Agency

Contact: Emily Meza: (530) 312-5146

Members Present: Irma Rodriguez, Elizabeth Mosley, Fran Maguire, Maria Elena Alvilar, Roz Stone, Bill Pride, Henry Valle, Greta Eoff, and Maria Chairez.

Members Excused: Isaac Blackstock, Pamela Byrd-Dunn, Sally Madden, Vincent Olvera, and Lizbeth West

HHSA Staff Present: Ian Evans, Emily Meza and Kim Heuvelhorst

Guest Presenters: None

Public Guests: Richard Reed, Deputy to Supervisor Provenza

Quorum was established with 7 members present and the meeting was brought to order at 4:40 pm by staff, Emily Meza, as both the Chair and Vice-Chair were absent. The Vice-Chair, Elizabeth Mosley, arrived during Item #2, Introductions, and assumed the meeting facilitation role at that time.

Two additional members arrived while the meeting was in progress.

1. Pledge of Allegiance

Emily Meza led members in the Pledge of Allegiance.

2. Introductions and Community Updates

Emily Meza led members in introductions and community updates.

CSAB welcomed new member Irma Rodriguez, representing the civic organization Concilio of Yolo County

3. Public Comments - None

4. Approval of 3/12/2019 Agenda.

The 3/12/19 agenda was approved with no amendments.

Motion: Bill Pride

Second: Maria Elena Alvilar

Ayes: Unanimous

Nays: None

Abstentions: None

5. Approval of 2/12/19 Minutes

The 2/12/19 minutes were approved with no amendments.

Motion: Bill Pride

Second: Fran Maguire

Ayes: Unanimous

Nays: None

Abstentions: None

6. 2018 CSBG Quarterly Report (4th Quarter)

Emily Meza presented the quarter 4 reporting information from the CSBG subcontractors. It provides a full year worth of data. She explained that for new programs without baseline data, it is understood that the target goals may end up being too high or too low. Also, programs that serve very high needs populations may not be able to achieve a high target goal. This doesn't mean that they are underperforming as compared to other programs serving similar populations.

- Davis Community Meals and Housing
 - PM 2.1 is 56% is the percent of the maximum time goal, so having a lower percentage is positive
 - PM 3.1 is 50% while goal was 80%
- Yolo Food Bank
 - There are fewer variables to measure in this program, resulting in fewer performance measures.
 - PM 1.1 is low (64%) compared to the goal. This is because the program was being redesigned at the time the performance measure goals were set. They also had some turnover of staff. The program relies on food donated through food drives. This also makes it difficult for them to estimate target goals.
 - PM 2.1 data is duplicated because they distribute food to partner agencies and are not required to record who receives the food that is distributed through their partner agencies. Estimated unduplicated is 12,257 individuals, or 4,377 households.
- Fourth and Hope
 - PM 3.1 is on par with DCMH results for a similar high needs population served by a housing program.
 - A member suggested considering tracking those who were offered, but declined housing
- Meals on Wheels
 - PM 3.2 is low, but this performance measure is impacted by many other factors, not just the work of Meals on Wheels.
- Yolo County Children's Alliance
 - HHS met with YCCA to review their data to ensure consistency in how their data was being defined and reported. They reviewed all data for 2018 and revised data for the full year accordingly.
 - PM 1.1 – They intended to serve 40 individuals with intensive case management. In reality most people needed only a light touch, As a result, they have served

many more people than anticipated such as families needing one month rent paid to avoid eviction, or needing assistance with move-in costs etc.

- They shifted budget mid-year to pay more for CSBG related staff costs, resulting in more clients being served by CSBG funds.
- A lot of the clients they serve are at risk of homelessness rather than homeless.

7. 2018 CSBG Annual Report

Emily Meza reported that HHSA completed and submitted the 2018 CSBG Annual Report on the March 8th due date. Two things of note:

- Total number of estimated unduplicated individuals served by CSBG funds 13,917
- Total number of estimated unduplicated households served by CSBG funds 5,717

Emily shared two client stories shared by YCCA and DCMH about clients served by CSBG funds through their programs.

8. 2018 Financial Update

At the last meeting, Kim Heuvelhorst reported that all of the CSBG providers had reported that they expected to expend all of their funds by the 12/31/18 deadline. She has since confirmed with HHSA fiscal department that all of the CSBG providers did in fact expend 100% of their funds by 12/31/2018.

9. 2020-21 Community Action Plan (CAP)

Emily Meza provided an overview of the purpose of the Community Action Plan. The agenda packet includes a training presentation attended by HHSA about the CAP. The CAP is required by CSD every two years. It includes a Community Needs Assessment to identify the top priorities for the low-income community which identifies the most needed services. Those priorities then drive the request for proposals process to solicit and select providers to provide those services. It determines how the CSBG funds will be used.

10. 2020-21 Community Needs Assessment

Kim Heuvelhorst explained that in addition to public data available online (i.e. from census data), there are two main components to the Community Needs Assessment. The first is the Low-Income Needs Survey which collects data about the needs of low-income residents. The surveys are available in English, Spanish and Russian languages, both online through Survey Monkey and also in paper form. HHSA distributed the surveys via a Press Release issued March 4, 2019. The Press Release went to the media (64 contacts), was posted online (noticed to 905 subscribers) and posted to the County's general Facebook (1,511 followers) and Twitter (1,502) feeds. The links for the electronic version of the survey are included in the Press Release. Additionally, HHSA distributed the surveys via multiple email distribution groups including the HHSA Stakeholder workgroup, Local Mental Health Board, Substance Use Provider Network, Health Council, County Libraries, the Hispanic and Russian cultural competency committees, a contact for Transition Aged Youth, the County Commission on Aging and Adult Services, Dignity Health Adult Day Health Center, and the Homeless and Poverty Action Coalition (HPAC). Printed copies of the paper survey were distributed to the HHSA Services Center Sites and Rotating Winter Shelter Sites. CSAB members were emailed the surveys, including an email with the links and attachments and were encouraged to further distribute them. Additional copies of the paper survey were provided at the meeting for CSAB members to distribute. CSAB members are invited to share survey link and paper copies widely, but are responsible for any coordination of return of paper surveys as needed. Online survey is highly encouraged. CSAB also suggested for future years to consider including the online survey links on the paper surveys so that people who have online access might choose to complete it online, reducing the burden of collecting and returning paper copies. The survey closes on March 29th and all paper surveys must be returned to Kim Heuvelhorst by that date to allow time for data entry of these prior to Community Action Plan

subcommittee meeting the following week. Surveys may be scanned and emailed to her at Kim.Heuvelhorst@yolocounty.org or delivered to her in person at HHSA, 137 N. Cottonwood St., Woodland. Kim requested that members email her to let her know which groups they reached with further distribution efforts so that she could document this if needed for the Community Action Plan. CSAB requested a weekly reminder email while the survey is open. HHSA will provide this. The second part of the Community Needs Assessment consists of six public forums, scheduled in different locations and different dates/times during the weeks of March 18th and 25th. The forum information is included on the surveys, and was in the press release. Additionally, HHSA developed flyers advertising the forums. Printed copies of these were provided at the meeting for CSAB members to take and distribute. A Spanish translator will be available at all of the forums, and HHSA is trying to arrange for a Russian Translator at the West Sacramento forum. HHSA will be present at all of the forums and will be facilitating them. Kim shared a copy of the agenda for the forum and a handout, Community Services Block Grant Public Forum Overview, that will be shared with forum attendees. CSAB members are encouraged to attend the public forums and a sign-up sheet for the forums was distributed.

11. Vacancy Update

One vacancy has been filled and was introduced earlier. The other vacancy has not been filled yet.

12. Adjourn

The meeting adjourned at 5:52 pm

Motion: Maria Chairez

Second: Bill Pride

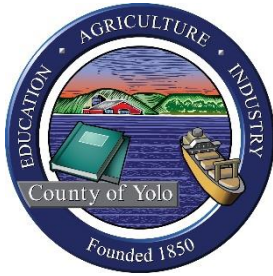
Ayes: Unanimous

Nays: None

Abstentions: None

Supporting Documentation for Item #8

2018 Onsite Monitoring Reports



COUNTY OF YOLO

Health and Human Services Agency

Karen Larsen, LMFT
Director

Sandra Sigrist, LCSW
Director, Adult & Aging Branch

MAILING ADDRESS
137 N. Cottonwood Street • Woodland, CA 95695
(530) 666-8516 • www.yolocounty.org

March 22, 2019

Bill Pride, Executive Director
Davis Community Meals
202 F Street
Davis, CA 95616

SUBJECT: 2018 Community Services Block Grant (CSBG) Program Monitoring Report

Dear Mr. Pride:

Pursuant to contract number 2018-42, the Yolo County Health and Human Services Agency (HHSA) conducted a program monitoring visit of your agency on November 30, 2018.

Per the enclosed report, HHSA found Davis Community Meals to be non-compliant with one or more programmatic requirements associated with the Community Services Block Grant (CSBG) as well as with the aforementioned contract. As such, HHSA is recommending corrective action that if not improved may result in delayed reimbursement.

For any questions regarding the monitoring visit or report, please contact Ian Evans at (530) 666-8297 or Ian.Evans@yolocounty.org.

Sincerely,

Sandra Sigrist, Director
County of Yolo
Health and Human Services Agency
Adult and Aging Branch

Davis
600 A Street
Davis, CA 95616
Mental Health (530) 757-5530

West Sacramento
500 Jefferson Boulevard
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**YOLO COUNTY HEALTH AND HUMAN SERVICES AGENCY (HHSA)
2018 COMMUNITY SERVICES BLOCK GRANT (CSBG)
PROGRAM MONITORING REPORT**

Agency Name: Davis Community Meals (DCM)

Contract Number: 2018-42

Contract Term: January 1, 2018 through December 31, 2018

Contract Amount: \$40,000

Date of Visit: November 30, 2018

Purpose of Visit: Monitor programmatic compliance in accordance with local, state, and federal laws, regulations, and contractual obligations governing the provision of Community Services Block Grant (CSBG) funding

Monitors: Emily Meza, Homeless Services Analyst, Yolo County HHSA
Kim Heuvelhorst, Homeless Services Analyst, Yolo County HHSA
Tamara Boytsan, Accountant, Yolo County HHSA
Shelby Millren, Accountant, Yolo County HHSA

Scope of Work: Consistent with the contract's scope of work (Exhibit B), HHSA confirmed DCM is using CSBG funds to support its emergency shelter/transitional housing programs for individuals and families.

Mid-Year Reports: Due to a change in the annual reporting format to the State, Mid-Year reports were not required of sub-contractors in 2018.

Performance Measure Reports: As of March 13, 2019, HHSA received all quarterly performance measure reports from DCM. However, the Quarter 1 report was submitted with Quarter 2, making the Quarter 1 report 3 months late.

Despite this, DCM is generally meeting or exceeding most of its performance measure goals. A notable deficiency was the number of individuals and families who obtained permanent housing. Yet, HHSA acknowledges that this outcome is difficult to achieve given Yolo County's current housing market.

Annual Report: As of March 13, 2019, DCM submitted annual report data to HHSA before the State deadline.

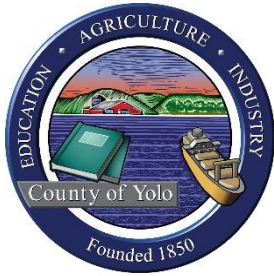
Sub Recipient Questionnaire: HHSA received DCM's completed sub recipient questionnaire in advance of the monitoring visit. Upon a thorough review, HHSA did not identify any deficiencies in programmatic internal control policies and procedures.

Findings: As stated above, HHSA identified that DCM is non-compliant with timely report submission. This finding is consistent with previous CSBG

monitoring findings since 2012.

Corrective Action: To ensure timely report submission, HHSA reserves the right to withhold all reimbursement payments, including payments from other County contracts, until HHSA receives the applicable report(s).

This is pursuant to Page 15, Section IV, Paragraph A of the contract stating: “. . . should Contractor fail to provide any report required by this Agreement in a timely manner and as otherwise set forth in this Agreement, County may withhold any payments otherwise due Contractor pursuant to this Agreement, and any other agreement between Contractor and County, until such report is properly submitted as determined by the Director.”



COUNTY OF YOLO

Health and Human Services Agency

Karen Larsen, LMFT
Director

Sandra Sigrist, LCSW
Director, Adult & Aging Branch

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137 N. Cottonwood Street • Woodland, CA 95695
(530) 666-8516 • www.yolocounty.org

March 20, 2019

Michael Bisch Executive Director
Yolo Food Bank
1244 Fortna Avenue
Woodland, CA 95776

SUBJECT: 2018 Community Services Block Grant (CSBG) Program Monitoring Report

Dear Mr. Bisch:

Pursuant to contract number 2018-11, the Yolo County Health and Human Services Agency (HHSA) conducted a program monitoring visit of your agency on November 29, 2018.

Per the enclosed report, HHSA found the Yolo Food Bank to be in compliance with all programmatic requirements associated with the Community Services Block Grant (CSBG) as well as with the aforementioned contract.

For any questions regarding the monitoring visit or report, please contact Ian Evans at (530) 666-8297 or Ian.Evans@yolocounty.org.

Sincerely,

Sandra Sigrist, Branch Director
County of Yolo
Health and Human Services Agency
Adult and Aging Branch

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**YOLO COUNTY HEALTH AND HUMAN SERVICES AGENCY (HHSA)
2018 COMMUNITY SERVICES BLOCK GRANT (CSBG)
PROGRAM MONITORING REPORT**

Agency Name: Yolo Food Bank

Contract Number: 2018-11

Contract Term: January 1, 2018 through December 31, 2018

Contract Amount: \$50,000

Date of Visit: November 29, 2018

Purpose of Visit: Monitor programmatic compliance in accordance with local, state, and federal laws, regulations, and contractual obligations governing the provision of Community Services Block Grant (CSBG) funding

Monitors: Emily Meza, Homeless Services Analyst, Yolo County HHSA
Kim Heuvelhorst, Homeless Services Analyst, Yolo County HHSA
Elizabeth Mosley, Member, CSAB
Maria Chairez, Member, CSAB

Scope of Work: Consistent with the contract's scope of work (Exhibit B), HHSA confirmed the Food Bank is using CSBG funds to support its Food Innovation Project.

Mid-Year Reports: Due to a change in the annual reporting format to the State, Mid-Year reports were not required of sub-contractors in 2018.

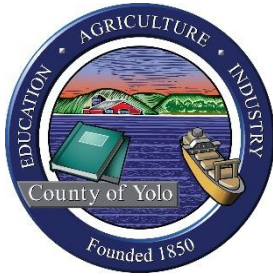
Performance Measures Reports: HHSA received the Food Bank's quarterly performance measures reports in April, July, and October prior to the specified deadline. In 2018, the Food Bank distributed a cumulative 70,244 pounds of food through Partner Agencies to 70,244 duplicated households. Respectively, this equates to 64% and 55% attainment of its annual goals.

Annual Report: As of March 13, 2019, Yolo Food Bank submitted annual report data to HHSA timely.

