

Appendix M

Davis/Woodland/Yolo County Continuum of Care Plan 2007

2007 Exhibit 1: Continuum of Care (CoC) Application

Part I: CoC Organizational Structure

HUD-Defined CoC Name:*	CoC Number*
Davis/Woodland/Yolo County CoC	CA-521

A: CoC Lead Organization Chart

CoC Lead Organization: Yolo County Homeless and Poverty Action Coalition (HPAC)		
CoC Contact Person: William D. Pride, HPAC Chairperson		
Contact Person's Organization Name: Davis Community Meals		
Street Address: PO Box 72463		
City: Davis	State: CA	Zip: 95617
Phone Number: 530-756-4008	Fax Number: 530-753-3818	
Email Address: billpride-dcm@sbcglobal.net		

B: CoC Geography Chart

Using the Geographic Area Guide found on HUD's website at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>. List the name and the six-digit geographic code number for **every** city and/or county participating within your CoC. Because the geography covered by your CoC will affect your pro rata need amount, it is important to be accurate. Leaving out a jurisdiction will reduce your pro rata need amount. For further clarification, please read the guidance in Section III.C.3.e of this NOFA regarding geographically overlapping CoC systems.

Geographic Area Name	6-digit Code
Davis	060942
Woodland	064134
Yolo County	069113

Geographic Area Name	6-digit Code

CoC Structure and Decision-Making Processes

C: CoC Groups and Meetings Chart

The purpose of the CoC Groups and Meetings Chart is to help HUD understand the current structure and decision-making processes of your CoC. List the name and role (function served) of each group in the CoC planning process. Under “CoC Primary Decision-Making Group,” identify only one group that acts as the primary leadership or decision-making group for the CoC. Indicate the frequency of meetings and the number of organizations participating in each group.

CoC Planning Groups		Meeting Frequency (check only one column)				Enter the number of organizations/entities that are members of each CoC planning group listed on this chart.
		At Least Monthly	At Least Quarterly	At Least Biannually	Annually	
CoC Primary Decision-Making Group (list only one group)						
Name:	Yolo County Homeless and Poverty Action Coalition (HPAC)	X				23
Role:	Provides leadership on homelessness and poverty issues. Develops and implements strategies in program, funding, and leadership development areas. Assesses needs, plans services, evaluates service delivery, and networks with State/Regional homelessness organizations.					
Other CoC Committees, Sub-Committees, Workgroups, etc.						
Name:	HPAC Executive Committee	X				6
Role:	Acts on behalf of HPAC on issues needing a response before the next HPAC meeting. Monitors the Strategic Plan and the Yearly Action Priority activities. Deals with conflicts between agencies and organizations. Drafts updates to the Strategic Plan.					
Name:	Continuum of Care Committee	X				6
Role:	Ensures there is a complete Homeless Continuum of Care. Monitors and reviews current CoC HUD grants, including APRs. Sets the annual funding calendar. Discusses and implements the best practices learned from technical assistance providers and HUD workshops.					
Name:	HMIS and Homeless Census	X				5
Role:	Oversees the full development of the HMIS. Obtains funding and monitors utilization. Provides leadership on implementation and recruits new agencies to begin using the HMIS. Plans and runs the biannual Point-in-Time Count and the biannual Provider Survey.					
Name:	HMIS Users Group	X				6
Role:	Provides training and support to the employees of each agency responsible for entering HMIS data and maintaining the data standards.					
Name:	Homeless Prevention Committee	X				8
Role:	Develops and implements discharge planning protocols to prevent people from being discharged into homelessness. Coordinates referrals between agencies. Provides a forum to assist agencies in accessing mainstream resources for their clients.					

Name:	Electeds/City/County Staff		X			5
Role:	The Board of Supervisors, City Councils, City/County staff participate in decision making several ways: being members of HPAC, discussing homeless issues at 2 X 2 Meetings (2 Supervisors and 2 City Council members for each city) and City Managers' meetings.					
Name	Community Meetings (in Davis, Winters, West Sacramento, and Woodland) and Yolo County Homeless Summit				X	50 (125+ people)
Role:	An annual needs assessment meeting is held in each city. Attendees include homeless, formerly homeless, faith-based organizations, electeds, community agencies, and community members. Results inform the annual Homeless Summit on unmet needs and strategies.					
Name:	Community Services Action Board	X				8
Role:	Advisory Group to the Department of Employment and Social Services; members include community and consumer representatives. Reviews HPAC collaborative proposals, performs site visits of CoC agencies, and serves as the Rating Committee for the CoC applications.					
Name:	Ten-Year Plan Task Force	X				6
Role:	Applying for funding for the Ten-Year Plan development and implementation process.					

D: CoC Planning Process Organizations Chart

List the names of all organizations involved in the CoC under the appropriate category. If more than one geographic area is claimed on the 2007 Geography Chart (Chart B), you must indicate which geographic area(s) each organization represents in your CoC planning process.

	Specific Names of All CoC Organizations	Geographic Area Represented	Subpopulations Represented, if any* (no more than 2 per organization)	
PUBLIC SECTOR	STATE GOVERNMENT AGENCIES			
	California Department of Housing and Community Development	YOLO		
	California Department of Community Services and Development	YOLO		
	Superior Court of California, Yolo County Branch	YOLO	SA	SMI
	LOCAL GOVERNMENT AGENCIES			
	City of Davis	DAVIS		
	City of West Sacramento	YOLO		
	City of Winters	YOLO		
	City of Woodland	WOODLAND		
	Woodland Public Library	WOODLAND		
	Yolo County Board of Supervisors	YOLO		
	Yolo County Department of Alcohol, Drug, and Mental Health	YOLO	SA	SMI
	Yolo County Department of Employment and Social Services	YOLO	VET	Y
	Yolo County District Attorney	YOLO	SA	SMI
	Yolo County Health Department	YOLO	HIV	
	Yolo County Library	YOLO		
	Yolo County Probation Department	YOLO		
	Yolo County Public Defender	YOLO	SA	SMI
	Yolo County Veterans' Service Office	YOLO	VET	
	Advisory Groups			
	Community Services Action Board (CSAB)	YOLO		
	West Sacramento Housing Advisory Commission	YOLO		
	Yolo Local Mental Health Board	YOLO		
	PUBLIC HOUSING AGENCIES			
	Yolo County Housing Authority	YOLO		

	Specific Names of All CoC Organizations	Geographic Area Represented	Subpopulations Represented, if any* (no more than 2 per organization)	
	SCHOOL SYSTEMS / UNIVERSITIES			
	Davis Joint Unified School District	DAVIS	Y	
	Esparto Unified School District	YOLO	Y	
	Washington Unified School District	YOLO	Y	
	Winters Joint Unified School District	YOLO	Y	
	Woodland Joint Unified School District	WOODLAND	Y	
	Yolo County Office of Education	YOLO	Y	
	LAW ENFORCEMENT / CORRECTIONS			
	California Department of Corrections and Rehabilitation	YOLO	SA	
	Davis Police Department	DAVIS		
	West Sacramento Police Department	YOLO		
	Woodland Police Department	WOODLAND		
	Yolo County Probation Department	YOLO	SA	SMI
	Yolo County Sheriff's Department	YOLO		
	LOCAL WORKFORCE INVESTMENT ACT (WIA) BOARDS			
	Workforce Investment Board	YOLO		
PRIVATE SECTOR	NON-PROFIT ORGANIZATIONS			
	Community Services Planning Council			
	Davis Community Meals (DCM)	DAVIS		
	FamiliesFirst	YOLO	Y	
	Food Bank of Yolo County	YOLO		
	Legal Services of Northern California	YOLO		
	People Reaching Out	YOLO		
	Sexual Abuse and Domestic Violence Center (SADVC)	YOLO	DV	
	Short Term Emergency Action Committee (STEAC)	YOLO		
	The Salvation Army – Woodland Outpost	WOODLAND		
	United Christian Centers (UCC)	YOLO	Y	SA
	Yolo Community Care Continuum (YCCC)	YOLO	SMI	
	Yolo Family Service Agency	YOLO		
	Yolo Family Resource Center	YOLO	Y	
	Yolo Wayfarer Center	WOODLAND	SA	
	FAITH-BASED ORGANIZATIONS			
	Center for Spiritual Awareness	YOLO		
	Davis Community Church	DAVIS		
	First Baptist Church of West Sacramento	YOLO		
	Grace in Action	DAVIS		
Interfaith Homeless Task Force	DAVIS			
Our Lady of Grace – St. Vincent de Paul	YOLO			
St. Martin's Episcopal Church	DAVIS			
Trinity Presbyterian Church	YOLO			

Specific Names of All CoC Organizations	Geographic Area Represented	Subpopulations Represented, if any* (no more than 2 per organization)	
Winters First Baptist Food Closet	YOLO		
Woodland Ecumenical Ministries	WOODLAND		
FUNDERS / ADVOCACY GROUPS			
Legal Services of Northern California	YOLO		
Rumsey Community Foundation	YOLO		
The Spare Changer	DAVIS		
Woodland United Way	WOODLAND		
Yolo Community Foundation	YOLO		
BUSINESSES (BANKS, DEVELOPERS, BUSINESS ASSOCIATIONS, ETC.)			
Community Housing Opportunities Corporation (CHOC)	YOLO		
Corner Drug	WOODLAND		
Friends of the Mission	WOODLAND	SA	SMI
Habitat for Humanity	YOLO		
Neighborhood Partners	DAVIS	SA	SMI
Yolo Mutual Housing Association	DAVIS		
HOSPITALS / MEDICAL REPRESENTATIVES			
Catholic Healthcare West	YOLO	SA	
CommuniCare Health Centers	YOLO	SA	HIV
Woodland Healthcare – Catholic Healthcare West	WOODLAND		
HOMELESS / FORMERLY HOMELESS PERSONS			
Mike Armus	WOODLAND		
Lawson Snipes	DAVIS		
Bobbie Sweezy	YOLO		
Steve Jerome Wyatt	DAVIS		
Chuck	YOLO		
Mario	WOODLAND		
Monica	YOLO		
Rochelle	YOLO		
Toni	YOLO		
OTHER – COMMUNITY GROUPS			
The Center	YOLO	SA	
Yolo Association for the Mentally Ill	YOLO	SMI	

***Subpopulations Key:** Seriously Mentally Ill (SMI), Substance Abuse (SA), Veterans (VET), HIV/AIDS (HIV), Domestic Violence (DV), and Youth (Y).

