



EMERGENCY MEDICAL RESPONDER (EMR) CERTIFICATION PROCESS

PURPOSE

The purpose of this policy is to establish a process by which individuals obtain initial certification as an Emergency Medical Responder (EMR) through the Yolo County Emergency Medical Services Agency (YEMSA).

AUTHORITY

Health & Safety Code, Division 2.5, Chapter 4, Article 1, §§ 1797.204, 1797.210 - 1797.212
California Code of Regulations, Title 22, Division 9, Chapter 1.5, Article 3, §§ 100017 - 100018

DEFINITION

Emergency Medical Responder: is an individual who is specially trained to provide out-of-hospital care in medical emergencies but have a very limited Scope of Practice with the least amount of comprehensive education, clinical experience or clinical skills. They typically assist in rural regions providing Basic Life Support (BLS) where prehospital health professionals are not available due to limited resources. They have successfully completed an EMR course that meets the requirements of the California Code of Regulations, Title 22, Division 9, Chapter 1.5, has passed all required tests, and has been certified by a California EMR certifying entity.

POLICY

- I. YEMSA certification is required for all prehospital personnel functioning as an EMR in Yolo County.
- II. This policy does not apply to personnel who are certified by another EMR certifying entity (CAL FIRE, California Highway Patrol [CHP], etc.).
- III. No individual shall hold himself or herself out to be an EMR unless that individual is currently certified such by YEMSA or another EMR certifying entity.

PROCEDURE

- I. Initial EMR Certification Requirements
 - A. An individual who meets one (1) of the following criteria shall be eligible for initial certification upon fulfilling the requirements specified in item (B) of this section of the policy:
 1. Pass the written examination and skills examination and have either:
 - a. A valid course completion record, dated within the past twelve (12) months, from a YEMSA Approved EMR training program, or
 - b. Possess a valid course completion record or other documented proof of successful completion, dated within the past twelve (12) months, of any initial training program that meets or exceeds the United States (U.S.) Department of Transportation (DOT) Emergency Medical



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Responder National Emergency Medical Services Educational Standards and Instructional Guidelines, or,

- B. In addition to meeting one (1) of the criteria specified in item (A) of this section of the policy, to be eligible for initial certification, an individual shall:
1. Be eighteen (18) years of age or older.
 2. Complete a criminal history background check utilizing our YEMSA DOJ Live Scan Form, no longer than sixty (60) days prior to the date the certification application is submitted. Criminal history background (State and Federal) checks must be on file prior to issuing a certification.
 3. Complete an application form that contains this statement: "I hereby certify **under penalty of perjury** that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to EMR certification in the State of California. I understand all information on this application is subject to verification, and I hereby give my express permission for this certifying entity to contact any person or agency for information related to my role and function as an EMR in the State of California."
 4. Disclose any certification or licensure action:
 - a. Against an EMR, EMT, Advanced EMT, or EMT-II certificate, or any denial of certification by a California Local EMS Agency, including any active investigations;
 - b. Against a Paramedic license, or any denial of licensure by the California Emergency Medical Services Authority (EMSA), including any active investigations;
 - c. Against any EMS - related certification or license of another state or other issuing entity, including any active investigations; or
 - d. Against any health-related license.
 5. Disclose any pending or current criminal investigations;
 6. Disclose any pending criminal charges;
 7. Disclose any prior convictions;
 8. Disclose each certifying entity or LEMSA to which the applicant has applied for certification in the previous twelve (12) months; and
 9. Pay the established application fees, which are non-refundable and non-transferable and provide copies of the following:
 - a. A course completion record or current certification card from another certifying entity indicated in item (A) of this policy.
 - b. A copy of a current and valid United States (U.S.) state-issued driver's license or identification card.
 - c. A copy of a current and valid Basic Life Support (BLS) Provider CPR certification.
- C. EMR's are responsible for notifying YEMSA in writing, within thirty (30) calendar days, of any changes to their mailing address or contact information.
- D. EMR's are responsible for keeping current and valid certifications on file with YEMSA at all times. This means if a certification expires during the EMR's certification period it's their responsibility to submit a current copy to YEMSA.



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- E. EMR's are responsible for maintain confidentiality of patient medical information.
 - F. EMR's are responsible to know and adhere to all YEMSA Policies & Protocols.
 - G. Maintain employment with an approved EMR Program Provider in Yolo County.
- II. Denial, Suspension or Revocation of a YEMSA EMR and/or State of California Certificate
- A. YEMSA EMR and/or State of California certification may be denied, suspended, or revoked for any act that is substantially related to the qualifications, functions, and duties of an EMR and is evidence of a threat to the public health and safety, per the Health & Safety Code, Division 2.5, Chapter 7, § 1798.200.
- III. Application Processing
- A. Upon completion of the above, and confirmation that the applicant meets all the criteria specified in the California Code of Regulations, Title 22, Division 9, Chapter 2, Article 4, an individual shall be certified as an EMR. YEMSA shall issue a wallet-sized EMR certificate card.
 - B. The effective date of initial certification shall be the day the certificate is issued.
 - C. The expiration date for an EMR certificate shall be the same date as the CPR expiration date.
 - D. Only completed applications including signature, fees, and all required supporting documentation will be processed by YEMSA.
 - E. Incomplete applications will not be processed and will be held by YEMSA for sixty (60) days awaiting required supporting documentation. All applications not completed within sixty (60) days will be destroyed.
 - F. YEMSA will normally process completed applications within ten (10) business days.