Sub Recipient Questionnaire: HHSA received Yolo Food Bank's completed sub recipient questionnaire in advance of the monitoring visit. Upon a thorough review, HHSA did not identify any deficiencies in programmatic internal control policies and procedures.

Findings: None

Corrective Action: None



COUNTY OF YOLO

Health and Human Services Agency

Karen Larsen, LMFT
Director

Sandra Sigrist, LCSW
Director, Adult & Aging Branch

MAILING ADDRESS
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(530) 666-8516 • www.yolocounty.org

March 21, 2019

Doug Zeck, Executive Director
Yolo Wayfarer Center
285 Fourth Street
Woodland, CA 95695

SUBJECT: 2018 Community Services Block Grant (CSBG) Program Monitoring Report

Dear Mr. Zeck:

Pursuant to contract number 2018-07, the Yolo County Health and Human Services Agency (HHSA) conducted a program monitoring visit of your agency on November 26, 2018.

Per the enclosed report, HHSA found Yolo Wayfarer Center to be in compliance with all programmatic requirements associated with the Community Services Block Grant (CSBG) as well as with the aforementioned contract.

For any questions regarding the monitoring visit or report, please contact Ian Evans at (530) 666-8297 or Ian.Evans@yolocounty.org.

Sincerely,

Sandra Sigrist, Branch Director
County of Yolo
Health and Human Services Agency

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600 A Street
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**YOLO COUNTY HEALTH AND HUMAN SERVICES AGENCY (HHSA)
2018 COMMUNITY SERVICES BLOCK GRANT (CSBG)
PROGRAM MONITORING REPORT**

Agency Name: Yolo Wayfarer Center dba Fourth and Hope

Contract Number: 2018-07

Contract Term: January 1, 2018 through December 31, 2018

Contract Amount: \$50,000

Date of Visit: November 26, 2018

Purpose of Visit: Monitor programmatic compliance in accordance with local, state, and federal laws, regulations, and contractual obligations governing the provision of Community Services Block Grant (CSBG) funding

Monitors: Kim Heuvelhorst, Homeless Services Analyst, Yolo County HHSA
Tamara Boystan, Accountant, Yolo County HHSA
Shelby Millren, Accountant, Yolo County HHSA

Scope of Work: Consistent with the contract's scope of work (Exhibit B), HHSA confirmed that Fourth and Hope is using CSBG funds to provide emergency shelter for homeless individuals and families.

Mid-Year Reports: Due to a change in the annual reporting format to the State, Mid-Year reports were not required of sub-contractors in 2018.

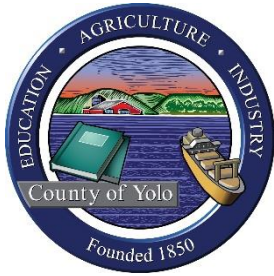
Performance Measures Reports: HHSA received Fourth and Hope's quarterly performance measures reports in April, July, and October timely. As of December 31, 2018, Fourth and Hope met or exceeded all of its four performance measure outcomes for 2018 except two. The performance measure, Individuals Securing Permanent Housing, was 45% met as of December 31, 2018. The performance measure, Individuals Who Increased Income, was 58% met as of December 31, 2018.

Sub Recipient Questionnaire: HHSA received Fourth and Hope's completed sub recipient questionnaire in advance of the monitoring visit. Upon a thorough review, HHSA did not identify any deficiencies in programmatic internal control policies and procedures.

Annual Report: As of March 13, 2019, Fourth and Hope submitted annual report data to HHSA timely.

Findings: None

Corrective Action: None



COUNTY OF YOLO

Health and Human Services Agency

Karen Larsen, LMFT
Director

Sandra Sigrist, LCSW
Director, Adult & Aging Branch

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(530) 666-8516 • www.yolocounty.org

March 20, 2019

Christi Skibbins, Executive Director
People Resources, Inc.
40 North East Street
Woodland, CA 95776

SUBJECT: 2018 Community Services Block Grant (CSBG) Program Monitoring Report

Dear Ms. Skibbins:

Pursuant to contract number 2018-28, the Yolo County Health and Human Services Agency (HHS) conducted a program monitoring visit of your agency on November 28, 2018.

Per the enclosed report, HHS found People Resources, Inc. to be in compliance with all programmatic requirements associated with the Community Services Block Grant (CSBG) as well as with the aforementioned contract.

For any questions regarding the monitoring visit or report, please contact Ian Evans at (530) 666-8297 or Ian.Evans@yolocounty.org.

Sincerely,

Sandra Sigrist, Branch Director
County of Yolo
Health and Human Services Agency
Adult and Aging Branch

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**YOLO COUNTY HEALTH AND HUMAN SERVICES AGENCY (HHSA)
2018 COMMUNITY SERVICES BLOCK GRANT (CSBG)
PROGRAM MONITORING REPORT**

Agency Name: People Resources, Inc. dba Meals on Wheels (MOW)

Contract Number: 2018-28

Contract Term: January 1, 2018 through December 31, 2018

Contract Amount: \$20,000

Date of Visit: November 28, 2018

Purpose of Visit: Monitor programmatic compliance in accordance with local, state, and federal laws, regulations, and contractual obligations governing the provision of Community Services Block Grant (CSBG) funding

Monitors: Emily Meza, Homeless Services Analyst, Yolo County HHSA
Lizbeth West, Member, CSAB

Scope of Work: Consistent with the contract's scope of work (Exhibit B), HHSA confirmed the MOW is using CSBG funding to support the delivery of meals to low-income, homebound seniors residing in Yolo County.

Mid-Year Reports: Due to a change in the annual reporting format to the State, Mid-Year reports were not required of sub-contractors in 2018.

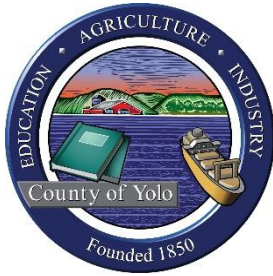
Performance Measures Reports: HHSA received the MOW's quarterly performance measures reports in April, July, and October prior to the specified deadline. As of December 31, 2018, MOW met all of their performance goals except one. The performance measure, Individuals Reporting Decreased Food Insecurity, was 56% met as of December 31, 2018.

Sub Recipient Questionnaire: HHSA received the MOW's completed sub recipient questionnaire in advance of the monitoring visit. Upon a thorough review, HHSA did not identify any deficiencies in programmatic internal control policies and procedures.

Annual Report: As of March 13, 2019, MOW submitted annual report data to HHSA timely.

Findings: None

Corrective Action: None



COUNTY OF YOLO

Health and Human Services Agency

Karen Larsen, LMFT
Director

Sandra Sigrist, LCSW
Director, Adult & Aging Branch

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(530) 666-8516 • www.yolocounty.org

March 21, 2019

Katie Villegas, Executive Director
Yolo County Children's Alliance
637 Todhunter Ave
West Sacramento, CA, 95691

SUBJECT: 2018 Community Services Block Grant (CSBG) Program Monitoring Report

Dear Ms. Villegas:

Pursuant to contract number 2018-03, the Yolo County Health and Human Services Agency (HHSA) conducted a program monitoring visit of your agency on November 30, 2018.

Per the enclosed report, HHSA found Yolo County Children's Alliance to be in compliance with all programmatic requirements associated with the Community Services Block Grant (CSBG) as well as with the aforementioned contract.

For any questions regarding the monitoring visit or report, please contact Ian Evans at (530) 666-8297 or Ian.Evans@yolocounty.org.

Sincerely,

Sandra Sigrist, Branch Director
County of Yolo
Health and Human Services Agency

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**YOLO COUNTY HEALTH AND HUMAN SERVICES AGENCY (HHSA)
2018 COMMUNITY SERVICES BLOCK GRANT (CSBG)
PROGRAM MONITORING REPORT**

Agency Name: Yolo County Children's Alliance (YCCA)

Contract Number: 2018-07

Contract Term: January 1, 2018 through December 31, 2018

Contract Amount: \$50,000

Date of Visit: November 30, 2018

Purpose of Visit: Monitor programmatic compliance in accordance with local, state, and federal laws, regulations, and contractual obligations governing the provision of Community Services Block Grant (CSBG) funding

Monitors: Emily Meza, Homeless Services Analyst, Yolo County HHSA
Kim Heuvelhorst, Homeless Services Analyst, Yolo County HHSA
Tamara Boystan, Accountant, Yolo County HHSA
Shelby Millren, Accountant, Yolo County HHSA
Fran Maguire, Member, CSAB

Scope of Work: Consistent with the contract's scope of work (Exhibit B), HHSA confirmed that YCCA is using CSBG funds to provide housing case management and direct support for individuals and families living homeless or at-risk of experiencing homelessness.

Mid-Year Reports: Due to a change in the annual reporting format to the State, Mid-Year reports were not required of sub-contractors in 2018.

Performance Measures Reports: HHSA received YCCA's quarterly performance measures reports in April, July, and October timely. As of December 31, 2018, YCCA exceeded all of its performance measure outcomes for 2018.

Sub Recipient Questionnaire: HHSA received YCCA's completed sub recipient questionnaire in advance of the monitoring visit. Upon a thorough review, HHSA did not identify any deficiencies in programmatic internal control policies and procedures.

Annual Report: As of March 13, 2019, YCCA submitted annual report data to HHSA timely.

Findings: None

Corrective Action: None

Supporting Documentation for Item #9

Low-Income Needs Survey Results

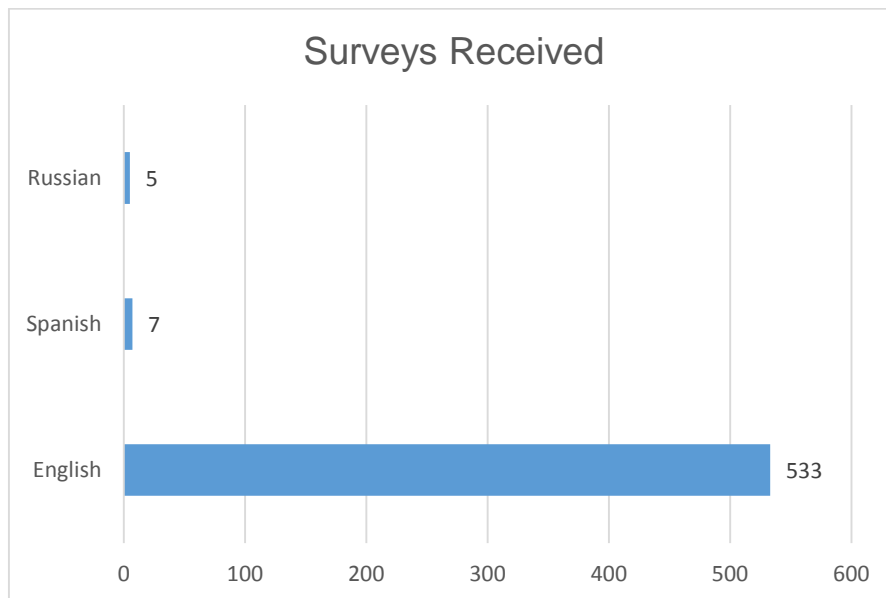
Public Forum Notes

Poverty Data for Yolo County

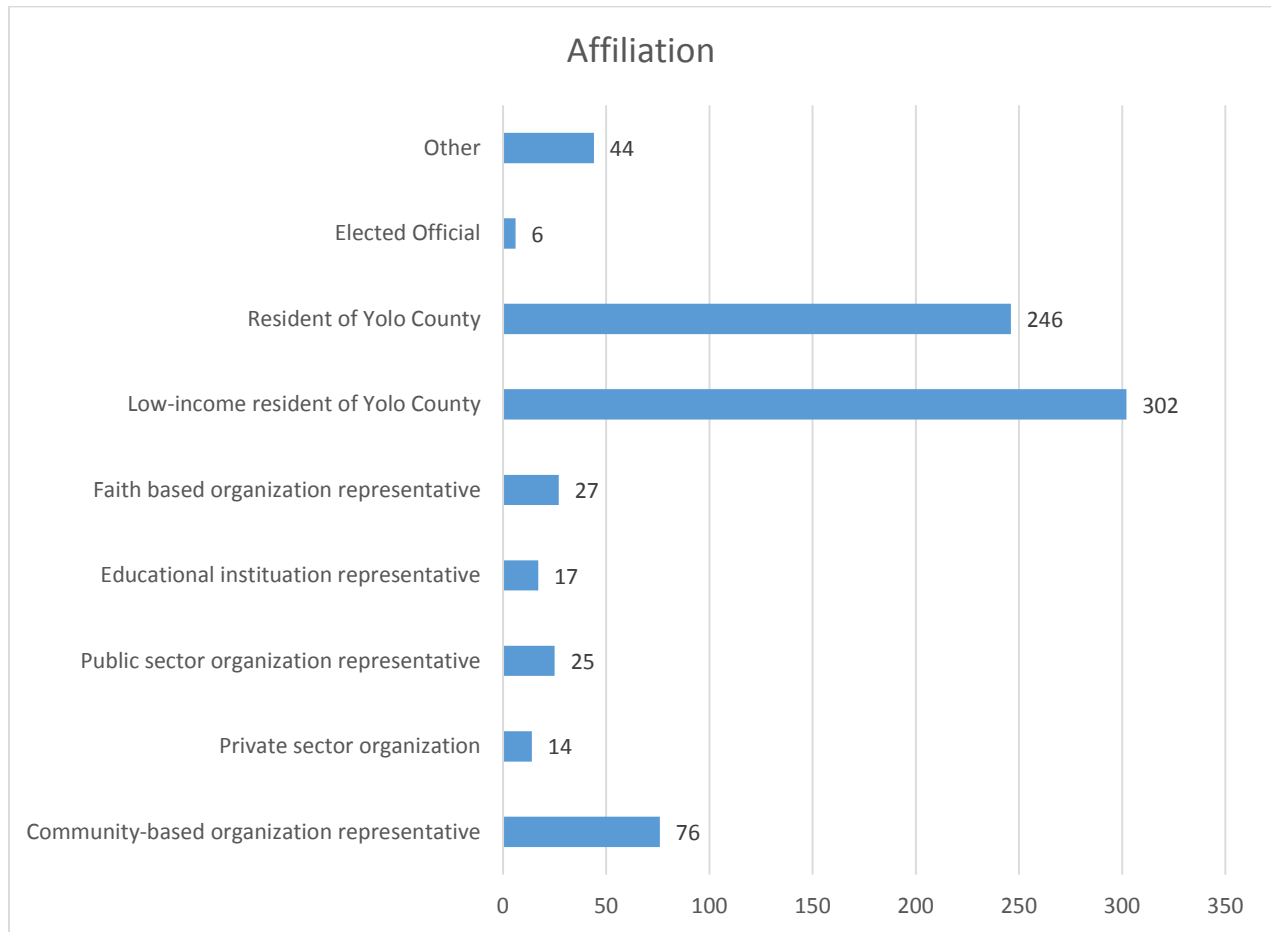
Community Services Action Board (CSAB) Low-Income Needs Survey Results 4/2/19