E: CoC Governing Structure Chart

HUD is considering establishing standards for the governing process and structure of Continuums of Care. As part of this consideration, HUD is gathering information on existing governing structures and processes in CoCs. Specifically, this chart asks for information about the primary decision-making group that you identified in Chart C: CoC Groups and Meetings Chart. No requirements are in place yet; however, the information that you enter will inform HUD's decisions about how to move forward with standards in the future. **Please note:** a response to each question will earn full credit for this chart.

<p>1. Is the CoC's primary decision-making body a legally recognized organization (check one)?</p> <p><input type="checkbox"/> Yes, a 501(c)(3)</p> <p><input type="checkbox"/> Yes, a 501(c)(4)</p> <p><input type="checkbox"/> Yes, other – specify: _____</p> <p><input checked="" type="checkbox"/> No, not legally recognized</p>	
<p>2. If your CoC were provided with additional administrative funds from HUD, would the primary decision-making body, or an agent designated by it (e.g. a city or non-profit organization), be able to be responsible for activities such as applying for HUD funding and serving as the grantee, providing project oversight, and monitoring? Explain.</p> <p>The HPAC would be open to this option, however, in our small continuum, with a very low pro rata need amount, we do not think we would receive sufficient administrative funding to carry out all of the activities specified. Additionally, there could be significant conflict of interest issues associated with the project oversight and monitoring functions that would need to be addressed. There is an economy of scale for these functions to remain with HUD.</p>	
<p>3. What percentage of the decision-making body membership represents the private sector, including non-profit providers, homeless or formerly homeless persons, advocates and consumer interests, etc.?</p> <p>Until the new Strategic Plan, 100% of the membership was from the private sector. The Cities and County Departments were seen as partners, and did not have a vote, though they paid for the Homeless Coordinator contract. The public agencies are now full voting members.</p>	<p>70 %</p>
<p>4a. Indicate how the members of the primary decision-making body are selected (check all that apply):</p> <p><input type="checkbox"/> Elected <input checked="" type="checkbox"/> Assigned/Volunteer</p> <p><input type="checkbox"/> Appointed <input type="checkbox"/> Other – specify: _____</p>	

4b. Briefly explain the selection process. (For example, if 5 members are appointed and 6 are elected, explain why this process was established and describe how it works.)

Private sector: Each agency selects its representative.

Homeless/formerly homeless: Agencies make recommendations and the homeless are invited, encouraged, and supported to attend meetings. They are a large part of the Community Needs Assessment Meetings and the Homeless Summit – it is easier for most to attend one meeting rather than a series of meetings.

Cities/County Department: Each agency appoints a voting representative and an alternate.

Elected representatives: The Chair of the Yolo County Board of Supervisors and a West Sacramento City Council person attend HPAC meetings. They are non-voting members. However, most decisions are made by consensus rather than by voting.

5. Indicate how the **leaders** of the primary decision-making body are selected (check all that apply):

Elected
 Appointed

Assigned/Volunteer
 Other – specify: _____

Officers are elected.

Committee chairs volunteer.

F: CoC Project Review and Selection Chart

The CoC solicitation of projects and project selection should be conducted in a fair and impartial manner. Please mark all appropriate boxes to indicate all of the methods and processes the CoC used in the past year to assess project(s) performance, effectiveness, and quality, particularly with respect to the Project Priorities Chart (CoC-Q). This applies to new and renewal projects. Check all that apply:

1. Open Solicitation	
a. Newspapers <input checked="" type="checkbox"/>	d. Outreach to Faith-Based Groups <input checked="" type="checkbox"/>
b. Letters/Emails to CoC Membership <input checked="" type="checkbox"/>	e. Announcements at CoC Meetings <input checked="" type="checkbox"/>
c. Responsive to Public Inquiries <input checked="" type="checkbox"/>	f. Announcements at Other Meetings <input checked="" type="checkbox"/>
2. Objective Rating Measures and Performance Assessment	
a. CoC Rating & Review Committee Exists <input checked="" type="checkbox"/>	j. Assess Spending (fast or slow) <input checked="" type="checkbox"/>
b. Review CoC Monitoring Findings <input checked="" type="checkbox"/>	k. Assess Cost Effectiveness <input checked="" type="checkbox"/>
c. Review HUD Monitoring Findings <input checked="" type="checkbox"/>	l. Assess Provider Organization Experience <input checked="" type="checkbox"/>
d. Review Independent Audit <input checked="" type="checkbox"/>	m. Assess Provider Organization Capacity <input checked="" type="checkbox"/>
e. Review HUD APR for Performance Results <input checked="" type="checkbox"/>	n. Evaluate Project Presentation <input checked="" type="checkbox"/>
f. Review Unexecuted Grants <input checked="" type="checkbox"/>	o. Review CoC Membership Involvement <input checked="" type="checkbox"/>
g. Site Visit(s) <input checked="" type="checkbox"/>	p. Review Match <input checked="" type="checkbox"/>
h. Survey Clients <input type="checkbox"/>	q. Review All Leveraging Letters (to ensure that they meet HUD requirements) <input checked="" type="checkbox"/>
i. Evaluate Project Readiness <input checked="" type="checkbox"/>	
3. Voting/Decision System	
a. Unbiased Panel / Review Committee <input checked="" type="checkbox"/>	d. One Vote per Organization <input type="checkbox"/>
b. Consumer Representative Has a Vote <input checked="" type="checkbox"/>	e. Consensus (general agreement) <input type="checkbox"/>
c. All CoC Members Present Can Vote <input type="checkbox"/>	f. Voting Members Abstain if Conflict of Interest <input checked="" type="checkbox"/>

G: CoC Written Complaints Chart

Were there any written complaints received by the CoC regarding any CoC matter in the last 12 months?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, briefly describe the complaints and how they were resolved.	

Part II: CoC Housing and Service Needs

H: CoC Services Inventory Chart

Using the format below, list the provider organizations and identify the service components currently being provided within your CoC. Place the name of each provider organization only once in the first column (add rows to the chart as needed), followed by an “X” in the appropriate column(s) corresponding to the service(s) provided by the organization. CoCs will only need to update this chart every other year; as such, the CoC may choose to provide the chart submitted in the 2006 application.

Revised in 2007

(1) Provider Organizations	(2) Prevention					(3) Outreach			(4) Supportive Services									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Health Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Alcoholics Anonymous				X		X					X							
Allied Services for Kids (ASK)				X														
Alta California Regional Center				X							X							
ByDesign Financial Solutions - Consumer Credit Counseling Service of Sacramento				X	X													
California Department of Corrections and Rehabilitation		X		X				X	X	X	X		X		X			
California Human Development Corporation		X		X						X					X	X		
California Indian Manpower Consortium				X												X		
Chapa-De Indian Health Program				X								X	X					
City of Davis	X																X	
City of West Sacramento, Housing and Community Investment	X																	
City of Winters																		
City of Woodland	X		X															
CommuniCare Health Centers											X		X	X				
Community Housing Opportunities Corporation (CHOC)		X							X	X								
Davis Community Meals (DCM)		X	X	X		X		X	X	X	X					X		
Davis Joint Unified School District				X					X	X					X	X	X	X
Davis Migrant Housing Center		X	X															
Families in Self-Help (FISH)				X														
FamiliesFirst – Yolo Crisis Nursery				X					X	X							X	
Food Bank of Yolo County							X											
Habitat for Humanity – Yolo County	X			X														
Hotel Woodland Apartments		X							X									
Knights Landing Family Resource Center		X	X	X					X						X			
Legal Clinic of Yolo County					X													
Legal Services of Northern California				X	X													
Margaret McDowell Manor		X																
Mercy Housing California	X																	
North Coast Energy Assistance Program				X														
Pacific Gas and Electric Care Program				X														

(1) Provider Organizations	(2) Prevention					(3) Outreach			(4) Supportive Services									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Health Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
People Resources, Inc.				X														
Planned Parenthood – Woodland Health Center				X									X					
Protection and Advocacy, Inc.				X	X													
Resources for Independent Living				X														
Sexual Assault and Domestic Violence Center				X	X			X	X	X					X		X	
Short Term Emergency Aid Committee (STEAC)	X	X	X													X		X
Suicide Prevention of Yolo County				X			X											
Summer House		X																
The Salvation Army – Woodland Outpost	X	X	X	X					X									
United Christian Centers		X		X	X				X	X	X	X			X	X	X	X
University of California, Davis				X									X	X	X			
Warmline Family Resource Center				X														
Washington Unified School District				X					X	X					X	X	X	X
Winters Joint Unified School District				X					X	X					X	X	X	X
Woodland Joint Unified School District				X					X	X					X	X	X	X
Yolo Community Care Continuum (YCCC)		X	X	X		X			X	X	X	X	X			X		X
Yolo County Children's Alliance and Child Abuse Prevention Council				X														
Yolo County Department of Alcohol, Drug, and Mental Health		X	X			X			X	X	X	X				X	X	X
Yolo County Department of Employment and Social Services	X	X	X	X					X	X			X	X		X	X	X
Yolo County Department of Health							X							X				
Yolo County Healthcare of Indigents Program (YCHIP)													X					
Yolo County Housing Authority	X	X																
Yolo County Office of Education				X					X	X					X	X	X	X
Yolo County Parole and Community Team (PACT)				X														
Yolo Family Resource Center			X	X					X	X					X			
Yolo Family Service Agency			X	X								X						
Yolo Wayfarer Center		X	X	X		X		X	X	X	X					X	X	X

CoC Housing Inventory and Unmet Needs

I: CoC Housing Inventory Charts

This section includes three housing inventory charts—for emergency shelter, transitional housing, and permanent housing. Note that the information in these charts should reflect a point-in-time count. For the Permanent Housing Inventory Chart, the beds listed under “new inventory” should indicate beds that became available for occupancy for the first time between February 1, 2006 and January 31, 2007. For complete instructions in filling out this section, see the Instructions section at the beginning of the application.

