



COUNTY OF YOLO

Department of General Services
Parks Division

Kevin Yarris
Director

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PARKS, RECREATION AND WILDLIFE ADVISORY COMMITTEE (PRWAC)

Summary of Minutes

March 18, 2019

Norton Hall: 70 Cottonwood Street, Woodland, CA 95695

Members in Attendance: Anthony Volkar, Andrew Fulks (Vice-Chair), Bridget O'Flaherty, Catherine Portman, Trini Campbell
Members Absent: Cliff Feldheim (Chair), Karen Sutliff, Nancy Ullrey
County Staff in Attendance: Kevin Yarris, Director of General Services; Jeff Anderson, Associate Parks Planner

1. CALL TO ORDER

Fulks called the meeting to order at 6:38 pm.

2. ADOPTION OF AGENDA

The agenda was adopted.

Motion: *Campbell. Second: Portman. Motion carried unanimously.*

3. ADOPTION OF MINUTES

The minutes of the February 4, 2019 meeting were adopted as presented.

Motion: *Portman. Second: Volkar. Motion carried unanimously.*

4. PUBLIC COMMENTS

None.

5. REGULAR AGENDA

5.1 Advisory Members appointments/reappointments/resignations

None.

5.2 Selection of Chair and Vice-Chair

Chair: Andrew Fulks (District 2); Vice-Chair: Postpone selection until next regular meeting.

Motion: *Campbell. Second: Portman. Motion carried unanimously.*

5.3 OHV Planning Grant

Anderson informed the committee that the preliminary grant application was submitted on March 4, 2019 and is now in the public review period, which ends May 6, 2019. The County is required to respond to comments and submit the final application by June 3, 2019. Links to the application for public comment was sent to over 800 emails and posted on social media and County website. County has received several comments in favor of the project thus far.

5.4 Grasslands Regional Park Burrowing Owl Surveys

Anderson informed the Committee that Jim Estep conducted a wintering burrowing owl survey along the proposed trail alignment and discovered six active burrows on February 5, 2019. Of the six active burrows, one adult was present at three of the sites. County will not conduct any more ground disturbance around these burrows until another survey is conducted later in the breeding season to determine if the owls have stayed for breeding.

6. PARKS DIVISION STAFF UPDATES

6.1 Cache Creek Campground

Season opens April 1, 2019. The water tank was recently cleaned and inspected. It was found that the liner has deteriorated. Staff may reallocate money to purchase new water tank (approx. \$50k with a 20-year life).

6.2 Knights Landing Boat Launch Grant

The County released a second bid for the project since no bids were received during the first round. The second bid period closed on February 28, 2019 and several bids were received. Staff is in process of vetting the low bidder. County is making progress on regulatory permits. The NEPA Environmental Assessment was posted for public review on March 15, 2019 and will remain posted for 30 days. Also waiting on the federal Section 106 cultural process to wrap up in the next few weeks. Once both of those processes finish, USACE can issue the 404 permit and submit the 408 permit to CVFPB which takes about 30 days to issue permit. County expects to have all permits by Mid May/Early June.

6.3 Grasslands HCF Grant

On March 12, 2019 the Board of Supervisors approved the allocation of \$60k from one-time tribal funds for Grasslands Trail project. Staff is working with State Habitat Conservation Fund to modify the scope of the project (i.e., remove one shade structure, redefine kiosk, and no import soil). Staff expects to go out to bid for parking lot and ADA path in next few weeks with goal of starting construction in early summer.

6.4 County Road 40/Low Water Bridge

No update.

6.5 Rumsey Bridge

No update.

6.6 Ground Squirrels at Grasslands

No update. Committee recommended taking item off future agendas until new information is provided.

6.7 Parks Marketing and Branding

Other projects have taken precedence in recent weeks, but staff will continue to work on design of new logo. Portman asked staff to bring logo designs back to committee at a future meeting. Campbell mentioned she took Supervisor Gary Sandy on a tour of western Yolo County.

6.8 Esparto Park and Aquatic Center

Grand opening scheduled for May 21, 2019 at 4pm. Campbell informed the committee that public art has been selected. Campbell also shared that the grass may need to be reseeded due to recent weather.

6.9 Amendment to CDFW Lease Agreements to Charge Fees at Putah Creek Fishing Access Sites and Clarksburg Boat Launch

CDFW has signed agreement authorizing County to collect fees at Putah Creek Fishing Access. County is still waiting on signed agreement for Clarksburg Boat Launch. Yarris will request authorization from the Board to sign both agreements at the April 9, 2019 BOS meeting.

6.10 Damage to County Parks from Recent Storms

A portion of the parking lot collapsed at Putah Creek Fishing Access Site #3 due to runoff and seepage caused by a clogged culvert on the property to the north across State Highway 128. The site will be closed until repairs can be made. Requests have been made to access State and federal disaster funds. If awarded, State would cover 75% and feds would cover 25%. County would be required to cover 6% total cost. County will need to release RFP or go out to bid to get a detailed cost estimate. County's insurance may cover most of damages. If that's the case, the request to the State and feds would be less. Management agreement with State has force majeure language, so responsibility for repair is not yet determined.

7. COMMITTEE MEMBER REPORTS

Campbell: Daily Democrat published article about County parks in the Capay Valley in special Almond Festival publication.

Fulks: Visited Grasslands dog park area and is excited about its potential.

8. ITEMS FOR FUTURE AGENDAS

A) Update on Knights Landing Park Project (scope, timeline, etc.)

B) Update on Road 41

9. NEXT MEETING

Next regular meeting scheduled for April 15, 2019, Norton Hall, 70 Cottonwood Street, Woodland.

10. ADJOURN

Fulks adjourned the meeting at 7:34 pm.

NOTICE

The Parks, Recreation and Wildlife Advisory Committee is responsible for providing advice and recommendations on matters within its jurisdiction to the Board of Supervisors, the County Administrative Officer, and the Director of General Services as appropriate. Any person who is dissatisfied with a recommendation of this committee may submit their comments to the Director of General Services prior to a final decision being made on the issue. The appropriate body for making a final decision on a given issue, whether it is the Director of General Services or the Board of Supervisors, may sustain, modify, reject or overrule any recommendations of the Parks, Recreation and Wildlife Advisory Committee. Final decisions may be appealed in accordance with Chapter 4 of Title 1 of the Yolo County Code.