- As part of the Community Needs Assessment, CSAB developed a survey designed to collect data about the needs of low-income residents.
- The survey was open from March 3, 2019 through March 29, 2019.
- It was available online through Survey Monkey and also in paper form, both formats available in English, Spanish and Russian.
- CSAB disseminated the survey as follows:
 - Issued a press release sent to media (64 contacts), posted online (noticed to 905 subscribers), and posted to the County’s general Facebook (1,511 followers) and Twitter (1,502 feeds)
 - Sent to HHSa Stakeholder workgroup
 - Sent to Local Mental Health Board
 - Sent to Substance Use Provider Network
 - Sent to Health Council
 - Sent to Homeless and Poverty Action Coalition (HPAC)
 - Sent to the Woodland Library and the Yolo County Branch Libraries
 - Sent to the HHSa Hispanic and Russian Cultural Competency committees
 - Sent to the supervisor for the HHSa Transition Age Youth staff
 - Sent to the Yolo County Commission on Aging and Adult Services
 - Sent to the Dignity Health Adult Day Health Center
 - Printed copies provided in HHSa Service Center lobbies
 - Individual CSAB members distributed the surveys as follows:
 - [Need information from CSAB]

We received a total of 545 surveys:



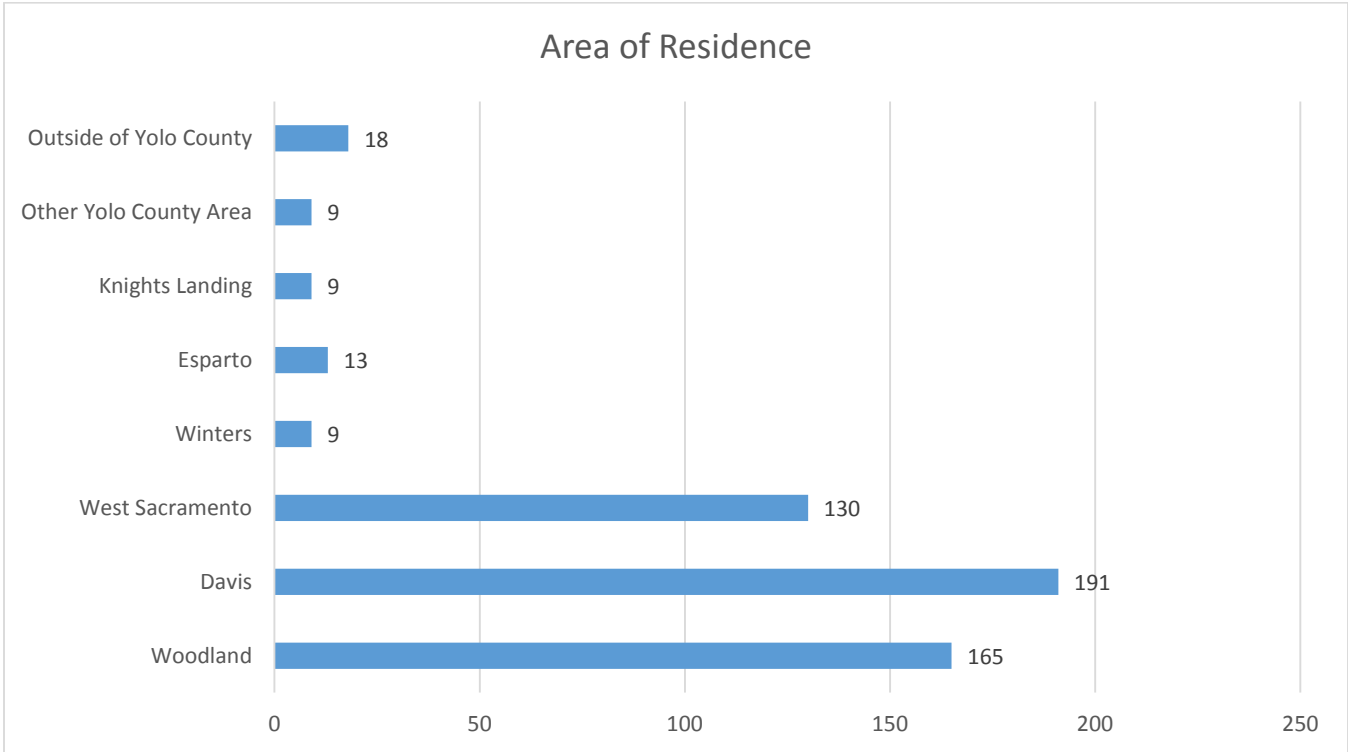
1. Which category best describes your affiliation? Please mark all that apply.



Of the 44 responses indicating 'Other', they listed:

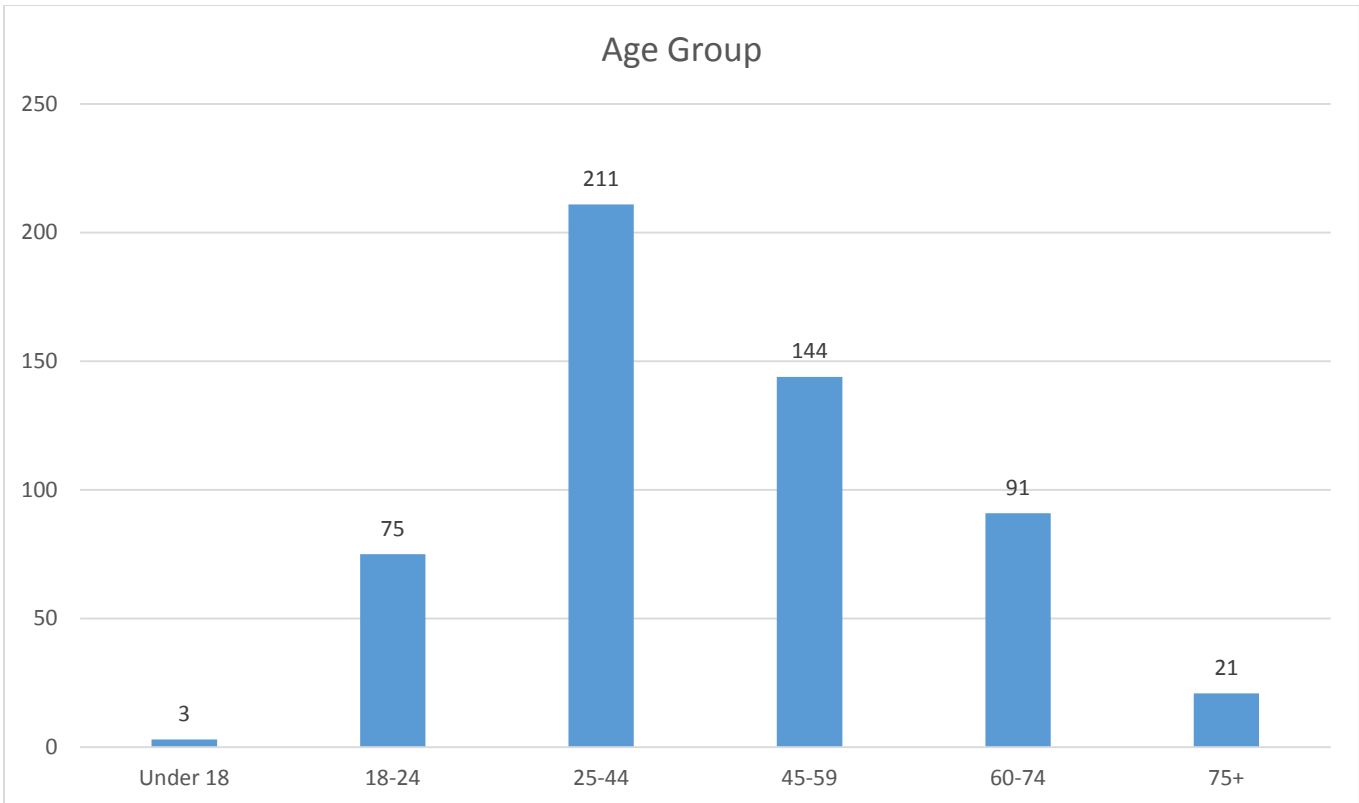
- Homeless (16)
- Student (4)
- On SSDI (2)
- Commissioner (1)
- ASSETs youth (1)
- CalWORKs (1)
- EDD (1)
- Communicare Health Volunteer (1)
- Dual citizen: Dakota citizen of Oceti Sakowin; Grandparent custodian of Dakota 9th grade hs student; activist (1)
- Department of Corrections Representative (1)
- Family member of mental health client (1)
- Healthcare provider (1)
- Elderly living on social security (1)
- I am seeking employment, 1-bedroom apartment & car (1)
- Mother of low income and moderately mental health disorder
- Homeless Advocate & Needs Provider (1)
- mentally disabled individual (1)
- L.A. County (1)
- N/A (1)
- Not quite low income (1)
- No income resident of Yolo County (1)
- Retired faith based organization representative (1)
- Retired Mental health and housing social worker (1)
- Shelter (1)
- Solano (1)