I: CoC Housing Inventory Charts

Emergency Shelter: Fundamental Components in CoC System – Housing Inventory Chart													
Provider Name	Facility Name* *Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop		Year-Round			Total Year-Round Beds	Other Beds	
			Ind.	Fam.		A	B	Fam. Units	Fam. Beds	Indiv. Beds		Seas- onal	O/V*
Current Inventory (Available for Occupancy on or before Jan. 31, 2006)			Ind.	Fam.									
Davis Community Meals	Emergency Shelter	PA	2	0	060942	SMF		0	0	2	2	0	0
Davis Community Meals	Cold Weather Shelter	N	0	0	060942	SMF		0	0	0	0	10	0
FamiliesFirst	Crisis Nursery	D	0	0	060942	YMF		0	0	3	3	0	0
Sexual Assault Domestic Violence Center	Wallace Vannucci House	DV	0	0	069113	M	DV	0	20	5	25	0	0
Short Term Emergency Aid Committee	Voucher Program	D	0	0	069113	M		0	0	0	0	0	1
Turning Point Community Programs	AB 2034 Scattered Site	D	0	0	069113	SMF	SMI	0	0	2	2	0	0
Yolo Community Care Continuum	Safe Harbor	N	0	0	064134	SMF	SMI	0	0	6	6	0	0
SUBTOTALS:			2	0	SUBTOTAL CURRENT INVENTORY:			0	20	18	38	10	1
New Inventory in Place in 2006 (Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)			Ind.	Fam.									
Yolo Wayfarer Center	Emergency Shelter	PA	48	25	064134	M		0	25	48	73	0	0
SUBTOTALS:			50	25	SUBTOTAL NEW INVENTORY:			0	25	48	73	0	0
Inventory Under Development (Available for Occupancy after January 31, 2007)			Anticipated Occupancy Date										
SUBTOTAL INVENTORY UNDER DEVELOPMENT:								0	0	0	0	0	0

Unmet Need		UNMET NEED TOTALS:					
		35	141	120	261	0	0
Total Year-Round Beds—Individuals		Total Year-Round Beds—Families					
1. Total Year-Round Individual Emergency Shelter (ES) Beds:	66	6. Total Year-Round Family Emergency Shelter (ES) Beds:				45	
2. Number of DV Year-Round Individual ES Beds:	5	7. Number of DV Year-Round Family ES Beds:				20	
3. Subtotal, non-DV Year-Round Individual ES Beds (Line 1 minus Line 2):	61	8. Subtotal, non-DV Year-Round Family ES Beds (Line 6 minus Line 7):				25	
4. Total Year-Round Individual ES Beds in HMIS:	50	9. Total Year-Round Family ES Beds in HMIS				25	
5. HMIS Coverage—Individual ES Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	82%	10. HMIS Coverage—Family ES Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):				100%	
*In the column labeled "O/V," enter the number of Overflow and Voucher Beds							

I: CoC Housing Inventory Charts

Transitional Housing: Fundamental Components in CoC System – Housing Inventory Chart

Provider Name	Facility Name* <small>*Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.</small>	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop		Year-Round			Total Year-Round Beds		
						A	B	Fam. Units	Fam. Beds	Indiv. Beds			
Current Inventory (Available for Occupancy on or before January 31, 2006)			Ind.	Fam.									
Davis Community Meals	Transitional Housing for Men and Women*	PA	14	0	060942	SMF		0	0	14	14		
Davis Community Meals	Family Transitional Housing	N	0	0	060942	FC		8	34	0	34		
United Christian Centers	Family Transitional Housing*	PA	0	32	069113	FC		11	32	0	32		
Yolo Wayfarer Center	Walter's House SHP*	PA	12	0	064134	SMF		0	0	12	12		
Yolo Wayfarer Center	Walter's House	PA	32	0	064134	SMF		0	0	32	32		
Yolo Wayfarer Center	Family Transitional Housing*	PA	0	53	064134	FC		18	53	0	53		
Yolo Wayfarer Center	Sober Living Homes	PA	10	0	064134	SM		0	0	10	10		
SUBTOTALS:			68	85	SUBTOTAL CURRENT INVENTORY:			37	119	68	187		
New Inventory in Place in 2006 (Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)			Ind.	Fam.									
SUBTOTALS:					SUBTOTAL NEW INVENTORY:			0	0	0	0		
Inventory Under Development (Available for Occupancy after January 31, 2007)			Anticipated Occupancy Date										
SUBTOTAL INVENTORY UNDER DEVELOPMENT:								0	0	0	0		
Unmet Need								UNMET NEED TOTALS:		22	67	118	185

Total Year-Round Beds—Individuals		Total Year-Round Beds—Families	
1. Total Year-Round Individual Transitional Housing Beds:	68	6. Total Year-Round Family Transitional Housing Beds:	119
2. Number of DV Year-Round Individual TH Beds:	0	7. Number of DV Year-Round Family TH Beds:	0
3. Subtotal, non-DV Year-Round Individual TH Beds (Line 1 minus Line 2):	68	8. Subtotal, non-DV Year-Round Family TH Beds (Line 6 minus Line 7):	119
4. Total Year-Round Individual TH Beds in HMIS:	68	9. Total Year-Round Family TH Beds in HMIS	85
5. HMIS Coverage—Individual TH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	100%	10. HMIS Coverage—Family TH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):	71.4%

I: CoC Housing Inventory Charts

Permanent Supportive Housing*: Fundamental Components in CoC System – Housing Inventory Chart													
Provider Name	Facility Name <small>*Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.</small>	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop.		Year-Round			Total Year-Round Beds		
			Ind.	Fam.		A	B	Fam. Units	Fam. Beds	Indiv./CH Beds			
Current Inventory (Available for Occupancy on or before January 31, 2006)			Ind.	Fam.									
Community Housing Opportunities Corporation	Hotel Woodland	P	10	0	064134	SMF		0	0	10	10		
Community Housing Opportunities Corporation	Scattered Sites	P	0	10	069113	FC		3	10	0	10		
Turning Point Community Programs	AB 2034 Scattered Sites	D	0	0	069113	SMF	SMI	0	0	12/6	12		
Yolo Community Care Continuum	New Dimensions	N	0	0	060942	SMF	SMI	0	0	44	44		
Yolo Community Care Continuum	SHP*	P	9	0	064134	SMF	SMI	0	0	9/3	9		
SUBTOTALS:			19	10	SUBTOTAL CURRENT INVENTORY:			3	10	75/9	85		
New Inventory in Place in 2006 (Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)			Ind.	Fam.									
SUBTOTALS:			0	0	SUBTOTAL NEW INVENTORY:			0	0	0	0		
Inventory Under Development (Available for Occupancy after January 31, 2007)			Anticipated Occupancy Date										
Davis Community Meals	Cesar Chavez Plaza	N	9/1/07		060942	SMF		0	0	19/12	19		
Yolo Community Care Continuum	Homestead	N	7/1/07		060942	SMF	S M I	0	0	21/5	21		
SUBTOTAL INVENTORY UNDER DEVELOPMENT:								0	0	40/17	40		
Unmet Need								UNMET NEED TOTALS:		44	176	111	287

Total Year-Round Beds—Individuals		Total Year-Round Beds—Families	
1. Total Year-Round Individual Permanent Housing Beds:	75	6. Total Year-Round Family Permanent Housing Beds:	10
2. Number of DV Year-Round Individual PH Beds:	0	7. Number of DV Year-Round Family PH Beds:	0
3. Subtotal, non-DV Year-Round Individual PH Beds (Line 1 minus Line 2):	75	8. Subtotal, non-DV Year-Round Family PH Beds (Line 6 minus Line 7):	10
4. Total Year-Round Individual PH Beds in HMIS:	19	9. Total Year-Round Family PH Beds in HMIS	10
5. HMIS Coverage—Individual PH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	25.3%	10. HMIS Coverage—Family PH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):	100%

J: CoC Housing Inventory Data Sources and Methods Chart

Complete the following charts based on data collection methods and reporting for the Housing Inventory Chart, including Unmet Need determination. The survey must be for a 24-hour point-in-time (PIT) count during the last week of January 2007.