2. Which area do you live in (or closest to)?

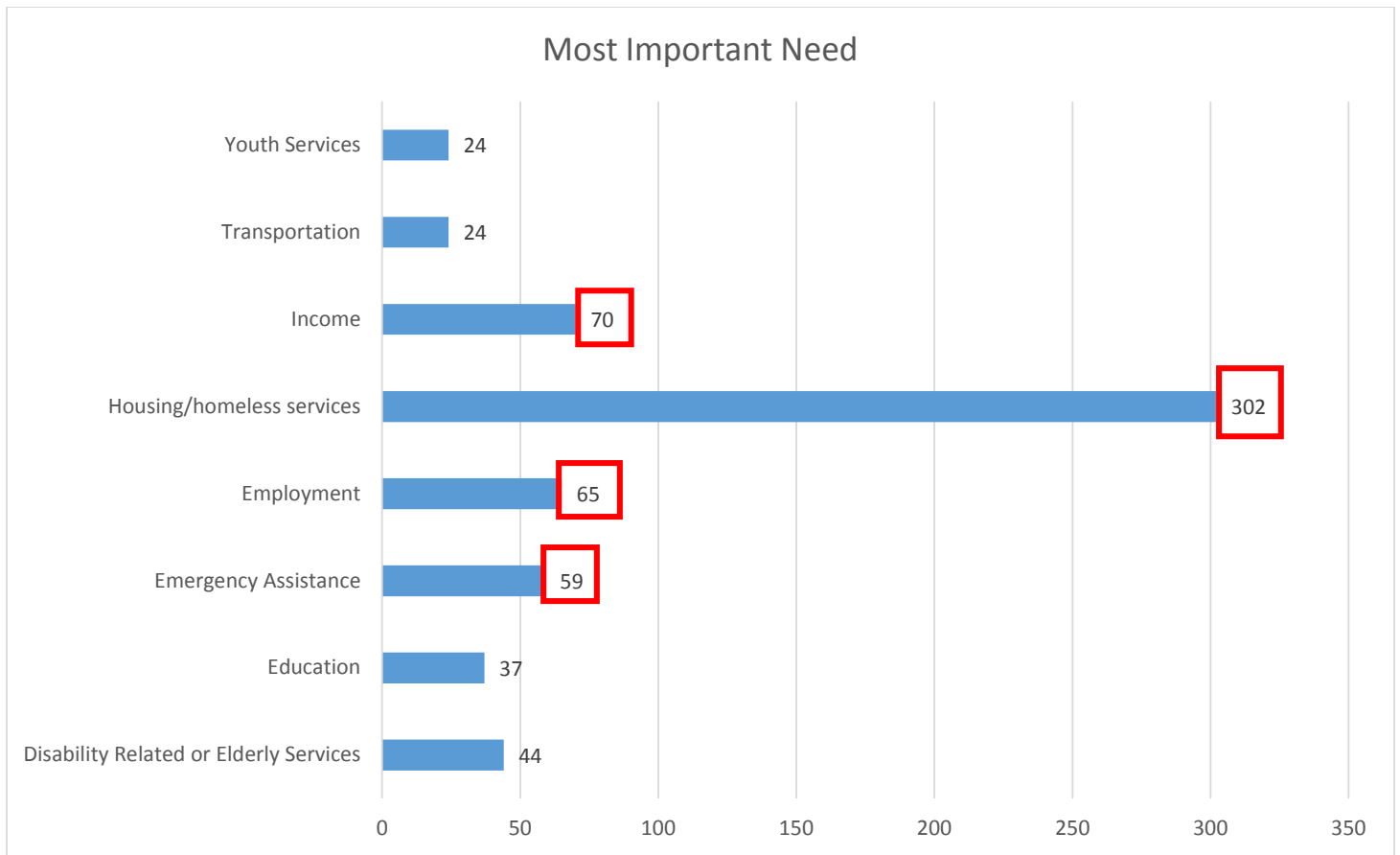


Comment: Capay

3. What is your age group?

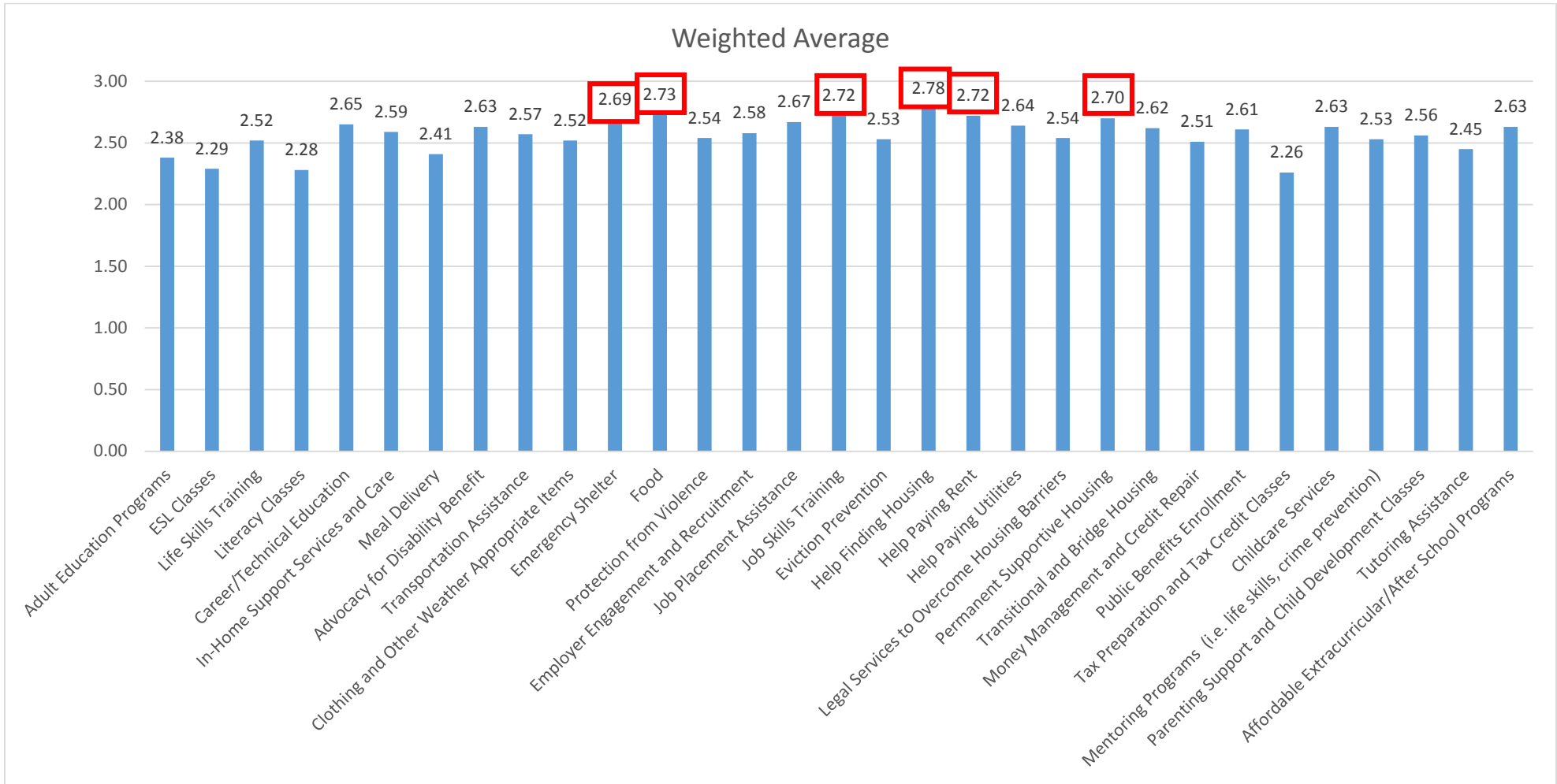


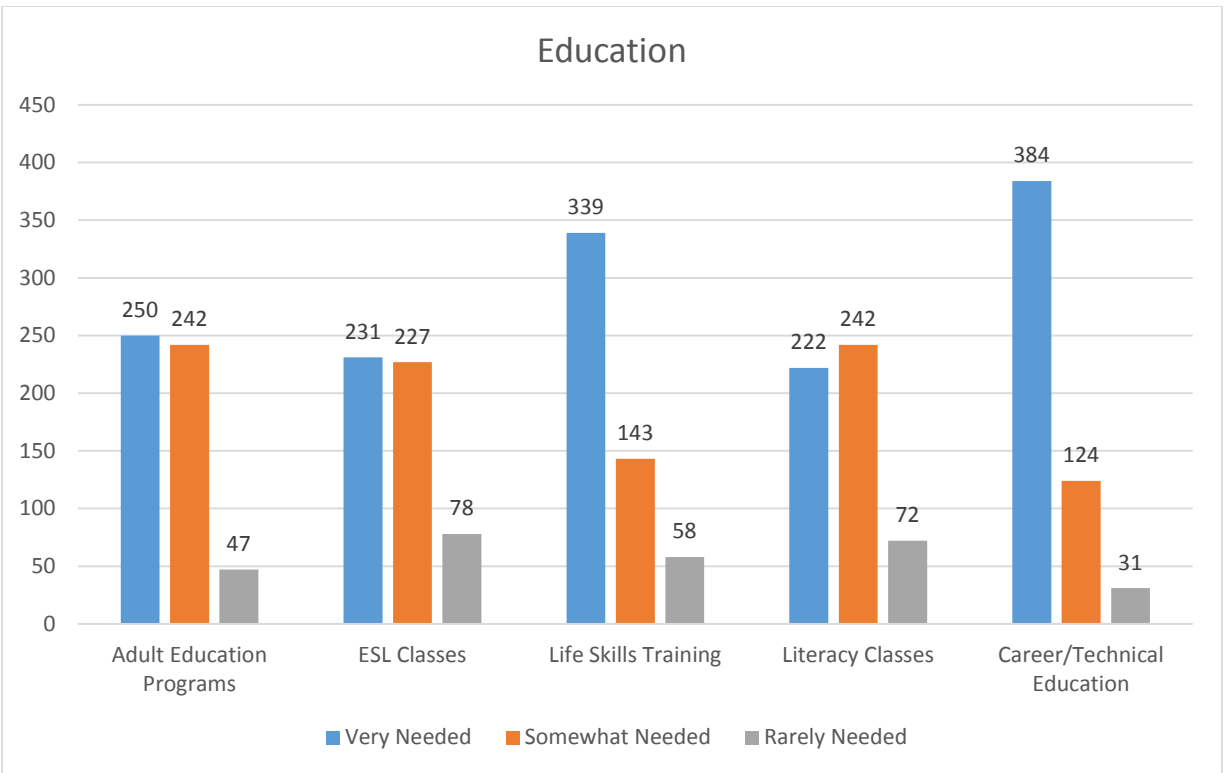
4. Which of the following do you think is the most pressing need for low-income individuals and families in Yolo County? Please mark one, most pressing need only.



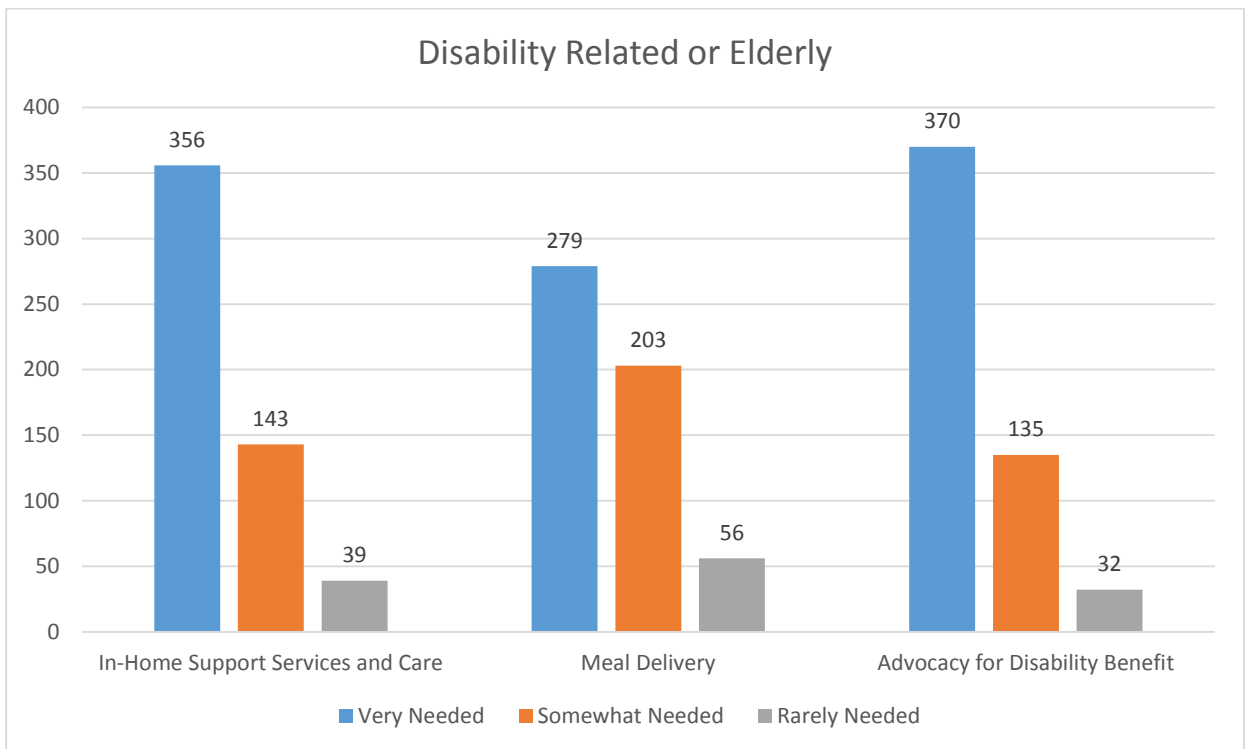
Comments: None of these alone
Refer to back
All are somewhat covered but education for the truly poor before they are too old is of greatest import.

5. Within each category, please rate the need for each service on a scale of 1 to 3 with 1 being very needed and 3 being rarely needed.

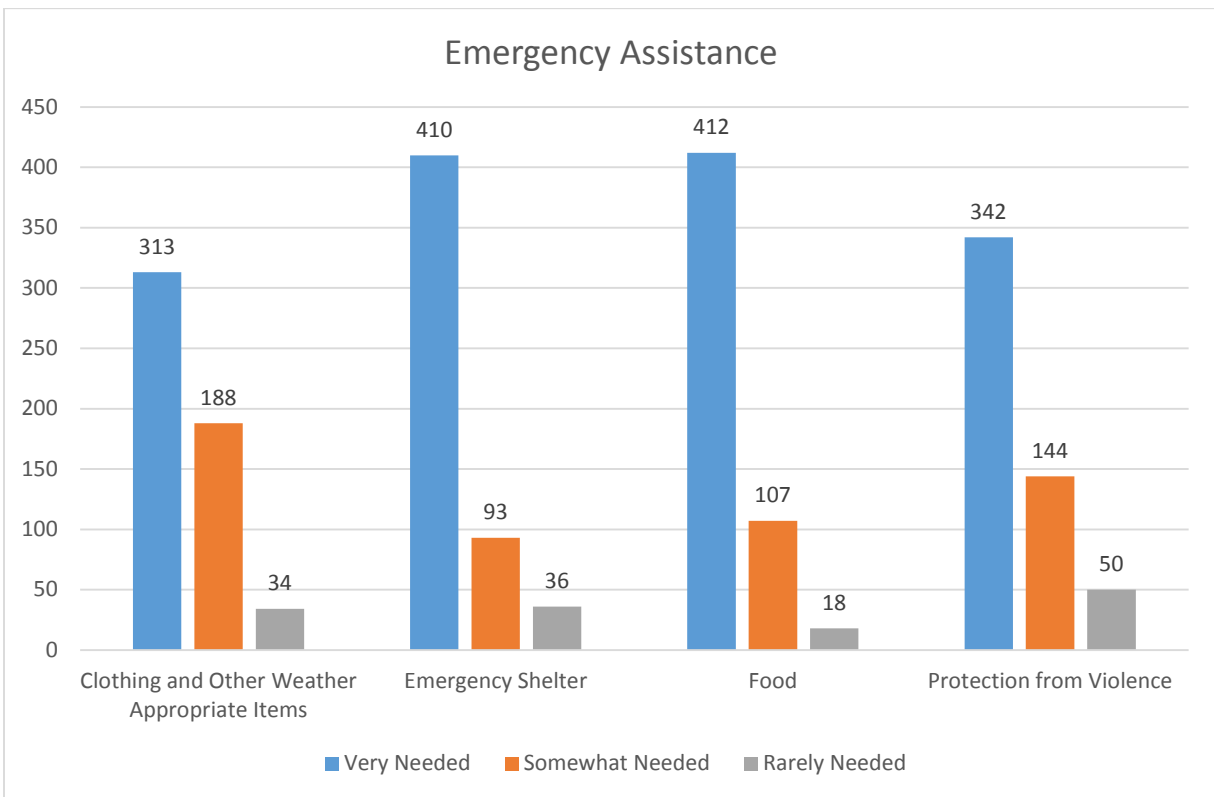
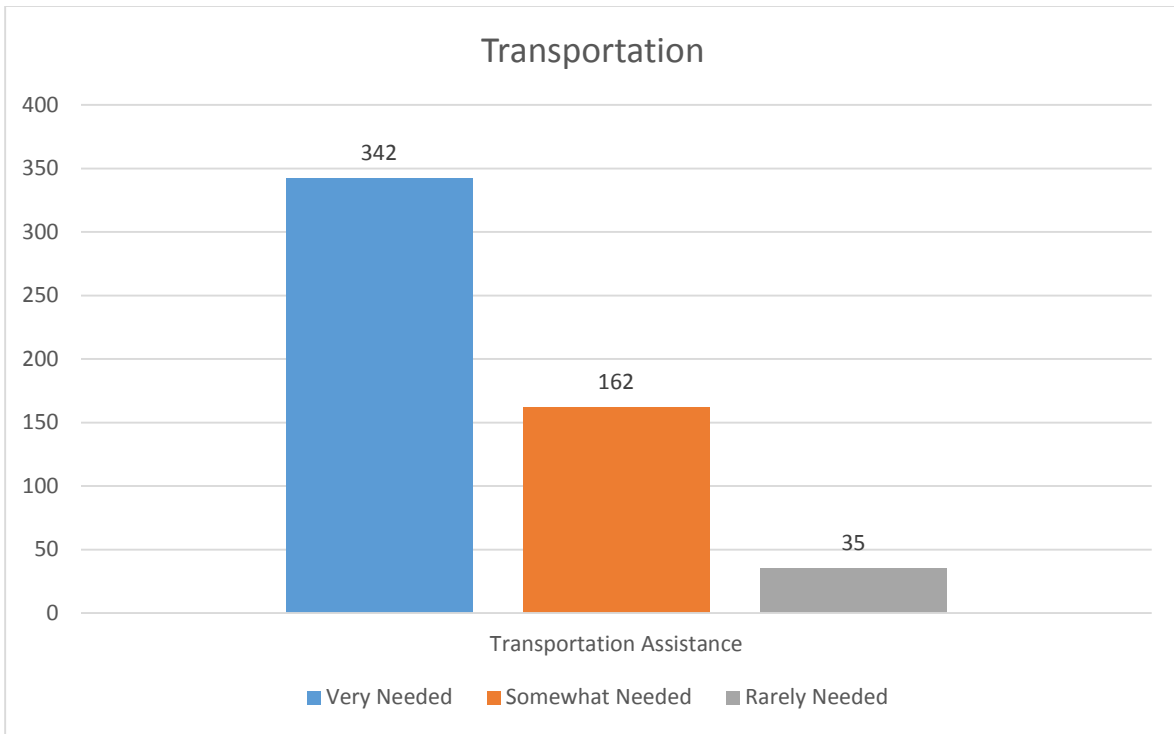