(1) Indicate date on which Housing Inventory count was completed: <u>01/30/2007</u> (mm/dd/yyyy)	
(2) Identify the method used to complete the Housing Inventory Chart (check one):	
<input checked="" type="checkbox"/>	Housing inventory survey – CoC conducted a housing inventory survey (via mail, fax, e-mail, web-based, phone or on-site) of homeless programs/providers to update current bed inventories, target populations for programs, beds under development, etc.
<input type="checkbox"/>	HMIS – Used HMIS data to complete the Housing Inventory Chart
<input type="checkbox"/>	HMIS plus housing inventory – Used HMIS data supplemented by a survey of providers NOT participating in the HMIS
(3) Indicate the percentage of providers completing the housing inventory survey:	
100 %	Emergency shelter providers
100 %	Transitional housing providers
100 %	Permanent supportive housing providers
(4) Indicate steps to ensure data accuracy for 2007 Housing Inventory Chart (check all that apply):	
<input type="checkbox"/>	Instructions – Provided written instructions for completing the housing inventory survey.
<input type="checkbox"/>	Training – Trained providers on completing the housing inventory survey.
<input checked="" type="checkbox"/>	Updated prior housing inventory information – Providers submitted updated 2006 housing inventory to reflect 2007 inventory.
<input checked="" type="checkbox"/>	Follow-up – CoC followed-up with providers to ensure the maximum possible response rate and accuracy of the housing inventory survey.
<input checked="" type="checkbox"/>	Confirmation – Providers or other independent entity reviewed and confirmed information in 2007 Housing Inventory Chart after it was completed.
<input checked="" type="checkbox"/>	HMIS – Compared HMIS and housing inventory survey data to check for consistency.
<input checked="" type="checkbox"/>	Other – specify: Phoned each provider or talked with them in person. Then faxed or emailed the results and asked them to verify the accuracy.
Unmet Need:	
(5) Indicate type of data that was used to determine unmet need (check all that apply):	
<input checked="" type="checkbox"/>	Sheltered count (point-in-time)
<input checked="" type="checkbox"/>	Unsheltered count (point-in-time)
<input checked="" type="checkbox"/>	Housing inventory (number of beds available)
<input type="checkbox"/>	Local studies or data sources – specify:
<input type="checkbox"/>	National studies or data sources – specify:
<input checked="" type="checkbox"/>	Provider opinion through discussions or survey forms
<input type="checkbox"/>	Other – specify:
(6a) Indicate the method(s) used to calculate or determine unmet need (check all that apply):	
<input checked="" type="checkbox"/>	Stakeholder discussion – CoC stakeholders met and reviewed data to determine CoC's unmet need
<input checked="" type="checkbox"/>	Locally-determined formula – Used locally-determined formula based on local point-in-time (PIT) count data and housing inventory to calculate unmet need
<input type="checkbox"/>	Applied statistics – Used local PIT enumeration data and applied national or other local statistics
<input type="checkbox"/>	HUD unmet need formula – Used HUD's unmet need formula*
<input type="checkbox"/>	Other – specify:
(6b) If more than one method was used in 6a, please describe how these methods were used.	
First, the results of the Homeless Census are compared with the beds available in the Housing Inventory Chart. Then the Continuum of Care Committee discusses those results making adjustments, if needed.	

*The HUD Unmet Need Guide and Worksheet can be found by going to:
<http://www.hud.gov/offices/adm/grants/fundsavail.cfm>

CoC Homeless Population and Subpopulations

K: CoC Point-in-Time Homeless Population and Subpopulations Chart

Complete the following chart based on the most recent point-in-time count conducted. Your CoC must have completed a point-in-time count of sheltered and unsheltered homeless persons during the last week in January 2007. Part 1 and Part 2 must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time.

Indicate date of last point-in-time count: 01/30/2007 (mm/dd/yyyy)				
Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
1. Number of Households <u>with</u> Dependent Children:	4	32	1	37
1a. Total Number of Persons in these Households (adults and children)	13	105	4	122
2. Number of Households <u>without</u> Dependent Children**	48	62	169	279
2a. Total Number of Persons in these Households	48	62	182	292
Total Persons (Add Lines 1a and 2a):	61	167	186	414
Part 2: Homeless Subpopulations (Adults only, except g. below)	Sheltered		Unsheltered	Total
a. Chronically Homeless	15		78	93
b. Severely Mentally Ill	31		*	31
c. Chronic Substance Abuse	91		*	91
d. Veterans	14		*	14
e. Persons with HIV/AIDS	1		*	1
f. Victims of Domestic Violence	56		*	56
g. Unaccompanied Youth (Under 18)	0		*	0

*Optional for unsheltered homeless subpopulations

** Includes single individuals, unaccompanied youth, and other adults (such as a married couple without children)

***For "sheltered" chronically homeless subpopulations, list persons in emergency shelter only.

L: CoC Homeless Population and Subpopulations Data Sources & Methods Chart

Complete the following charts based on the most recent point-in-time (PIT) count conducted.

L-1: Sheltered Homeless Population and Subpopulations

(1a) Check method(s) used to count sheltered homeless persons in the CoC (check all that apply):	
<input checked="" type="checkbox"/>	Survey – Providers count the total number of clients residing in their programs during the PIT count.
<input type="checkbox"/>	HMIS – CoC used HMIS to complete the PIT sheltered count and subpopulation information.
<input type="checkbox"/>	Other – specify:
(1b) If multiple methods are checked, briefly describe how data collected using the methods were combined to produce the count.	
(2a) Check the method(s) used to gather the subpopulation information on sheltered homeless persons reported in Part 2: Homeless Subpopulations (check all that apply):	
<input checked="" type="checkbox"/>	Point-in-time (PIT) interviews with each adult and unaccompanied youth – All sheltered adults and unaccompanied youth were interviewed to gather subpopulation information.
<input type="checkbox"/>	Sample of PIT interviews plus extrapolation – A sample of sheltered adults and unaccompanied youth were interviewed to gather subpopulation information, and extrapolation techniques were applied to produce the total sheltered homeless population.
<input checked="" type="checkbox"/>	Non-HMIS client-level information - Providers used individual client records (e.g., case management files) to provide subpopulation data for each adult and unaccompanied youth.
<input type="checkbox"/>	Provider expertise – Providers estimated the percentage of clients belonging to each subpopulation based on their knowledge of their client population as a whole.
<input type="checkbox"/>	HMIS – CoC used HMIS to gather subpopulation information on sheltered homeless persons.
<input type="checkbox"/>	Other –specify:
(2b) If multiple methods are checked, briefly describe how the methods were combined to produce the subpopulation information. Providers generally distributed surveys to each resident/family. If not possible, information was taken from case records.	
(3) Indicate CoC’s steps to ensure data quality of the sheltered count (check all that apply):	
<input checked="" type="checkbox"/>	Instructions – Provided written instructions to providers for completing the sheltered PIT count.
<input checked="" type="checkbox"/>	Training – Trained providers on completing the sheltered PIT count.
<input checked="" type="checkbox"/>	Remind and Follow-up – Reminded providers about the count and followed up with providers to ensure the maximum possible response rate and accuracy.
<input type="checkbox"/>	HMIS – Used HMIS to verify data collected from providers for the sheltered PIT count.
<input type="checkbox"/>	Other –specify:
(4) How often will sheltered counts of sheltered homeless people take place in the future?	
<input checked="" type="checkbox"/>	Biennial (every two years)
<input type="checkbox"/>	Annual
<input type="checkbox"/>	Semi-annual
<input type="checkbox"/>	Other – specify:
(5) Month and Year when next count of sheltered homeless persons will occur: 01/2009	
(6) Indicate the percentage of providers providing populations and subpopulations data collected via survey, interview and/or HMIS:	
100 %	Emergency shelter providers
100 %	Transitional housing providers

*Please refer to ‘A Guide to Counting Sheltered Homeless People’ for more information on unsheltered enumeration techniques.

L-2: Unsheltered Homeless Population and Subpopulations*

(1) Check the CoC's method(s) used to count unsheltered homeless persons (check all that apply):	
<input type="checkbox"/>	Public places count – CoC conducted a point-in-time (PIT) count <u>without</u> client interviews.
	Public places count with interviews – CoC conducted a PIT count and interviewed unsheltered homeless persons encountered during the public places count: <input checked="" type="checkbox"/> ALL persons were interviewed* OR <input type="checkbox"/> Sample of persons were interviewed * The goal was to interview all adults. However, if the person was sleeping, seen from a distance, etc., the person was counted but not interviewed.
<input type="checkbox"/>	Public places count using probability sampling – High and low probabilities assigned to designated geographic areas based on the number of homeless people expected to be found in each area. The CoC selected a statistically valid sample of each type of area to include in the point-in-time count and extrapolated results to estimate the entire homeless population.
<input type="checkbox"/>	Service-based count – Interviewed people using non-shelter services, such as soup kitchens and drop-in centers, and counted those that self-identified as unsheltered homeless persons.
<input type="checkbox"/>	HMIS – Used HMIS for the count of unsheltered homeless people homeless people or for subpopulation information.
<input type="checkbox"/>	Other – specify:
(2) Indicate the level of coverage of the PIT count of unsheltered homeless people:	
<input type="checkbox"/>	Complete coverage – The CoC counted every block of the jurisdiction.
<input type="checkbox"/>	Known locations – The CoC counted in areas where unsheltered homeless people are known to congregate or live.
<input checked="" type="checkbox"/>	Combination – CoC combined complete coverage with known locations by conducting counts for every block <u>in a portion of the jurisdiction</u> (e.g. central city) AND conducting counts in other portions of the jurisdiction where unsheltered persons are known to live.
<input type="checkbox"/>	Used service-based or probability sampling (coverage is not applicable)
<input type="checkbox"/>	Other –specify:
(3) Indicate community partners involved in PIT unsheltered count (check all that apply):	
<input checked="" type="checkbox"/>	Outreach teams
<input checked="" type="checkbox"/>	Law Enforcement
<input checked="" type="checkbox"/>	Service Providers
<input checked="" type="checkbox"/>	Community volunteers
<input checked="" type="checkbox"/>	Homeless and/or formerly homeless persons
<input type="checkbox"/>	Other – specify:
(4) Indicate CoC's steps to ensure data quality of the unsheltered count (check all that apply):	
<input checked="" type="checkbox"/>	Training – Conducted training(s) for PIT enumerators.
<input type="checkbox"/>	HMIS – Used HMIS to check for duplicate information.
<input type="checkbox"/>	Other – specify:
(5) How often will CoC conduct PIT counts of unsheltered homeless people in the future?	
<input checked="" type="checkbox"/>	Biennial (every two years)
<input type="checkbox"/>	Annual
<input type="checkbox"/>	Semi-annual
<input type="checkbox"/>	Quarterly
<input type="checkbox"/>	Other – specify:
(6) Month and Year when next PIT count of unsheltered homeless persons will occur: 01/2009	

*Please refer to 'A Guide to Counting Unsheltered Homeless People' for more information on unsheltered enumeration techniques.

CoC Homeless Management Information System (HMIS)

M: CoC HMIS Charts

CoCs should complete this section in conjunction with the lead agency responsible for the HMIS. All information is to be as of the date of application submission.

M-1: HMIS Lead Organization Information

Organization Name: Yolo Wayfarer Center	Contact Person: Leona Jull
Phone: 530-661-1218	Email: ljull@ywcmission.org
Organization Type: State/local government <input type="checkbox"/> Non-profit/homeless provider <input checked="" type="checkbox"/> Other <input type="checkbox"/>	

M-2: List HUD-defined CoC Name(s) and Number(s) for *every* CoC in HMIS Implementation:

HUD-Defined CoC Name*	CoC #	HUD-Defined CoC Name*	CoC #
Davis/Woodland/Yolo County CoC	CA-521		

*Find HUD-defined CoC names & numbers at: <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>

M-3: HMIS Implementation Status

HMIS Data Entry Start Date for your CoC OR Anticipated Date Entry Start Date for your CoC (mm/yyyy) 08/06	If no data entry date, indicate reason: <input type="checkbox"/> New CoC in 2007 <input type="checkbox"/> Still in planning/software selection process <input type="checkbox"/> Initial implementation
--	--

Briefly describe significant challenges/barriers the CoC has experienced in:

1. HMIS implementation:

Yolo CoC first began entering data nine months ago. The software has worked well. The barriers we have experienced:

a. Funding

Barrier: HPAC originally had a yearlong grant to fund the initial implementation. This grant has now expired. Solution: Additional grantwriting and charging each participating agency a user's fee.

b. Systems Operator

Barrier: The first systems operator trained was from one of the participating agencies. After training, it turned out he did not have enough time or expertise. Solution: Contracted with a systems operator who does not work at any of the agencies but teaches at Phoenix University. She was able to attend the HMIS National Conference (we had three representatives there).

c. Staff issues at agencies

Barrier: There has been some staff turnover at agencies. Also, some of the data entry personnel have been asking the Systems Operator about questions/concerns that are not about the HMIS but individual agency technology issues.

Solutions:

- 1) Appoint more than one person at an agency to know how to use the HMIS system.
- 2) HMIS Committee meets monthly so that the agency administrators are kept aware of the HMIS issues and they can be a resource to their personnel.
- 3) HMIS Users Group is meeting monthly for ongoing training, support, and encouragement.
- 4) HMIS Users must channel questions/concerns through their agency administrator to ensure it is an HMIS issue and not an individual agency technology issue.

d. Data Quality Assurance

Barrier: Not all data elements are being entered for all participants. Solution: Train the system operator in generating all needed reports. Generate reports for agencies frequently. Eventually show them how to run their own reports and correct their work. Generate monthly reports.

e. Full utilization of the HMIS for non-SHP funded programs – agency customization

Barrier: Adapting each agency's intake and management forms/process so that data for HMIS is collected automatically. Some agencies are still using HMIS as an addition to their usual system rather than as their only database. HPAC is not yet able to see empty beds on a CoC-wide basis. Solution: Putting HMIS as a standing issue on the HPAC monthly meetings. Statistics are given for the previous month. The agencies that are using this as their only database are talking about how well it is working for all aspects of the agency. The HMIS Committee and HMIS Users Group meetings are calendared in the month so that these reports will be done and accurate for the HPAC meeting.

2. HMIS Data and Technical Standards Final Notice requirements:

There have been no major problems with the Data and Technical Standards Final Notice as we began implementation after they were released and built the procedures around them. They have been included in the *HPAC Policies and Procedures Manual*. It has been a matter of informing, training, checking for compliance, and revisiting/reminding at the HMIS Committee/HMIS Users Group meetings.

M-4: CoC Client Records

Calendar Year	Number of Client Records Entered in HMIS / Analytical Database (Duplicated) for CoC	Number of Unduplicated Clients Entered in HMIS / Analytical Database for CoC
2004		
2005		
2006	417	417

Please provide a brief explanation of the reason(s) for any decreases in the number of records (duplicated or unduplicated) from year to year.

M-5: Data Collection/Completeness and Coverage

(a) Indicate the percentage of unduplicated client records with null or missing values on the date that the point-in-time count was conducted.

Universal Data Element	% Null/Missing Values	Universal Data Element	% Null/Missing Values
Name	0%	Gender	0%
Social Security Number	2%	Veteran Status	30%
Date of Birth	0%	Disabling Condition	30%
Ethnicity	0%	Residence Prior to Program Entry	30%
Race	0%	Zip Code of Last Permanent Address	30%

Briefly describe how the CoC ensures that valid program entry and exit dates are being recorded in the HMIS for persons served. The HPAC HMIS Committee will be doing more training on this at both the Users Group meetings and at the HMIS Committee. Will be part of the reports so that data entry personnel are getting feedback. There is also the need to educate the staff of each agency, not doing data entry, of the need for these figures.

(b) Indicate current OR anticipated HMIS bed coverage of 75% for each housing type.

	75% bed coverage	Anticipate 75% bed coverage	Date anticipate achieving
Emergency Shelter	N: 67.6%	Y	7/1/08
Transitional Housing	Y: 81.8%		
Permanent Supportive Housing	N: 34.1%	Y	10/31/07

(c) If CoC has not yet achieved or does not anticipate achieving 75% bed coverage for all beds (including DV beds), please explain why.

One of the major providers of permanent supportive housing is participating in the HMIS but has been using it only for the SHP beds. She has committed to using the HMIS as the only database for her caseload. Tracking has to be developed for each of those programs. The DV provider had been interested but the Executive Director resigned without warning and there is currently an Interim Executive Director. The provider will be approached again when the new Executive Director is hired.

M-6: Training, Data Quality and Implementation of HMIS Data & Technical Standards

For each item listed below, place an “X” in the appropriate box to indicate your response: Yes (Y), No (N) or Planned/In Progress (P). Check *only one column* per item.

	Y	N	P
1. Training Provided:			
Basic computer training	X		
HMIS software training	X		
Privacy / Ethics training	X		
Security Training	X		
System Administrator training	X		
2. CoC Process/Role:			
Is the CoC able to aggregate all data to a central location at least annually?	X		
Does the CoC monitor compliance with HMIS Data & Technical Standards Final Notice?	X		
3. Security—Participating agencies have:			
Unique username and password access?	X		
Secure location?	X		
Locking screen savers?	X		
Virus protection with auto update?	X		
Individual or network firewalls?	X		
Restrictions on access to HMIS via public forums (e.g. PKI digital certificates or IP filtering)?	X		
4. Security—Agency responsible for centralized HMIS data collection and storage has:			
Procedures for off-site storage of HMIS data?	X		
Disaster recovery plan that has been <u>tested</u> ?	X		
5. Privacy Requirements:			
If your state has additional confidentiality provisions, have they been implemented? <input type="checkbox"/> Check here if there are no additional state confidentiality provisions.	X		
Is there a “Purpose for data collection” sign at each intake desk for all participating agencies?	X		
Has each participating agency adopted a written privacy policy, including the uses and disclosures of client information?	X		
Does each participating agency have a privacy policy posted on its website (if applicable)?	X		
6. Data Quality—CoC has process to review and improve:			
Client level data quality (i.e. missing birth dates etc.)?	X		
Program level data quality (i.e. data not entered by agency in over 14 days)?	X		
CoC bed coverage (i.e. percent of beds)?	X		
7. Unduplication of Client Records—the CoC:			
Uses only HMIS data to generate unduplicated count?	X		
Uses data integration or data warehouse to generate unduplicated count?		X	
8. OPTIONAL: Uses of HMIS Data—CoC uses HMIS data for:			
Point-in-Time Count			X
Project/Program performance monitoring	X		
Program purposes (e.g. case management, bed management, program eligibility screening)	X		
Statewide data aggregation (e.g. data warehouse)		X	

Part III: CoC Strategic Planning

N: CoC 10-Year Plan, Objectives, and Action Steps Chart

Please provide local action steps and measurable achievements for attaining each of the five national HUD objectives listed, as part of the goal to end chronic homelessness and help to move families and individuals to permanent housing. The percentages listed in these national objectives are the national averages. Your CoC should aim for these targets as a minimum. HUD expects all CoCs to be meeting or exceeding these standards, as these standards will be modestly increasing over time. This is to ensure that CoCs continue to work to serve the hardest-to-serve homeless populations.

If your CoC will not be able to meet one or more objectives, please describe barriers in the space provided. You may list additional CoC objectives as needed. Please note that your Continuum will be reporting on your achievements with respect to each of these objectives in the 2008 application.

For further, detailed instructions for filling out this section, see the Instructions section.

N: CoC 10-Year Plan, Objectives, and Action Steps Chart

Objectives to End Chronic Homelessness and Move Families and Individuals to Permanent Housing	2007 Local Action Steps How are you going to do it? List action steps to be completed within the next 12 months.	Lead Person List name and title or organization of one person responsible for accomplishing each action step.	Baseline (Current Level)	Numeric Achievement in 12 months	Numeric Achievement in 5 years	Numeric Achievement in 10 years
1. Create new PH beds for chronically homeless persons.	Use the Samaritan Bonus to provide 3 new beds.	Kate Hutchison, YCCC	9 Beds	24 Beds	98 Beds	98 beds
	Complete the Cesar Chavez Plaza Apartments to provide an additional 12 beds.	Bill Pride, DCM				
	Develop strategies in the Ten-Year Plan to address the need for more PH beds for the chronically homeless.	Louise Collis, City of West Sacramento				
2. Increase percentage of homeless persons staying in PH over 6 months to at least 71%.	Research how other PH programs serving the severely mentally ill are achieving 71%.	Kate Hutchison, YCCC	43.8%	55%	71%	100%
	Continue to provide site-based supportive services and 12-step programs. Continue to provide benefits advocacy.	Kate Hutchison, YCCC				
	Review all practices and procedures to identify any programmatic barriers to housing stability.	Kate Hutchison, YCCC				
3. Increase percentage of homeless persons moving from TH to PH to at least 61.5%.	Pursue funding for rental assistance, first and last month's rent, and security deposits.	Janice Critchlow, Homeless Coordinator	72.3%	74%	77%	100%
	Continue the collaborative between YWC and YCCC to place TH clients in PH program.	Leona Jull, YWC				
	Strengthen partnerships with apartment managers.	Leona Jull, YWC				
4. Increase percentage of homeless persons employed at exit to at least 18%.	Open the GRACE (Gaining Residence and Choosing Employment) Program to other members of HPAC.	Leona Jull, YWC	46.2%	Maintain 46%	50%	65%
	Strengthen relationships with community-based employers.	Sharon Wagner, UCC				
	Increase usage of Dress for Success clothing closet.	Mary Ellen Fergeson, STEAC				
5. Ensure that the CoC has a functional HMIS system.	Continue monthly HMIS and HMIS User Group Meetings.	Leona Jull, YWC	31.1% Bed Coverage	76% Bed Coverage	100% Bed Coverage	100% Bed Coverage
	Report on HMIS at every HPAC Meeting.	Leona Jull, YWC				
	Put all PH beds in the HMIS.	Kate Hutchison, YCCC				

Barriers: If your CoC will not meet one or more of the above objectives, briefly describe why not (use less than two paragraphs).
 The Permanent Supportive Housing provider is using a Housing First model to serve high-risk mentally ill clients, some of whom are chronically homeless. While intensive supportive services are offered, these clients face more challenges than many PH clients.