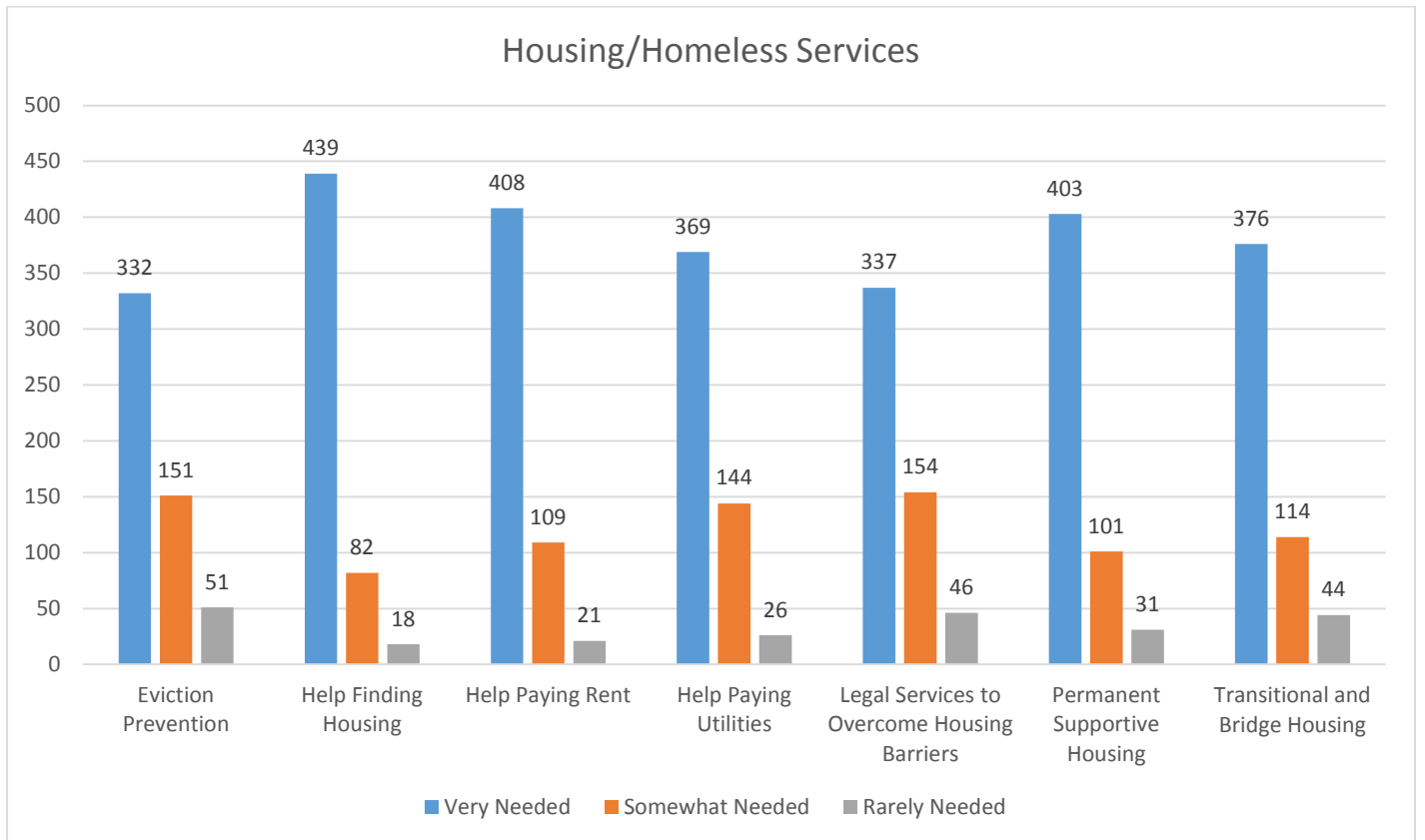
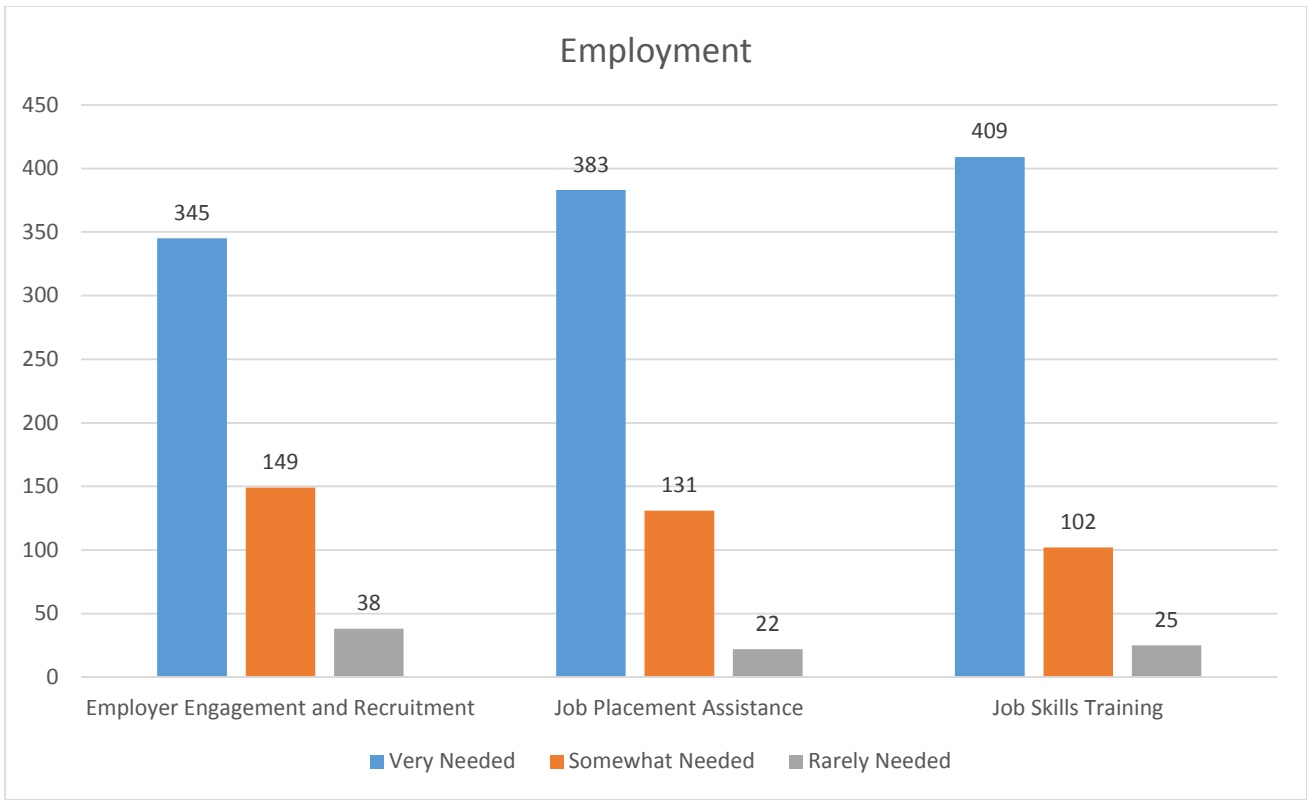
Comments: Adult education programs: -computer
 English as second language classes - Crossed out second and wrote First



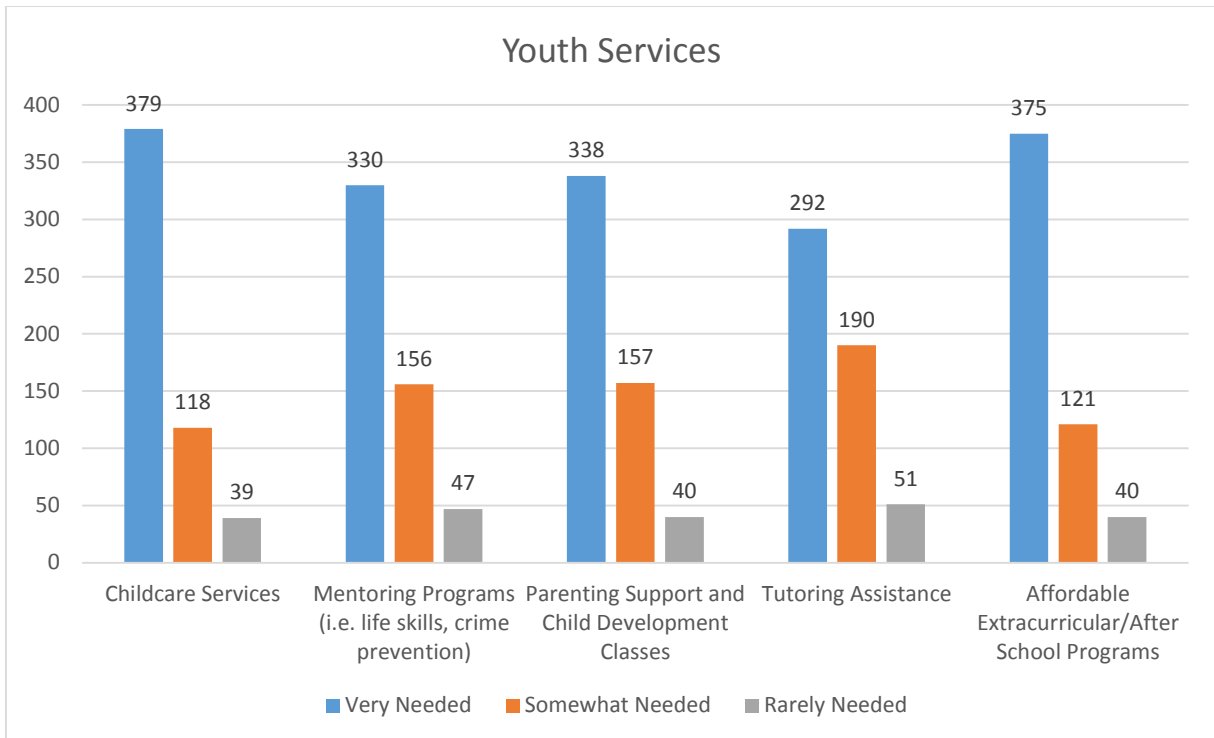
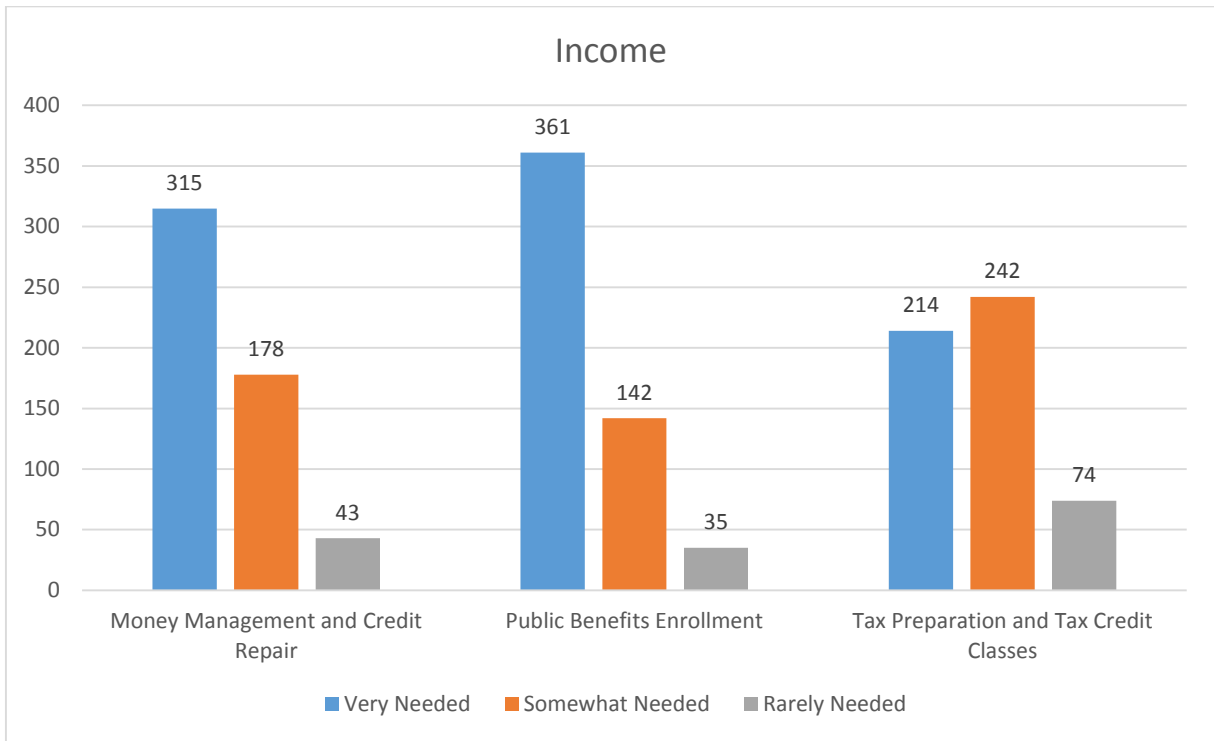
Comment: Don't Know (for all three sub-items)



Comment: Protection from violence - need more Safe Houses in YC Davis WdInd



Comments: Transitional and bridge housing - What is?
 Help finding housing: but actually finding real affordable



Comments: Youth Services - N/A for me;
 Childcare services - birth control
 Tutoring Assistance and Affordable Extracurricular/After School Programs - unknowledgeable in this

6. Use the space below for additional ideas and/or comments. Comments have been grouped into categories

Housing/Homeless

- Housing!
- showers - card swipe entrance w/CCTV recording entry & for x minutes - take any time of day. Mobile sleeping units to avoid NIMBA to move around town or on surrounding land.
- Build camping villages for homeless; Hold Neighborhood Town Meeting; Planning using Technology of Participation method
- Year round emergency shelter for Davis is high priority
- There needs to be a real shelter not one that turns homeless down
- Davis and Woodland Residents/Families would be able to continue living in their Home towns, the ones they've lived in for generations. I'm in a family that has been in Davis 5 generations and it kills me to have to move because I can't find low income places. The city and county keep building housing that's affordable and low income, but the low income units are limited to 30, 60, depending on the size of the complex. they need to build more complexes catering to the extremely low income only.
- There is more need for homeless housing in yolo I see surrounding counties doing more
- If there was a place the homeless could shower & lay their head at night in order to be able to feel good about yourself so we can look for jobs & feel confident rested & clean at the interviews
- Affordable housing in Davis is needed!
- We need more assistance for the Homeless
- We are in dire NEED of low income housing. It's hard for a single person.
- speaking for myself, I know I'm not the only one out here who needs this type of help. A single parent whose children are grown adults and can't get any type of benefits. Who work 40 hrs. per week and can't afford housing on their own. I tried to see if I could get assistance for just food stamps and I made \$7.00 more than the amount granted. I have been living with my married son for 4 years now. I pay rent, food and help out. But I work too hard that I should deserve my own little place. I can't afford 1,200 for rent monthly. it's not fair to us who are working people. There has to be a way we can also live and be not be one step away from homeless. If it wasn't for my family, I would be living in my car.
- help with homeless housing
- Affordable Housing, Housing, Housing!!!!
- There has been an increase in services for low income residents and we commend the county. We need to address the needs of the homeless residents to have access to showers, emergency sleeping areas and access to resource information.
- Please include adjacent housing + community that may be affected by providing/establishing ultra-low income housing as everyone matters.
- Affordable housing for seniors.
- I think Davis is a fairly safe area, but housing and food issues certainly exist. I know that there are many students and other permanent citizens who are struggling to find apartments with the low vacancy rates and constantly rising prices.
- I need housing because I have a big family of seven people. I apply many times but I couldn't receive any housing in any places. My rent is 1155\$ which too much for a big family like me. Thanks [Name removed]