Other CoC Objectives in 2007					
Develop a Ten-Year Plan to reduce chronic homelessness and family homelessness.	Philip Mangano, United States Interagency Council on Homelessness, will make a presentation about Ten Year Plans to the Yolo County Board of Supervisors on 6/26/07.	Mariko Yamada, Chair, Board of Supervisors			
	A proposal for CDBG Planning and Technical Assistance funds will be submitted by the Cities of West Sacramento and Winters and the County of Yolo. The Cities of Davis and Woodland will contribute funds to the planning effort.	Louise Collis, City of West Sacramento			
	HPAC will serve on the Leadership Team for the Ten-Year Plan.	Bill Pride, HPAC Chairperson			

O: CoC Discharge Planning Policy Chart

For each category of publicly funded institution or system of care in your CoC, check a box to indicate the level of development of a discharge planning policy. Check **only one** box per category. Use the space provided to describe the discharge planning policy for each category, or the status of development. For detailed instructions for filling out this section, see the Instructions section.

Publicly Funded Institution(s) or System(s) of Care in CoC Geographic Area	None	Initial Discussion	Protocol in Development	Formal Protocol Finalized	Formal Protocol Implemented
Foster Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Health Care	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Corrections	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Foster Care:

State Policy: The California Welfare and Institutions Code, Section 391: Termination of Jurisdiction requires that before a youth can be emancipated from foster care at the age of majority that the following assistance has been provided and/or applications completed:

- 1) Application for Medi-Cal or other health insurance.
- 2) Application for college, vocational training program, or other educational or employment programs.
- 3) Information on obtaining financial assistance for education and employment programs.
- 4) Referral to transitional housing, if available, or assistance in securing other housing.

Local Policy: It is the practice and policy of the Yolo County Juvenile Court to not sign Termination of Dependency Jurisdictions when a youth reaches the age of majority unless all of the above are in place.

Yolo County's Assistant Director for Child Welfare, Adult Protective, and Homeless Services has policy oversight of foster care. The policy is to not discharge foster youth to any HUD-funded program. In practice, there are no HUD-funded programs in Yolo County that routinely accept foster youth. Discharge planning is required for all youth that are transitioning out of foster care into independent living or into programs that will continue to provide some support to ensure that they not become homeless.

Local practice: In January of 2006, Yolo County transitioned the Independent Living Program from the Child Welfare Division to the Employment and Transitional Services Division located in the One-Stop. In addition, the ILP coordinator is a member of the Workforce Investment Act (WIA) team and is supported by the employment specialists in the ILP workshops. The employment specialists of the WIA program attend the ILP workshops weekly to promote these services and have several of these youth enrolled in the WIA program. The program goals for WIA are employment and education. This move has been successful for the youth and the programs.

ILP provides foster and group home youth with individualized Independent Living Program services that includes determining their housing needs. Starting at age 16, a Transitional Independent Living Plan (TILP) is written by the youth and their social worker that addresses and defines housing goals upon emancipation. It also addresses how the youth will attain the education, employment, and independent living skills needed to become and remain independent. The TILP is updated every six months. The youth and the ILP coordinator work together to connect the youth with all community resources available. Connections to housing services, programs, and supportive services such as food closets, etc., are made as needed. ILP can also assist youth with housing expenses such as cleaning deposits, first and last month's rent, funding for setting up independent living, such as kitchen items, bus passes, and legal assistance.

In addition, Yolo County has applied for and has been granted funding to provide transitional housing for emancipating foster youth under the THP+ program. It will be funded for six beds and will be up and running by September 2007.

Assistance is available in housing, employment, education, transportation, money management, health and social skills until the youth turn 21 years old.

Health Care:

Practice: Working with housing providers and social service agencies, the discharge planners of the local hospitals vigorously pursue options for patients so that they have a home to go to rather than being discharged into homelessness. People who were homeless upon entry to the hospital may occasionally be referred to a HUD McKinney-Vento program when a discharge assessment has indicated that the person has no other housing resources and the institution has tried, to the maximum extent possible, to prevent discharge into HUD McKinney-Vento funded homeless programs.

Policy: There is no formal discharge policy in place. HPAC applied for HUD Technical Assistance to assist in developing a discharge protocol. The proposal was not funded but the protocol is in development.

Mental Health:

The Yolo County Mental Health Services Act provides funding for emergency and permanent supportive housing options for transition age youth, adults, and older adults with mental illness. There are also AB 2034 funds to assist the homeless who are mentally ill with emergency and permanent supportive housing. (Mental Health uses a Housing First model, and while clients may temporarily be housed in a motel until more permanent housing options can be found, transitional housing programs are not routinely used).

The Mental Health Department uses a discharge planner to meet clients' needs, particularly for appropriate housing, as they transition from higher levels of care to lower levels of care. This includes performing utilization reviews with doctors and staff, providing follow-up appointments, collecting discharge summaries and entering into the MIS system, referring clients to appropriate housing options, and coordinating medication so that clients may maintain their housing.

It is neither the policy nor the practice to discharge clients from institutions or higher levels of care to HUD-funded housing.

Corrections:***Formal protocol implemented**

The California Department of Corrections and Rehabilitation mandates discharge planning 180 days before release. Social workers work to arrange housing and needed social services in the community the person will be released to. If the person had been receiving SSI before incarceration, they make arrangements for the SSI to be restarted by the time the inmate is released. The Parole and Community Team (PACT) Parolee Orientation is held monthly in Woodland to connect recent parolees with service providers. The Department of Corrections will pay for a month of housing to keep people from being homeless if other options have not been arranged. In addition, there are special teams to assist those with substance abuse issues, mental health issues, and HIV/AIDS maintain their housing so that they do not become homeless.

Protocol in development

There is not a formal discharge protocol to reduce the release from the jail into homelessness but one is in development. Locally, there are several initiatives addressing corrections and mental health. These include Alternatives to Incarcerating Mentally Ill (AIM), Mentally Ill Offenders Crime Reduction Act (MIOCRA) and Housing Mentally Ill Not Incarcerating (SAMHSA – MH). All have some focus on preventing homelessness.

*Please note that "corrections" category refers to local jails and state or federal prisons.

P: CoC Coordination Chart

A CoC should regularly assess the local homeless system and identify shortcomings and unmet needs. One of the keys to improving a CoC is to use long-term strategic planning to establish specific goals and then implement short-term/medium-term action steps. Because of the complexity of the existing homeless system and the need to coordinate multiple funding sources, there are often multiple long-term strategic planning groups. It is imperative for CoCs to coordinate, as appropriate, with each of these existing strategic planning groups to meet the local CoC shortcomings and unmet needs. Answer each question in the checkbox provided, using an X to indicate Yes or No for each.

1. Consolidated Plan Coordination	YES	NO
a. Do Con Plan planners, authors and other Con Plan stakeholders participate in CoC general planning meetings?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do CoC members participate in Con Plan planning meetings, focus groups, or public forums?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Were CoC strategic plan goals addressing homelessness and chronic homelessness used in the development of the Con Plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Jurisdictional 10-year Plan Coordination		
a. Is there one or more formal jurisdictional 10-year Plan(s) being developed and/or being implemented within your CoC geography that are separate from the CoC 10-year plan? (If No, you may skip to Question 3a.) (One Ten-Year Plan for the entire county is being developed. It is not separate from the CoC Ten-Year Plan.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Do 10-year Plan conveners, authors and other stakeholders participate in CoC general planning meetings?	<input type="checkbox"/>	<input type="checkbox"/>
c. Have 10-year Plan participants taken steps to align their planning process with the local CoC plan?	<input type="checkbox"/>	<input type="checkbox"/>
d. Were CoC strategic plan goals used in the development of the 10-year Plan(s)?	<input type="checkbox"/>	<input type="checkbox"/>
e. Provide the number of jurisdictions within your CoC geography that have formally implemented a 10-year plan(s). (One Ten-Year Plan for Yolo County is in development. Phillip Mangano is scheduled to speak to the Board of Supervisors on June 26, 2007.)	0	
3. Public Housing Agency Coordination		
a. Do CoC members meet with CoC area PHAs to improve coordination with and access to mainstream housing resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CoC 2007 Funding Priorities

Q: CoC Project Priorities Chart

Column (1): New this year, check the box in this column if the first project listed is a proposed Samaritan bonus project. **Column (5):** The requested project amount must not exceed the amount entered in the project summary budget in Exhibit 2. If the project summary budget exceeds the amount shown on this priorities list, the project budget will be reduced to the amount shown on the CoC Project Priorities Chart. **Column (7):** Place the component type under the appropriate program for each project in column 7. Acceptable entries include PH, TH, SH-PH, SH-TH, SRO, SSO, HMIS, TRA, SRA, PRA, or PRAR. Do not simply enter an "X" in the box provided. **Column (9):** For the Shelter Plus Care Renewals priority number, please continue project numbering from the top portion of the chart – please do not restart S+C project priority numbering from 1. For further instructions for filling out this section, see the Instructions section.

HUD-defined CoC Name:* Davis/Woodland/Yolo County CoC						CoC #: CA-521			
(1) SF-424 Applicant Name (Please Remove Examples)	(2) Project Sponsor Name	(3) Project Name	(4) Priority	(5) Requested Project Amount	(6) Term	(7) Program and Component Type			
						SHP New	SHP Renewal	S+C New	SRO New
<input checked="" type="checkbox"/> Yolo Community Care Continuum	Yolo Community Care Continuum	Supported Housing Program New Project	1	\$46,546.65	2	PH			
City of Woodland	Yolo Wayfarer Christian Mission	Transitional Housing/Safe Haven	2	\$175,151	1		TH		
City of Davis	Davis Community Meals	Transitional Housing Program for Homeless Single Men and Women	3	\$106,752	1		TH		
United Christian Centers	United Christian Centers	"Solutions" Life Skills Classes	4	\$46,527	1		TH		
Yolo Community Care Continuum	Yolo Community Care Continuum	Permanent Housing Program	5	\$83,333	1		PH		
(8) Subtotal: Requested Amount for CoC Competitive Projects:				\$ 458,309.65					
(9) Shelter Plus Care Renewals:					S+C Component Type				
(10) Subtotal: Requested Amount for S+C Renewal Projects:				\$ 0					
(11) Total CoC Requested Amount (line 8 + line 10):				\$ 458,309.65					

*HUD-defined CoC names & numbers are available at: <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>.

**Check this box if this is a #1 priority Samaritan bonus project.

CoC-Q

R: CoC Pro Rata Need (PRN) Reallocation Chart
 (Only for Eligible Hold Harmless CoCs)

1a. Will your CoC be using the PRN reallocation process? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--

S: CoC Project Leveraging Summary Chart

HUD homeless program funding is limited and can provide only a portion of the resources needed to successfully address the needs of homeless families and individuals. HUD encourages applicants to use supplemental resources, including State and local appropriated funds, to address homeless needs.

Enter the name of your Continuum and list the total amount of leveraged resources available. To get this number, find the total at the bottom of the Project Leveraging Chart for all Exhibit 2 project applications, add up all of these the totals, and enter this single number in the chart below. Complete only one chart for the entire CoC (do *not* add any rows). Provide information *only* for contributions for which you have a *written commitment in hand at the time of application*.

Name of Continuum	Total Value of Written Commitment
Davis/Woodland/Yolo CoC	\$1,077,157

T: CoC Current Funding and Renewal Projections Chart

Congress has asked HUD to provide estimates of expected renewal amounts over the next five years. Please complete the chart below to help HUD arrive at the most accurate estimate possible. For further instructions in filling out this chart, see the Instructions section.

T: CoC Current Funding and Renewal Projections

Supportive Housing Program (SHP) Projects:													
Type of Housing		All SHP Funds Requested (Current Year)		Renewal Projections									
		2007		2008		2009		2010		2011		2012	
Transitional Housing (TH)		\$ 153,279		\$ 153,279		\$ 153,279		\$ 153,279		\$ 153,279		\$ 153,279	
Safe Havens-TH		\$ 175,151		\$ 175,151		\$ 175,151		\$ 175,151		\$ 175,151		\$ 175,151	
Permanent Housing (PH)		\$129,879		\$ 83,333		\$ 106,606		\$ 106,606		\$ 106,606		\$ 106,606	
Safe Havens-PH													
SSO													
HMIS													
Totals		\$ 458,309		\$ 411,763		\$ 435,036		\$ 435,036		\$ 435,036		\$ 435,036	
Shelter Plus Care (S+C) Projects:													
Number of S+C Bedrooms		All S+C Funds Requested (Current Year)		Renewal Projections									
		2007		2008		2009		2010		2011		2012	
		Units	\$	Units	\$	Units	\$	Units	\$	Units	\$	Units	\$
SRO													
0		0											
1		0											
2		0											
3		0											
4		0											
5		0											
Totals		0											

Part IV: CoC Performance

U: CoC Achievements Chart

For the five HUD national objectives in the **2006** CoC application, enter the 12-month measurable achievements that you provided in Exhibit 1, Chart N of the **2006 CoC application**. Under “Accomplishments,” enter the *numeric* achievement that your CoC attained within the past 12 months that is *directly related* to the measurable achievement proposed in 2006. Below, if your CoC did not meet one or more of your proposed achievements, please describe the reasons for this.

2006 Objectives to End Chronic Homelessness and Move Families and Individuals to Permanent Housing	12-month Measurable Achievement Proposed in 2006 (from Chart N of your 2006 CoC application)	Accomplishments (Enter the numeric achievement attained during past 12 months)
1. Create new PH beds for chronically homeless persons.	Add 38 PH beds countywide for chronically homeless persons (17 by DCM, 21 by YCCC).	<p>The YCCC Homestead will open on 7/1/07 and will provide 21 additional PH beds. Five are currently slated for CH but more will be available as needed.</p> <p>DCM will open the Cesar Chavez Plaza on 9/1/07, which will add 12 additional CH beds.</p> <p>Mariko Yamada, Chair of the Board of Supervisors, attended the USICH Policy Academy in March 2007.</p>
2. Increase percentage of homeless persons staying in PH over 6 months to 71%.	Survey and monitor all transitional housing graduates to permanent housing. Provide supportive services where needed. Provide supportive services to chronically homeless moving into permanent supportive housing.	YCCC is now offering site-based 12-step programs and other supportive services.
3. Increase percentage of homeless persons moving from TH to PH to 61.5%.	Provide strong case management and PH opportunities for chronically homeless persons to maintain overall percentage of homeless moving from TH to PH to at least 61%.	<p>The current rate is 72.3%, exceeding the national performance goal.</p> <p>YWC and YCCC established a collaborative to transition mentally ill clients in the TH programs to YCCC PSH programs.</p>

<p>4. Increase percentage of homeless persons becoming employed by 11%.</p>	<p>Increase partnership with county and State agencies for job training and development. Partner with private businesses to provide job opportunities. Increase level of case management focusing on job readiness.</p>	<p>The current rate 42.6%. Yolo Wayfarer Center developed the GRACE Program (Gaining Residence and Choosing Employment).</p> <p>STEAC expanded the Dress for Success program to provide interview clothing for homeless job applicants.</p>
<p>5. Ensure that the CoC has a functional HMIS system.</p>	<p>Input all relevant data into newly operational YCHC HMIS system</p>	<p>HPAC began HMIS data entry on 8/1/06. 417 records were entered in 2006. All HUD-funded programs are participating – two of the four are using it as their only client database.</p> <p>Three HPAC representatives attended the National HMIS Conference in Denver and one attended the regional conference in November.</p>

Briefly explain the reasons for not meeting one or more of your proposed measurable achievements.

1. Permanent Supportive Housing: Forty additional beds will be available by 9/1/07 and at least 17 of these will be for the chronically homeless.
2. Increase percentage of homeless persons staying in PH over 6 months to 71%: The one HUD-funded PH program is working with very high-risk mentally ill clients. HPAC does not have data for the length of stay in the other PH programs but there is anecdotal evidence that clients are staying longer in them.

OPTIONAL: If desired, you may use this space to describe your CoC’s most significant accomplishments over the past 12 months.

HPAC Strategic Plan: In the last year, the homeless coalition has transformed from the Yolo County Homeless Coalition (YCHC) to the Yolo County Homeless and Poverty Action Coalition (HPAC). In YCHC, the only members were community-based homeless services providers. The public agencies were seen as partners but had no vote even though they were funding the Homeless Coordination Project. In HPAC, both public and private agencies are voting members and the focus has been expanded to include the low-income as well as the homeless.

New emergency shelter: Yolo Wayfarer Center opened a new state-of-the-art facility for emergency housing. It provides 25 family beds and 48 beds for individuals year-round.

V: CoC Chronic Homeless (CH) Progress Chart

The data in this chart should come from point-in-time counts also used for Chart K: Populations and Subpopulations Chart and Chart I: Housing Inventory Chart. For further instructions in filling out this chart, please see the Instructions section.

1. Enter the total number of chronically homeless persons in your CoC and the total number of permanent housing beds designated for the chronically homeless in your CoC for each year.		
Year	Number of CH Persons	Number of PH beds for the CH
2005	64	47
2006	64	47
2007	77	9
<p>Briefly describe the reason(s) for any increases in the total number of chronically homeless persons between 2006 and 2007:</p> <p>We believe that the increase in the chronically homeless is because we used different techniques and procedures during the January 2007 Homeless Count rather than an actual increase in the chronically homeless population. The reduction in beds is not an actual reduction in beds – the previous figures were flawed.</p>		
2. Indicate the number of new PH beds in place and made available for occupancy for the chronically homeless between February 1, 2006 and January 31, 2007:		0
3. Identify the amount of funds from each funding source for the development and operations costs of the new CH beds created between February 1, 2006 and January 31, 2007. Not applicable.		

W: CoC Housing Performance Chart

The following chart will assess your CoC's progress in reducing homelessness by helping clients move to and stabilize in permanent housing, access mainstream services and gain employment. Both housing and supportive services projects in your CoC will be examined. Provide information from the most recently submitted APR for the appropriate RENEWAL project(s) on your CoC Project Priorities Chart. **Note:** If you are not submitting any renewals in this year's competition for the applicable areas presented below, check the appropriate "No applicable renewals" box in the chart.