- The housing crisis is at the forefront and it is worse than I've ever seen it in my 50 years living in California. Homeless people need services such as shelter, food, health insurance, mental health services, and job placement. These are basic needs that everyone deserves. It is too sad to see so many people on the streets. That in California, the greatest state in this nation, we are allowing this to happen somehow. I support the building of small homes so people at the very least, have shelter. Then, and only then, will they have hope for their future.
- The cut off for people who really need financial help or food stamps or help with rent is way too low it should be case by case, and if you work all your life and you need help you should get it not have to become homeless
- You do guys are doing the best you guys can but the housing is needed the most
- Affordable housing ends up in noisy areas. Ban low-flying aircraft and make all diesel engines and motorcycles have mufflers.
- We need a lot a services that pertain to all different dynamics and individuals. More affordable house and help that we could give the homeless population in our city. We also need more programs like rapid rehousing that could help families and individuals from homelessness and from becoming homeless.
- more staff to facilitate help - more resources for those who are homeless NOT due to addiction issues or criminal involvement
- Prevent landlords from raising rents in order to get rid of renters who have section 8 housing vouchers.
- Housing for Disabled Vets. Help with rent & bill for people with an unexpected injury (or surgery) Temp Disability does support rent, mortgage or bills in a sufficient way at all. Usually end up homeless.
- Homeless people need to be familiar with the process of applying for section 8 housing. Homeless people need to be made aware of the demands of being responsible for housing made available through section 8 housing. We need to document and make available to the public the degree to which homeless individuals are unfit to be responsible for section 8 housing.
- AFFORDABLE HOUSING FOR SENIORS!
- Need for homeless and low income persons to be able to do laundry and bathe for free. Mobile or stationary laundry facility. Currently our homeless shelter has only 1 washer and 1 dryer that is available very limited times. If you are a single mother with 2 children and homeless and manage to get all of your dirty laundry and 2 children on the bus....only to arrive after a 45 minute bus ride to our local shelter to do laundry, chances are you have not made the time frame of availability and/or the line is so long that it is impossible to be able to wait for 4 hours for a washer to open up and/or, you are able to get an available machine (again, of which there is only one) you and your 2 children have to sit outside on the sidewalk and wait for it to be done. Most moms with 2 children have at least 4 to 6 loads of laundry to do which is at least 4 to 6 hours and the only nearby park to wait at (unless you just want to sit on the curb) is occupied by other homeless persons who have a high population of mentally ill, registered sex offenders, and substance abusers. Would you feel safe letting your kids play there? And don't forget ...after and if you manage to get you laundry done, you still have to carry it back to the bus stop and get it home.....crap, we don't have a home and we have. Spent all our money on laundry soap (because there was no more soap in the bathroom across the street at the park restrooms) ...so now we can't take the bus. So we walk either in the 100-degree heat if it's summer or in the rain, if it's winter. Crap, our clean clothes are wet again. and so on. It's a full time job being

homeless. Food stamps cannot be used to do laundry or buy soap to clean them. This is just one very small daily task that could be made available to help.

- It is a shame for the Yolo County Officials for increasing the rent of low-income affordable two bedroom apartments at West Sacramento from 967 to 1400\$. Shame Shame Shame!!!! Who can afford this much??– Even with bachelor degrees, it is hard to find a damn job!!!! Those responsible for the injustice rise of the rental rates should be FIRED immediately!!!!!!
- I think the homeless needs help managing their money instead of blowing it on drugs or whatever else they blow it on the homeless problem in woodland has gotten out of hand they are always in front of the big Walmart on main Street panhandling they're camped out behind wiener schnitzel they had a whole camp City going by the main courthouse and the park across from the new courthouse is full of homelessness it's really sad how bad it's gotten I just want to see these people get help and guided in the right direction for a better life
- I work with this population and all of the above are very needed services, but especially affordable housing. Without housing, clients feel vulnerable and worry constantly and cannot accomplish much of anything else. Thanks for working on this.
- In question number 4, I was torn between housing and income because without one how do you get the other. Therein lies the problem.
- Housing needs to be a top priority. First, we need affordable housing available. Then we need financial and other support finding and keeping housing.
- More housing is needed for legitimately disabled senior citizens.
- The number one gap in needs and services I see regularly is the need for a provider who assists clients to find available housing options.
- The rent is out of control this needs to be addressed. Finding a rental is almost obsolete especially since most are on a fixed income and rent is ridiculous. The few places you can find are gross with bugs.
- We need to build more AFFORDABLE or SUBSIDIZED housing!!
- Housing she can afford feel safe not isolated is a big one for us
- We need more low income housing, where rent stays the same and doesn't increase, we need more rent assistance programs when people fall on hard times and can get help paying rent to prevent homelessness.
- Rent control The cost of living is outrageous. With a minimum wage job for a single parent of 2 or 3 kids, it is impossible to find a place to live with rents starting at 1,100.00 for studios. How is a parent supposed to afford a two (2) bedroom costing around 1,250.00 not including utilities and basic needs? Does the government want every parent with children who are actually trying to be homeless and lose everything? The system is set up for failure. It all sounds like help & looks good on paper but in reality the help is not really help. That being said, how does a person who is trying to get off the streets from being actually homeless change the situation they are in when the rent is so high middle class people are barely making it how is a homeless person from the streets going to make it.

Education

- We need money and support for better Education in Broderick and Bryte neighborhoods in West Sacramento. We need a middle school also. We need separate K- 5 grades and 6-8 grader.
- More stuff for ALL students.

- Nutrition education, parenting education
- Unable to afford getting Higher education due to being low income and family responsibilities
- I spent over half my life in poverty. The way out of poverty is education which will lead to jobs that pay enough to get out.
- Educate don't incarcerate.
- Education is needed for the residents who can go to classes but some find classes too intimidating or anxiety producing and same with skills training or counseling.
- Am myself well educated and so more able than most - answered this as if might be less well educated than am. OK?

Food

- There must be less bureaucracy involved with accessing low-income assistance. For example, having to drive (money for gas required) to and wait at HHSA, see a worker, sign papers, drive to the food closet to receive food that is not usually especially healthy - it is absolutely ridiculous. Food assistance needs to be available and accessible for anyone who needs it. Also, Davis provides healthy food for people in need of it - why can't other towns in Yolo County do the same?
- "food deserts", exist in Davis.
- Hard to prioritize every category as most needed. \$ are best spent on basic needs for adults and their children. Food and Shelter.
- Higher amount of CalFresh give for single person households.

Senior or Disability Related

- Senior resources-VERY NEEDED
- let people earn cash and gift cards that they don't need to report to Social Security
- I would like to see more County and city sponsored social activities for the developmentally delayed community especially those 21 and older. Also sheltered workshops for them.
- Services and supports for caregivers, especially those caring for people with dementia.
- Better systems for the parents of school age children with moderate disabilities or chronic but mild health issues that are not supported in school, health care settings that can devastate parents' careers.
- Volunteer Coordinator for Seniors wanting to contribute to the community

Income/Employment

- Need a place. Need a job.
- I'm low income and a single parent and most my money pays my rent and utilities and basics needs at home food & clothing are hard to come by every month with is stressful to go almost two weeks without any money or being able to afford just basic things
- Everyone's situation is different and so ranking for certain sections of this survey will vary, but basic needs and jobs that pay better is what is needed. If you have kids, childcare, clothing, and food are the hardest things to provide for since kids are constantly growing and a job is not willing to pay you an adequate amount to support a basic lifestyle. It's not a choice 'poor' people make or bad decision making. It's not about lack of education, is about a lack of jobs willing to pay adequate amounts of salary or wages.

- There is more to life than employment- 8 to 5 work, people need to be taught how to be entrepreneurs also. The only sure way to financial freedom is being an entrepreneur.
- Employers, high schools, community colleges, and technical skills training organizations need to partner in order to provide paths for employment to high school students who are not planning to attend college.
- Job coaching
- And jobs that hire the people who need them most (homeless) are not around and nobody will hire them because of back ground. we really need employers to give people a chance and not judge them. We cannot get them off streets or prevent families from winding up on the streets if nobody will give people chances and work with them.
- We also need more job placement assistance for the homeless.
- The job market is low (especially for the homeless people) let alone a person not homeless. Everyone has excuses, like get a better job then go back to school well problem there is if I already cannot afford the cost of living with kids then how do I decrease my work hours pay bill pay childcare and basic living and go to school? It's a loop set up to never really help anyone. We need to a lot people with a certain amount of monthly income for all people to help with bills and basic needs so that when they get their paycheck it is actually benefiting them and they can actually change the situations they are in for the better. Ya it may seem like how can government afford to just pay a certain amount of money to every individual who is 18 years of age but if you think about it, actually in the long run it will be costing less then everyone on welfare and whatever they get for income from welfare ssi etc. It is not rocket science and it has been proven to work for the better. It's obvious what has been going on the way they say is working or what they call help is not helping and is a huge cost. So try the obvious way and give people money just because like other counties have done and it will be beneficial

Awareness of Available Services

- I think all of the listed topics are important for all people in the community but for those who have been abused or are a low income, they need more guidance to succeed in this society. I really hope there's more outreach to help spread the awareness.
- Youth & People of Color, low-income, homeless, mentally ill, ex-convicts & parolees & probationers should be made aware of Police Oversight Review Commission/Davis Police Accountability Commission.
- With whom can we communicate with if we have people we are concerned about?
- Personally I didn't know that Davis had a place to apply for Cal Fresh and offering Job Training support services.

Healthcare/Behavioral Health

- And you didn't even ask about health care and mental health services.
- Mental health programs are very important to maintaining client advancement and productivity too. Continued therapy has made a big difference for me.
- Substance abuse programs and support. Easier access to mental health treatment and support.
- I was recently looking for a treatment center that would accommodate me and my service animal. There are none. Separating me from my animal that I've had for more than 10 years would only create more problems and not allow me to focus on a program. In addition, when I call the Yellow County

assessment line a man by the name of [Name Removed] told me I didn't have a drug problem I had a homeless problem. Having 7 years in the field of recovery in the early 2000s I know that is not something you say to someone who's reaching out for help. In my quest I called 4th and Hope, 4th and hope gave me the Walters house and Walters house gave me back to 4th and hope and 4th and hope gave me back to Walters house back and forth like a tennis game. And many of my friends that are trying to advocate for me are finding the same problem. Nobody seems to know whose responsibility it is to get people to help they need they kick the can down the road and across the street. Your system is very broken Kim.

- Education related to the consequences of use alcohol and drugs is "very needed"
- I'm grateful that we have enough good medical and mental health care that the survey didn't ask about it, but some people do need help and support accessing the care that is available.
- Health access and access to healthcare for rural communities!!
- You forgot to mention counseling services. Psychological services, mental health services. Many times self-defeating behaviors keep u poor.
- I'm disappointed that Question #4 did not include access to healthcare services listed as an option.
- Thank you Y3C for Haven House. In 2016 staff at Woodland Hospital told me about a discharging major surgery patient that, "If the sidewalk is what he's got, the sidewalk is what he's got."

Transportation

- In addition, some people (I think mostly the senior citizens) need some kind of transportation for their weekly needs.
- Rides to doctor appointments and going to the grocery store.
- Definitely more transportation for low income and disabled people.
- After food and housing, transportation seems to be lacking, the existing options may be underutilized.

Infrastructure

- I do not know what other areas that are part of the Yolo County that may need some assistance, but here in Knights Landing we may need more lights for the night and to prevent crimes or for the kids who want to play at night.
- Lighting is very dark throughout the city of Woodland, at night! More street lighting for the amount of homeless druggies in town now we need to be able to see at night & also the roads are terrible! Doing damage to my car daily ... just about every road in town has a pothole!

Youth Services

- Youth need all the support they can get! Why not?! They are OUR future. They deserve the support of the entire community. The community deserves to be strong and healthy. *If everyone does better, EVERYONE does better*
- The positive effect of the CSAB dollars could be increased by some focus on earlier intervention, particularly in the early childhood years. Would like to see funding of parenting courses and services, as the most effective point of leverage is early...
- Educate children about the consequences of using drugs and alcohol and teach them about money management and investing

- After school programs for adolescents with disabilities would be beneficial for the community to try to involve young people so that they feel integrated in the community.
- A safe place for children to play because they run behind parked cars.
- We need kid friendly places for families to take their kids and for teens to stay out of trouble but doing productive and fun things as well.
- We are a non-profit in Yolo County working with Transitional Age Youth (TAY) most of whom are current or former foster youth. Most desperately needed with this population are housing (extremely limited options) and mentoring/life skills. Thank you for soliciting input!

Social/Community/Neighborhood Planning

- More community events outside of the offices that serve these needed and amazing programs. Space to feel closer to “regular”, doing more activities in public / fostering community. Music, picnics, group art, game nights
- I would like Yolo County to be more of a community. I believe that can be achieved by having city wide events. I feel like a stranger in my hometown.
- Build Clubhouses near neighborhood schools so the children will have before & after school tutoring & places to play under adult supervision . . . and as social gathering places for adults & seniors. Hold quarterly Neighborhood Town Meetings to enable residents to plan social activities, form community care systems for the kids & elderly, & do neighborhood economic planning. Hire meeting facilitators certified in "Technology of Participation" (ToP) meeting processes to lead the meetings. (See www.ica-usa.org.) I have details: [Email address removed]
- Hold Neighborhood Town Meeting to let neighborhoods create child mentoring and community care programs.
- More parks

Legal

- Legal assistance w/court procedures or hiring lawyers. Civil

General/Multiple Topics

- As regards item 4: Nothing that isn't a comprehensive whole addressing all needs in an integrated way will be useful or even begin to make a dent in any of the problems. I recommend you stop wasting your time and start to get real.
- They're ALL needed. I tried to prioritize them, but didn't score a single one as (3).
- I have sadly been let down in many ways by this county. Now I am grateful to just have food stamps. I hope this helps you in some way improve things for other people.
- Thank you. Have a great Day
- Much needed is required for all of the above.
- The rarely needed services I choose are not applicable to me, but can be very needed for other individuals and families with worse situations. All the services listed above are important and could use funding

- Yolo county needs to fix their child protection services. Quit lying in court about stealing children and breaking up happy families. And there should be a supervisor for each social worker. That makes sure they tell the truth. And that all facts are true. Before they sign their names on penalty or perjury line.....
- People need to be discouraged from starting or enlarging families while on public assistance.
- Thank you
- All the areas mentioned are very important! I can tell you what is personally important, but I am not the whole story! Priorities change over the lifespan.
- All of these services should be made available to US citizens and veterans and those that have legal status to be here. Until we have properly addressed these issues for our citizens NO taxpayer funds should be spent on any of these items for those here illegally.
- The county is hurting families by routing school requests for county services through CPS. The county not only needs more services, but appropriate ways to access them.
- I would have scored everything as very important, but some things aren't done well enough to justify spending too much money on them, and other things have coverage by the community here in Davis. I don't know as much about other Yolo County communities. I hope to attend all of the public forums you are offering. I want to learn what others feel they need and say about what will work to help everyone succeed and strengthen or community. I also want to know who is helping, what we can all do to help ourselves and others, what resources are available and might be available and how do we all improve. Yes!!! There are many important needs. I am grateful we are finding solutions and moving away from what I call systems of failure. Thank you!!! [Name/Phone removed]
- Homelessness is a crisis. Priorities should be: 1. Permanent housing 2. Medical treatment including for addiction. 3. Transportation for those willing and able to work 4. Child care for those willing and able to work 5. After school programs for school age children and youth. After school programs have been proven to be the most effective form of crime prevention.
- Rent control, high school jobs - taken by unemployable mentally ill
- Looking into the needs of Low Income people housing, child care, disable, schooling, jobs
- N/A
- Rarely was marked bc that service is already provided so I hope that those services are not cut because they were marked rarely
- Need to help people not make lifelong victims out of them.
- I appreciate you all looking into the needs. Overall I think people need supportive services to not only find the services, but to follow through until they are stable. Also, I find that people have difficulty accessing services because of transportation, lack of child care, and too strict criteria. Not only do the poor need help, but even those bordering poverty because they often don't have low enough income to get the services. We need to support the population even more so they do not become impoverished.
- Given the wealth in Yolo County, the dearth of support and services for low income residents is criminal. It's more like living in Mississippi than California. We need EVERYTHING.
- Thank God there are people who help to get on their feet.
- Utilizing resources to encourage community participation, training and investing in infrastructure in an area that's predominantly agrarian its proximity to the state's capitol should make Davis a leader in creating citizens who are vested in its success. The need for outreach and education is paramount in ensuring the success of surrounding cities and municipalities to invest in producing citizens that will

promote and bring a return on investment in their skill set and capabilities to maintain governing bodies as well as social programs.

Survey Design

- Very Good Low-Income Needs Survey!
- Some of these questions didn't apply to me, so I had to guess. If you would prefer that we answer only items that apply, that should be part of the instructions.
- Not sure if these were intended for me to respond personally needed or overall needs within the community? I answered as overall needs from my perspective.
- My answers do not reflect my personal issues, just general answers regarding the public.

CSBG Public Forum - Davis
3/21/19

Welcome and Introductions

Ian Evans welcomed everyone and invited everyone to introduce themselves. In addition to the HHS Staff, two CSAB Board Members and four community members were in attendance:

- member of NAMI
- Davis resident and volunteer
- representative of IRWS - Davis and Davis Opportunity Village
- low-income senior

Context Setting

- Purpose of the Forum – Ian Evans provided an explanation of the purpose of the forum and an overview of the agenda for the forum
- Background of the Community Services Block – Ian Evans provided an overview of the CSBG program, the community needs assessment, and the community action plan.
- Emily Meza provided information about the agencies currently receiving CSBG funds, the amount of those funds and what services they provide with those funds:
 - Fourth and Hope, \$50,000 emergency shelter for men, women and families
 - YCCA, \$50,000, housing navigation and financial housing assistance
 - DCMH, \$40,000, family transitional housing program and day resource center
 - Yolo Food Bank \$50,000, Food assistance distributed through partner agencies
 - Meals on Wheels, \$20,000, senior food home delivery
 - HHS fund, \$26,000 – flexible fund for homelessness needs i.e. deposits, eviction preventions

Group Brainstorm: If money were no object, what is needed to help low-income individuals and families become more self-sufficiency?

- Cooperative community/transitional housing just outside of town with agriculture, animals on property, space for people to live with autonomy, requirement to participate, stepping stone community, sense of belonging and caring, build self-confidence
- Affordable housing within the city using creative solution with various types of housing, integrating within existing neighborhoods. Avoid large multi-family complexes. Put 4 or 5 mini houses on a city lot in an existing neighborhood. Possibly integrate services within the community.
- Concern that the IRWS – Davis shelter had 2,260 instances of service. Now that IRWS has ended, the guests don't have anywhere to go.
- A continuum of community based housing without time limit before needing to move on to somewhere else. This would strengthen sense of community and belonging, supporting self-sufficiency.
- Building in a way for the tenants to build into the community. i.e. food distribution near camp
- Graduated program i.e. Shared situation for a period of time then progress to individual unit etc. But all within the same community so they don't leave their support system
- Engaging with residents to have them participate in groups such as this to provide feedback about what worked for them.

- More money
- Housing for mid-low income housing. High-rise building with everything needed for community integrated in the same building (grocery store, fitness center, daycare etc.). This is an idea from the Bay Area but could be adapted here.
- An outreach from community college child care studies could operate a daycare at the housing site and make it lower cost. Co-op with parents participating part time etc.
- Program in Vacaville, Opportunity House long term homeless shelter must be disabled and employment program allows them to become self-sufficient. Is funded by Festival of Trees.
- Family Housing – Lack of help for families that don't fit certain criteria (i.e. on probation etc.)
- Turn the courthouse into a family service center
- Resource Center/Navigation Center; more access points into the system - year-round in Davis where people can have showers, storage for belongings, access to services such as substance abuse, place where people can go during the day year round. Navigation Center. We have H Street which is DCMH.
- People who need help could take a grant writing course and help write grants to get more money for services.

Prioritizing Top Needs – Ian explained that the CSBG funds are a little less than \$300,000 per year. Given that, what would be the most pressing needs?

- Emergency Assistance – Available during winter through IRWS, but not the rest of the year. This is a big need.
- Increasing low-barrier shelter beds throughout the county. CSBG could be used for operating costs for a shelter.
- Emergency campground center with tents, sanitation etc.
- Funding onsite services – i.e. Resource a housing office onsite for someone like Ryan Collins (Homeless Outreach with the City of Davis PD) onsite at Pacifico.
- Coordination of services to be offered on site like at Pacifico.
- The things that are currently being funded are very important.
- Two categories that were starred was Emergency Assistance and Housing/Homeless Services
- Advertising and public education about the resources available so that people who need the services know what is available, i.e. the Section 8 list was open recently but people didn't know about it.
- Use the money to pay for programs that utilize volunteers to help people move up.

Questions/Comments

- Attendee asked if prior awardees were allowed to receive funds again? Yes, Ian explained that there are no restrictions around this.
- Attendee asked how the County coordinates to avoid duplication of effort? Regular meetings happen with CAO and City Manager representatives to discuss what's happening. Recently there was a big effort around the No Place Like Home Strategic Plan to Address Homelessness. These help with coordination.
- Attendee expressed concern about housing plans that lack a cohesive plan for all buildings in the same project. Would like to see a cohesive plan developed when housing plans are being developed.
- Young professionals are more often saying Yes in My Backyard.

Next Steps

Ian Evans provided a brief overview and timeline of the next steps, reviewing the community input with CSAB, writing the Community Action Plan, public hearing on the Plan, contracts for funding.

All attendees were invited to participate in the low-income needs survey.

CSBG Public Forum – Esparto
3/20/19; 1:00 to 2:00 PM

Introductions:

- Two people attended the CSBG Public Forum in Esparto, both residents of a mobile home park in Esparto.
 - One was a Vietnam Veteran, has lived homeless previously and has studied homelessness
- HHSa also left flyers and surveys with the librarian.

Context Setting:

- HHSa provided the CSBG Public Forum Agenda and the CSBG Public Forum Overview handout.
- Emily Meza briefly provided an overview of CSAB, the CSBG grant, the Community Action Plan/Community Needs Assessment and the purpose of the forums.
- Emily Meza explained the 8 major areas where CSBG funds are focused:
 - Education
 - Disability Related or Elderly Services
 - Transportation
 - Emergency Assistance
 - Employment
 - Housing/Homeless Services
 - Income
 - Youth Services
- Emily Meza provided information about the agencies currently receiving CSBG funds, the amount of those funds and what services they provide with those funds:
 - Fourth and Hope, \$50,000 emergency shelter for men, women and families
 - YCCA, \$50,000, housing navigation and financial housing assistance
 - DCMH, \$40,000, family transitional housing program and day resource center
 - Yolo Food Bank \$50,000, Food assistance distributed through partner agencies
 - Meals on Wheels, \$20,000, senior food home delivery
 - HHSa fund, \$26,000 – flexible fund for homelessness needs i.e. deposits, eviction preventions, PGE shut-off notices etc.

Group Brainstorm: If money were no object, what is needed to help low-income individuals and families become more self-sufficiency?

- Hold neighborhood town meetings – Technology of participation; Boulder, CO; Community Care Programs Allow communities to provide input about what is needed and engage them in setting up the appropriate programs. Allow them to have power and do the work themselves rather than the County doing everything. Involve the teens in the planning.
- Build homeless villages
- Teen businesses, including mentoring and incubators to help teens start their own small business
- Design community with a community center in the middle, shopping area around the outside, with greenhouses, economic opportunities; community meeting places.
- Limit land ownership. Woodland has many vacant buildings – use them for the homeless. Ownership should be limited to one personal residents, one second residence and one business facility.
- County supply land/water/sewer to build a camping village. Set up workshops and services by the community. They should be self-sufficient, like the one in Texas.
- Housing – basic shelter; get people off the street
- Connect the youth with the elderly in the community for shared learning

- Encourage local greenhouses to grow fruits and vegetables
- Develop local walking trails for accessible exercise

Prioritizing Top Needs

- Kim Heuvelhorst reviewed and provided examples for each of the 8 major areas where CSBG funds are focused and invited attendees to indicate which one(s) are the highest priority:
 - Education
 - Disability Related or Elderly Services (2) [especially transportation and no local medical options]
 - Transportation (1)
 - Emergency Assistance (1)
 - Employment
 - Housing/Homeless Services (2)
 - Income
 - Youth Services (1)
 - Other – Service to provide community town meetings

Next Steps

Emily Meza provided a brief overview and timeline of the next steps, reviewing the community input with CSAB, writing the Community Action Plan, public hearing on the Plan, contracts for funding.

We provided the paper surveys to them and invited them to participate in the survey.

We also left a supply of paper surveys for library patrons and made arrangements with the library staff will collect any completed ones and will scan/email them back to Kim by March 29th.

CSBG Public Forum – Knights Landing
3/19/19; 4:00 to 5:00 PM

Three people attended the CSBG Public Forum in Knights Landing. They work at the Knights Landing Branch of the Yolo County Library.

Ian Evans provided the CSBG Public Forum Overview handout and briefly explained the purpose of the forums. He also invited them to provide any verbal feedback or questions.

- One of the library staff shared that youth services is a concern in Knights Landing and that a collaborative was formed about the lack of youth services. It is called the Knights Landing Youth Development.
- Also, one shared that in September 2017 the BOS had a consultant come do a Community Improvement study, to identify services needed to improve the community. He specifically mentioned infrastructure, flood concerns and housing in flood plains being identified as a concern.

HSA provided the paper surveys and the online survey links to them and invited them to participate in the survey.

HSA also left a supply of paper surveys for library patrons and made arrangements with the library staff will collect any completed ones and will scan/email them back to Kim Heuvelhorst by March 29th.

CSBG Public Forum – West Sacramento
3/26/19

Welcome and Introductions

Ian Evans welcomed everyone and invited everyone to introduce themselves. In addition to the HHS Staff, 16 community members were in attendance:

Context Setting

- Purpose of the Forum – Ian Evans provided an explanation of the purpose of the forum and an overview of the agenda for the forum
- Background of the Community Services Block – Ian Evans provided an overview of the CSBG program, the community needs assessment, and the community action plan.
- Emily Meza provided information about the agencies currently receiving CSBG funds, the amount of those funds and what services they provide with those funds:
 - Fourth and Hope, \$50,000 emergency shelter for men, women and families
 - YCCA, \$50,000, housing navigation and financial housing assistance
 - DCMH, \$40,000, family transitional housing program and day resource center
 - Yolo Food Bank \$50,000, Food assistance distributed through partner agencies
 - Meals on Wheels, \$20,000, senior food home delivery
 - HHS fund, \$26,000 – flexible fund for homelessness needs i.e. deposits, eviction preventions, PGE shut-off notices etc.

Group Brainstorm: If money were no object, what is needed to help low-income individuals and families become more self-sufficiency?

- Very low income housing (not 'affordable housing')
- Additional housing inventory needed
- Transitional housing and permanent supportive housing for people who have evictions, bad credit history etc. Even with deposit/rental assistance available, people cannot find housing. Simultaneous education about budgeting, substance use services, mentoring, cooking classes, etc. to assist in successfully maintaining housing.
- Information center for drug and alcohol services – people could come in for coffee, talk to people who could tell them about 12 step programs, domestic violence classes, chemical dependency classes, resources, mentoring, etc.
- Day center with commercial kitchen, shower facilities, etc.
- Preventative/Voluntary Self-Help Programs - anger management program, accessible before people are in crisis, domestic violence etc.
- Jobs
- Programs/support for Youth
- System Navigation (one stop shop for service for homeless individuals) - some homeless people are unable to navigate the system to find help and services. More people like the homeless outreach officers are needed who can find people living homeless, provide outreach, and help them fill out the appropriate applications and help them through the process of getting legal help, government ID, etc.

- Housing First Communities - Excellent model (example Mutual Housing at the Highlands), in Sacramento run by Mutual Housing CA. Housing First community with no barrier to entry and then wrap around services, support staff onsite so that people can obtain help where they live.
- Youth services and education. Gardening/farming program to teach youth how to grow their own food, including organic, to assist with their own food supply as well as gain employment skills and obtain a certificate in food growing
- Room and Board – For \$750 to \$900/month they rent a room in a house and food is included. There is a house supervisor onsite part of the time to provide meals. Sacramento has these but Yolo has only one located in Esparto. Pine Tree Gardens is an adult residential facility which differs from transitional housing in that it has staff onsite 24/7 and can assist with getting to appointments, supervise medication etc.
- More affordable senior housing. Current inventory is too expensive or has very long waiting list. Many seniors spend most of their money on rent, utilities, medication and have to rely on free meals and Yolo Food Bank for their food.
- Senior programs that provide community, exercise, social interaction, etc.
- Transportation to make it easier for seniors to get around and participate in available programs and services
- Winter Warming Center – A program like this is needed year-round to provide shelter, a safe place to sleep at night, and showers to support job searching.
- More accessible employment job search assistance (resumes etc.). Let people know about it.
- Comprehensive services program for homeless individuals funded by churches. Called the Fouse Center, on the East Coast. They purchased homes and rented them at discounted rates.

Prioritizing Top Needs – Ian explained that the CSBG funds are a little less than \$300,000 per year. Given that, what would be the most pressing needs?

- Listed the 8 categories of CSBG spending and invited people to indicate which categories they believe is the highest priority
 - Housing/homeless services (13) day center/shelter emphasis, housing first, very low income housing, mental health services
 - Emergency assistance (7)
 - Youth Services (3)
 - Education (5)
 - Disability or elderly related services (5) (link to youth services), mental health and substance use services included here
 - Employment (4) (job fairs designed for homeless)
 - Transportation (1)

Next Steps

Ian Evans provided a brief overview and timeline of the next steps, reviewing the community input with CSAB, writing the Community Action Plan, public hearing on the Plan, contracts for funding.

All attendees were invited to participate in the low-income needs survey.

CSBG Public Forum – Winters
3/20/19; 1:00 to 2:00 PM

Introductions:

- Four people attended the CSBG Public Forum in Winters.
 - One was a resident of Esparto who has participated in some studies on homelessness.
 - One was a member of NAMI and serving on their housing committee.
 - One was a Davis resident with lived experience in homelessness and parental substance use.
 - One was a Davis resident interested in hearing others ideas and share her own.