1. Participants in Permanent Housing (PH)		
HUD will be assessing the percentage of all participants who remain in S+C or SHP permanent housing (PH) for more than six months. SHP projects include both SHP-PH and SHP-Safe Haven PH renewals. Complete the following chart using data based on the <u>most recently submitted</u> APR for Question 12(a) and 12(b) for PH projects included on your CoC Priority Chart:		
<input type="checkbox"/>	No applicable PH renewals are on the CoC Project Priorities Chart	APR Data
<input checked="" type="checkbox"/>	<u>All</u> PH renewal projects with APRs submitted are included in calculating the responses below	
a.	Number of participants who exited PH project(s)—APR Question 12(a)	10
b.	Number of participants who did not leave the project(s)—APR Question 12(b)	6
c.	Number who exited after staying 7 months or longer in PH—APR Question 12(a)	5
d.	Number who did not leave after staying 7 months or longer in PH—APR question 12(b)	2
e.	Percentage of all participants in PH projects staying 7 months or longer (c. + d. divided by a. + b., multiplied by 100 = e.)	43.8%
2. Participants in Transitional Housing (TH)		
HUD will be assessing the percentage of all TH clients who moved to a permanent housing situation. TH projects include SHP-TH and SHP-Safe Haven/TH <i>not</i> identified as permanent housing. Complete the following chart using data based on the <u>most recently submitted</u> APR Question 14 for TH renewal projects included on your CoC Priorities Chart.		
<input type="checkbox"/>	No applicable TH renewals are on the CoC Project Priorities Chart	APR Data
<input checked="" type="checkbox"/>	<u>All</u> TH renewal projects with APRs submitted are included in calculating the responses below	
a.	Number of participants who exited TH project(s)—including unknown destination	119
b.	Number of participants who moved to PH	86
c.	Percent of participants in TH projects who moved to PH (b. divided by a., multiplied by 100 = c.)	72.3 %

X: Mainstream Programs and Employment Project Performance Chart

HUD will be assessing the percentage of clients in all your renewal projects who gained access to mainstream services, especially those who gained employment. This includes all S+C renewals and all SHP renewals, excluding HMIS projects. Complete the following charts based on responses to APR Question 11 for each of the renewal projects included on your CoC Priority Chart. For further instructions for filling out this section, see the Instructions section at the beginning of the application.

<input type="checkbox"/>	No applicable renewal projects for the Mainstream Programs and Employment Chart are included in the CoC Priorities Chart.
<input checked="" type="checkbox"/>	All renewal projects on the CoC Priorities Chart that are not exempted from reporting in the APR are included in calculating the responses below.

(1) Number of Adults Who Left (Use same number in each cell)	(2) Income Source	(3) Number of Exiting Adults with Each Source of Income	(4) Percent with Income at Exit (Col 3 ÷ Col 1 x 100)
132	a. SSI	17	12.9%
132	b. SSDI	3	2.3%
132	c. Social Security	3	2.3%
132	d. General Public Assistance	0	0.0%
132	e. TANF	26	21.3%
132	f. SCHIP	2	1.5%
132	g. Veterans Benefits	0	0.0%
132	h. Employment Income	61	46.2%
132	i. Unemployment Benefits	1	.8%
132	j. Veterans Health Care	0	0.0%
132	k. Medicaid	0	0.0%
132	l. Food Stamps	26	19.7%
132	m. Other (please specify)	0	0.0%
132	n. No Financial Resources	28	21.2%

Y: Enrollment and Participation in Mainstream Programs Chart

It is fundamental that your CoC *systematically* helps homeless persons identify, apply for and follow-up to receive benefits under **SSI, SSDI, TANF, Medicaid, Food Stamps, SCHIP, WIA, and Veterans Health Care as well as any other State or Local program that may be applicable.** Which policies are currently in place in your CoC to help clients secure these mainstream benefits for which they are eligible?

Check those activities implemented by a majority of your CoC's homeless assistance providers (check all that apply):	
<input checked="" type="checkbox"/>	A majority of homeless assistance providers have case managers systematically assist clients in completing applications for mainstream benefit programs.
<input checked="" type="checkbox"/>	The CoC systematically analyzes its projects' APRs to assess and improve access to mainstream programs.
<input checked="" type="checkbox"/>	The CoC has an active planning committee that meets at least three times a year to improve CoC-wide participation in mainstream programs.
<input checked="" type="checkbox"/>	A majority of homeless assistance providers use a single application form for four or more of the above mainstream programs.
<input checked="" type="checkbox"/>	The CoC systematically provides outreach and intake staff specific, ongoing training on how to identify eligibility and program changes for mainstream programs.
<input checked="" type="checkbox"/>	The CoC or any of its projects has specialized staff whose primary responsibility is to identify, enroll, and follow-up with homeless persons on participation in mainstream programs.
<input checked="" type="checkbox"/>	A majority of homeless assistance providers supply transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs.
<input checked="" type="checkbox"/>	A majority of homeless assistance providers have staff systematically follow-up to ensure that mainstream benefits are received.
<input checked="" type="checkbox"/>	The CoC coordinates with the State Interagency Council(s) on Homelessness to reduce or remove barriers to accessing mainstream services.

Z: Unexecuted Grants Awarded Prior to the 2006 CoC Competition Chart

Provide a list of all HUD McKinney-Vento Act awards made prior to the 2005 competition that are not yet under contract (i.e., signed grant agreement or executed ACC). **Not applicable**

Project Number	Applicant Name	Project Name	Grant Amount
		Total:	None

AA: CoC Participation in Energy Star Chart

HUD promotes energy-efficient housing. All McKinney-Vento funded projects are encouraged to promote energy efficiency, and are specifically encouraged to purchase and use Energy Star labeled products. For information on the Energy Star initiative go to: <http://www.energystar.gov>.

Have you notified CoC members of the Energy Star initiative? Yes No

Percentage of CoC projects on CoC Priority Chart using Energy Star appliances: 100 %

AB: Section 3 Employment Policy Chart

	YES	NO
1. Is any project in your CoC requesting HUD funds for housing rehabilitation or new construction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. If you answered yes to Question 1: Is the project requesting \$200,000 or more?	<input type="checkbox"/>	<input type="checkbox"/>
<p>3. If you answered yes to Question 2: What activities will the project undertake to ensure that employment and other economic opportunities are directed to low- and very low-income persons, per the Housing and Urban Development Act of 1968 (known as “Section 3”)? Check all that apply:</p> <p><input type="checkbox"/> The project will have a preference policy for hiring low- and very low-income persons residing in the service area or neighborhood where the project is located, and for hiring Youthbuild participants/graduates.</p> <p><input type="checkbox"/> The project will advertise at social service agencies, employment and training centers, community centers, or other organizations that have frequent contact with low- and very low-income individuals, as well as local newspapers, shopping centers, radio, etc.</p> <p><input type="checkbox"/> The project will notify any area Youthbuild programs of job opportunities.</p> <p><input type="checkbox"/> If the project will be awarding competitive contracts of more than \$100,000, it will establish a preference policy for “Section 3 business concerns”* that provide economic opportunities and will include the “Section 3 clause”** in all solicitations and contracts.</p> <p><input type="checkbox"/> The project has hired low- or very low-income persons.</p>		
<p>*A “Section 3 business concern” is one in which: 51% or more of the owners are section 3 residents of the area of service; <u>or</u> at least 30% of its permanent full-time employees are currently section 3 residents of the area of service, or within three years of their date of hire with the business concern were section 3 residents; <u>or</u> evidence of a commitment to subcontract greater than 25% of the dollar award of all subcontracts to businesses that meet the qualifications in the above categories is provided.</p> <p>**The “Section 3 clause” can be found at 24 CFR Part 135.</p>		

America's Affordable Communities Initiative	U.S. Department of Housing and Urban Development	OMB approval no. 2510-0013 (exp. 03/31/2010)
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City of Davis, California

Questionnaire for HUD’s Initiative on Removal of Regulatory Barriers

Part A. Local Jurisdictions. Counties Exercising Land Use and Building Regulatory Authority

and Other Applicants Applying for Projects Located in such Jurisdictions or Counties

[Collectively, Jurisdiction]

http://www.city.davis.ca.us/cmo/citycode/chapter.cfm?chapter=18	1	2
<p>1. Does your jurisdiction's comprehensive plan (or in the case of a tribe or TDHE, a local Indian Housing Plan) include a “housing element? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. If your jurisdiction does not have a local comprehensive plan with a “housing element,” please enter no. If no, skip to question # 4.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>2. If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle income families, for at least the next five years?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>3. Does your zoning ordinance and map, development and subdivision regulations or other land use controls conform to the jurisdiction's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped “as of right” in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.). If the jurisdiction has chosen not to have either zoning, or other development controls that have varying standards based upon districts or</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

zones, the applicant may also enter yes.		
4. Does your jurisdiction’s zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
5. If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If no, skip to question #7. Alternatively, if your jurisdiction does not have impact fees, you may enter yes.	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
6. If yes to question #5, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
7. If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing? Fees typically paid by City-provided affordable housing funds	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
8. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: “ <i>Smart Codes in Your Community: A Guide to Building Rehabilitation Codes</i> ” (www.huduser.org/publications/destech/smartcodes.html)	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
9. Does your jurisdiction use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification. In the case of a tribe or TDHE, has a recent version of one of the model building codes as described above been adopted or, alternatively, has the tribe or TDHE adopted a building code that is substantially equivalent to one or more of the recognized model building codes? California Uniform Building Code	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
10. Does your jurisdiction’s zoning ordinance or land use regulations permit manufactured (HUD-Code) housing “as of right” in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

<p>11. Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>12. Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction’s “HUD Consolidated Plan?” If yes, attach a brief list of these major regulatory reforms. Actions to allow secondary units by right, comprehensive plans that allow housing development without further review</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>13. Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>14. Does your jurisdiction give “as-of-right” density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>15. Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>16. Does your jurisdiction provide for expedited or “fast track” permitting and approvals for all affordable housing projects in your community?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>17. Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time period, results in automatic approval? CEQA requires specific timelines</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>18. Does your jurisdiction allow “accessory apartments” either as: a) a special exception or conditional use in all single-family residential zones or, b) “as of right” in a majority of residential districts otherwise zoned for single-family housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

<p>19. Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments? Done through project zoning</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>20. Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p>Total Points:</p>		