Context Setting:

- HHS provided the CSBG Public Forum Agenda and the CSBG Public Forum Overview handout.
- Ian Evans briefly provided an overview of CSAB, the CSBG grant, the Community Action Plan/Community Needs Assessment and the purpose of the forums.
- Ian Evans explained the 8 major areas where CSBG funds can be used.

Group Brainstorm: If money were no object, what is needed to help low-income individuals and families become more self-sufficiency?

- Sufficient staffing to ensure that all 8 areas can work together efficiently
 - Case workers, coordinators
 - Service delivery
- Education and Training collaboration
- Continuous Outreach and Engagement Support
- Community Building - Change the current housing development strategies to a more village oriented neighborhoods
 - Neighborhood design with community center at the center
 - Community activities
 - Employment/self-employment opportunities
 - Co-op opportunities
 - Mentorship programs
 - Clubhouse for teens
 - Community center with coffee shop for seniors
 - Homeless camping villages as a micro neighborhood
 - Similar re-design model was used in Boulder, CO where they held town hall meetings and engaged residents in making the changes they wanted to see.
- Need to Limit Property Ownership by any one company to avoid rent inflation and absentee landlords
- Youth
 - Engagement/mentorship
 - Prioritize safety/stability of children
 - Places for teenagers to hang out and a positive platform for them to express themselves
- Individualized Approach
 - Unique needs of each individual – Ensuring that there is an individualized approach to working with clients
- Commitment/Stability for People
 - Allow individuals to be stable, establish roots & not have to move around so much; to establish a sense of community and develop long-term relationships and support networks.
 - Ensuring that each individual has a friend/mentor who will listen, or a case manager filling that role.

- Standards for Human Dignity
 - County should establish/provide standards for human dignity
 - County buys land/and provides all elements of basic human dignity, including a place to sleep, sanitation facilities, peace, safety, a community to be a part of with a club house, self-employment opportunities.
- Offering/Accepting Services
 - Recognize those who want help; distinguish between those who want help and those who don't;
 - Trying to structure support, we can't assume that someone who isn't ready for help today might not accept help tomorrow. This is an important planning principle

Prioritizing Top Needs

- Given the eight major categories for CSBG funds, what are some of the most realistic and highest priority suggestions for how to use the funds?
- Suggestion to consider which categories were funded in the last 2-year cycle and divert the funds to different categories for the next 2-year cycle.
- Emily Meza provided an overview of which providers received funding and which types of services they provided:
 - Fourth and Hope, \$50,000 emergency shelter for men, women and families
 - YCCA, \$50,000, housing navigation and financial housing assistance
 - DCMH, \$40,000, family transitional housing program and day resource center
 - Yolo Food Bank \$50,000, Food assistance distributed through partner agencies
 - Meals on Wheels, \$20,000, senior food home delivery
 - HHS fund, \$26,000 – flexible fund for homelessness needs i.e. deposits, eviction preventions
- Group further discussion community needs, including the following:
 - Community Building with best practices for community engagement (involve and engage residents)
 - Housing/homeless services with support services in place
 - Services for Youth
 - Services for Seniors
 - Protection from Violence
 - Help with addictions
 - Suggestion that Education and Housing go together.
 - Support Services needed to keep housing (job, education, sense of community, etc.)
 - Case Management / Peer mentors

Next Steps

Ian Evans provided a brief overview and timeline of the next steps, reviewing the community input with CSAB, writing the Community Action Plan, public hearing on the Plan, contracts for funding.

We provided the paper surveys to them and invited them to participate in the survey.

We also left a supply of paper surveys for library patrons and made arrangements with the library staff will collect any completed ones and will scan/email them back to Kim by March 29th.

CSBG Public Forum – Woodland
3/27/19

Welcome and Introductions

Ian Evans welcomed everyone and invited everyone to introduce themselves. In addition to the HHSA Staff, 3 CSAB board members and 3 community members were in attendance. Four additional community members attended briefly to complete a survey but were unable to stay for the discussion.

Context Setting

- Purpose of the Forum – Ian Evans provided an explanation of the purpose of the forum and an overview of the agenda for the forum
- Background of the Community Services Block – Ian Evans provided an overview of the CSBG program, the community needs assessment, and the community action plan.
- Emily Meza provided information about the agencies currently receiving CSBG funds, the amount of those funds and what services they provide with those funds:
 - Fourth and Hope, \$50,000 emergency shelter for men, women and families
 - YCCA, \$50,000, housing navigation and financial housing assistance
 - DCMH, \$40,000, family transitional housing program and day resource center
 - Yolo Food Bank \$50,000, Food assistance distributed through partner agencies
 - Meals on Wheels, \$20,000, senior food home delivery
 - HHSA fund, \$26,000 – flexible fund for homelessness needs i.e. deposits, eviction preventions, PGE shut-off notices etc.

Group Brainstorm: If money were no object, what is needed to help low-income individuals and families become more self-sufficiency?

- Life Skills Training
 - Job search skills
- Bi-Lingual Services
 - ESL classes
 - Translation services to help people with limited English
- Youth programs and services
 - Jail re-entry/transitional services (for youth leaving juvenile hall)
- Transportation
 - Bus passes for transportation
- System Navigation:
 - Public education about the services available and how to access them
 - Case managers who can be a neutral party and help the person/family navigate the system, provide transportation etc.
- Outreach to homeless on street and let them know what is available
 - Public service announcements with information about how to access services such the homeless office hours etc.; bus ads, bus stop posters, etc.
- Utilize education Facilities:
 - Outside of school hours to offer education, referral services, food distribution etc. to better connect the community.

- Perhaps even open the gyms at night for homeless shelter. This is done for natural disasters, why not for the housing crisis?
- The barrier to this is needing supervision and supportive services
- Access to showers and basic needs
- Safe places for people to sleep
- Adequate Staffing
- Housing options/services for teens
- Mental Health Services
- Addiction Services

Prioritizing Top Needs – Ian explained that the CSBG funds are a little less than \$300,000 per year. Given that, what would be the most pressing needs?

- Listed the 8 categories of CSBG spending and invited people to indicate which categories they believe is the highest priority
 - Housing and Homeless Services (2)
 - Education (0)
 - Disability Related or Elderly services (1) (Mental Health and Substance Use captured here)
 - Transportation (1)
 - Emergency Assistance (2)
 - Employment (1)
 - Income (0)
 - Youth Services (1)

Questions/Comments

- The currently funded services are important

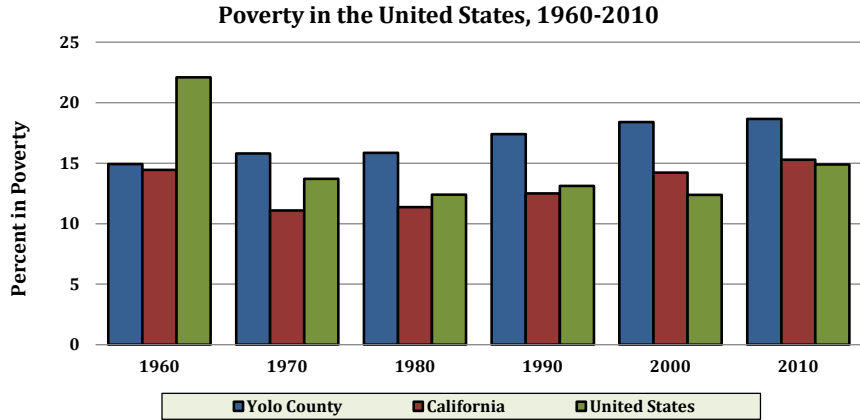
Next Steps

Ian Evans provided a brief overview and timeline of the next steps, reviewing the community input with CSAB, writing the Community Action Plan, public hearing on the Plan, contracts for funding.

All attendees were invited to participate in the low-income needs survey.

Select either a state and county or the United States and a region from the drop-down boxes. Use the scroll bar to change the years on the map.

State	County or Region	Random	Year
California	Yolo		

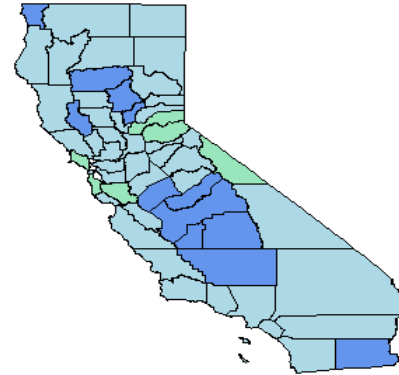


Yolo County 2010	
Total Population	193,063
Population in Poverty	36,007
Poverty Rate	18.7%

California 2010	
Highest Estimated Poverty Rates	
Fresno County	24.8
Tulare County	24.8
Merced County	24.6
Lake County	23.7
Imperial County	23.0
Lowest Estimated Poverty Rates	
San Mateo County	7.4
Marin County	7.5
El Dorado County	8.1
Placer County	8.4
Mono County	9.5

	Poverty Rates					
	1960	1970	1980	1990	2000	2010
United States	22.1	13.7	12.4	13.1	12.4	14.9
California	14.4	11.1	11.4	12.5	14.2	15.3
Yolo County	14.9	15.8	15.9	17.4	18.4	18.7

California 2010					
Poverty Rate	Counties	%	Population	%	Legend
Less than 10%	6	10.3	3,260,041	8.9	
10% to less than 20%	40	69.0	30,035,294	82.1	
20% to less than 30%	12	20.7	3,280,125	9.0	
Total	58	100	36,575,460	100	



Sources: <https://www.census.gov/hhes/www/poverty/data/census/1960/index.html>
http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_12_5YR_S1701&prodType=table

This tool can be downloaded at: <https://www.census.gov/library/visualizations/time-series/demo/census-poverty-tool.html>

CAP Needs
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CAP Needs Assessment Data

August 2018

For full functionality of this tool, please visit the following Tableau page:
https://public.tableau.com/profile/benjamin.yeager#!/vizhome/Cap_Assessment/CAPData

The data provided here is intended to give Service Providers baseline Census data for their CAP Needs Assessment.

Directions: On the following slide, click on the map to filter the data for each County.

Format: Data is organized by county. It is initially displayed from a statewide view, but can be filtered to a county-wide level (Note: Counties with multiple agencies have more than one listing).

Source documentation and explanation of some of the measures used to derive the maps can be found on the Data Dictionary tab. From there, you can identify individual data sources for further research to refine your analysis.

This data is used as a starting point for developing your needs assessment. It is derived from data sources that align to the federal assurances required for the Community Services Block Grant. As this is a starting place, there will need to be analysis utilizing this (or other data sources), community surveys, public hearings to identify the needs of your community and your plans to address those needs.

CAP Data

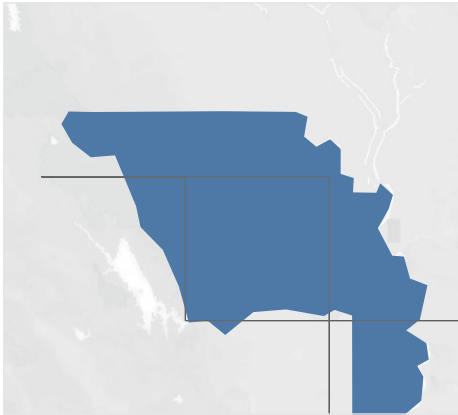
CAP Needs
Assessment Data
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State and County Level
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Data Dictionary

CAPS Needs Assessment Data

Map Filter



California Data

2016 Poverty Rate	15.84%
2017 Poverty Rate	15.10%
Poverty Rate Change	-0.74%
2016 Poverty Rate - under 18	21.93%
2017 Poverty Rate - under 18	20.77%
Poverty Rate - Under 18 Change	-1.16%
2016 Poverty Rate - over 65	10.29%
2017 Poverty Rate - over 65	10.24%
Poverty Rate - over 65 Change	-0.05%
2016 Rent Burdened Households	56.45%
2017 Rent Burdened Households	55.99%
Rent Burdened Households Change	-0.46%
2016 Households Receiving SNAP	9.42%
2017 Households Receiving SNAP	9.34%

County Level Data

County	Geography	2016 Poverty Rate	2017 Poverty Rate	Poverty Rate Change	2016 Poverty Rate - under 18	2017 Poverty Rate - under 18	Poverty Rate - 2016 Po Under 18 Change
Yolo County	Yolo County	19.30%	19.40%	0.10%	16.90%	16.32%	-0.58%

CAP Data

CAP Needs Assessment Data Introduction	State and County Level Data	Data Dictionary
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Data Documentation Data

Data Field	Note	Source
2016 Poverty Rate	Percent of total people living below the poverty level	American Community Survey, 5 Year Estimates, Table S1701
Poverty Rate Change	Percent Difference in Poverty Rate from previous year	American Community Survey, 5 Year Estimates, Table S1701
2016 Poverty Rate - under 18	Percent of Total People under 18 living below the Poverty Level	American Community Survey, 5 Year Estimates, Table S1701
Poverty Rate - under 18 change	Percent Difference in Poverty Rate - under 18 from previous year	American Community Survey, 5 Year Estimates, Table S1701
2016 Poverty Rate - over 65	Percent of Total People - over 65 living below the Poverty Level	American Community Survey, 5 Year Estimates, Table S1701
2016 Rent Burdened Households	Percent of total renter households paying more than 30% of their income on housing expenses	American Community Survey, 5 Year Estimates, Table DP04
Rent Burdened Households Change	Percent Difference in rent burden from previous year	American Community Survey, 5 Year Estimates, Table DP04
2016 Households Receiving SNAP	Percent of total households receiving Supplemental Nutrition Assistance Program benefits	American Community Survey, 5 Year Estimates, Table S2201
Households Receiving SNAP Change	Percent Difference in Households Receiving SNAP from previous year	American Community Survey, 5 Year Estimates, Table S2201
2016 Households in Poverty Receiving SNAP	Percent of total households below the poverty line receiving SNAP benefits	American Community Survey, 5 Year Estimates, Table S2201
Households in Poverty Receiving SNAP Change	Percent difference in Households in Poverty Receiving SNAP from the previous year	American Community Survey, 5 Year Estimates, Table S2201
2012 Hired Farm Labor	Total counts of Farm Labor by County (i.e. not available at sub-county levels)	Census of Agriculture, Table 7
Living Wage	Local living wage based on MIT calculations for a 2 adult, 2 children Household	Living Wage Calculator, http://livingwage.mit.edu/
2017 Households in Poverty Receiving SNAP	Percent of total households below the poverty line receiving SNAP benefits	American Community Survey, 5 Year Estimates, Table S2201
2017 Households Receiving SNAP	Percent of total households receiving Supplemental Nutrition Assistance Program benefits	American Community Survey, 5 Year Estimates, Table S2201
2017 Poverty Rate	Percent of total people living below the poverty level	American Community Survey, 5 Year Estimates, Table S1701
2017 Poverty Rate - over 65	Percent of Total People - over 65 living below the Poverty Level	American Community Survey, 5 Year Estimates, Table S1701
2017 Poverty Rate - under 18	Percent of Total People under 18 living below the Poverty Level	American Community Survey, 5 Year Estimates, Table S1701